

# CITY OF NEWARK CITY COUNCIL

37101 Newark Boulevard, Newark, CA 94560-3796 • 510-578-4266 • E-mail: [city.clerk@newark.org](mailto:city.clerk@newark.org)

City Administration Building  
7:30 p.m.  
City Council Chambers

## AGENDA

Thursday, March 10, 2016

The Arbor Day tree planting, originally scheduled before the meeting, has been canceled and will be rescheduled.

**A. ROLL CALL**

**B. MINUTES**

- B.1 Approval of Minutes of the regular City Council meeting of Thursday, February 25, 2016. (MOTION)**

**C. PRESENTATIONS AND PROCLAMATIONS**

- C.1 Introduction of employees.**

- C.2 Proclaiming March 10, 2016, as Arbor Day in Newark. (PROCLAMATION)**

- C.3 Proclaiming March as American Red Cross Month in Newark. (PROCLAMATION)**

- C.4 PG&E presentation on their Community Pipeline Safety Initiative. (PRESENTATION)**

**D. WRITTEN COMMUNICATIONS**

- D.1 JS-15-8, a Joint Staff Committee Review, to construct a duplex at 37070 Locust Street (APN: 92-126-13-2) – from Assistant City Manager Grindall. (REVIEW OPTIONAL)**

**E. PUBLIC HEARINGS**

**F. CITY MANAGER REPORTS**

(It is recommended that Items F.1 through F.2 be acted on simultaneously unless separate discussion and/or action is requested by a Council Member or a member of the audience.)

**CONSENT**

**F.1 Second reading and adoption of an ordinance rezoning 41 acres (APN's: 537-852-9; 537-852-10; 537-852-11) from MT-1 (High-Technology Park District) to MDR-FBC (Medium Density Residential – Form Based Codes) and HDR-FBC (High Density Residential – Form Based Codes) for the Gateway Station West Project, a 589 unit residential project located along Willow Street at the western edge of the City – from Assistant City Manager Grindall and City Clerk Harrington. (ORDINANCE)**

**F.2 Approval to reclassify the Administrative Assistant position in the City Attorney's Office to a Legal Assistant by amending the Employee Classification Plan, the Compensation and Benefit Plan for the Confidential Employee Group and the 2014-2016 Biennial Budget to add the position and funding for a regular full-time position of Legal Assistant and to delete the position and funding for a regular part-time position of Administrative Assistant – from Human Resources Director Abe. (RESOLUTIONS -3)**

**G. CITY ATTORNEY REPORTS**

**H. ECONOMIC DEVELOPMENT CORPORATION**

**I. CITY COUNCIL MATTERS**

**J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**

**K. ORAL COMMUNICATIONS**

**L. APPROPRIATIONS**

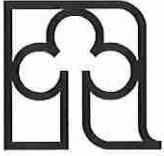
**Approval of Audited Demands for the City Council meeting of March 10,  
2016. (MOTION)**

**M. CLOSED SESSION**

**N. ADJOURNMENT**

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and at the City Clerk's Office located at 37101 Newark Boulevard, 5<sup>th</sup> Floor, during normal business hours. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

For those persons requiring hearing assistance, please make your request to the City Clerk two days prior to the meeting.



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**City Administration Building**  
**7:30 p.m.**  
**City Council Chambers**

## AGENDA

**Thursday, March 10, 2016**

### CITY COUNCIL:

*Alan L. Nagy, Mayor*  
*Luis L. Freitas, Vice Mayor*  
*Sucy Collazo*  
*Michael K. Hannon*  
*Mike Bucci*

### CITY STAFF:

*John Becker*  
*City Manager*  
  
*Terrence Grindall*  
*Assistant City Manager*  
  
*Susie Woodstock*  
*Administrative Services Director*  
  
*Sandy Abe*  
*Human Resources Director*  
  
*Soren Fajeau*  
*Public Works Director*  
  
*Jim Leal*  
*Police Chief*  
  
*David Zehnder*  
*Recreation and Community Services Director*  
  
*David J. Benoun*  
*City Attorney*  
  
*Sheila Harrington*  
*City Clerk*

*Welcome* to the Newark City Council meeting. The following information will help you understand the City Council Agenda and what occurs during a City Council meeting. Your participation in your City government is encouraged, and we hope this information will enable you to become more involved. The Order of Business for Council meetings is as follows:

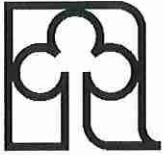
- |  |                                |
|--|--------------------------------|
| <b>A. ROLL CALL</b>                        | <b>I. COUNCIL MATTERS</b>      |
| <b>B. MINUTES</b>                          | <b>J. SUCCESSOR AGENCY</b>     |
| <b>C. PRESENTATIONS AND PROCLAMATIONS</b>  | <b>TO REDEVELOPMENT AGENCY</b> |
| <b>D. WRITTEN COMMUNICATIONS</b>           | <b>K. ORAL COMMUNICATIONS</b>  |
| <b>E. PUBLIC HEARINGS</b>                  | <b>L. APPROPRIATIONS</b>       |
| <b>F. CITY MANAGER REPORTS</b>             | <b>M. CLOSED SESSION</b>       |
| <b>G. CITY ATTORNEY REPORTS</b>            | <b>N. ADJOURNMENT</b>          |
| <b>H. ECONOMIC DEVELOPMENT CORPORATION</b> |                                |

Items listed on the agenda may be approved, disapproved, or continued to a future meeting. Many items require an action by motion or the adoption of a resolution or an ordinance. When this is required, the words **MOTION**, **RESOLUTION**, or **ORDINANCE** appear in parenthesis at the end of the item. If one of these words does not appear, the item is an informational item.

The attached *Agenda* gives the *Background/Discussion* of agenda items. Following this section is the word *Attachment*. Unless "none" follows *Attachment*, there is more documentation which is available for public review at the Newark Library, the City Clerk's office or at [www.newark.org](http://www.newark.org). Those items on the Agenda which are coming from the Planning Commission will also include a section entitled *Update*, which will state what the Planning Commission's action was on that particular item. *Action* indicates what staff's recommendation is and what action(s) the Council may take.

**Addressing the City Council:** You may speak once and submit written materials on any listed item at the appropriate time. You may speak once and submit written materials on any item not on the agenda during **Oral Communications**. To address the Council, please seek the recognition of the Mayor by raising your hand. Once recognized, come forward to the lectern and you may, but you are not required to, state your name and address for the record. Public comments are limited to five (5) minutes per speaker, subject to adjustment by the Mayor. Matters brought before the Council which require an action may be either referred to staff or placed on a future Council agenda.

No question shall be asked of a council member, city staff, or an audience member except through the presiding officer. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the presiding officer for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.



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City Administration Building  
7:30 p.m.  
City Council Chambers

## Minutes

Thursday, February 25, 2016

### A. ROLL CALL

Mayor Nagy called the meeting to order at 7:30 p.m. Present were Council Members Hannon, Collazo, Bucci, and Vice Mayor Freitas.

### B. MINUTES

#### B.1 Approval of Minutes of the special City Council meeting of February 4, 2016, the special City Council meeting of February 11, 2016, and the regular City Council meeting of February 11, 2016.

Vice Mayor Freitas moved, Council Member Collazo seconded, to approve the Minutes of the City Council meetings. The motion passed, 5 AYES.

### C. PRESENTATIONS AND PROCLAMATIONS

### D. WRITTEN COMMUNICATIONS

### E. PUBLIC HEARINGS

#### E.1 Hearing to consider Gateway Station West, a 589-unit residential project within the Dumbarton Transit Oriented Development Specific Plan area located along Willow Street at the western edge of the City. The City Council will consider: (1) by resolution, adopting a Supplemental Environmental Impact Report to the Environmental Impact Report (State Clearinghouse No. 2010042012) for the Dumbarton Transit Oriented Development; (2) by introduction of an ordinance, approving a rezoning for an approximately 41-acre area (APNs: 537-852-9, 537-852-10 and 537-852-11) from MT-1 (High Technology Park District) to MDR-FBC (Medium Density Residential – Form Based Codes) and HDR-FBC (High Density Residential – Form Based Codes); (3) by resolution, approving a planned unit development and a conditional use permit; (4) by resolution, approving, Vesting Tentative Map 8099, to construct approximately 589 residential units; (5) by motion, approving an Architectural and Site Plan

**Review; and (6) by resolution, authorizing the Mayor to sign a Community Financing Agreement with Dumbarton Area 2, LLC – from Assistant City Manager Grindall.**

**RESOLUTION NOS. 10461 to 10464  
ORDINANCE INTRODUCED  
MOTION APPROVED  
CONTRACT NO. 16008**

Assistant City Manager Grindall gave the staff report recommending approval. The project is a 589 unit development consisting of 321 detached and 286 town homes. The project will have open space and parks including 1.58 acres of bayside trail that would be eligible for the designation of Bay Trail. He highlighted the various fees that the city will receive as a result of this project including a recently negotiated Community Improvement Contribution of \$2.9 million.

In response to City Council questions, Assistant City Manager Grindall stated that the Bay Trail designation could be requested once the improvement plans were in place, the fees are paid when the units were occupied, which he estimated to be 18 months for this project, the market could have a rent subsidy if it was needed and the dog park will be 14,000 square feet and would primarily serve the residents in the area.

Mayor Nagy opened the public hearing at 7:50 p.m.

