

# **City of Newark**

## **Master Fee Schedule**



**Effective November 14, 2024**

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## ***INTRODUCTION***

City fees are designed to cover the costs of providing selected services to individuals, groups, or business entities. All City fees are consolidated in the Master Fee Schedule, which is designed to assist City staff and the public in quickly locating the appropriate fee. Changes to the Master Fee Schedule are adopted annually by the City Council.

The City's Finance Department is charged with the general maintenance and control of the Schedule. All fees remain in effect unless an action is taken to modify the fees as described below. The process of maintaining the Schedule includes reviewing requests to modify the document, periodic reviews to assure fees are equitable and reflect the cost of services, and the preparation of transmittals to the City Council for recommended changes to the fees.

City departments play a crucial role in both developing and administering fees. All departments that levy fees are responsible for:

- Charging all appropriate fees as described in the Master Fee Schedule.
- Keeping updated copies of the Schedule available and in clear display for the public.
- Proposing new fees and revisions that reflect the cost of services provided by the City.

All fee changes must be adopted by the City Council. When changes are proposed, public hearing notices are published by the City Clerk.

The maximum payment that will be accepted by credit card is \$15,000.

Further information on the Master Fee Schedule may be obtained by contacting the Finance Department at (510) 578-4310.

## City of Newark Cost Recovery Policy

### 1. Purpose

The purpose of the Cost Recovery Policy is to establish guidelines for setting, adjusting, and reviewing fees and charges for City services. The goal is to balance the need for financial sustainability with equitable access to services, ensuring that costs are distributed fairly between taxpayers and specific service users.

### 2. Cost Recovery Goals

In setting fees and cost recovery levels, the following goals shall be prioritized:

- Fees shall not exceed the total cost of providing the service, including both direct and indirect costs.
- The assessment and collection of fees shall be simple and cost-effective to minimize administrative burden.
- Fees shall reflect the market for similar services where applicable, ensuring competitiveness with neighboring jurisdictions.
- Enterprise fund fees shall fully recover costs, including operations, General Fund administrative support, capital outlay, and debt service.
- Fees shall be reviewed annually and adjusted as necessary to remain equitable and relevant to cost changes.

### 3. Categories of Cost Recovery Levels

Fees shall be organized into the following cost recovery categories:

- Full (100% cost recovery): Fees that fully cover the total cost of services, including direct and indirect costs. Examples include development impact fees, as well as enterprise fund fees.
- High (81-100% recovery): Full direct cost recovery for services that provide direct individual benefit. This may include regulatory and service fees.
- Medium (51-80% recovery): Partial recovery of direct costs for services where there is a mix of individual and community benefit, such as various recreation programs.
- Low (0-50% recovery): Minimal recovery for services where the general taxpayer benefit is high, or where cost recovery would significantly reduce accessibility. Examples include certain recreation programs, human services, and public safety services to promote public health and safety benefits for the broader community.
- Other: Fees determined based on market conditions, geography, legal limits, or specific City Council policies. These fees may be adjusted for non-monetary factors such as promoting access or ensuring equity.

#### 4. Fee Categories and Descriptions

Main categories of fees in Newark:

- **Development Impact Fees:** One-time charges for new developments to fund infrastructure expansion. These fees shall target full cost recovery (100%) to ensure that new development does not burden existing taxpayers.
- **Service Fees:** Charges for government services provided to individuals or property. Fees shall generally be assessed at a high or medium cost recovery level depending on whether the service is elective (e.g., recreation programs) or mandatory (e.g., building permits or inspections).
- **Regulatory Fees:** Imposed to offset the cost of regulatory programs, such as inspection fees and fees which cover the cost of enforcing City codes and monitoring compliance. These fees shall aim for full cost recovery.
- **Rental Fees:** Fees charged for the use of City-owned property, including community facilities and public spaces. These fees shall be based on market rates.
- **Penalties/Fines:** Imposed for non-compliance with City rules. These fees are not tied to cost recovery but are intended to encourage compliance and deter violations.

#### 5. Methods for Determining Fee Categories

Fees shall be assigned to the appropriate cost recovery level based on:

- **The service's benefit to the individual vs. the community:** Services that benefit specific individuals or entities shall have higher recovery levels, while services with broader public benefits shall have lower recovery levels.
- **Market comparability:** Fees for services that compete with or are similar to private sector services shall aim for full cost recovery to ensure fairness and market balance.
- **Demand and accessibility:** Where high-cost recovery would reduce accessibility to essential services (e.g., recreation programs and human services), lower recovery levels shall be applied.
- **Feasibility of collection:** If collecting fees would be impractical or overly costly, lower recovery or alternative funding mechanisms shall be considered.

#### 6. Establishment and Modification of Fees

- **Annual Review:** Each department shall submit proposed fee adjustments as part of the annual process. Fees shall be reviewed and benchmarked against comparable cities to ensure competitiveness.
- **Annual Adjustments:** Fees shall be reviewed annually and adjusted based on changes in the Consumer Price Index (CPI) and Cost of Living Adjustments (COLA). Exceptions may apply to fees that are regulated by law or influenced by market conditions.

- **Phased Fee Increases:** Where fees have not been adjusted for an extended period, increases may be phased in over several years to minimize the financial impact by preventing sudden, significant fee changes, allowing the community to adjust gradually, ensuring services remain accessible while working towards full cost recovery.
- **Comprehensive Fee Review:** A cost-of-service analysis shall be conducted every three to five years to ensure fees appropriately reflect the cost-of-service delivery, in line with Government Finance Officers Association (GFOA) best practices for maintaining financial sustainability and transparency.

## 7. Exemptions and Subsidies

The City may provide subsidies for services that benefit the community or promote equity, such as:

- Services with high community benefit (e.g., youth and senior recreation programs).
- Programs where accessibility is a priority, especially for low-income residents.
- Fees that are deemed cost-prohibitive to collect or enforce.

## 8. Transparency and Compliance

The City shall maintain transparency in fee-setting processes by publishing fee schedules where appropriate, including, but not limited to, the City's website, providing opportunities for public comment, and ensuring compliance with all applicable legal requirements, including Propositions 13, 62, and 218.



**General  
Fund**



	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - ADMINISTRATIVE SERVICES</b>			
<b>A. PERMITS</b>			
Various	4199	1. Parade Permit (deposit required)	Actual cost to the City, minus deposit
1110.00.000.000	4199	2. Annual Bingo Permit (Application & Renewal) *	50
		* State law - P.C. 326.5(l)(1)	
		3. Circus/Carnivals Permits/Festival Like Event Deposit (required)	375/day plus actual cost
		4. Film Permit	200 plus reimbursement agreement for actual city costs to process
<b>B. DOCUMENT CERTIFICATION</b>			
110.00.000.000	4104	1. Document Certification	35
<b>C. REPRODUCTION WORK</b>			
Various	4104	1. Photocopies	First 10 pages - No charge Each subsequent page after 10 pages:
		a. General Documents, letter or legal size (black & white)	.20/page
		b. General Documents, letter or legal size (color)	.50/page
		c. General Documents, 11x17" (black & white)	.50/page
		d. General Documents, 11x17" (color)	.60/page
110.00.000.000	4104	e. Conflict of Interest Statements *	.10/page
		f. Campaign Statements *	.10/page
		g. Hazardous Materials Records *	.10/page
		* California State Law	
Various	Various	2. Document Retention Fee	
		a. A reduction fee for all approved final plans	10/sheet for first five pages, 3/sheet thereafter

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
<b>D. FILING</b>			
Various	4104	1. Appeals to City Council from Planning Commission	5,625 <sup>(a)</sup>
Various	4990	2. Notice of Intent to circulate an initiative petition pursuant to Election Code 9202	200
<b>E. CIVIL SUBPOENA</b>			
110	2290	1. Fee Deposit - for subpoenaed employee deposition and/or subpoena into Civil Court in relation to performance of official duties in which the employee or the City is not a party	275/employee
Various	Various	2. Labor and Material Costs – for subpoenaed employee deposition and/or subpoena into Civil Court in relation to performance of official duties in which the employee or the City is not a party (MOU may take precedence)	Labor cost plus 100%; materials cost plus 15%
<b>F. SUBPOENA OF RECORDS</b>			
110.30.031.310	4125	1. Subpoena of Records	15
		2. Reproduction Work – (See I.C.)	
		3. Dubbing – (See I.P.)	
<b>G. LABOR AND MATERIAL COST</b>			
Various	4990	1. Labor and Material Cost—for special services provided by City staff and consultants when special interests are served (solid waste/recycling, telecommunications [including cable television], motion picture production, and utility franchises/licenses), other than the general public (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (one hour minimum)
Various	Various	2. Labor and Material Cost—for Public Works related services provided by City staff for special interests, other than the general public, and not specified elsewhere in this schedule (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (two hour minimum)
Various	Various	3. Labor and Material Cost—for Public Works related services provided by City contractors for special interests, other than the general public, and not specified elsewhere in this schedule (MOU may take precedence)	Labor cost plus 100%; material costs plus 15% (two hour minimum)
		4. Labor and Material Cost—for Fire Department related services provided by City contractors	Contract cost plus 15% admin fee; material costs plus 15% (two hour minimum)

Footnote:

(a) Subsidized

	Account No.	Description	Fee (in dollars)
<b>H. CONSULTANT SERVICES</b>			
Various	Various	1. Consultant Services—Outside consultant reports	Report cost plus 25%
<b>I. ANNUAL REPORT REPRODUCTIONS</b>			
110.00.000.000	4104	1. Biennial Budget and Capital Improvement Plan	25
		2 Five-Year Forecast	10
		3. Master Fee Schedule	10
		4. Annual Comprehensive Financial Report	20
		5. Compact Disc (CD) for any combination of reports 1-4 above	10/CD
<b>J. NEWARK MUNICIPAL CODE REPRODUCTIONS</b>			
110.00.000.000	4104	1. Newark Municipal Code	450
		a. Annual Supplements	2/page
<b>K. BUSINESS LICENSE</b>			
110.00.000.000	4050.130	1. Business License Registration	
		a. New Business License	In-City Business - 125 per application; Out-of-City Business - 32 per application
		b. Annual Registration Renewal	32 annually for each business that requires a business license
		c. Contractor's Annual Registration See Resolution No. 6108	32
		d. Contractor's Quarterly Registration See Resolution No. 6108	10 (not to exceed 30 annually)
110.00.000.000	4050.110	3. Business License	as adopted by Resolution No. 6108

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
110.00.000.000	4104	4. a. Changes to Business License *	32
		b. Duplicate printing of Business License *	10
		* Except as stipulated in Sections 5.04.150 and 5.04.170 of the Newark Municipal Code	
L. RETURNED CHECK			
110.00.000.000	4990	1. Returned Check	100 per check



	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - POLICE</b>			
M. PERMITS			
110.30.030.300	4199	1. Carry concealed weapons	
		a. Initial Permit	200 Submission of application / 200 Issuance fee /Total 400
		b. Permit Renewal	150
		c. Permit Modification	50
		d. Permit Duplication	50
		2. Sell pistols, revolvers, and other firearms capable of being concealed upon the person	
		a. New	775
		b. Annual Renewal	215
		3. Billiard Parlor Annual	775
		4. State Second-Hand Dealer's License	775
		5. Dance - Annual	210
		6. Dance - Single Use	370
		7. Massage Establishment	
		a. New	435
		b. Annual Renewal	215
		8. Massage Therapist	
		a. New	435
		b. Annual Renewal	215
		9. Special event permit *	100
		* Established by Resolution No. 10,700.	
10. Tow Company/Driver	300		
11. Police Business Background Review	435		
Changes in permit fees mandated by the Federal Bureau of Investigation and the Department of Justice, Criminal Identification and Investigation Division, will be implemented automatically by the Newark Police Department Records Division			
N. POLICE RECORD INFORMATION			
110.30.033.330	4104	1. Accident or police reports*	First 10 pages - no charge Each page after 10 pages - \$0.20 per copy
		* Copies of accident and police reports are available only to persons authorized by law	