Stephen Nideker, Project biologist, stated that this project uses land efficiently, reduces pollution, and urban sprawl. The project preserves 20 acres of open space and 63 percent of the waters on the site.

Michael Strieff, Project architect, gave a presentation on the site plan.

Mark Butler, representing Integral Communities, said that he had read the resolutions and agreed to the conditions.

In response to Council Member Hannon, David Claycum, stated that the differences in the soil will determine the depth of the soil removal. There are specific requirements for the disposal of the soil.

Stephen Lawrence Newark Parks Foundation, requested that the City delay the vote until the parks impact fee could be reassessed or have the fees calculated after the fee is reassessed using current land values. He provided a handout of a Newark Park Impact Fees study that compared the fee to local cities.

Angela Akridge Newark Parks Foundation, stated that she calculated a Park Impact Fee of \$20,910 per unit using Newark's formula and the value of the land sold at the Rucshin School site.

Mayor Nagy stated that the Ruschin School Site is premium land that cannot be compared to the value of this location.

Ms. Akridge stated that she would not vote for this project without an appraisal.

Council Member Hannon stated that they need to look at the total package of the project with \$25 million in fees, the developer agreed to double the community contribution, the land for the bayside trail, and the land cleaned up.

Ms. Akridge requested more time to look at this project and for the City Council to not vote on this tonight. She asked if there were discounts for small passive spaces.

Assistant City Manager Grindall stated that the park impact fee is paid in addition to the small privately held spaces such as tot lots or paseos. There would not be a credit against the park impact fee for the small passive spaces.

Council Member Bucci stated that the other fees make up for park impact fees. Staff will be reviewing the fees in the future to stay competitive with other cities. The affordable housing fees will do a lot of good in this community. This project has been in the works for years and he supported moving forward.

Council Member Collazo stated that they have been working on this project for a long time. She supported the project and did not want to change the fees at this time.

Mayor Nagy closed the public hearing at 8:27 p.m.

Mayor Nagy stated that this land will be cleaned up and beautified. He requested that staff look at more dynamic ways to calculate fees. He did not think they should change the fees for this project now.

Council Member Bucci moved, Council Member Hannon seconded to (1) Adopt a resolution certifying a Supplemental Environmental Impact Report for a zoning amendment and other entitlements allowing development of a total of 589 single- and multi-family residential units (Gateway Station West) on approximately 41 acres (Assessor Parcel No. 537-0852-009; 537-0852-010; and 537-0852-011) and approximately 13.5 acres of designated open space with the Dumbarton Transit Oriented Development Specific Plan; (2) Introduce an ordinance amending Title 17 of the Newark Municipal Code being the City of Newark Zoning Ordinance by rezoning approximately 41 acres (APN's: 537-852-9; 537-852-10; 537-852-11) from MT-1 (High-Technology Park District) to MDR-FBC (Medium Density Residential – Form Based Codes) and HDR-FBC (High Density Residential – Form Based Codes); (3) By resolution, approve P-14-49, a planned unit development and U-14-50, a conditional use permit, for a 589-unit residential project (Gateway Station West) located within the Dumbarton Transit Oriented Development Specific Plan area at the western edge of the City of Newark; (4) Adopt a resolution approving TM-14-47, Vesting Tentative Map 8099, to construct approximately 589 residential units; (5) By motion, approve

ASR-14-51, an Architectural and Site Plan Review; and (6) By resolution, authorize the Mayor to sign a Community Financing Agreement with Dumbarton Area 2, LLC. subject to the amendment provided to the City Council before the meeting. The motion passed, 5 AYES.

## **F. CITY MANAGER REPORTS**

Council Member Collazo moved, Council Member Bucci seconded, to approve Consent Calendar Items F.1 through F.5, that the resolutions be numbered consecutively, and that reading of the titles suffice for adoption of the resolutions. The motion passed, 5 AYES.

### **CONSENT**

- F.1 Acceptance of contract with New Image Landscape Company for Park and Landscape Maintenance Services Project 1007C. RESOLUTION NO. 10465**
- F.2 Authorization for the Mayor to sign an agreement with Joel Nelson Productions, Inc., for the 2016 Music at the Grove Program. RESOLUTION NO. 10466 CONTRACT NO. 16009**
- F.3 Acceptance of work with G. Bortolotto & Company, Inc. for 2015 Asphalt Concrete Street Overlay Program, Project 1093 RESOLUTION NO. 10467**
- F.4 Initiation of the 2016 Weed Abatement Program and setting April 14, 2016 for a public hearing. RESOLUTION NO. 10468**
- F.5 Authorization for the Mayor to sign an Amendment to extend the Auditing Services Agreement with Badawi & Associates. RESOLUTION NO. 10469 CONTRACT NO. 09015**

### **NONCONSENT**

- F.6 Status Report on emergency expenditure for replacement of heater for Lazy River at Silliman Activity and Family Aquatic Center.**



City Manager Becker stated that the installation of the new heater installation was completed on February 18, 2016. The lazy river and splash down pool are in service.

**G. CITY ATTORNEY REPORTS**

**H. ECONOMIC DEVELOPMENT CORPORATION**

**I. CITY COUNCIL MATTERS**

Mayor Nagy complimented City Manager Becker who assisted a Fremont resident in obtaining a refund on an appliance purchase in Newark.

Council Member Bucci congratulated Ken Smith who received an award from State Senator Bob Wieckowski at the African-American Heritage Leadership Awards Ceremony. Council Member Bucci welcomed Kyle Daltron who was attending the meeting to earn his civic badge for the Boy Scouts.

Vice Mayor Freitas asked City Manager Grindall to give an update on the status of Orchard Supply Hardware, Raley's Supermarket, and Mission Linen.

Assistant City Manager stated that Mission Linen is moving forward with their building permit. There has been no movement on the Orchard Supply Hardware and Raley's Supermarket locations.

Council Member Hannon stated that he attend a meeting at Snow School regarding curriculum studies. He commended the dedicated teachers and principals in Newark.

**J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**

**K. ORAL COMMUNICATIONS**

Mary Campbell stated that the doors at the Silliman Center are difficult to open for the aging, frail, and parents with strollers. She requested that automatic doors be installed.

Mayor Nagy stated that automatic doors will be installed as part of the Capital Improvement Plan in the next Biennial Budget.

**L. APPROPRIATIONS**

**Approval of Audited Demands for the City Council meeting of February 25, 2016.** **MOTION APPROVED**

City Clerk Harrington read the Register of Audited Demands: Check numbers 106998 to 107114.

Council Member Freitas moved, Council Member Collazo seconded, to approve the Register of Audited Demands. The motion passed, 5 AYES.

**M. CLOSED SESSION**

**N. ADJOURNMENT**

At 8:46 p.m. Mayor Nagy adjourned the meeting.

At 8:47 p.m. Mayor Nagy reconvened the meeting to allow Angela Akridge to speak under Oral Communications.

Council Member Collazo left the meeting.

Angela Akridge, Newark Parks Foundation reviewed the park impact fee discussion. She discussed the potential amenities for Newark and the love of families for the parks. She stated that they need to grow the park fund.

Mayor Nagy adjourned the meeting at 8:52 p.m.

## **C.1 Introduction of employees.**

**Background/Discussion** – The following newly hired or promoted city employees from the Public Works Department will be introduced at the City Council meeting:

Public Works Director Soren Fajeau

Senior Landscape and Parks Maintenance Worker Brian Liljeblad

Senior Administrative Support Specialist Cheri Good

Equipment Mechanic II Nick Icasiano

Building Mechanic II Jessie Mero.

**C.2 Proclaiming March 10, 2016, as Arbor Day in Newark.**

**(PROCLAMATION)**

**Background/Discussion** – In recognition of our continued dedication and commitment to the management of tree resources, the City of Newark has been named a Tree City U.S.A. for the twenty-ninth consecutive year by the National Arbor Day Foundation. An effective urban tree management program requires an on-going maintenance program, along with a program of renewal that includes planting new trees. In celebration of Arbor Day, a public tree planting will be held before the City Council meeting on the north side of the City Administration Building parking lot (near the driveway that enters from Newark Boulevard).

Maintenance Superintendent Neal Hornbeck will accept the proclamation at the meeting.

**C.3 Proclaiming March as American Red Cross Month in Newark. (PROCLAMATION)**

**Background/Discussion** – President Barack Obama has proclaimed March as American Red Cross Month across the United States. A member of the American Red Cross Leadership Council will accept the proclamation at the meeting.

**C.4 PG&E presentation on their Community Pipeline Safety Initiative.**

**(PRESENTATION)**

**Background/Discussion** – Pacific Gas and Electric Company (PG&E) is undertaking a Community Pipeline Safety Initiative in the City of Newark, in addition to other Bay Area cities. This safety initiative seeks to ensure first responders and safety crews have immediate access to natural gas transmission pipelines in case of an emergency. PG&E representatives will give a presentation on the details of their Community Pipeline Safety Initiative at the City Council meeting.

**D.1 JS-15-8, a Joint Staff Committee Review, to construct a duplex at 37070 Locust Street (APN: 92-126-13-2) – from Assistant City Manager Grindall.**  
**(REVIEW OPTIONAL)**

**Background/Discussion** - Mr. Lawrence Baca, has submitted an application to construct a duplex at 37070 Locust Street. Attached is Exhibit A, pages 1 through 7.

The site is located on the north side of Locust Street between Thornton Avenue and the railroad tracks. It is zoned R2500 (Medium Density Residential) and has a Low-Medium Density Residential General Plan Designation. A duplex is a permitted use in this zoning district, subject to obtaining Joint Staff Committee Review approval.

Each unit has 3 bedrooms. One unit has a bedroom on the first floor, while the other unit provides all three bedrooms on the second floor. The appearance of the proposed two-story building is minimized by setting the staggering the units side-by-side, with a garage at the front giving the appearance of a single unit. To the side of the garage is a covered front porch highlighted by decorative columns that are incorporated along the entire frontage of the building. Exterior materials consist of stucco and a composition shingle roof. A condition of approval requires the final exterior colors to be submitted for staff review and approval. The City's off-street parking requirement is satisfied by the two-car garage, two uncovered parking spaces, and an uncovered guest parking space. The area between the uncovered parking spaces and the front of the lot will be landscaped and include a berm to help screen this parking area from street view.

The Joint Staff Committee has approved this application with Exhibit A, pages 1 through 7, and the conditions in the attached letter.

Environmental Review

This project is categorically exempt from the California Environmental Quality Act (CEQA) per Section 15303, Class 3, new construction of small structures.

**Attachment**

**Update** – At their February 23, 2016 meeting, the Planning Commission did not call this item up for review.

**Action** – City Council review of this item is optional.

**GENERAL NOTES**

1. ALL CONSTRUCTION WORK AND ITS FINISHED PRODUCT SHALL COMPLY WITH STATE CODES, CITY ORDINANCES.
2. THE ISSUANCE OF A BUILDING PERMIT SHALL NOT BE CONSTRUED AS A GUARANTEE THAT ALL CODE REQUIREMENTS ARE REFLECTED IN THE DOCUMENTS.
3. NO GUARANTEE OF CONSTRUCTION QUALITY IS IMPLIED OR INTENDED BY THIS ARCHITECTURAL DOCUMENT. THE GENERAL CONTRACTOR SHALL BE ULTIMATELY RESPONSIBLE FOR ANY OR ALL CONSTRUCTION DEFICIENCIES.
4. BY EXECUTING CONTRACTS, PRIOR TO COMMENCING ANY WORK OR ORDERING ANY MATERIAL, CONTRACTOR REPRESENT THAT THEY HAVE:
  - 4.1. VERIFIED EXISTING JOB SITE CONDITIONS AND SURROUNDINGS, LOCATIONS OF ALL UTILITY LINES, CONDUITS, SURFACE OR SUBSURFACE STRUCTURES, ETC. AND OF ANY NATURE THAT MAY BE AFFECTED BY THE WORK AND MADE DUE ALLOWANCES FOR DIFFICULTIES.
  - 4.2. CONTRACTOR TO VERIFY ALL MEASUREMENTS SHOWN ON THESE DRAWINGS WHICH SUPERCEDES SCALE OF DRAWINGS.
5. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ARCHITECT OR OWNER OF ANY CONFLICTS, INCONSISTENCIES THEY DISCOVER WITHIN THE DRAWINGS OR EXISTING FIELD CONDITION PRIOR TO CONTINUE THE WORK IN THE AFFECTED AREA. IF THE AFFECTED AREA WORK IS CONTINUED WITHOUT ARCHITECT/ENGINEER CLARIFICATION, INSTRUCTION, THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ANY CHANGES, DEFECT.
6. THE CONTRACTOR SHALL HOLD UNLESS, INDEMNIFY AND DEFEND THE ARCHITECT AND HIS ASSOCIATES FROM ANY ACTION INITIATED BY THE OWNER OR ANY SUBSEQUENT OWNERS FOR CONSTRUCTION DEFICIENCIES, MODIFICATIONS OR SUCH CONDITIONS WHICH MAY BE BEYOND THE CONTROL OF THE ARCHITECT AND ITS ASSOCIATES CONSULTANT.
7. CONTRACTOR SHALL ACCEPT AND MAINTAIN THE EXISTING SITE SURROUNDING CONDITION AND PROTECT NEW AND EXISTING WORK, EQUIPMENT, MATERIALS, DAMAGES CAUSED BY CONTRACTOR NEGLIGENCE, SHALL BE REPAIRED, REPLACE AS GOOD CONDITION AS BEFORE, AT THE EXPENSE OF THE CONTRACTOR.
8. DEMOLITION SHALL BE DONE IN A SAFE, ORDERLY MANNER WITHOUT DAMAGING TO OTHER PARTS OF THE PREMISES OR ADJACENT PROPERTIES. ALL DEMOLISHED/REMOVED ITEMS SHALL BE DISPOSED OFF BY THE CONTRACTOR PER CITY OF FREMONT CONSTRUCTION & DEMOLITION WASTE MANAGEMENT ORDINANCE, AND VERIFY WITH THE OWNER ON ITEMS TO BE SAVED AND STORED. ALL REMOVED ITEMS TO BE SAVED FOR REUSE SHALL BE HANDLED WITH CARE.

**SHEET INDEX**

- A 1.0 COVER SHEET, SITE PLAN + NOTES
  - A 1.1 EXISTING + DEMO SITE PLAN
  - A 1.2 BEST MANAGEMENT PRACTICES
  - A 2.0 PROPOSED 1st FLOOR PLAN
  - A 3.0 PROPOSED 2nd FLOOR PLAN
  - A 4.0 SECTIONS + ROOF PLAN
  - A 5.0 ELEVATIONS
  - A 6.0 ELEVATIONS + STAIRS DETAIL
  - A 7.0 RCP + ME 1st FLOOR PLAN
  - A 8.0 RCP + ME 2nd FLOOR PLAN
  - EN TITLE 24 CALCULATION
  - M 1.0 MECHANICAL PLAN
  - L 1 LANDSCAPE PLAN
  - L 2 LANDSCAPE NOTES
  - C 1.0 TITLE SHEET
  - C 2.0 PRELIMINARY GRADING & DRAINAGE PLAN
  - C 3.0 GRADING SPECIFICATION
  - C 4.0 DETAILS
  - C 5.0 DETAILS
  - ER 1 EROSION CONTROL PLAN
  - ER 2 EROSION CONTROL DETAILS
  - S 1.0 STRUCTURAL PLAN
- SCOPE OF WORK:**  
DEMOLISH EXISTING BUILDING AND BUILD NEW DUPLEX AS PER PLANS & SPECS
- LIST OF DEFERRED SUBMITTALS:**
- DEMOLITION PLAN
  - FIRE SPRINKLER PLAN
  - ROOF TRUSS DRAWINGS AND CALCULATIONS ARE A DEFERRED SUBMITTAL AND WILL BE PROVIDED TO THE BUILDING INSPECTION DIVISION FOR REVIEW AND APPROVAL PRIOR TO INSTALLATION.

**PROJECT DATA**

APN: 92-126-13

**ZONING REQUIREMENTS:**  
 Front Yard: 10'  
 Rear Yard: 10' (Subject to Exception)  
 Side Yard L (1st Floor): 0' (100% of Lot Width)  
 Side Yard R (1st Floor): 0' (100% of Lot Width)  
 Side Yard L (2nd Floor): 10' (75% of 17'-9")  
 Side Yard R (2nd Floor): 10' (75% of 17'-9")  
 Maximum Height: 30'

**OCCUPANCY:** R-2000 Medium Density Residential  
**CONSTRUCTION TYPE:** V-N Wood Frame  
**FIRE SPRINKLING:** Yes  
**NUMBER OF STOREY:** 2+ story

**PROJECT DATA:**

	Unit A	Unit B	TOTALS
First Floor Living Area:	1213 sf	699 sf	1902 sf
Second Floor Living Area:	908 sf	893 sf	1774 sf
Covered Garage:			483 sf
<b>TOTALS:</b>	<b>2089 sf</b>	<b>5777 sf</b>	<b>4156 sf</b>

**LOT COVERAGE:**

Lot Area:	7500 sf @ 60'x125'
Lot Coverage Max:	2625 sf @ 21%
Lot Coverage Total:	2193 sf @ 21.80%
Covered Pavc Area:	1333 sf
Usable Open Space Req:	300 sf @ 1.2%
Usable Open Space Total:	1873 sf @ 25%
Landscape Area Req (Total):	337 sf @ 17.52%
Landscape Area (Front):	699 sf @ 12.25%
Landscape Area (Rear):	1213 sf @ 17.52%
Total Landscape Area:	2,244 sf @ 29.65%
Parking Coverage: (100%)	1.00 unit @ 2.00sf
Parking Uncovered: (100%)	1.00 unit @ 2.00sf
Parking Uncovered Guest (20%):	1.00sf

THIS PROJECT WILL REQUIRE THE INSTALLATION OF A FULLY AUTOMATIC FIRE SPRINKLER SYSTEM PRIOR TO INSTALLATION OF THE FIRE SPRINKLER SYSTEM PROVIDE CONSTRUCTION DRAWINGS TO THE ALAMEDA COUNTY FIRE DEPARTMENT FOR REVIEW AND PERMIT ISSUANCE. THE ALAMEDA COUNTY FIRE DEPARTMENT PROVIDES FIRE PREVENTION SERVICES TO THE CITY OF NEWARK AND HAS OFFICES LOCATED IN CITY ADMINISTRATION BUILDING, 37191 NEWARK BLVD, NEWARK, CA 94560