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
N. POLICE RECORD INFORMATION, Continued			
110.30.033.330	4104	2. Computer-generated statistical reports	First 10 pages - no charge Each page after 10 pages - \$0.20 per copy
O. REPRODUCTION WORK			
110.30.033.330	4104	1. Photographs	Labor cost plus 100%; plus processing fee
		2. Photocopies, black and white	See I.C.1.a.*
		3. Photocopies, color	See I.C.1.b.*
		* Unless otherwise provided by State law	
P. PROCESSING			
110.30.031.310	4126	1. Live Scan Fingerprint Identification Services	
		a. Base fingerprinting	
		(1) Public agencies	25 (State/Federal)
		(2) Private entities or individuals	50 (State/Federal)
		b. Additional fee(s) based upon required clearance or certification	
		(1) Employment, Licensing or Certification (General)	32/State; 19/Federal; 15/Federal volunteer
		(a) Expedite surcharge	10/State
		(2) Department of Social Services Licensing	
		(a) Community Care Facilities	52/State; 19/Federal; 15/Federal volunteer
		(b) Family Day Care	19/Federal; 15/Federal volunteer
		(c) Foster Home License	19/Federal; 15/Federal volunteer
		(d) Residential Child Care Facility, six or fewer children	19/Federal; 15/Federal volunteer
		(e) Residential Child Care Facility, more than six children	52/State; 19/Federal; 15/Federal volunteer
		(f) Residential Care for the Chronically Ill	52/State; 19/Federal; 15/Federal volunteer

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
P. PROCESSING, Continued			
110.30.031.310	4126	1. Live Scan Fingerprint Identification Services, Continued	
		(g) Residential Care Facility for the Elderly	52/State; 19/Federal; 15/Federal volunteer
		(h) Day Care Facility, six or fewer children	19/Federal; 15/Federal volunteer
		(i) Day Care Facility, more than six children	52/State; 19/Federal; 15/Federal volunteer
		(3) Education Code Submissions	
		(a) Credentialed Employees	32/State
		(b) Temporary Certificate of Clearance	32/State
		(c) Private Schools	42/State; 19/Federal
		(d) Public Schools – Classified	42/State; 19/Federal
		(e) Public School - Contract Employee	32/State
		(4) Department of Development Services (Community Residential Services Branch)	
		(a) Family Home Agencies for Disabled Adults	52/State
		(b) All other categories	32/State; 19/Federal; 15/Federal volunteer
		(5) Human Resource Agencies and Youth Organizations (Authorized under Penal Code Section 11105.3)	
		(a) Non-Profit (must provide proof)	19/Federal; 15/Federal volunteer
		(b) All Other (for profit)	32/State; 19/Federal; 15/Federal volunteer
		(6) Law Enforcement	
		(a) Criminal Justice Employment	32/State
		(b) Peace Officer (830 PC)	46/State

Footnote:  
(a) Subsidized



	Account No.	Description	Fee (in dollars)
P. PROCESSING, Continued			
110.30.031.310	4126	1. Live Scan Fingerprint Identification Services, Continued	
		(7) Other	
		(a) Carry Concealed Weapon	49/State; 19/Federal
		(b) Record Review	25/State
		(c) Immigration/Visa	32/State
110.30.031.310	4125	2. Repossessed Vehicle Fee (per Govt. Code 41612)	15
		3. Firearms Storage (per PC 33880)	First weapon - 100 Each additional Weapon - 50 <sup>(a)</sup>
		4. Accident photo(s) Electronic File Copy *	20/Per device
		* Available only to persons authorized by law	
		5. Citation Sign Off (issued by other agencies and a non-resident or does not work in Newark)	15
Q. LETTERS			
110.30.033.330	4104	1. Clearance	95
		2. Alcoholic Beverage Control Clearance	540
R. BURGLAR, INTRUSION, AND ROBBERY ALARM SYSTEM			
110.30.030.300	4199	1. Alarm User's Permit Application	
		a. Nontransferable Permit	Actual Third party costs
		b. Alarm File Update	Actual Third party costs
		c. Biennial Renewal	Actual Third party costs
110.30.030.300	4120	2. False Alarm Charges	
		a. First alarm	55
		b. Second alarm	105
		c. Third alarm	210
		d. Penalty assessment for each excessive false alarm charge not paid within thirty (30) days of billing date	18% compounded annually

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
S. EMERGENCY RESPONSE COST RECOVERY PROGRAM			
110.30.031.310	4121	1. Driving Under the Influence	860 per incident plus lab fees
T. VEHICLE TOW			
110.30.033.330	4122	1. Release	Up to 240
U. ABANDONED VEHICLE ABATEMENT			
110.30.031.310	4123	1. Abandoned Vehicle Abatement	
		a. First vehicle found on private property abandoned, wrecked, dismantled, unregistered, and declared a public nuisance	Actual costs
		b. Each additional vehicle found on same private property as above abandoned, wrecked, dismantled, unregistered, and declared a public nuisance	Actual costs
V. PARKING CITATION PENALTIES			
110.00.000.000	4611	<u>Violation</u>	<u>Vehicle Code (V.C.)</u> <u>Newark Muni Code (NMC)</u>
		Unregistered Vehicle	4000(a) V.C. 150 <sup>(2)</sup>
		False Tabs	4462(b) V.C. 100
		License Plate Display Specified	5200 V.C. 100 <sup>(2)</sup>
		License Plate Cover	5201(b) V.C. 100 <sup>(2)</sup>
		Registration Tab on Plate	5204(a) V.C. 100 <sup>(2)</sup>
		Public Grounds	21113(a) V.C. 75
		No Parking Anytime	22500 V.C. 75
		Intersection	22500(a) V.C. 75
		Blocking Crosswalk	22500(b) V.C. 75
		Safety Zone	22500(c) V.C. 75
		Fire Station Drive	22500(d) V.C. 75
		Blocking Driveway	22500(e) V.C. 75
		Sidewalk	22500(f) V.C. 75
		Parking - obstruct traffic	22500(g) V.C. 75
		Double Parking	22500(h) V.C. 75
		Bus Zone Parking	22500(i) V.C. 250
		(1) Only issued by the Vehicle Abatement Officer	
(2) \$10 if violation is corrected			
(3) \$25 with proof of valid placard per 40226 V.C.			

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
V. PARKING CITATION PENALTIES, Continued			
110.00.000.000	4611	<u>Violation</u>	<u>Vehicle Code (V.C.)</u> <u>Newark Muni Code (NMC)</u>
		Underpass	22500(j) V.C. 75
		Bridge Parking	22500(k) V.C. 75
		Wheelchair Access	22500(l) V.C. 310
		Fire Lane Parking	22500.1 V.C. 75
		Parking from Curb	22502(a) V.C. 75
		Wrong Way Parking	22502(b) V.C. 75
		Curb Parking - business district	22502(c) V.C. 75
		No Parking Posted on State Highway	22505(b) V.C. 75
		2AM-6AM Parking	22507.5 V.C. 75
		Handicapped Zone - parking in stall (first offense)	22507.8(a) V.C. 310 <sup>(3)</sup>
		Handicapped Zone - parking in stall (second offense)	22507.8(a) V.C. 525
		Handicapped Zone - parking in stall (third offense)	22507.8(a) V.C. 800
		Handicapped Zone - blocking stall (first offense)	22507.8(b) V.C. 310 <sup>(3)</sup>
		Handicapped Zone - blocking stall (second offense)	22507.8(b) V.C. 525
		Handicapped Zone - blocking stall (third offense)	22507.8(b) V.C. 800
		Handicapped Zone - on the line (first offense)	22507.8(c) V.C. 310 <sup>(3)</sup>
		Handicapped Zone - on the line (second offense)	22507.8(c) V.C. 525
		Handicapped Zone - on the line (third offense)	22507.8(c) V.C. 800
		Parking on a Grade	22509 V.C. 75
		Fire Hydrant Parking	22514 V.C. 75
		Unattended Vehicle	22515(a) V.C. 75
		Unattended Vehicles - brake not set	22515(b) V.C. 75
		Person Locked in Auto	22516 V.C. 75
		Door Open to Traffic	22517 V.C. 75
		FOOTNOTES: Late penalties shall be equal to the initial penalty, excluding 40226 V.C. (1) Only issued by the Vehicle Abatement Officer (2) \$10 if violation is corrected (3) \$25 with proof of valid placard per 40226 V.C.	

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
V. PARKING CITATION PENALTIES, Continued			
110.00.000.000	4611	<u>Violation</u>	<u>Vehicle Code (V.C.)</u> <u>Newark Muni Code (NMC)</u>
		Vending Near Freeway	22520.5(a) V.C. 75
		Railroad Track	22521 V.C. 75
		Disabled Access Blocked	22522 V.C. 310
		Abandonment of Vehicle	22523(a) V.C. 100 plus cost to remove
		Blocking Intersection	22526 V.C. 75
		Parking Brake Required	26450 V.C. 75
		Handicapped Zone (with proof of valid placard)	40226 V.C. 25
		Passenger Loading and Unloading	10.24.010 NMC 75
		Parking Prohibited During Specific Hours	10.24.115 NMC 75
		Vehicle Storage on Street	10.24.020(a) NMC 75
		Trailer Parking	10.24.026 NMC 75
		Street Repairs, et al	10.24.030(b) NMC 75
		School Area	10.24.050(b) NMC 75
		Parking on Narrow Street	10.24.060 NMC 75
		Street Peddlers - parking	10.24.070 NMC 75
		Emergency Parking	10.24.080(b) NMC 75
		Parking Time Limited or Prohibited	10.24.090, .100, .110 NMC 75
		No Parking Zone - posted	10.24.120 NMC 75
		2AM-6AM Parking	10.24.130 NMC 75
		Truck Parked Off of Truck Routes	10.24.140 NMC 75
		Vehicle in Excess of 20 Feet Long in Posted Zone	10.24.145 NMC 75
		Angle Parking	10.24.150 NMC 75
		Parking Violations:	
		Left unattended	10.26.030(A) NMC 75
		Creating obstruction or hazard	10.26.030(B) NMC 75
		Blocking private driveway	10.26.030(C) NMC 75
		FOOTNOTES: Late penalties shall be equal to the initial penalty, excluding 40226 V.C. (1) Only issued by the Vehicle Abatement Officer (2) \$10 if violation is corrected (3) \$25 with proof of valid placard per 40226 V.C.	

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
V. PARKING CITATION PENALTIES, Continued			
110.00.000.000	4611	<u>Violation</u>	<u>Vehicle Code (V.C.)</u> <u>Newark Muni Code (NMC)</u>
		Preventing access to fire hydrant	10.26.030(D) NMC 75
		No parking sign	10.26.030(E) NMC 75
		Curb Marking Violations	10.28.020(b) NMC 75
		Truck Traveling Off of Truck Route	10.32.010(b) NMC 225
		Encroachment on easement	12.08.040 NMC 250
		Vehicle Prohibited in Yard (first offense)	17.16.116(A) NMC 250 <sup>(1)</sup>
		Vehicle Prohibited in Yard (second offense)	17.16.116(A) NMC 500 <sup>(1)</sup>
		Vehicle Prohibited in Yard (third offense)	17.16.116(A) NMC 1000 <sup>(1)</sup>
		FOOTNOTES: Late penalties shall be equal to the initial penalty, excluding 40226 V.C. (1) Only issued by the Vehicle Abatement Officer (2) \$10 if violation is corrected (3) \$25 with proof of valid placard per 40226 V.C.	
W. EXTRAORDINARY/MULTIPLE POLICE RESPONSE COST RECOVERY			
110.30.031.310	4125	1. Interfering with or falsely reporting an emergency (148.1-148.6 P.C.)	Actual costs
		2. Hit and run accidents, responsible driver (20001(a) and 20002(a) C.V.C.)	Actual costs
		3. Extraordinary/multiple police response, i.e., SWAT or hostage negotiator team, and special events/incidents (7.10 NMC)	Actual costs
X. ANIMAL CONTROL SERVICES			
110.00.000.000	4103	1. Dog Licenses (see 9a)	
		a. Unspayed/unneutered, 1 year	29
		b. Unspayed/unneutered, 2 year	39
		c. Unspayed/unneutered, 3 year	46
		d. Spayed/neutered, 1 year	14
		e. Spayed/neutered, 2 year	20
		f. Spayed/neutered, 3 year	23
		g. Discount for residents age 60 and above	50% of license fee
		h. Penalty	50% of license fee
		i. Owner change of address, change of ownership, lost tag replacement or transfer of valid license from another city/county within California	6