**PROJECT TEAM**

**Owner:**  
Ram-Singh  
37070 Locust Street  
Newark, CA 94560

**Project Designer:**  
L.E. Baca Construction  
Lawrence Baca, President  
24125 Budington Ct  
Newark, CA 94560  
(910) 918-0911  
lrb@lebacacorp.com

**Structural Engineer:**  
ISA Structural Engineering  
4678 Piedmont Way  
Suite 207  
Fremont, CA 94538  
(910) 583-8914  
isa@isadesign.com

**Geotechnical Engineer:**  
Wayne Ting & Associates  
42328 Dupont Road  
Unit A  
Fremont, CA 94538  
(910) 822-7720  
tting@wayne@vshba.com

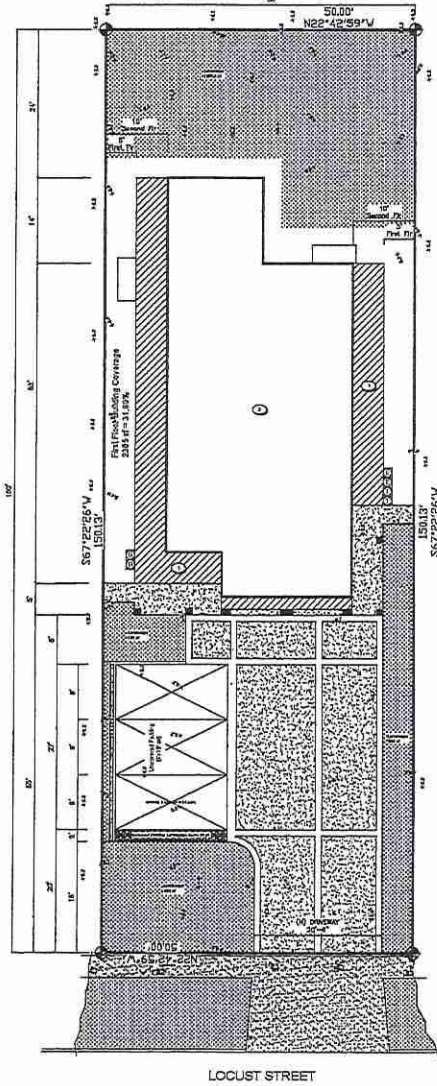
**Surveyor:**  
Wade Hammond  
36560 Newark Blvd #2  
Newark, CA 94560  
(910) 918-0911  
wade@wadehammond.com

**Title 24 / Mechanical Design:**  
Certaire Energy  
P.O. Box 4736  
San Luis Obispo, CA 93403  
(805) 804-8045  
title24@certaire.com

**Civil Engineer:**  
Lee & Grace Engineering, Inc.  
2489 Industrial Pkwy West  
Hayward, CA 94545  
(510) 887-4068  
www.leegrace.com

**Landscape Architect:**  
Miller Landscape Architect  
155 First St. Suite 249  
Oakland, CA 94607  
(910) 946-0304

**RAM-SINGH RESIDENCE**  
37070 LOCUST ST.  
NEWARK, CA 94560



EXISTING FINISH GROUND SURFACES AND LOT GRADING TO REMAIN AS IS

**LEGEND**

- 1st FL
- 2nd FL
- 00 ELECTRIC METER
- 00 GAS
- 00 TELEPHONE/J.B.
- CALCULATED MEASURES
- CSA 108.3 CONTRACTOR TO VERIFY STORMWATER DRAINAGE DURING CONSTRUCTION
- CSA 108.5 FORM GRABES TO GRADE IN WITHIN 6" ADJACENT FROM FOUNDATION

**GRAPHIC SCALE**



**SITE PLAN**  
SCALE 1" = 10'

**VICINITY MAP**



**APPLIED CODES**

- 2013 CALIFORNIA BUILDING CODE
- 2013 CALIFORNIA RESIDENTIAL CODE (CRC)
- 2013 CALIFORNIA ELECTRICAL CODE
- 2013 CALIFORNIA MECHANICAL CODE
- 2013 CALIFORNIA PLUMBING CODE
- 2013 CALIFORNIA ENERGY CODE
- 2013 CALIFORNIA GREEN BUILDING STANDARDS CODE
- 2013 CALIFORNIA FIRE CODE

All construction activities shall be limited to the following hours:  
Monday through Friday : 9 AM to 6 PM  
Saturday & Sunday : No construction activities allowed

THE LOCATION, BOTH VERTICAL (ELEVATION ABOVE CURB, GRADE, ETC.) AND HORIZONTAL (DISTANCE TO PROPERTY LINES, OTHER BUILDINGS, ETC.), OF THE PROPOSED BUILDING/STRUCTURE AS SHOWN ON THE CITY APPROVED SET OF CONSTRUCTION DOCUMENTS SHALL BE CERTIFIED BY A CALIFORNIA LICENSED CIVIL ENGINEER WITH A LICENSE NUMBER BELOW 23365, OR A LAND SURVEYOR, SUCH CERTIFICATION SHALL BE PROVIDED TO THE BUILDING INSPECTOR PRIOR TO THE FIRST INSPECTION IN WHICH THE CORNERS OF THE STRUCTURE AND FINISH FLOOR ELEVATION CAN BE IDENTIFIED. THIS COMMONLY OCCURS WHEN THE FLOOR SLAB FORMS ARE IN PLACE. (CBC 1905.3.4, NMC 17.10)

**CITY APPROVAL**

**EXHIBIT A-1**

**L.E. BACA**  
CONSULTANTS  
Architect  
35120 Blvd

No. \_\_\_\_\_

Firm Name and Ad:  
**L.E. Baca Lawrence**  
35120 Bu  
Newark, C

Project Name and Ad:  
**RAM - SIN**  
37070 Loc  
Newark, C

Project:  
Ram - Singh

Date:  
3/31/2015

Scale:  
AS SHOWN



**LEGEND & NOTES:**

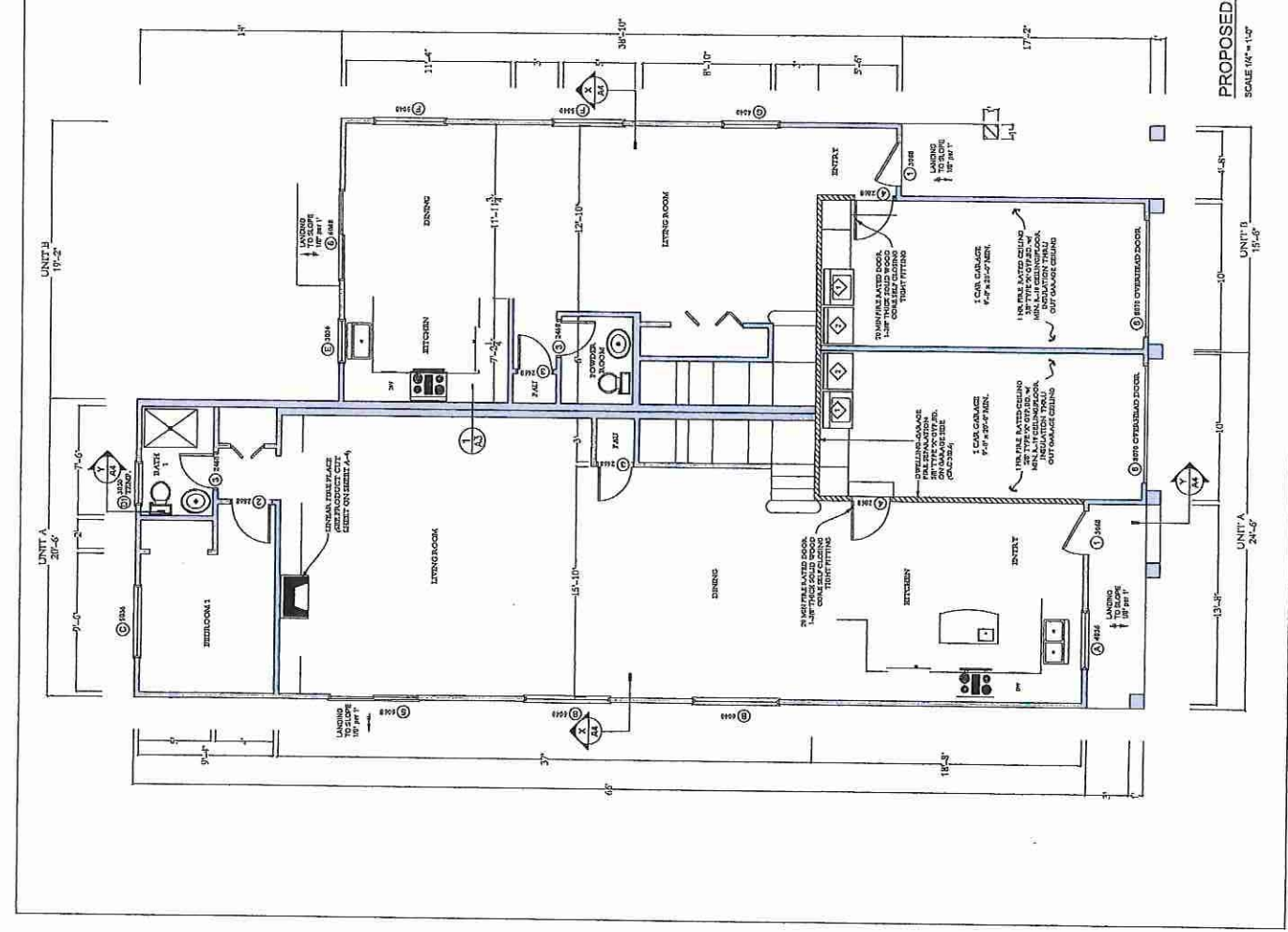
	1 HR FIRE RESISTIVE WALL, 5/8" TYPE "X"
	WALL
	DOOR-WINDOW
	DOOR-WINDOW (FIRE RATED)

**Table 4.103.2.2 Fire Flow Rates Mandatory Compliance**

Fire Flow Type	Minimum Flow (GPM) @ 200 PSI	Minimum Area (sq ft)	Products Used
Leveling Floors, residential	2.5 gpm @ 20psi	10,000 sq ft	AM STROB PAVING, TRANSCOR, MOUL, GORCO
Medium Floors	1.5 gpm @ 20psi	10,000 sq ft	AM STROB PAVING, TRANSCOR, MOUL, GORCO
Gravity Tank-Type Water Cisterns	1.25 gpm @ 20psi	10,000 sq ft	DELTA ENGINE, POLYMER LIFTING COLLECTION MODEL DISPECT
Proprietary low water cisterns	1.25 gpm @ 20psi	10,000 sq ft	AM STROB PAVING, TRANSCOR, MOUL, GORCO
Non-proprietary hydraulic water cisterns	1.25 gpm @ 20psi	10,000 sq ft	AM STROB PAVING, TRANSCOR, MOUL, GORCO

**GENERAL PLAN NOTES:**

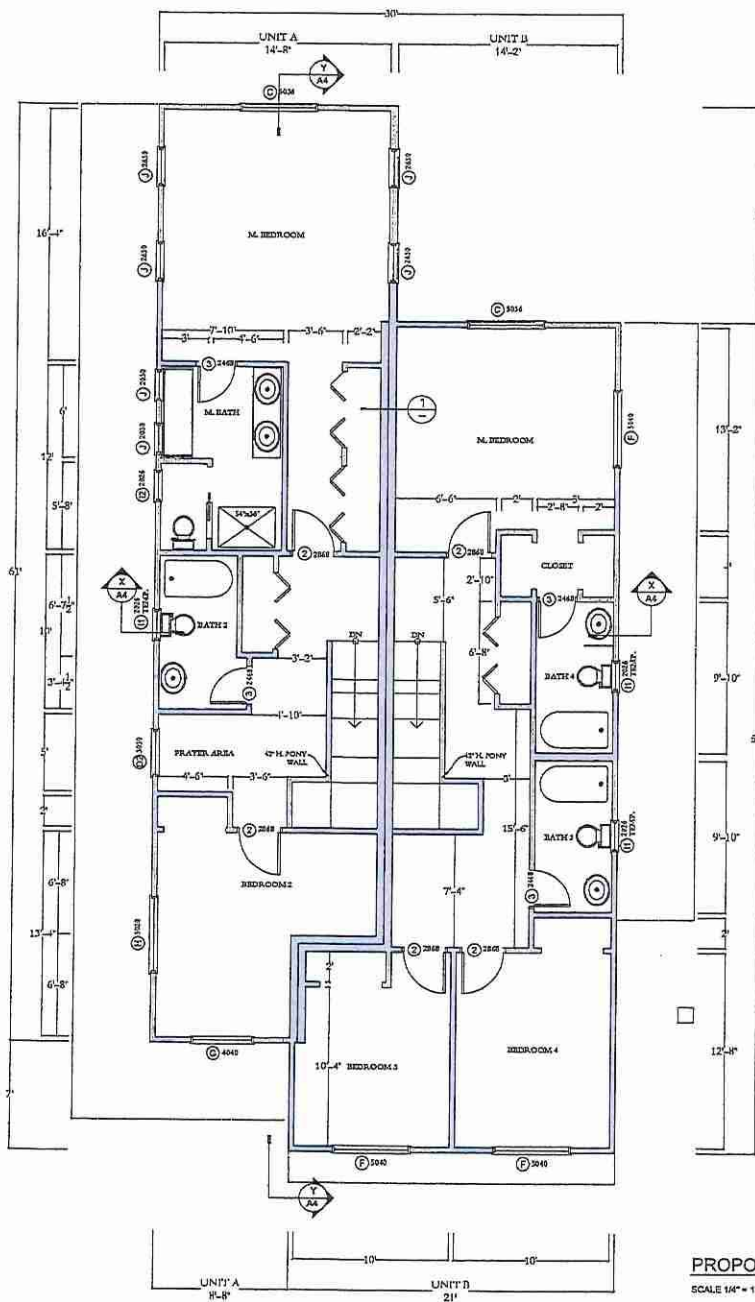
1. ALL BEDROOM WINDOWS SHALL HAVE A MAXIMUM GLL HEIGHT OF 4' ABOVE FINISH FLOOR.
2. ALL SHOWER AND DOOR GLASS SHALL BE DOUBLE GLAZED.
3. 1 HOUR FIRE RATED ASSEMBLY SHALL BE PROVIDED WITH GLASSING TO BE FINISH COVERAGE AND HAITABLE AREA.
4. SHOWER & SHOWER TUB UNITS TO BE PROVIDED WITH GLASSING OR THE THERMOPLASTIC VINYL TYPE, BALANCE OR THE THERMOPLASTIC VINYL TYPE, PROVIDE 23 GAL/MIN SHOWER HEADS AND 1.5 GALLON PER MINUTE WATER FLOW RATE.
5. ALL SHOWER ENCLOSURE & DOOR SHALL BE TEMPERED GLASS DOOR OPENING SHALL HAVE A MIN 22" NET CLEARANCE.
6. FIBERGLASS TUB SHOWER WALLS SHALL BE INSTALLED OVER A MOISTURE RESISTANT UNDERLayment TO A MINIMUM OF 1/2" ABOVE FINISH FLOOR.
7. SAFETY GLAZING IS REQUIRED ON WINDOWS WITHIN THE GLAZING AREA WITHIN THE BOTTOM EDGE OF THE GLAZING AREA SHALL BE 1/2" ABOVE FINISH FLOOR INTERIOR NO LESS THAN 10X SQUARE INCHES AND CAPABLE OF ENCOMPASSING A 30 INCH DIAMETER AND WITHIN 18 INCHES OF THE WINDOW.
8. PROVIDE CURB ON WINDWARD SIDE OF FLOOR TO DRAIN ON ALL SHOWER AND TUB AREAS.
9. PROVIDE CURB ON WINDWARD SIDE OF FLOOR TO DRAIN ON ALL SHOWER AND TUB AREAS.
10. PROVIDE CURB ON WINDWARD SIDE OF FLOOR TO DRAIN ON ALL SHOWER AND TUB AREAS.
11. ALL TUBING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION (C.O.P. AND/OR NOTES).
12. ALL TUBING SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION (C.O.P. AND/OR NOTES).
13. TOILET CLEARANCE MIN 31" IN FRONT OF TOILET AND 57" FROM WALL/NEARBY WALL/DOOR.
14. COLLENS USED IN POTABLE PIPING SHALL NOT CONTAIN MORE THAN 710 PPM LEAD.



**EXHIBIT A**

PROPOSED FIRST FLOOR PLAN

SCALE 1/8" = 1'-0"



**LEGEND & NOTES:**

REV WALL

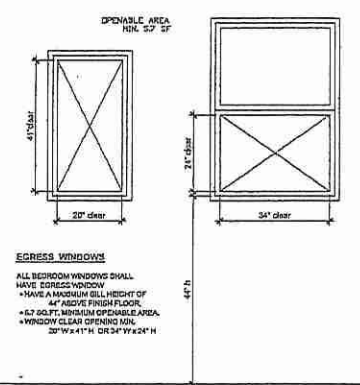
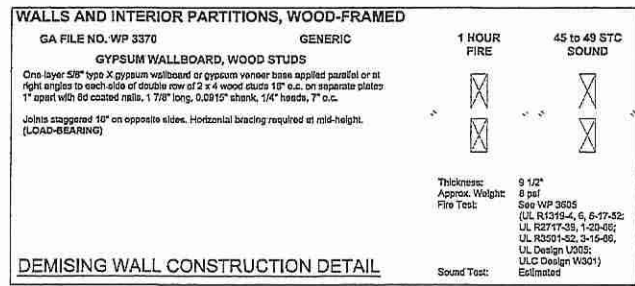
2020 DOOR-WINDOW CALL-OUT

SECTION 4.2043 CB 7013 CARPET AND PAD

SHALL HAVE CR GREEN LAKE P310 PROGRAM I.E. Marble Stone caper at New Crystal

DOOR & WINDOW SCHEDULE		WINDOW CALL-OUT		U FACTOR MAX 0.54, SHGC 0.53.	
DOOR CALL-OUT, 2 RAISED PANEL, SOLID CORE DR U.N.D		WINDOW HEADER AT 8'-4" ABOVE 1st F.F. U.N.D.			
DOOR HEADER AT 6'-8" A.F.F. 1st F.F. U.N.D.		WINDOW HEADER AT 8'-4" ABOVE 2nd F.F. U.N.D.			
DOOR HEADER AT 6'-4" A.F.F. 2nd F.F. U.N.D.					
1028 SOLID CORE DOOR	2 SETS	4028 SLD	1 EA	KITCHEN UNIT A	
1 1/2" MIN. THICK W/ART GLASS	*	1040 SLD	2 EA	DINING UNIT A	
2028 HINGED	7 EA	2030 SLD	3 EA	BEDROOM 1, M. BEDROOM	
2468 HINGED	1 EA	3030 SLD TEMPERED	1 EA	BATH 1	
2628 20 MIN F.R. RATED SOLID CORE 1-3/4" THICK SELF CLOSING, TIGHT FITTING, ENTRY LOCKSET	3 EA *	3030 SLD	1 EA	PRAYER AREA	
		3035 SLD	1 EA	KITCHEN UNIT B	
		3040 SLD	5 EA	DINING UNIT B, M. BEDRM UNIT B, BEDROOM 2 & 3	
6028 SLD	3 SETS	4040 SLD	1 EA	LIVING UNIT B	
8070 OVERHEAD DOOR	2 SETS	6020 SLD	1 EA	BEDROOM 2	
		2026 SLD TEMPERED	3 EA	BATH 2, 3 & 4	
		2028 SLD	1 EA	M. BATH	
		2036 SLD	6 EA	M. BEDROOM UNIT A, M. BATH	

\* THRESHOLD AT ALL DOORWAY IS 3/4" MAX.