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
X. ANIMAL CONTROL SERVICES, Continued			
110.00.000.000	4103	1. Dog Licenses (see 9a), Continued	
		j. Seeing eye dog or any dog certified to assist physically handicapped	No fee
110.30.030.302	4124	2. Exotic Animal and Animal Fancier's Permit	
		a. Exotic Animal, initial permit	150 <sup>(a)</sup>
		b. Exotic Animal, annual renewal	100 <sup>(a)</sup>
		c. Exotic Animal, delinquency penalty	100 <sup>(a)</sup>
		d. Exotic Animal, initial or renewal, for residents age 60 and above	40
		e. Animal Fancier, initial permit	150
		f. Animal Fancier, annual renewal	100
		g. Animal Fancier, delinquency penalty	100
		h. Temporary Animal Fancier's permit (6 mo. max)	30
		i. Animal Fancier, initial or renewal, for residents age 60 and above	20
		3. Reinspection of premises to ensure correction of previously noted deficiencies. (Does not apply where deficiencies have been corrected.)	210 or Actual costs plus outside costs, as determined by staff
		4. Impounding Charges	
		a. Dog redeemed from shelter or Newark Animal Control (off-truck redemption)	50 <sup>(a)</sup>
		b. Livestock redeemed from shelter or Newark Animal Control	50 minimum (See 9b and 9e)
		c. Nonspecified animals	50 minimum (See 9b and 9e)
		d. Additional impoundments – same animal	
		(1) Second impoundment within 6 months	100 <sup>(a)</sup>
		(2) Third and subsequent impoundments within 6 months, each occurrence	200 <sup>(a)</sup>
		5. Feeding and boarding charges all animals – per day (See 9c, 9g, and 9h)	Shelter rate
		6. Special services	
		a. If owner takes animal(s) (dogs, cats, litters) to shelter for relinquishment	Shelter rate
		b. If owner takes dead animal (dog, cat, other, under 100 lbs.) to shelter for disposal	Shelter rate
		c. Emergency transportation service to veterinarian hospital or Animal Shelter (cost of veterinary treatment is charged against owner) (See 9d)	Shelter rate

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
X. ANIMAL CONTROL SERVICES , Continued			
110.30.030.302	4124	6. Special services, Continued	
		(1) Not currently licensed with City, during normal business hours	43 (See 9e)
		(2) Currently licensed with City, during normal business hours	35 (See 9e)
		(3) Currently licensed with City, owner is a resident age 60 and above, transported during normal business hours	21 (See 9e)
		d. Preparation of owned, biting animal for fluorescent rabies antibodies testing	Shelter rate, actual time, and 15% overhead costs
		e. Dead animals, owned, picked up (see 9e):	
		(1) Dog not currently licensed with City: less than 80 lbs.	120 <sup>(a)</sup>
		(2) Dog not currently licensed with City: 80 lbs. and above	135 <sup>(a)</sup>
		(3) Dog currently licensed with City: less than 80 lbs.	100 <sup>(a)</sup>
		(4) Dog currently licensed with City: 80 lbs. and above	120 <sup>(a)</sup>
		(5) Any other animal not listed above	60 <sup>(a)</sup> minimum (See 9b and 9e)
		(6) Residents age 60 and above for (1)-(5)	25 <sup>(a)</sup>
		f. Observation	
		(1) Owned dog or cat held for 10 days quarantine period	Shelter rate
		g. Home quarantine inspection	
		(1) Unlicensed dog	315
		(2) Licensed dog	285
		(3) Other	120
		7. Adoption	Shelter rate (See 9i)
		8. Penalties – applies to infraction of the Animal Control Ordinance	
		a. First violation	100
		b. Second violation for same offense within one year	200
		c. Third and subsequent violations for same offense within one year	500
		d. Fine with proof of correction obtained prior to court appearance	½ initial payment

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)	
X. ANIMAL CONTROL SERVICES , Continued				
110.30.030.302	4124	9. Explanation of References		
		a. Dog licenses are to be renewed quarterly throughout the year for one, two, or three year periods depending on owner choice and the effective life of the rabies vaccine. The calendar quarter when the rabies certificate is issued establishes the renewal period as follows:		
		Rabies Vaccine		
		<u>Date Issued</u>	<u>Renewal Period</u>	<u>Delinquent Date</u>
		July thru Sept.	Sept. thru Oct.	After Oct. 31
		Oct. thru Dec.	Dec. thru Jan.	After Jan. 31
		Jan. thru March	March thru April	After April 30
		April thru June	June thru July	After July 31
		b. Fee shall defray costs of providing service. Fee will be computed as cost of labor plus overhead and/or materials used in providing the service.		
		c. Boarding charges will be levied as of the first day of impoundment.		
		d. When an injured stray animal is taken to a veterinarian for treatment and the owner is initially unknown but later identified, veterinarian fees will be assessed against the owner as part of the redemption process.		
e. Fees to be set by same standards set forth in 9b above, based on costs of care and feeding of animals.				
f. "Off-truck" services, such as redemptions, relinquishments or pickup/transportation, will be at rates shown above, billed to the owner or person requesting the service.				
g. Additional fees, based on Shelter rates, will be charged if euthanasia becomes necessary.				
h. Changes in fees for feeding, boarding and impounding animals pursuant to the contractual agreement with the City of Fremont shall be implemented automatically.				
i. Fees set by Shelter, based on 9b and 9e above and prevailing local veterinarian's vaccination and spay/neuter rates. (State law requires neutering and spaying of all animals adopted)				
Y. GARBAGE/RECYCLABLES				
110.30.031.310	4125	1. Unauthorized opening and rummaging (NMC 8.10.020)		
		a. First violation	100	
		b. Second violation within one year of the first	200	
		c. Third violation within one year of the second	500	



	Account No.	Description	Fee (in dollars)
Z. TRUANCY			
110.30.031.310	4125	1. Minor found away from home between 8:00 a.m. and 2:00 p.m. when absent from school within the city without lawful excuse (NMC 9.40.020)	
		a. First violation	50
		b. Second violation within one calendar year of the first	100
		c. Third violation within one calendar year of the second	200
AA. ADMINISTRATIVE VIOLATIONS			
110.30.031.310	4125	1. Fireworks Ordinance No. 535, Section 7.24	1,000 per violation



Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
<b>I. GENERAL FUND - FIRE</b>			
<b>BB. SINGLE TRANSACTION PERMITS</b>			
As outlined in the current, adopted California Fire Code and Newark Municipal Code, permit applications are valid for 180 days from date of issue. Permit work not completed within this period will require that a new permit be applied for. These fees may include the in-house plan review, consultation, and inspection by the Fire Department. Additional project time will be invoiced to the applicant at a rate of 125/hour or cost plus 25% if an outside consultant is used.			
110.40.040.400	4132	1. Fire Protection Systems	
		a. Underground private service mains	
		(1) New or modified systems	498
		b. Sprinkler system: New Commercial System	
		(1) Less than 5,000 square feet	570
		(2) 5,001 to 50,000 square feet	570
		(3) Greater than 50,000 square feet	570
		c. Sprinkler system: New Residential System	
		(1) NFPA 13R	404
		(2) NFPA 13D	404
		d. Sprinkler system: Tenant Improvements	
		(1) Less than 20 heads with no branch line changes	335
		(2) 20 heads or more; or when branch line changes are made	504
		e. Fire Pumps	405
		f. Fire protection system repairs	135/hour (one hour minimum)
		2. Fire Alarm Systems	
		a. New/modifications	732 for < 50 devices; 1,392 for > 50 devices
		3. Hazardous Materials Facilities or Piping Systems (including building rooms and containment areas)	
		a. Construction/Installation	477
		b. Closure/Removal	477
		4. Tanks and Tank Systems	
a. Installation, Replacement, Removal, or Closure	529 for first tank; 129 per additional tank		

Footnote:  
(a) Subsidized

Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)	
BB. SINGLE TRANSACTION PERMITS, Continued				
110.40.040.400	4130	5. Annual Fireworks Sales	Fee based on previous year's actual cost *	
* Per Newark Municipal Code 15.32.190				
110.40.040.400	4132	6. Other Fire Code Construction	135/hour (one hour minimum)	
		7. Modified Permit Fee for projects that do not require the standard permit fee, as determined by the Fire Chief. Reduced fee based on number of hours of plan review, inspection, and other project activities	135/hour (one hour minimum)	
		8. Building Construction Plan Review (includes plan review and inspections for new construction, tenant improvements, and other activities)	315	
		9. Miscellaneous		
		a. Reinspection or Re-Test	135/hour (one hour minimum)	
		b. Nonbusiness hours inspections times	135/hour (two hour minimum)	
		c. Other Fire Prevention Services	135/hour (one hour minimum)	
		d. Self Inspection	34/year	
110.40.040.400	4104	e. Document Retention	10/permit	
110.40.040.400	4132	f. Use of Outside Consultants for plan check, permit review, inspection, or other fire prevention duties	Cost plus 25%	
110.40.040.400	4104	g. Reproduction Work	See I.C.1.	
110.40.040.400	4132	10. Additional Fees - Working Without Permit	Per Newark Municipal Code 15.04.170	
CC. FIRE CODE OPERATIONAL PERMITS				
110.40.040.400	4132	1. Annual Permit	135/hour; 67.50/half hour (one hour minimum)	

Footnote:  
(a) Subsidized

Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
DD. FALSE ALARM ACTIVATION			
110.40.040.400	4131	1. Each excessive false alarm, per Newark Municipal Code Section 15.32.040	Single engine response 185; Full response 635*
		* A full response requires all available equipment and personnel be dispatched to the alarm (ie. hotels, motels, malls, large apartment complexes, high hazard facilities, etc.)	
EE. EXTRAORDINARY FIRE RESPONSE			
110.40.040.400	4135	1. Extraordinary fire response (ie. DUI, illicit discharges, and other responses as specified in the Newark Municipal Code)	Cost of response plus administrative costs per contract with Alameda County Fire
		2. Extraordinary fire response related to any business or person who allows or causes the unauthorized discharge of a hazardous material determined at the discretion of the City	Cost of response plus administrative costs per contract with Alameda County Fire plus mitigation and removal of said hazard
FF. HAZARDOUS MATERIALS EMERGENCY EQUIPMENT			
110.40.040.400	4135	1. Emergency Equipment/Monies <ul style="list-style-type: none"> <li>• Chapter 17.25 and 17.26 of the Newark Municipal Code</li> <li>• One time fee, expansion of 25% or more in a five year period will be assessed this fee</li> </ul>	.50/sq.ft. of site area usable for storage/use of hazardous substances (indoor or outdoor)
GG. PENALTIES			
110.40.040.400	4132	1. Nonrenewal of fire code operational permit (60 days after invoice)	Double fees
		2. Failure to obtain permit	
		a. First offense within a three year period	Double fees
		b. Second offense within a three year period	Triple fees
		c. Third offense within a three year period	10x fees
120.50.053.530	4142	3. Administrative Nuisance Abatement	1,000/day per identified nuisance and/or nuisance condition (100,000 maximum)

Footnote:  
(a) Subsidized

Enterprise Fund - Cost Center	Account No.	Description	Fee (in dollars)
GG. PENALTIES, Continued			
		4. Administrative Citations	
		a. First violation	100
		b. Second violation of the same ordinance within one (1) year	200
		c. Third and subsequent violations of the same ordinance within one (1) year	500
		5. Preparation and issuance of Administrative Citations and Notices to Abate Nuisance Condition, and other related costs	131/hour plus 100% (one hour minimum)
HH. FIRE DEPARTMENT SPECIAL SERVICES			
110.40.040.400	4135	1. Labor and Material Costs – for special services provided by the Fire Dept. for special interests other than the general public and not specified elsewhere in this schedule (MOU may take precedence)	Actual labor costs plus 100%; materials costs plus 15% (three hour minimum)