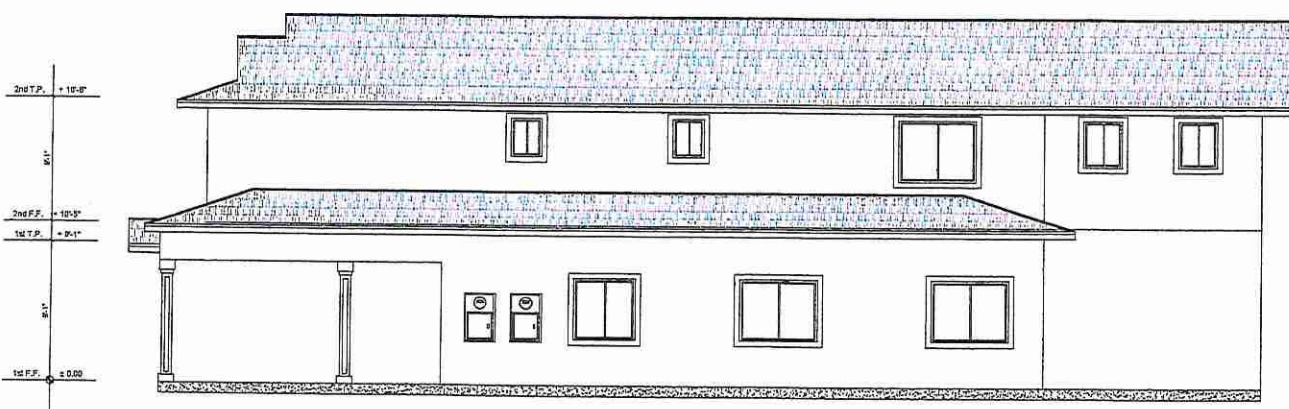


**PROPOSED SECOND FLOOR PLAN**  
 SCALE 1/4" = 1'-0"

**EXHIBIT** Ap3



**FRONT ELEVATION**  
SCALE 1/4" = 1'-0"



**RIGHT ELEVATION**  
SCALE 1/4" = 1'-0"

- EXTERIOR ELEVATION AND SITE NOTES**
1. EXTERIOR WALL: STUCCO 1/2 LAYERS TYPE O PAPER OR PLYWOOD SHEATHING (OWNER TO SELECT COLOR)
  2. ROOFING: 45 YEAR DIMENSIONAL COMPOSITION SHINGLE. (OWNER TO SELECT COLOR)
  3. WINDOW: MILGARD VINYL DUAL PANE WHITE (SEE SCHEDULE)
  4. WINDOW TRIM: STUCCO FOAM 2X (OWNER TO SELECT COLOR)
  5. POSTS: 6X6 POST W/ 1" STANDOFF ANCHOR, WOOD ENCASED AND PAINTED (OWNER TO SELECT COLOR)
  6. GUTTER: ALUMINUM FASCIA (OWNER TO SELECT COLOR)
  7. FASCIA BOARD: PAINTED (OWNER TO SELECT COLOR)
  8. WALL TO ROOF FLASHING: GALV. METAL PAINTED TO MATCH
  9. GARAGE DOOR: (OWNER TO SELECT TYPE AND COLOR)
  10. CONCRETE FLOOR: BROOM FINISHED
  11. ENTRY DOORS: WOOD OR FIBERGLASS PAINTED (OWNER TO SELECT COLOR)
  12. DRIVEWAYS: STAMPED CONCRETE (OWNER TO SELECT COLOR)
  13. PORCH AND PATIOS: BROOM FINISHED CONCRETE
- THE NEWARK MUNICIPAL CODE SECTION 1608.110 REQUIRES THAT ALL NEW DWELLINGS HAVE POSTED ADDRESSES MEETING THE FOLLOWING STANDARDS:
- ADDRESS NUMBERS SHALL BE INTERNALLY OR EXTERNALLY LIT DURING NON-DAYLIGHT HOURS. LIGHTING MUST BE ON ALL THE TIME (TYPICAL OF LOW VOLTAGE UNITS) OR LIT ONLY DURING NON-DAYLIGHT HOURS. SWITCHING SHALL BE CONTROLLED BY A TIME CLOCK OR A PHOTO SENSOR. BATTERY OR PHOTO CELL POWERED UNITS CANNOT BE USED FOR REQUIRED ADDRESSING.
  - ADDRESS NUMBERS SHALL BE AT LEAST FOUR INCHES HIGH AND INSTALLED ON A CONTRASTING BACKGROUND.
  - ADDRESS NUMBERS SHALL READ FROM LEFT TO RIGHT. VERTICALLY POSITIONED NUMBERS CANNOT BE USED.
  - ADDRESS NUMBERS SHALL BE PLACED IN SUCH A LOCATION THAT EMERGENCY CREWS CAN READ THE ADDRESS FROM THE STREET FRONTING THE DWELLING.



**FIRE PLACE PRODUCT CUT SHEET**

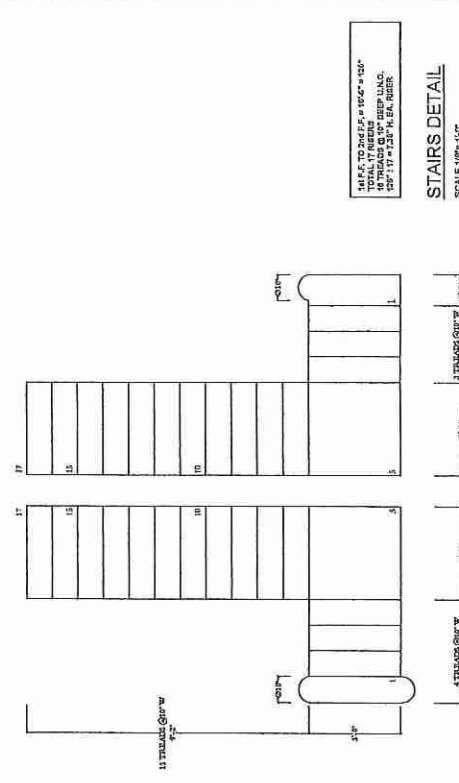
**EXHIBIT** Ap4

No.	

File Name and A  
L.E. Bl-C  
Lawrence  
35120 BL  
NEWARK C

Project Name and  
RAM - SH  
37070 LO  
NEWARK C

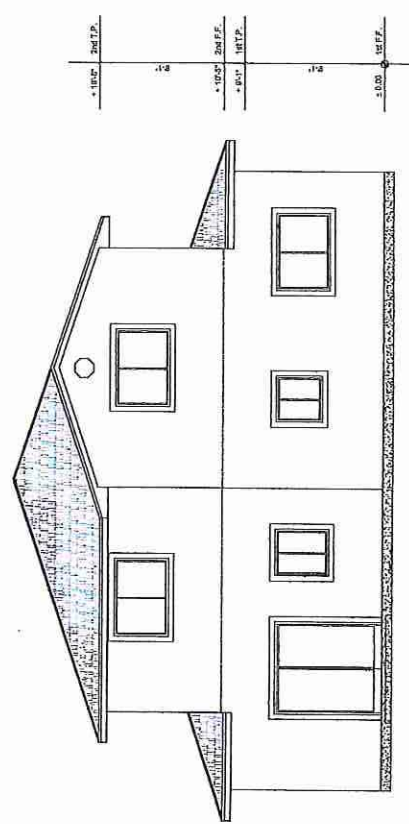
Project	Rev	By	Date
			3/21/2013
			AS: DORR



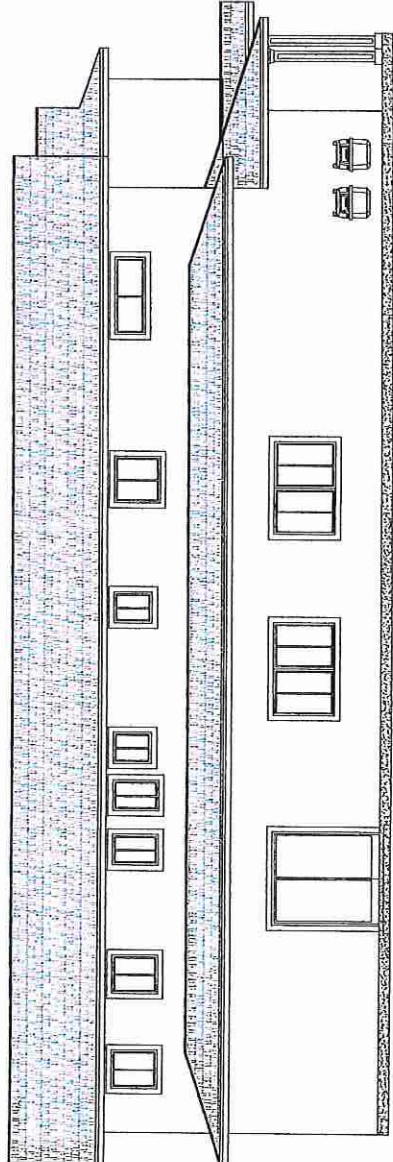
11 TREADS @ 11" W  
10 RISERS @ 6" H  
TOTAL 17 RISES @ 6" H  
32' 11" W x 24' 11" H, BAL. DRGR.