Footnote:  
(a) Subsidized



# **Development Services**

	Account No.	Description	Fee (in dollars)
<b>II. DEVELOPMENT SERVICES</b> (All fees shall be rounded to the nearest whole dollar)			
<b>A. ENGINEERING</b>			
120.60.061.611	4104	1. Reproduction Work	
		a. Large Format Copier / Blueline	<u>1-5 Sheets</u> <u>Add'l.</u>
		18" x 24" sheets	2 1
		24" x 36" sheets	4 2
		30" x 42" sheets	6 3
		36" x 48" sheets	8 4
		b. Photocopies	See I.C.1.
		c. Standard Details Plan Set	7.50
120.60.061.611	4158	2. Street Easement Vacation (vacation requested by property owner)	2,000
		3. Assessment Splits	
		a. Amended Assessment Diagram Check	500
		b. New Assessment Segregation	250 each new assessment up to a maximum of 1,100
		4. Recordation	
		a. Document	15 first page plus 7 each additional
		b. Map	12 first sheet plus 4 each additional
Various	4104	5. Plans and Specifications	20-150
120.60.061.611	4990	6. Services by Others (Soil Testing, etc.) (Cash Deposit Account 120.2280)	Actual invoiced cost plus 10%
<b>B. DEVELOPMENT</b>			
120.60.061.611	4158	1. Tentative Tract Map	
		a. Plan Check	3,500 plus 75/lot
		b. Plan Check – Condominiums	3,500 plus 75/unit
		c. Time Extension	1,100
		2. Tentative Parcel Map Check	
		a. Commercial/Industrial	2,000 plus 30/lot
		b. Residential	2,000 plus 60/lot

Footnote:  
(a) Subsidized



B. DEVELOPMENT, Continued				
120.60.061.611	4158	3. Record Map Check (Tract or Parcel)		
		a. Commercial/Industrial	2,000 plus 30/lot	
		b. Residential	2,000 plus 60/lot	
		4. Certificate of Correction for Record Maps		500
		5. Certificate of Map Act Compliance		100
		6. Request for Parcel Map Waiver		1,100
		7. Request for Lot Line Adjustments		2,000
120.60.061.611	4158 (50%) 4157 (50%)	8. Improvement Plan Check and Inspection for subdivision construction (est. 50% paid at time of plan submittal) (Cash deposit 120.2280)		
		a. Review and Inspection - one to three reviews		
		(1) Up to 100,000	10.5% of construction costs	
		(2) 100,001 – 500,000	10,500 plus 9.5% costs over 100,000	
		(3) 500,001 – 2,000,000	48,500 plus 8.5% costs over 500,000	
		(4) 2,000,001 – 5,000,000	176,000 plus 7.5% costs over 2,000,000	
		(5) Above 5,000,000	401,000 plus 6.5% costs over 5,000,000	
120.60.061.611	4930	b. For fourth and subsequent review of plans for the same project		
		(1) By outside consultant (Cash deposit 120.2280)	Cost plus 25%	
		(2) By staff (Cash deposit 120.2280)	Labor cost plus 100%	
		c. Trench backfill inspection by outside testing firm (Cash deposit 120.2280)	Deposit estimate cost of inspection plus 10%. Final billing based on actual cost plus 10%*	
120.60.061.611	4157	d. Inspection for overtime (paid in advance) (Memorandum of Understanding may dictate minimum call-out hours) (Cash deposit 120.2280)	125/hour or any increment thereof (one hour minimum per call)*	
			* Set during construction, if necessary	

Footnote:  
(a) Subsidized

B. DEVELOPMENT, Continued			
120.60.061.611	4157	8. Improvement Plan Check and Inspection for subdivision construction (est. 50% paid at time of plan submittal) (Cash deposit 120.2280), Continued	
120.60.061.611	4158	e. Geotechnical peer review by outside consulting firm (Cash deposit 120.2280)	5,000 deposit; final billing based on actual cost plus 25%
120.60.061.611	4157	f. Inspection for overtime by outside consultant (paid in advance) (Cash deposit 120.2280)	Actual cost plus 25%
120	2280	g. Improvement plan review by outside consulting firm upon request by applicant (in addition to standard review and inspection fees above)	Actual cost
		* Set during construction, if necessary	
120-Various	4104	9. Document Retention	See I.C.3.
120.60.061.611	4910	10. Landscaping and Lighting Contract Administration	
		a. Assessments – First Assessment	4,000
140.60.064.643 (50%) 120.60.061.611 (50%)	4910	b. Assessments – Annual Assessment	2,000
120.60.061.611	4910	c. Assessments – Amend District	1,500
		d. Design and Engineering	10% of construction cost or actual cost plus 25% by consultant
120.60.061.611	4158	11. Tree Removal Application/Permit (maximum three trees per application)	100/application (non-refundable)
		12. Subdivision Ordinance Variance for Parcel Maps	
		a. Commercial/Industrial	1,050
		b. Residential	1,600
		13. Subdivision Ordinance Variance after initial approval of Tentative Map	1,400
		14. Amendment to Subdivision Ordinance (Cash deposit 120.2280)	Cost plus 100% and deposit of 4,000
120.60.061.611	4930	15. Property Acquisition	
		a. Appraisals (Cash deposit 120.2280)	Cost plus 25%
		b. Acquisition by Consultant (Cash deposit 120.2280)	Cost plus 25%
		c. Acquisition by Staff (Cash deposit 120.2280)	Labor cost plus 100%

Footnote:  
(a) Subsidized

C. ENCROACHMENT ORDINANCE			
120.60.061.611	4158 (50%) 4157 (50%)	1. Improvement Plan Check and Inspection for Non-Subdivision Construction (Est. 50% paid at time of plan submittal) (Cash deposit 120.2280)	
		a. Permit	110
120.60.061.611	4158 (50%) 4157 (50%)	b. Review and Inspection - one to three reviews	
		(1) Up to 100,000	10.5% of construction costs
		(2) 100,001 – 500,000	10,500 plus 9.5% costs over 100,000
		(3) 500,001 – 2,000,000	48,500 plus 8.5% costs over 500,000
		(4) 2,000,001 – 5,000,000	176,000 plus 7.5% costs over 2,000,000
120.60.061.611	4930	c. For fourth and subsequent review plans for the same project	
		(1) By outside consultant	Cost plus 25%
120.60.061.611	4158	(2) By staff	Labor cost plus 100%
120.60.061.611	4930	d. Trench backfill inspection by outside testing firm (Cash deposit 120.2280)	Deposit estimated cost of inspection plus 10%. Final billing based on actual cost plus 10%*
120.60.061.611	4158 (50%) 4157 (50%)	e. Inspection fee for overtime (paid in advance) Memorandum of Understanding may dictate minimum call-out times. (Cash deposit 120.2280)	
		125/hour or any increment thereof (one hour minimum per call)*	
		* Set during construction, if necessary	
120.60.061.611	4158 (50%) 4157 (50%)	2. Construction and Maintenance of Public Utility and Public Agency facilities within the public right-of-way and easements	
		a. Permit	110
		b. Inspection	95/hour or any increment thereof (one hour minimum per call)
		c. Overtime (paid in advance) Memorandum of Understanding may dictate a minimum call-out time. (Cash deposit 120.2280)	125/hour or any increment thereof (one hour minimum per call)*
* Set during construction, if necessary			

Footnote:  
(a) Subsidized

C. ENCROACHMENT ORDINANCE , Continued			
120.60.061.611	4199	3. Transportation Permit	
		a. One-Time Permit	16
		b. Annual Permit	90
120.60.061.611	4158	4. Storage of materials within the public right-of-way and easements and/or ramping curb and gutter	
		a. Permit	95
		b. Inspection	95
		5. Special Inspection for Incomplete Encroachment Permit Work (applied to all encroachment permit work, including punch list work, not approved and signed off as complete by the Public Works Inspector prior to the completion date of the Permit)	
		a. Inspection	47.50/half hour or any increment thereof (one hour minimum per call)
		b. Completion of incomplete encroachment permit work by the City	All costs to complete the work specified or required by the encroachment permit or to restore the right-of-way, including preparation of plans, specifications, bidding, and award costs, plus 20%
c. Safety violations due to incomplete encroachment permit work	All costs, including employee or contractor call-out charges, overtime, and minimum contractor charges, to secure the worksite and protect the public, plus 20%		
120	2260	6. Property/Business Owner Sponsored Concrete Repair by City Contractor within the Public Right-of-Way	Cost plus 10%
D. ZONING AND REDEVELOPMENT			
120.50.52.520	4141	1. Preliminary Plan Review	
		a. Commercial/Industrial	
		(1) First & second reviews	No fee
		(2) Third & subsequent reviews	500

Footnote:  
(a) Subsidized

D. ZONING AND REDEVELOPMENT, Continued			
120.50.52.520	4141	b.	
		(1) First review	800
		(2) Second & subsequent reviews	900
		c. Cell site	500
		2. Environmental Fees	
		a. Environmental Determination	
		(1) Commercial/industrial	1,100
		(2) Residential	1,800
120	2270	b. EIR Preparation	
		(1) Preparation by Staff	
		(i) Labor and Materials	Cost plus 100%
		(ii) Outside Consultant Reports	Cost plus 25%
		(2) Preparation by Consultant	Cost plus 25%
120.50.052.520	4141	c. Notice of Exemption, Preparation Filing	
		(1) Commercial/Industrial	250
		(2) Residential	400
		3. Zoning Ordinance Amendments	
		a. Rezoning application (Cash deposit 120.2280)	Cost plus 100% and 4,300 deposit
		b. Application to add permitted use (Cash deposit 120.2280)	Cost plus 100% and 4,300 deposit
		c. Application to add conditional use (Cash deposit 120.2280)	Cost plus 100% and 4,300 deposit
		d. Newark Municipal Code text amendment (Cash deposit 120.2280)	Cost plus 100% and 4,300 deposit
		e. Request to remove historical resource designation	80
		4. Use Permit application	
		a. Commercial/Industrial	
		(1) Without sanctions	1,600
		(2) With sanctions	3,200
		b. Residential	
		(1) Without sanctions	2,600
		(2) With sanctions	5,200
		c. Minor Use Permit	
		(1) Without sanctions	100
		(2) With sanctions	200

Footnote:  
(a) Subsidized

D. ZONING AND REDEVELOPMENT, Continued

120.50.052.520	4141	5. Planned Unit Development Applications	
		a. Commercial/Industrial	
		(1) Without sanctions	2,200
		(2) With sanctions	4,400
		b. Residential	
		(1) Without sanctions	3,200
		(2) With sanctions	6,400
		6. Amendment of approved PUD/Use Permit	
		a. Commercial/Industrial	
		(1) Without sanctions	1,000
		(2) With sanctions	2,000
		b. Residential	
		(1) Without sanctions	1,500
		(2) With sanctions	3,000
		7. Request for "not substantial" change/review of Use Permits and PUDs	
		a. Sign only	
		(1) Without sanctions	425
		(2) With sanctions	850
		b. Commercial/Industrial	
		(1) Without sanctions	1,000
		(2) With sanctions	2,000
		c. Residential	
		(1) Without sanctions	1,500
		(2) With sanctions	3,000
		8. Required subsequent review of and approved PUD or Use Permit	
		a. Commercial/Industrial	
		(1) Without sanctions	1,000
(2) With sanctions	2,000		
b. Residential			
(1) Without sanctions	1,500		
(2) With sanctions	3,000		
9. Time extension for PUD/Use Permits			
a. Commercial/Industrial	500		
b. Residential	800		

Footnote:  
(a) Subsidized

D. ZONING AND REDEVELOPMENT, Continued

120.50.052.520	4141	10. Variances	
		a. Administrative Variance, residential	
		(1) Without sanctions	250
		(2) With sanctions	500
		b. Variance Application, owner-occupied single-family home	
		(1) Without sanctions	350
		(2) With sanctions	700
		c. Variance Application, other	
		(1) Commercial/Industrial	
		(i) Without sanctions	900
		(ii) With sanctions	1,800
		(2) Residential	
		(i) Without sanctions	1,400
		(ii) With sanctions	2,800
		11. Waiver Fee	
		a. Without sanctions	100
		b. With sanctions	200
		12. Review	
		a. Signs on private property	
		(1) Without sanctions	25
		(2) With sanctions	50
		b. Signs on public property	
		(1) Without sanctions	150
		(2) With sanctions	300
		c. Design Review	
		(1) Commercial/Industrial	
		(i) Without sanctions	950
		(ii) With sanctions	1,900
		(2) Residential	
		(i) Without sanctions	1,500
		(ii) With sanctions	3,000

Footnote:  
(a) Subsidized

D. ZONING AND REDEVELOPMENT, Continued			
120.50.052.520	4141	12. Review, Continued	
		(3) Single Family Design Review	100
		d. Fence height review	
		(1) Without sanctions	250
		(2) With sanctions	500
		e. Community Care Facilities, Administrative	
		(1) Without sanctions	400
		(2) With sanctions	800
		13. Agriculture Preserve Application (Cash deposit 120.2280)	Cost plus 100% and 4,000 deposit
		14. General Plan Amendments (Cash deposit 120.2280)	
		a. Preliminary and final plan and report	
		(1) Prepared by Staff	
		(i) Labor and material	Cost plus 100% and 4,300 deposit
		(ii) Outside consultant reports	Cost plus 100% and 4,300 deposit
		(2) Prepared by outside Consultant	Cost plus 100% and 4,300 deposit
		15. Preparation of a Specific Plan (Cash deposit 120.2280)	
		a. Prepared by Staff	
		(1) Labor and materials	Cost plus 100% and 4,300 deposit
		(2) Outside consultant reports	Cost plus 100% and 4,300 deposit
		b. Prepared by Consultant	Cost plus 100% and 4,300 deposit
16. Services by Others (Project Management Consultant, On-Call Professional Services, Peer Review, etc.) (Cash Deposit Account 120.2280)	Actual invoiced cost plus 10%		
Various 120	4104	17. Document Retention	See I.C.3
120.50.052.520	4104	18. Photocopies and Reproduction Work	See I.C.1 and II.A.1.
626.00.000.000	4146	19. Art in Public Places and Private Development Policy	
		a. Residential (excluding affordable housing)	270/unit
		b. Retail	.26/square foot
		c. Office	.38/square foot
		d. Light Manufacturing/Warehouse	.21/square foot
		e. High-Tech	.41/square foot

Footnote:  
(a) Subsidized



E. CODE ENFORCEMENT			
120.50.053.530	4140	1. Home Occupation Permit	63
		a. Inspection	40
		b. Annual Renewal	45
		c. Reinspection	Labor costs, plus 100% (15 minute minimum)
120.50.053.530	Various	2. Nuisance Abatement	
		a. Reinspection for the second and subsequent warning, Correction Notice, or visit to a site	Labor and material costs, plus 100%
		b. Preparation and posting of Compliance Order or Notice to Abate	Labor and material costs, plus 100%
		c. Hearing before a Nuisance Abatement Hearing Officer	450
		3. Administrative Nuisance Abatement and Administrative Penalties	1,000/day/ identified nuisance
		4. Citations (NMC 7.20.040A)	
		a. First violation	100
		b. Second violation of the same ordinance within one (1) year	200
		c. Third and subsequent violations of the same ordinance within one (1) year	500
		5. Preparation and issuance of Citations and Notices to Abate Nuisance Condition, and other related costs	103/hr plus 100% (one hour minimum) plus other applicable fees
		6. Abatement of nuisance conditions (NMC 7.20.020) and graffiti abatement costs	
		a. Provided by City staff	Labor costs plus 100% and materials costs (one hour minimum)
		b. Provided by contractor	Actual costs incurred
F. OTHER			
120.50.052.520	4104	1. Planning Commission Agenda (30) and Minutes (70) subscription	100/year
		2. Appeals to Planning Commission – from City staff determination	100
		3. Property Zoning Verification Letter	100
		4. Termination of Notice of Violation	100
		5. Zoning Certification	50
		6. Public Hearing	100
		7. Mailings/Radius Search	75
		8. Zoning Administrator Hearing	100

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION			
120.60.062.620	4151	1. Application (nonrefundable) – applies to each permit application	
		a. Over-the counter applications for building, electrical, mechanical, plumbing, site work, process piping, signs, and grading permit applications	55
		b. Applications for building, electrical, mechanical, plumbing, site work, process piping, signs, and grading permits which require submission of drawings for plan review and temporary permits	95
		c. Demolition Permit	95
120	2240	2. Plan Check Deposit - Deposit due at time of submission of application requiring plan review. Amount of deposit is credited towards actual permit and plan check fees determined during the review process.	
		a. \$1 to \$7,999 construction valuation	132.60 (156 times .85)
		b. \$8,000 to \$24,999 construction value	156 for the first \$7,999 of construction valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999 times .85
		c. \$25,000 to \$49,999 construction value	360 for the first \$24,999 of construction valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999 times .85
		d. \$50,000 to \$99,999 construction value	618.75 for the first \$49,999 of construction valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999 times .85
		e. \$100,000 to \$499,999 construction value	1,267.50 for the first \$99,999 of construction valuation plus 5.50 for each additional \$1,000 or fraction thereof to \$499,999 times .85

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION			
120	2240	2. Plan Check Deposit - Deposit due at time of submission of application requiring plan review. Amount of deposit is credited towards actual permit and plan check fees determined during the review process.	
		f. \$500,000 to \$999,999 construction value	3,137.50 for the first \$499,999 of construction valuation plus 4.50 for each additional \$1,000 or fraction thereof to \$999,999 times .85
		g. \$1,000,000 and up construction value	5,387.50 for first \$999,999 of construction valuation plus 3.50 for each additional \$1,000 or fraction thereof exceeding \$999,999 times .85
120.60.062.620	4152	3. Plan Check	
		a. Plan check fee for all projects needing plan review and not listed below and includes building, plumbing, electrical, mechanical, process piping, signs, and site work.	85% of permit fee
		b. Minor review/over counter plan reviews	57.5
		c. Plan check fee for projects utilizing an approved standard plan.	306/building
		d. For third and subsequent review of plans for the same project by outside consultant	Cost plus 25%
		e. For third and subsequent review of plans for the same project by City staff	156/hour (one hour minimum)
120.60.062.620	4150	f. For expedited review of plans by outside consultant	Amount of additional cost to City plus 25%
		g. Geotechnical peer review by outside consulting firm	Actual cost plus 25%

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	4. Building Permits - The permit fee for building permits is based on the total building valuation according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.	
		a. \$1 to \$7,999 construction valuation	156
		b. \$8,000 to \$24,999 total construction valuation	156 for the first \$7,999 of construction valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 total construction valuation	360 for the first \$24,999 of construction valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 total construction valuation	597.50 for the first \$49,999 of construction valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 to \$499,999 total construction valuation	972.50 for the first \$99,999 of construction valuation plus 5.50 for each additional \$1,000 or fraction thereof to \$499,999
		f. \$500,000 to \$999,999 total construction valuation	3,172.50 for the first \$499,999 of construction valuation plus 4.50 for each additional \$1,000 or fraction thereof to \$999,999
		g. \$1,000,000 and up total construction valuation	5,422.50 for the first \$999,999 of construction valuation plus 3.50 for each additional \$1,000 or fraction thereof

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	5. Plumbing Permit - The permit fee for plumbing permits is based on the construction valuation of the plumbing work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.
		a. \$1 to \$7,999 construction valuation
		156
		b. \$8,000 to \$24,999 plumbing construction valuation
		156 for the first \$7,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 plumbing construction valuation
		360 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 plumbing construction valuation
		597.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 to \$499,999 plumbing construction valuation
		972.50 for the first \$99,999 of valuation plus 5.50 for each additional \$1,000 or fraction thereof to \$499,999
		f. \$500,000 and up plumbing construction valuation
		3,172.50 for the first \$499,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	6. Electrical Permit - The permit fee for electrical permits is based on the construction valuation of the electrical work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.												
		<table border="1"> <tr> <td data-bbox="602 371 1270 400">a. \$1 to \$11,999 electrical construction valuation</td> <td data-bbox="1296 371 1535 400">156</td> </tr> <tr> <td data-bbox="602 451 1270 480">b. \$12,000 to \$24,999 electrical construction valuation</td> <td data-bbox="1296 451 1535 654">156 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999</td> </tr> <tr> <td data-bbox="602 705 1270 734">c. \$25,000 to \$49,999 electrical construction valuation</td> <td data-bbox="1296 705 1535 909">247 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999</td> </tr> <tr> <td data-bbox="602 960 1270 988">d. \$50,000 to \$99,999 electrical construction valuation</td> <td data-bbox="1296 960 1535 1163">397 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999</td> </tr> <tr> <td data-bbox="602 1214 1270 1243">e. \$100,000 to \$499,999 electrical construction valuation</td> <td data-bbox="1296 1214 1535 1417">647 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999</td> </tr> <tr> <td data-bbox="602 1468 1270 1497">f. \$500,000 and up electrical construction valuation</td> <td data-bbox="1296 1468 1535 1672">2,247 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof</td> </tr> </table>	a. \$1 to \$11,999 electrical construction valuation	156	b. \$12,000 to \$24,999 electrical construction valuation	156 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999	c. \$25,000 to \$49,999 electrical construction valuation	247 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999	d. \$50,000 to \$99,999 electrical construction valuation	397 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999	e. \$100,000 to \$499,999 electrical construction valuation	647 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999	f. \$500,000 and up electrical construction valuation	2,247 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof
a. \$1 to \$11,999 electrical construction valuation	156													
b. \$12,000 to \$24,999 electrical construction valuation	156 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999													
c. \$25,000 to \$49,999 electrical construction valuation	247 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999													
d. \$50,000 to \$99,999 electrical construction valuation	397 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999													
e. \$100,000 to \$499,999 electrical construction valuation	647 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999													
f. \$500,000 and up electrical construction valuation	2,247 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof													

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	7. Mechanical Permit - The permit fee for mechanical permits is based on the construction valuation of the mechanical work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.
		a. \$1 to \$11,999 mechanical construction valuation 156
		b. \$12,000 to \$24,999 mechanical construction valuation 156 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 mechanical construction valuation 247 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 mechanical construction valuation 397 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 to \$499,999 mechanical construction valuation 647 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999
		f. \$500,000 and up mechanical construction valuation 2,247 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	8. Process Piping Permit - The permit fee for process piping permits is based on the construction valuation of the process piping work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.
		a. \$1 to \$11,999 process piping construction valuation 156
		b. \$12,000 to \$24,999 process piping construction valuation 156 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 process piping construction valuation 247 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 process piping construction valuation 397 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 to \$499,999 process piping construction valuation 647 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999
		f. \$500,000 and up process piping construction valuation 2,247 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof

Footnote:  
(a) Subsidized



G. BUILDING INSPECTION, Continued

120.60.062.620	4150	9. Site Work Permit - The permit fee for site work permits is based on the construction valuation of the site work according to the following schedule, or (for small projects), the number of inspections required, whichever results in the higher fee.	
		a. \$1 to \$11,999 site work construction valuation	156
		b. \$12,000 to \$24,999 site work construction valuation	156 for the first \$11,999 of valuation plus 7 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 site work construction valuation	247 for the first \$24,999 of valuation plus 6 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 site work construction valuation	397 for the first \$49,999 of valuation plus 5 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 to \$499,999 site work construction valuation	647 for the first \$99,999 of valuation plus 4 for each additional \$1,000 or fraction thereof to \$499,999
		f. \$500,000 and up site work construction valuation	2,247 for the first \$499,999 of valuation plus 3 for each additional \$1,000 or fraction thereof

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	10. Re-Roofing Permits for Multi-Family and Commercial Structures - Re-roofing permits for multi-family, commercial structures, motels, and hotels is based on the construction valuation of the re-roofing work.	
		a. \$1 to \$17,999 roofing construction valuation	243
		b. \$18,000 to \$24,999 roofing construction valuation	243 for the first \$17,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999
		c. \$25,000 to \$49,999 roofing construction valuation	327 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 roofing construction valuation	564.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 and up roofing construction valuation	939.50 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof
		11. Re-Roofing Permits for Single Family Dwellings and Accessory Structures - Re-roofing permits for single family dwellings and accessory structures preset and based on the normal number of inspections anticipated.	
		a. Re-roofing for single family dwelling using composition shingles or wood shakes.	242
		b. Re-roofing for single family dwelling using light weight tile weighing 6 pounds or less.	363
		c. Re-roofing for single family dwelling using heavy weight tile weighing over 6 pounds.	484
		12. Single Family Residential Pool or Spa Permits - Includes building, plumbing, and electrical trades. Does not include solar.	
		a. Single family residential pool or spa or pool/spa combination	468
		b. Single family residential self contained above ground spa with electrical plug-in connection	156