**STAIRS DETAIL**  
SCALE 1/8" = 1'-0"

- EXTERIOR ELEVATION AND SITE NOTES**
1. EXTERIOR WALL: 2 LAYER TYPE D PAPER & 3/4" WOOD SHEATHING (OWNER TO SELECT COLOR)
  2. ROOFING: 4 YEAR DIMENSIONAL COMPOSITION SINGLE. (OWNER TO SELECT COLOR)
  3. WINDOW: 1/2" LEAD VINYL/DUAL PANE WHITE (SEE SCHEDULE)
  4. PORTS: 1/2" PAST 1" 1" STANDOFF ANCHOR, WOOD FINISHED AND PAINTED (OWNER TO SELECT COLOR)
  5. RASER BOARD: PAINTED (OWNER TO SELECT COLOR)
  6. WALL TO ROOF FLASHING: GALV. METAL PAINTED TO MATCH
  7. GUNITE DOOR: (OWNER TO SELECT TYPE AND COLOR)
  8. GUNITE DOOR: WOOD OR FIBERGLASS PAINTED (OWNER TO SELECT COLOR)
  9. ENTRY DOOR: WOOD OR FIBERGLASS PAINTED (OWNER TO SELECT COLOR)
  10. DRIVEWAY: STAMPED CONCRETE (OWNER TO SELECT COLOR)
  11. PORCH AND PATIO: BROWN FINISHED CONCRETE



**REAR ELEVATION**  
SCALE 1/4" = 1'-0"



**LEFT ELEVATION**  
SCALE 1/4" = 1'-0"

**EXHIBIT** A05



Architectural  
Firm

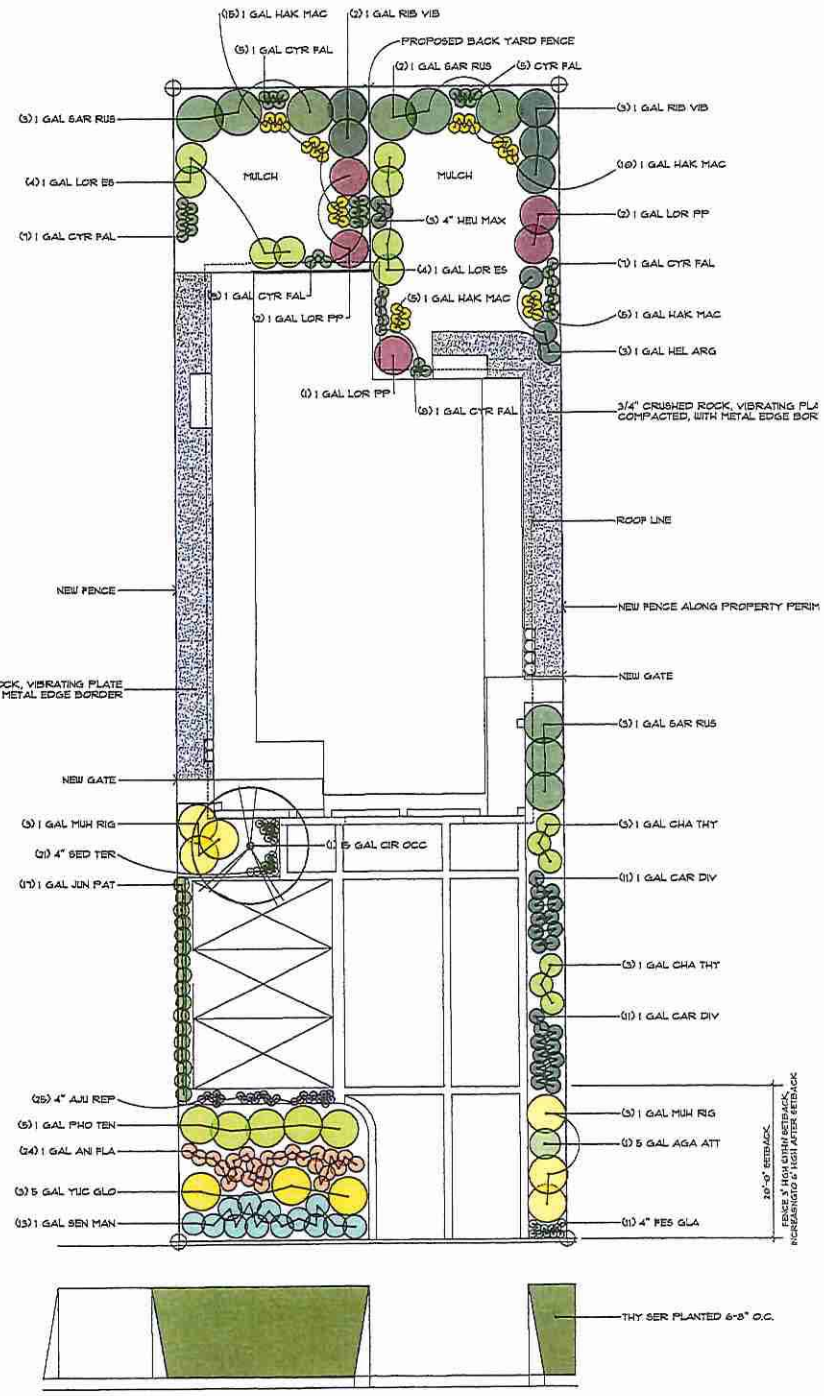
**PLANT SCHEDULE**

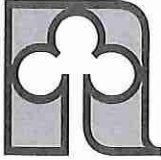
Quantity	Size	Abbreviation	Scientific Name	Common Name	H2O	Sub	Irrigation Zone	Publication	Dimensions
25	4"	Aju rep	<i>Aljuga reptans</i> 'Burgundy Glow'	Carpet Bugle	M		WUCOLS	2-4'H x 1'W & spreading	
6	1 gal	Cha thy	<i>Chamaecyparis thyoides</i> 'Iceberg'	False Cypress	M		WUCOLS	2'H x 3'W	
41	1 gal	Cyr fal	<i>Cyrtolium falcatum</i>	Holly Fern	M		WUCOLS	2-3' H & 38"W	
35	1 gal	Hak mac	<i>Hakonechloa macra</i> 'All Gold'	Japanese Forest Grass	M		WUCOLS	18"H&W	
3	4"	Heu max	<i>Heuchera maxima</i>	Alum Root	M		WUCOLS	1'H x 1-2'W	
1	5 gal	Aga att	<i>Agave attenuata</i> 'Nova'	Blue Fox Tail Agave	L		WUCOLS	3-4' H&W	
24	1 gal	Ani fla	<i>Anigozanthos flavidus</i> 'Big Red'	Kangaroo Paw	L		WUCOLS	6' H x 2' W	
22	1 gal	Car div	<i>Carex divisa</i>	Berkeley Sedge	L		WUCOLS	1-2' H&W	
11	4"	Fes gla	<i>Festuca glauca</i>	Blue Fescue	L		WUCOLS	1'H x 10"W	
3	1 gal	Hel arg	<i>Helleborus argutifolius</i>	Corsican Hellebore	L		WUCOLS	2-4' H&W	
17	1 gal	Jun pat	<i>Juncus patens</i>	California Gray Rush	L		WUCOLS	2'H&W	
8	1 gal	Lor ES	<i>Loropetalum chinense</i> 'Emerald Snow'	Chinese Fringe Flower	L		WUCOLS	3-4' H&W	
5	1 gal	Lor PP	<i>Loropetalum chinense</i> 'Purple Pixie'	Chinese Fringe Flower	L		WUCOLS	1'H x 4-5'W	
6	1 gal	Muh rig	<i>Muhlenbergia rigens</i>	Dear Grass	L		WUCOLS	4-5'H x 4-6'W	
5	1 gal	Pho ten	<i>Phormium tenax</i> 'Variegatum'	New Zealand Flax	L		WUCOLS	6-8'H x 4-5'W	
1	1 gal	Rib vis	<i>Ribes viburnifolium</i>	Evergreen Currant	L		WUCOLS	3-4'H x 4-6' W	
5	1 gal	Sar rus	<i>Sarcococca ruscifolia</i>	Sweet Box	L		WUCOLS	3-5' H&W	
9	1 gal	Sed ter	<i>Sedum ternatum</i> 'Laninem Park'	Stone Crop	L		WUCOLS	6'H x 6-12"W	
21	4"	Sed ter	<i>Sedum ternatum</i> 'Laninem Park'	Blue Chalk Sticks	L		WUCOLS	1-3'H x 2-3'W	
13	1 gal	Sen man	<i>Senecio talinoides mandraliscae</i>	Blue Chalk Sticks	L		WUCOLS	1-2'H x 4-8' W	
36	flats	Thy ser	<i>Thymus serpyllum</i> 'Elfin'	Elfin Creeping Thyme	L		WUCOLS	1-2'H x 3-5'W	
3	5 gal	Yuc glo	<i>Yucca gloriosa</i> 'Bright Star'	Bright Star Yucca	L		WUCOLS	1-2'H x 3-5'W	
1	15 gal	Cer occ	<i>Cercis occidentalis</i>	Western Redbud	VL		WUCOLS	12-10'H x 10-15'W	