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	13. Single Family Residential Photovoltaic Permits preset and based on the normal number of inspections	
		a. Standard residential system - Electrical Permit	312
		b. Standard residential system with roof reinforcement - Electrical and Building Permit	390
		14. Commercial, Multi-Family Residential, Motel, and Hotel Pool and Spa Permits based on construction valuation. Fees include plumbing and electrical trades, but exclude solar installations.	
		a. \$1 to \$27,999 construction valuation	364
		b. \$28,000 to \$49,999 construction valuation	364 for the first \$27,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		c. \$50,000 to \$99,999 construction valuation	573 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		d. \$100,000 and up construction valuation	948 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof
		15. Commercial Coaches, Manufactured Housing, and Mobilehome Permits - Covers the installation of mobilehomes, manufactured homes, or commercial coaches and includes electrical and plumbing connections.	
		a. Installation of mobilehome, manufactured home, or commercial coach. Does not include permanent foundations or site development fees.	243/modular unit
		b. Individual site development fees, including all building, mechanical, electrical, plumbing and site work, but not permanent foundations or actual installation of unit	243/assembled unit
		16. Foundation Permit for Commercial Coaches, Mobilehomes, and Manufactured Homes	
		a. \$1 to \$17,999 foundation construction valuation	243
		b. \$18,000 to \$24,999 foundation construction valuation	243 for the first \$17,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued			
120.60.062.620	4150	16. Foundation Permit for Commercial Coaches, Mobilehomes, and Manufactured Homes, Continued	
		c. \$25,000 to \$49,999 foundation construction valuation	327 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 foundation construction valuation	564.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 and up foundation construction valuation	939.50 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof
		17. Monument Signs below 4 feet in height and Wall Sign Permits	
		a. Wall signs - includes illuminated and non-illuminated	156 for the first sign plus 20 for each additional sign for the same business on the same site
		b. Monument signs below 4 feet in height - includes illuminated and non-illuminated	312/ea
		18. Monument Signs 4 feet in height or higher Permits - includes foundation, frames, and electrical.	
		a. \$1 to \$17,999 foundation construction valuation	243
		b. \$18,000 to \$24,999 foundation construction valuation	243 for the first \$17,999 of valuation plus 12 for each additional \$1,000 or fraction thereof to \$24,999

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	18. Monument Signs 4 feet in height or higher Permits - includes foundation, frames, and electrical., Continued	
		c. \$25,000 to \$49,999 foundation construction valuation	327 for the first \$24,999 of valuation plus 9.50 for each additional \$1,000 or fraction thereof to \$49,999
		d. \$50,000 to \$99,999 foundation construction valuation	564.50 for the first \$49,999 of valuation plus 7.50 for each additional \$1,000 or fraction thereof to \$99,999
		e. \$100,000 and up foundation construction valuation	939.50 for the first \$99,999 of valuation plus 4.50 for each additional \$1,000 or fraction thereof
		19. Miscellaneous	
		a. Minimum permit fee	156
		b. Permits for repairs resulting from structural pest control reports	Calculated on the number of inspections needed using minimum fee per inspection.
		c. Building Relocation – Evaluation Inspection	156/hour (two hour minimum) plus travel expenses
		d. Permit to replace an existing domestic storage type water heater with another storage type water heater in a dwelling unit. Total fee limited to permit fee, application fee, California Building Standards fee, and records automation fee.	15
		e. Permit fee when permit amount is based on number of inspections required	156/inspection
		f. Quarterly maintenance permit - for each quarterly electrical, mechanical, or plumbing permit at the time such permit is issued	364
		g. Hourly rates for work in which no other fee is prescribed	
		(1) Work performed by clerical and support staff	

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued

120.60.062.620	4150	19. Miscellaneous, Continued	
		(2) Work performed by inspectors and plan checkers during normal business hours	156/hour with half hour minimum
		(3) Work performed by inspectors and plan checkers during non-scheduled working days	266/hour with four hour minimum
		(4) Work performed by inspectors beyond the normal scheduled work hours on a scheduled working day	266/hour with two hour minimum
		h. Research and copy of existing Certificate of Occupancy	42
		i. Temporary Permits	
		(1) Permits that allow work to proceed without inspections - improvements not concealed. No drawings required. (Total permit fees will include application fee, records automation, and applicable state fees.)	200
		(2) Permits that require drawings and inspections. (Total permit fees will include all other fees associated with a standard permit.)	Based on construction valuation using standard fee schedules or 243, whichever is greater
		j. Demolition Permits	
		(1) 1 sf to 120 sf of area of demolition	156
		(2) 121 sf to 1,000 sf of area of demolition	243
		(3) 1,001 sf to 10,000 sf of area of demolition	243 for the first 1,000 sf plus 121 for each additional 1,000 sf or fraction thereof to 10,000 sf
		(4) 10,001 sf to 100,000 sf of area of demolition	1,332 for the first 10,000 sf plus 121 for each additional 5,000 sf or fraction thereof to 100,000 sf
		(5) 100,001 sf or more of area of demolition	3,510 for the first 100,000 sf plus 121 for each additional 10,000 sf or fraction thereof
		k. Termination of Notice of Violation	100

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued			
120.60.062.620	4150	19. Miscellaneous, Continued	
		l. Permit for kitchen or bathroom remodel, 1 room only (fee includes plan check)	445
		m. Permit to retrofit windows, where the existing frame stays	39 for all retrofit windows being installed
120.60.062.620	4104	20. Document Retention	
		a. Scanning of soils reports	5/report
		b. Scanning documents larger than 11" x 17" that require permanent retention	2/page
		21. Reproduction Work	
		a. Providing black and white paper copies of letter or legal sized documents	.10/page
		b. Providing color paper copies of letter or legal sized documents	.25/page
		c. Providing black and white paper copies of 11x17 sized documents	.25/page
		d. Providing color paper copies of 11x17 documents	.50/page
		e. "A Guide To Dwelling Code Requirements"	10/ea
		f. Prepare affidavit to copy documents (includes processing and mailing)	85/hour with half hour minimum (42)
262	2515	22. Building Standards Fee (SB1473 effective January 1, 2009 - Fee amount set by State law with 90% of fees collected transferred to the State)	
261	2505	23. Strong Motion Instrumentation Program (SB593 effective January 1, 1988 - Fee amount set by state law with 95% of fees collected transferred to the State)	
120.60.062.620	4105	24. Records automation and system maintenance (includes document retention/scanning of all letter and legal size documents)	10% of permit fees with 20 minimum and 2,000 maximum
		25. Penalties and Investigation	
		a. Construction valuation misrepresentation	100% of bona fide permit fee
		b. Reinspection as allowed for in the Newark Municipal Code	156/inspection
		26. Cash deposits to guarantee work: An amount shall be withheld from any refund to pay for additional inspections and administrative costs incurred by the City (Cash deposit 020-2208)	Actual costs

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued			
120.60.062.620	4161	27. Storm Water Quality Control Plan Review and Inspection – required as a condition of the NPDES permit to minimize pollution in storm water runoff during construction.	
		a. Four-plex or smaller	250
		b. Parcels 10,000 square feet to 1 acre	500
		c. Parcels over 1 acre to 5 acres	2,100
		d. Parcels over 5 acres	3,200
120.60.062.620	4152	28. Grading and Drainage Plan Review - Fees shall be determined based on the total site area.	
		a. Up to 0.230 acres total site area	100 for first 0.110 acre plus 20 for each additional 0.023 acres or fraction thereof to 0.230 acres
		b. 0.231 acres to 0.99 acres of total site area	200 for the first 0.230 acres plus 50 for each additional 0.23 acres or fraction thereof to 0.99 acres
		c. 1 acre to 4.99 acres total site area	400 for the first acre plus 100 for each additional half acre or fraction thereof to 4.99 acres
		d. 5 acres to 24.99 acres total site area	1,200 for the first 4.99 acres plus 75 for each additional acre or fraction thereof to 24.99 acres
		e. 25 acres or more total site area	2,700 for the first 24.99 acres, plus 50 for each additional acre or fraction thereof

Footnote:  
(a) Subsidized



G. BUILDING INSPECTION, Continued

120.60.062.620	4150	29. Grading and Drainage Permits - fees are based on the volume of excavation or fill, whichever is greater.	
		a. 49 cubic yards or less of fill and/or cut	50
		b. 50 to 99 cubic yards of fill and/or cut	65
		c. 100 to 999 cubic yards of fill and/or cut	65 for the first 99 cubic yards plus 15 for each additional 100 cubic yards or fraction thereof to 999 cubic yards
		d. 1,000 to 9,999 cubic yards of fill and/or cut	200 for the first 999 cubic yards plus 25 for each additional 1,000 cubic yards or fraction thereof to 9,999 cubic yards
		e. 10,000 to 99,999 cubic yards of fill and/or cut	425 for the first 9,999 cubic yards plus 50 for each additional 10,000 cubic yards or fraction thereof to 99,999 cubic yards
		f. 100,000 cubic yards or more of fill and/or cut	875 for the first 99,999 cubic yards plus 25 for each additional 10,000 cubic yards or fraction thereof

Footnote:  
(a) Subsidized

G. BUILDING INSPECTION, Continued			
120.60.062.620	4150	30. Extensions - Permits and Plan Reviews	
		a. Extension of current valid permit per NMC 15.04.190	15% of applicable construction permit using current fee schedule or minimum permit fee amount, whichever is greater
		b. Renewal for permits expired less than one year per NMC 15.04.190	50% of applicable construction permit using current fee schedule or minimum permit fee amount, whichever is greater plus application fee
		c. New permit for permits expired over one year per NMC 15.04.190	100% of applicable construction permit, plan review, and other normal fees using current fee schedule
120.60.062.620	4152	d. Extending valid plan review per NMC 15.04.180	15% of plan review fees
120.60.062.620	4150	31. Address Assignments	
		a. New address assignment	100
		b. Additional assignments under same request	10
		c. Address verification letter	45



**Recreation  
and  
Community Services**

	Account No.	Description	Fee (in dollars)
<b>III. RECREATION AND COMMUNITY SERVICES</b>			
A. GENERAL RECREATION SERVICES			
130.70.072.720	4183	1. Adult softball, basketball, leagues, and classes	
		a. Team and individual fee	5-100/half hour
		2. Miscellaneous (Adult)	
		a. Adult Sports Tournaments: Includes cost of officials, staff, awards, and administrative overhead	175-325/team
		b. Special Events/Activities/Instructional Classes: Includes cost of instructor, supplies, and administrative overhead	1-200/hour
		3. Youth Sports/Team and Individual Fees for Camps, Clinics, Classes, and Tournaments	
		a. Instructional classes/leagues: includes cost of instructors, officials, supplies, and administrative overhead	5-100/half hour
B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center)			
130.70.073.730	4182	1. Daily Use (individual or group visits)	
		a. Infant/Toddler (2 yrs and under)	4-6/person
		b. Youth, Adult, and Senior	13-18/person
		2. 20 Visit Pass	
		a. Adult, Resident	151-159/person
		b. Adult, Nonresident	176-185/person
		c. Senior, Resident (55+)	137-144/person
		d. Senior, Nonresident (55+)	159-167/person
		3. Monthly Pass	
		a. Adult, Resident	76-80/person
		b. Adult, Nonresident	87-91/person
		c. Senior, Resident (55-69 yrs)	58-61/person
		d. Senior, Nonresident (55-69 yrs)	63-66/person
		e. Senior, Resident (70+ yrs)	47-49/person
		f. Senior, Nonresident (70+ yrs)	53-56/person
		4. Three Month Pass	
		a. Adult, Resident	189-199/person
		b. Adult, Nonresident	217-223/person
		c. Senior, Resident (55-69 yrs)	116-122/person
		d. Senior, Nonresident (55-69 yrs)	152-160/person
e. Senior, Resident (70+ yrs)	89-94/person		

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
<b>B. SILLIMAN ACTIVITY CENTER USER (including Aquatic Center), Continued</b>			
130.70.073.730	4182	4. Three Month Pass, Continued	
		f. Senior, Nonresident (70+ yrs)	121-127/person
		5. Six Month Pass and Season Pass	
		a. Youth (3-17 yrs), Resident	113-119/person
		b. Youth (3-17 yrs), Nonresident	130-137/person
		c. Adult (18-54 yrs), Resident	302-317/person
		d. Adult (18-54 yrs), Nonresident	348-365/person
		e. Senior, Resident (55-69 yrs)	84-193/person
		f. Senior, Nonresident (55-69 yrs)	236-248/person
		g. Senior, Resident (70+ yrs)	163-171/person
		h. Senior, Nonresident (70+ yrs)	194-204/person
		i. Group Resident (Same Household)	416-500/up to 4 people; 30-60 for each add'l family member
		j. Group Nonresident (Same Household)	478-650/up to 4 people; 30-60 for each add'l family member
		6. Annual Pass	
		a. Youth (3-17 yrs), Resident	176-185/person
		b. Youth (3-17 yrs), Nonresident	203-213/person
		c. Adult (18-54 yrs), Resident	454-477/person
		d. Adult (18-54 yrs), Nonresident	522-548/person
		e. Senior, Resident (55-69 yrs)	315-330/person
		f. Senior, Nonresident (55-69 yrs)	410-430/person
		g. Senior, Resident (70+ yrs)	236-248/person
		h. Senior, Nonresident (70+ yrs)	315-331/person
		i. Group Resident (Same household)	731-767/up to 4 people; 60 for each add'l family member
		j. Group Nonresident (Same household)	840-882/up to 4 people; 60 for each add'l family member
		7. Miscellaneous	
		a. Rental items	1-200/item
b. ID Card or Pass Replacement	5-10/card		

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)		
C. SILLIMAN FACILITY RENTALS					
130.70.073.732	4891	1. Gymnasium *			
		a. Resident Individual/Group	65-100 /hour full court		
		b. Nonresident Individual/Group	80-125/hour full court		
		c. Staffing	22-60/hour		
		d. Scoreboard	20-40 rental agreement, plus 300 deposit		
		e. Deposit and cleaning fee (if needed)	300-1,000		
		2. Community Meeting Room *			
		a. Resident Individual/Group/Nonprofit	60-66/hour (two hour minimum)		
		b. Nonresident Individual/Group	66-72/hour (two hour minimum)		
		c. Patio/Lobby, Resident	40-100/hour		
		d. Patio/Lobby, Nonresident	50-110/hour		
		e. Deposit	300-1000		
		3. Dance/Aerobic Studio**			
		a. Resident Individual/Group	60-66/hr (two hour minimum)		
		b. Nonresident Individual/Group	66-72/hr (two hour minimum)		
		c. Deposit	300-1,000		
		4. Activity Room *			
		a. Room Rental, Resident	60-66/hour (two hour minimum)		
		b. Room Rental, Nonresident	66-72/hour (two hour minimum)		
		c. Deposit	300-1,000		
		* Cancellation notice of more than 30 days prior to rental date – all fees will be refunded, minus current processing fee.			
		Notice of 15 to 30 days – forfeit 100% of deposit unless date is rescheduled. An additional processing fee will be charged to reschedule date.			
		Notice of 14 days or less - forfeit all rental fees paid, plus current processing fee.			
		Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.			
		No show on rental date – forfeit 100% of deposit and all rental fees.			
		Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.			

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)		
C. SILLIMAN FACILITY RENTALS, Continued					
130.70.073.732	4891	5. Game/Activity Area *			
		a. Resident	60-66/hour (two hour minimum)		
		b. Nonresident	66-72/hour (two hour minimum)		
		d. Deposit	100-1,000		
		6. Preschool Room			
		a. Resident Individual/Group	60-66/hour (two hour minimum)		
		b. Nonresident Individual/Group	66-72/hour (two hour minimum)		
		c. Deposit	100-1,000		
		7. Athletic Fields *			
		a. Softball Fields (Sports field and Birch Grove)			
		(1) Without lights, Resident/Groups	47-58/hour (two hour minimum)		
		(2) Without lights, Nonresident/Groups	53-63/hour (two hour minimum)		
		(3) With lights, Resident/Groups	58-65/hour (two hour minimum)		
		(4) With lights, Nonresident/Groups	63-70/hour (two hour minimum)		
		(5) Staffing	25-60/hour per staff member		
		(6) Scoreboard Use	50-75 /event		
		(7) Tournament Fee	200-500/day/field		
		(8) Deposit	100-2,000/rental		
		<p>* Cancellation notice of more than 30 days prior to rental date – all fees will be refunded, minus current processing fee.</p> <p>Notice of 15 to 30 days – forfeit 100% of deposit unless date is rescheduled. An additional processing fee will be charged to reschedule date.</p> <p>Notice of 14 days or less - forfeit all rental fees paid, plus current processing fee.</p> <p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.</p> <p>No show on rental date – forfeit 100% of deposit and all rental fees.</p> <p>Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.</p>			

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)		
C. SILLIMAN FACILITY RENTALS, Continued					
130.70.073.732	4891	7. Athletic Fields, Continued *			
		b. Soccer and Multi-Use Playfields – Newark Nonprofit Youth Sports Organizations			
		(1) Daylight use - grass fields	10-20/player/ season		
		(2) Daylight use - all weather turf fields	35-40/hour/field		
		(3) With lights - all weather turf fields	50-55/hour/field		
		(4) Deposit	100-2,000/rental		
		c. Soccer and Multi-Use Grass Playfields			
		(1) Daylight use, Resident	60-90/hour/field or designated area		
		(2) Daylight use, Nonresident	70-105/hour/field or designated area		
		(3) Deposit	100-500/rental		
		d. Soccer and Multi-Use All-Weather Turf Playfields – All Other User Groups			
		(1) Daylight use, Resident	70-100/hour/field or designated area		
		(2) With lights, Resident	85-110/hour/field or designated area		
		(3) Daylight use, Nonresident	80-110/hour/field or designated area		
		(4) With lights, Nonresident	95-115/hour/field or designated area		
		(5) Deposit	100-500/rental		
		<p>* Cancellation notice of more than 30 days prior to rental date - all fees will be refunded, minus current processing fee.</p> <p>Notice of 15 to 30 days - forfeit 100% of deposit unless date is rescheduled. An additional processing fee will be charged to reschedule date.</p> <p>Notice of 14 days or less - forfeit all rental fees, plus current processing fee.</p> <p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.</p> <p>No show on rental date – forfeit 100% of deposit and all rental fees.</p> <p>Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.</p>			

Footnote:  
(a) Subsidized



	Account No.	Description	Fee (in dollars)
C. SILLIMAN FACILITY RENTALS, Continued			
130.70.073.732	4891	7. Athletic Fields, Continued *	
		e. Skatepark **	
		(1) Special Event usage, Resident	50-100/hr
		(2) Special Event usage, Non-resident	60-125/hr
		(3) Staffing	20-100/hr per staff member
		(4) Deposit	100-500/rental
		<p>* Cancellation notice of more than 30 days prior to rental date - all fees will be refunded, minus current processing fee.</p> <p>Notice of 15 to 30 days - forfeit 100% of deposit unless date is rescheduled. An additional processing fee will be charged to reschedule date.</p> <p>Notice of 14 days or less - forfeit all rental fees, plus current processing fee.</p> <p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.</p> <p>No show on rental date – forfeit 100% of deposit and all rental fees.</p> <p>Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.</p>	
<p>** Rental Fees beyond staffing may be waived to non-profit entities that do not charge any fees for special event. Fee waiver must be approved by Department Head. Liability insurance required for all skatepark rentals naming the City of Newark as Additionally Insured.</p>			
D. AQUATIC CENTER RENTALS (INCLUDES POOL USE)			
130.70.073.730	4181	1. Parties and Rentals*	
		a. Group, Pool Rental, Resident/Pool	100-888/hr (two hour minimum)
		b. Group, Pool Rental, Nonresident/Pool	125-1,000/hr (two hour minimum)
		c. Additional guests	10-50/person
		d. Aquatic Event Room non-birthday rental, Resident	40-60/one room/hour (two hour minimum); 60-100/two rooms/hour (two hour minimum)

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
<b>D. AQUATIC CENTER RENTALS (INCLUDES POOL USE), Continued</b>			
130.70.073.730	4181	1. Parties and Rentals, Continued *	
		e. Aquatic Event Room non-birthday rental, Nonresident	50-70/one room/hour (two hour minimum); 70-125/two rooms/hour (two hour minimum)
		f. Cabana Rental, Resident - includes drop-in admission for 5	100-150/session
		g. Cabana Rental, Nonresident - includes drop-in admission for 5	110-175/session
		h. Open Recreation Swim Group Use	10-20/person
		i. Group Rental Area	160-177/half space entry for 10; 320-355/full space entry for 20
		j. Deposit	100-800/rental
		<p>* Cancellation notice of more than 30 days prior to rental date – all fees will be refunded, minus current processing fee.</p> <p>Notice of 15 to 30 days – forfeit 100% of deposit unless date is rescheduled. An additional processing fee will be charged to reschedule date.</p> <p>Notice of 14 days or less - forfeit all rental fees paid, plus current processing fee.</p> <p>Rental rates are charged by full hour increments only and will not be prorated for fractions of hours. If the rental goes beyond the agreement, the renter will be charged one and a half times the hourly rate.</p> <p>No show on rental date – forfeit 100% of deposit and all rental fees.</p> <p>Liability insurance required in amounts stated in rental policy manual as well as naming the City of Newark as Additionally Insured. Required for dance studio, gym, aquatic center, or as specified in rental agreement.</p>	
<b>E. AQUATIC CLASSES AND PROGRAMS</b>			
130.70.073.730	4181	1. Swim lessons, camps, certification, aqua fitness programs, clinics, and special events.	1-80/half hour
		2. Private instruction	20-80/half hour
<b>F. CONCESSIONS</b>			
130.70.073.731	4893	1. Food, Beverage, and Retail Items	1-100/item

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
<b>G. GENERAL COMMUNITY AND HUMAN SERVICES</b>			
130.70.071.710 130.70.072.720	4180/4183	1. Adult Activities	
		a. Instructional Classes/Workshops: Includes cost of instructor, supplies, and administrative overhead	4-50/hour
		b. Special Events: Includes cost of equipment, supplies, refreshments, prizes, staff, and administrative overhead	1-100/person
		c. Excursions: Includes cost of staff, supplies, administrative overhead, cost of chartering vehicle, admission fees, bridge tolls, parking fees, cell phone and pager charges, and vehicle maintenance/repair	1-3,000/person
		2. Miscellaneous	
		a. Apparel: Includes supplies and administrative overhead, and is based on item sold	1-85/item
		b. Vendor spaces: Includes cost of staff, supplies, and administrative overhead	10-330/space
<b>H. COMMUNITY CENTER &amp; CIVIC CENTER PLAZA RENTALS</b>			
130.70.071.710	4185	1. Social Hall, Patio Room, or Outdoor Patio	
		a. Resident Individual/Commercial Group	
		(1) Monday – Thursday (per area)	60-70/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	90-100/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays	105-140/hour (seven hour minimum)
		(4) Secondary Use: Friday night – Sunday and holidays	155-170/day
		b. Nonresident Individual/Commercial Group	
		(1) Monday – Thursday (per area)	70-80/hour (two hour minimum)
		(2) Primary Use: Friday and Sunday	100-110/hour (four hour minimum)
		(3) Primary Use: Saturday and holidays	115-130/hour (seven hour minimum)
		(4) Secondary Use: Friday night – Sunday and holidays	200-230/day
		c. Nonprofit and Public Agencies Serving the Newark Population	

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)		
H. COMMUNITY CENTER & CIVIC CENTER PLAZA RENTALS, Continued					
130.70.071.710	4185	1. Social Hall, Patio Room, or Outdoor Patio, Continued			
		(1) Monday – Thursday (per area)	35-50/hour (two hour minimum)		
		(2) Primary Use: Friday and Sunday	75-90/hour (four hour minimum)		
		(3) Primary Use: Saturday and holidays **	90-110/hour (seven hour minimum)		
		(4) Secondary Use: Friday night – Sunday and holidays	120-140/day		
		2. Civic Center Plaza Group Rental	Actual Cost		
		3. Rental Deposits *			
		a. Social Hall, Patio Room, or Outdoor Patio: Monday – Thursday			
		(1) Meeting	300-1,000/event		
		(2) Party	300-1,000/event		
		b. Social Hall, Patio Room, or Outdoor Patio: Friday - Sunday, Holidays	300-1,000/event		
		c. Civic Center Plaza	300-500/event		
		4. Retention			
		a. Occupancy of facility beyond 10 p.m., City mandated vacate time	Two times the hourly rate on contract		
		b. Occupancy of facility beyond contracted hours, but before 10 p.m. mandated vacate time	One and a half times the hourly rate on contract		
		c. Additional damage or cleaning charges	1-1,000		
		d. Miscellaneous			
		(1) Rental item	1-200/item		
		5. Tennis Courts			
		a. Resident Individual/Commercial Group	50-110/hour		
		b. Nonresident Individual/Commercial Group	60-137/hour		
		c. Staffing	20-100/hour per staff member		
		d. Deposit	100-1,000/rental		
		* Change of rental date is considered a cancellation unless otherwise indicated on contract.			
		** Can be booked at five hour minimum if booked within 30 days of event.			

	Account No.	Description	Fee (in dollars)
<b>H. COMMUNITY CENTER &amp; CIVIC CENTER PLAZA RENTALS, Continued</b>			
130.70.071.710	4185	Cancellation notice of more than 120 days prior to rental date – deposit will be refunded, minus processing fee (See III.N.1.).	
		Notice of 60-120 days – forfeit 100% of deposit if date cannot be rebooked by another party.	
		Notice of less than 60 days - forfeit 100% of deposit and 25% of rental fees if date cannot be rebooked by another party. All cancellations will be charged a processing fee (See III.N.1.).	
No show on rental date – forfeit 100% of deposit and all rental fees.			
<b>I. CHILD CARE</b>			
130.70.074.740	4186	1. Registration	75-100/child
		2. Child Care - Full-Time	245-270/week
<b>J. PRESCHOOL</b>			
130.70.071.710	4187	1. Activities/Classes: Includes cost of staff, supplies, equipment costs, administrative overhead, and excursion costs to include admission fees and transportation	7-15/hour
		2. Parent Helper Day: Includes staff support costs	50/helper day
<b>K. GENERAL YOUTH AND TEEN SERVICES</b>			
130.70.072.720	4183	1. Youth Activities/Classes/Care: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, and excursion costs to include admission fees and transportation.	3-100/hour
		2. Teen Activities: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, and excursion costs to include admission fees and transportation.	1-100/hour
		3. Camps: Includes cost of instructor or staff, costs, administrative overhead, equipment costs, excursion costs to include admission fees and transportation, parking fees, cost of chartering vehicle, bridge tolls, cell phone and pager charges, and vehicle maintenance/repair.	1-30/hour
		4. Excursions: Includes cost of instructor or staff, supply costs, administrative overhead, equipment costs, excursion costs to include admission fees and transportation, parking fees, cost of chartering vehicle, bridge tolls, cell phone and pager charges, and vehicle maintenance/repair.	1-500/person

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
<b>K. GENERAL YOUTH AND TEEN SERVICES, Continued</b>			
130.70.072.720	4183	5. Special Events: Includes cost of equipment, supplies, refreshments, prizes, staff, and administrative overhead.	1-100/person
		6. Apparel: Includes supply costs and administrative overhead, and is based on item sold.	1-75/item
<b>L. SENIOR SERVICES</b>			
130.70.075.754	4189	1. Classes/Workshops/Special Activities/ Boutiques/Vendor Booths: Includes cost of instructor, support staff (if needed), supply costs, refreshments, facility rental (if applicable), and administrative overhead.	1-500/item
		2. Games: Includes cost of equipment, supplies, refreshments, prizes, and administrative overhead.	0-50/item
		3. Trips/Transportation: Includes cost of chartering vehicle, escort costs, admission fees, bridge tolls, parking fees, refreshment costs (if applicable), and administrative overhead.	1-6,000/trip
<b>M. MEASURE B/BB TRANSPORTATION</b>			
283.70.075.755/ 286.70.075.755	4742	1. Newark Paratransit, Taxi Voucher, and Network Transportation Company Program: Includes contractor costs and administrative overhead. The cost of these trips are funded by Measure B and Measure BB Sales Tax revenue.	Fee is based on annual application approval by Alameda County Transportation Commission
<b>N. MISCELLANEOUS</b>			
130.70.071.710	4180	This section contains policies that may be applied to any item listed in the Recreation and Community Services Fund.	
		1. Activity Refund Processing Fee: Requires at least five (5) working days prior notice. Some activities have a "no refund" policy.	50% or 15 (whichever is less)
		2. Discounts	5-50%
		3. Non-resident fees	
		a. Select programs/camps/classes with fees between \$1-\$99	Resident fee plus 10%
		b. Select programs/camps/classes with fees over \$100	Resident fee plus 5%
		All rentals and programs may require an additional fee, based on actual cost of service for additional personnel, maintenance, supplies, or damages incurred. City-sponsored or co-sponsored programs can be offered at no charge. Fee charges include scheduled costs of staff, supplies, maintenance, equipment replacement, janitorial services, and administrative overhead.  Activity and user fees may be pro-rated.	

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
N. MISCELLANEOUS, Continued			
Various	Various	4. Late Pickup Fee: Includes staff costs and administrative overhead	1/minute (5 minute minimum); after 30 minutes billed at 2/minute
		5. Late Payment: Includes staff costs and administrative overhead	10-25/day
		6. Scheduled Payment Plan: Includes staff costs and administrative overhead	10-15/payment plan



# **Maintenance Services**



	Account No.	Description	Fee (in dollars)
<b>IV. MAINTENANCE SERVICES</b>			
A. MAINTENANCE			
140.60.064.642	4159	1. Services by Others (e.g., Traffic Signals, etc.)	Cost plus 10%
140.60.064.643 (50%) 120.60.061.611 (50%)	4910	2. Landscaping and Lighting Contract Administration	
		a. Assessments – Annual Assessment	2,000
140.60.064.643	4910	b. Contract Administration	10% of operations and maintenance cost
		c. Inspection	8% of value of construction/ contract cost
		d. Roll-over PSE (Plans, Specifications, and Estimates)	8% of value of construction
140.60.064.643 140.60.064.642	Various	3. Barricading	Labor cost plus 100% plus rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		4. Debris Cleanup	
		a. Personnel (MOU may take precedent)	Labor cost plus 100%
		b. Use of City vehicles and equipment	Rates based on latest CalTrans "Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		c. Contract services and rental equipment	Cost plus 10%
		d. Administrative costs (MOU may take precedent)	Staff costs plus 10% (one hour minimum)

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
A. MAINTENANCE, Continued			
140.60.064.643 140.60.064.642	Various	5. Temporary Street Patching	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
140.60.064.642	Various	6. General Public Works Call Out	
		a. Streets	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
		b. Parks	Labor cost plus 100%; materials cost plus 15% plus equipment rates based on the latest "Caltrans Labor Surcharge and Equipment Rental Rates Publication" plus 10%
704.87.704.672 /673/674	Various	c. Buildings	Labor cost plus 100%; materials cost plus 15%
140.60.064.642	Various	7. Sign Installation	
		a. Replacement Sign Installation	140 and material plus 15%
		b. Neighborhood Watch Signs	60/sign
		c. Neighborhood Watch Sign Installation	180 and material plus 15%
		8. Recovery of each sign removed from public right-of-way	10/sign

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)
<b>A. MAINTENANCE, Continued</b>			
140.60.064.642	4159	9. Recovery of shopping carts removed from public right-of-way upon failure of owner to retrieve carts in accordance with State Law *	50/each cart removed in excess of three during a specified six month period
* Per B.P.F. 22435.7(f)			
140.60.064.642 140.60.064.643 703.87.703.671 704.87.704.672	Various	10. Nonprofit Events Traffic Control	Labor cost
140.60.064.641	Various	11. Weed Abatement services by others on private property, including all administrative charges	Cost plus 20%
<b>B. EV CHARGING STATIONS</b>			
704.87.704.672	4165	1. Charging fee - until vehicle is fully charged. Once vehicle is fully charged, the owner has a 30-minute grace period to vacate the spot	\$0.25 per kWh
		2. EV Charging Parking fee - applies on the 31st minute after full charge	\$2.50 per 30 min., not to exceed \$25

Footnote:  
(a) Subsidized



# **Construction Development**

	Account No.	Description	Fee (in dollars)
<b>V. CONSTRUCTION DEVELOPMENT</b>			
A. DEVELOPMENT			
140.60.064.643	4995	1. Street Trees	
		a. City Planted (three year maintenance)	492/tree
624.00.000.000	4143	2. Park Impact Fee *	
		a. Projects without Land Dedicated for Parks	
		(1) Single-Family	30,788.01/dwelling unit
		(2) Multi-Family Units	22,167.76/dwelling unit
		b. Projects that Dedicate Land for Parks	
		(1) Single-Family	9,236.40/dwelling unit
		(2) Multi-Family Units	6,527.09/dwelling unit
		* Established by Resolution No. 10,132 and amended by Resolution 10,505. The above fees are effective as of August 8, 2016. Resolution 10,505 also requires the fee to be adjusted annually by the Engineering News Record Construction Cost Index, San Francisco, California.	
620.00.000.000	4144	3. Capital Facilities *	
		a. Public Safety <sup>1</sup>	
		(1) Single-family residential	4,250.72/unit
		(2) Townhome	4,250.72/unit
		(3) Multi-family residential	2,550.23/unit
		(4) Office/Commercial	.74/square foot
		(5) Manufacturing/Research & Development	.32/square foot
		(6) Warehousing/Distribution	.61/square foot
621.00.000.000	4144	b. Community Service/Facilities <sup>2</sup>	
		(1) Single-family residential	2,846.23/unit
		(2) Townhome	2,846.23/unit
		(3) Multi-family residential	1,423.62/unit
		(4) Office/Commercial	1.06/square foot
		(5) Manufacturing/Research & Development	.23/square foot
		(6) Warehousing/Distribution	.45/square foot
		* Established by Resolution No. 8051 and amended by Resolutions No. 9253, 10,633 <sup>1</sup> , 10,634 <sup>2</sup> , and 10,635 <sup>3</sup>	

Footnote:  
(a) Subsidized

	Account No.	Description	Fee (in dollars)	
A. DEVELOPMENT, Continued				
620.00.000.000	4144	3. Capital Facilities, Continued *		
622.00.000.000	4144	c. Transportation <sup>3</sup>		
		(1) Single-family residential	6,125.38/unit	
		(2) Townhome	3,184.51/unit	
		(3) Multi-family residential	3,797.66/unit	
622.00.000.000	4144	(4) Office/Commercial	5.43/square foot	
		(5) Manufacturing/Research & Development	2.97/square foot	
		(6) Warehousing/Distribution	5.93/square foot	
		* Established by Resolution No. 8051 and amended by Resolutions No. 9253, 10,633 <sup>1</sup> , 10,634 <sup>2</sup> , and 10,635 <sup>3</sup>		
623.00.000.000	4144	4. Housing		
		a. Residential Housing Impact Fee* (revised annually)		
		(1) First 1,000 sq. ft. floor area/unit**	24.68/square foot	
		(2) All sq. ft. over 1,000 sq. floor area/unit	9.89/square foot	
		* Established by Resolution No. 10,184. Floor area for a residential development equals the sum of the horizontal floor areas of a building measured from the exterior face of exterior walls or from the center line of a wall separating two buildings, excluding garages, carports, and common areas.		
		** No housing impact fee is charged for the first 200 sq. ft. of floor area for additions to existing dwellings.		
		b. Non-Residential Housing Impact Fee *** (revised annually)		
		(1) Commercial	4.43/square foot	
		(2) Industrial	.83/square foot	
		*** Established by Resolution No. 8802. Floor area for a commercial development equals the sum of the horizontal floor areas of the a building measured from the exterior face of exterior walls or from the center line of a wall separating two buildings. Where no walls exist, the floor area is the area covered by the roof excluding two feet on each side of the structure. Outside areas used for sales or display (such as nurseries, building materials, auto sales, etc.) may be considered part of floor area when the community development director determines that the use of the outside area significantly contributes to the employee density of the building.		

Footnote:  
(a) Subsidized



# **Community Development**

	Account No.	Description	Fee (in dollars)
<b>VI. COMMUNITY DEVELOPMENT</b>			
A. COMMUNITY DEVELOPMENT MAINTENANCE			
625.00.000.000	4145	1. Community Development Maintenance *	0.5% of Construction Valuation
		* Established by Ordinance No. 441	

Footnote:  
(a) Subsidized