**KEY:**  
 H Ample Water All Year  
 H/M Ample Winter Moisture, Reduced Summer Moisture  
 M Moderate Water All Year  
 M/L Moderate Winter Moisture, Reduced Summer Moisture  
 L/L Low Winter Moisture, Reduced Summer Moisture

EBMUD *Plants and Landscapes for Summer-dry Climates of the San Francisco Bay Region*. Oakland, Calif.: East Bay Municipal Utility District, 2004. Print.  
 LPOG *Landscape Plants for California Gardens: An Illustrated Reference of Plants for California Landscapes*. Claremont, Calif.: Land Design Pub., 2010. Print.  
 SWG *The New Sunset Western Garden Book: The Ultimate Gardening Guide*. 9th ed. New York, NY: Time Home Entertainment, 2012. Print.  
 WUCOLS Fujino, Dr. David. *Water Use Classification of Landscape Species IV*. UC Davis [http://ucanr.edu/sites/WUCOLS/Plant\\_Search/](http://ucanr.edu/sites/WUCOLS/Plant_Search/)

TOTAL SITE AREA TO BE LANDSCAPED: 3,294 SF





**CITY OF NEWARK, CALIFORNIA**

37101 Newark Boulevard • Newark, California 94560-3796 • (510) 578-4000 • FAX (510) 578-4306

SENT VIA MAIL & EMAIL [larry@bacaconstruction.com](mailto:larry@bacaconstruction.com)

February 11, 2016

Mr. Lawrence Baca

**[REDACTED]**  
**[REDACTED]**  
**[REDACTED]**

Dear Mr. Baca:

**SUBJECT: JOINT STAFF COMMITTEE REVIEW APPROVAL FOR A NEW  
DUPLEX AT 37070 LOCUST STREET (APN: 92-126-13-2) – CITY FILE  
NO. JS-15-8**

The Joint Staff Committee has reviewed and approved your application to construct a new duplex at 37070 Locust Street, with Exhibit A, pages 1 through 7, subject to the following conditions:

Planning Division

- a. There shall be no roof-mounted equipment.
- b. All lighting shall be directed on-site so as not to create glare off-site.
- c. Construction site trailers and buildings located on-site shall be used for office and storage purposes and shall not be used for living or sleeping quarters. Any vehicle or portable building brought on the site during construction shall remain graffiti free.
- d. Lot cleaning with sweeping or vacuum equipment shall not be permitted between 7:00 p.m. and 8:00 a.m.
- e. The site and its improvements shall be maintained in a neat and presentable condition, to the satisfaction of the Community Development Director. This shall include, but not be limited to, repainting surfaces damaged by graffiti and site clean-up. Graffiti removal/repainting and site clean-up shall occur on a continuing as-needed basis.
- f. All exterior pipes and meters shall be painted to match and/or complement the color of the

(tg0223m4)

adjoining building surface, as approved by the Community Development Director.

- g. Prior to the issuance of building permit
- h. Prior to issuance of a grading permit, measures shall be put in place to respond to and track complaints pertaining to construction noise and shall include, at a minimum: (1) a procedure and phone numbers for notifying the City of Newark Building Inspection Division and Newark Police Department (during regular construction hours and off-hours); and (2) a sign posted on-site pertaining to the permitted construction days and hours and complaint procedures and who to notify in the event of a problem. The sign, to be approved by the City prior to installation, shall also include a list of both the City and construction contractor's telephone numbers (during regular construction hours and off-hours).
- i. Prior to the issuance of a building permit, the location and screening design for any centralized garbage, refuse and recycling collection areas for the project shall be submitted for the review and approval of Republic Services of Alameda County and the Community Development Director, in that order. The enclosure shall be sited such that the enclosure's doors, when open, do not extend into drive aisles/back-up areas. No refuse, garbage or recycling shall be stored outdoors except within approved trash and recycling enclosures.
- j. During project construction, if historic, archeological or Native American materials or artifacts are identified, work within a 50-foot radius of such find shall cease and the City shall retain the services of a qualified archeologist and/or paleontologist to assess the significance of the find. If such find is determined to be significant by the archeologist and/or paleontologist, a resource protection plan conforming to CEQA Section 15064.5 shall be prepared by the archeologist and/or paleontologist and approved by the Community Development Director. The plan may include, but would not be limited to, removal of resources or similar actions. Project work may be resumed in compliance with such plan. If human remains are encountered, the County Coroner shall be contacted immediately and the provisions of State law carried out.
- k. Prior to their installation, mailbox locations and designs shall be approved by the Community Development Director and Newark Postmaster, in that order. The mailbox compartments of centralized mailboxes shall identify the individual dwelling units with permanent, easily legible lettering.
- l. Prior to the issuance of a Certificate of Occupancy, the developer shall install fencing approved by the Community Development Director.
- m. Proposed building colors shall be submitted for the review and approval of the Community Development Director.
- m. Prior to the issuance of a building permit, the developer shall pay the following fees, in the amount in effect at the time: public safety impact (currently \$2,079 per unit); community service and facilities (currently \$1,596 per unit); transportation impact (currently \$460 per unit); Art in Public Places and Private Development fee (currently \$270 per unit); Housing



Impact fee (currently \$20 for the first 1,000 square feet of each unit + \$8 square foot for all square footage over 1,000 square feet); and the Community Development Maintenance fee (currently 0.5% of construction valuation).

#### Engineering Division

- n. The project must be designed to minimize pollution or contamination of stormwater runoff from the site to satisfy permit requirements under the Municipal Regional Stormwater Permit (MRP) issued to the City of Newark by the San Francisco Bay Regional Water Quality Control Board as Order No. 2015-0049, approved November 19, 2015. Provision C.3.i of this permit requires any detached single-family home projects that create and/or replace 2,500 square feet or more of impervious surface area to implement specific site design measures that may include directing stormwater runoff from impervious surfaces to vegetated areas or for re-use. All site design measures must be constructed and fully functional prior to a Certificate of Occupancy.
- o. The developer shall submit a grading and drainage plan for review and approval by the City Engineer. This plan must be based upon a City benchmark and needs to include pad and finish floor elevations of the proposed structure, proposed on-site property grades, proposed elevations at property lines, and sufficient elevations on all adjacent properties to show existing drainage patterns. All pavements shall drain at a minimum of one percent. The developer shall ensure that all upstream drainage is not blocked and that no ponding is created by this development. Any construction necessary to ensure this shall be the developer's responsibility.
- p. Where a grade differential of more than a 1-foot is created along the boundary lot lines between the proposed development and adjacent property, the developer shall install a masonry retaining wall unless a slope easement is approved by the City Engineer. Said retaining wall shall be subject to review and approval of the City Engineer.
- q. Prior to issuance of a Certificate of Occupancy or release of utilities for any building, common vehicle access ways and parking facilities serving said building shall be paved in accordance with the recommendation of a licensed engineer based on a Traffic Index of 5.0 and striped as shown on the approved site plan.
- r. Prior to issuance of a Certificate of Occupancy or release of utilities for each dwelling unit, the on-site drive aisles and uncovered parking facilities shall be installed and striped as shown on the approved site plan. All on-site uncovered parking facilities and drive aisles shall be drained at a minimum slope of 1.0% for asphalt surfaces and 0.3% for Portland cement concrete surfaces.
- s. All utilities including, but not limited to, electric, telephone and cable television services should be provided underground for the proposed duplex building in the development in accordance with the City of Newark Subdivision Standards. Where existing services are provided overhead, the developer may provide new service drops to the building, but shall enter into an agreement with the City of Newark to pay for the cost of future undergrounding

services along the project frontage at such time as an undergrounding project takes place on this segment of Locust Street.

- t. Any proposed utility connections and/or underground work within structurally sound street pavement must be bored or jacked. Open street cuts will not be permitted on Locust Street without approval by the City Engineer.
- u. Prior to the issuance of a Certificate of Occupancy for any proposed improvements, any and all damage to public improvements as a result of construction activity associated with this project shall be repaired to the satisfaction of the City Engineer.

#### Landscape/Parks Division

- v. The developer shall retain a licensed landscape architect to prepare working drawings for landscape plans in accordance with City of Newark requirements. All landscape plans are subject to the review and approval of the City Engineer.
- w. Landscape construction plans shall be developed in accordance with Newark Municipal Code Section 15.44.080 related to Bay Friendly Landscaping Practices and City of Newark standard details. All landscaping materials selected for landscape-based stormwater treatment measures shall be consistent with the recommendations in the Alameda Countywide Clean Water Program C.3 Technical Guidance Manual.
- x. This project is subject to all applicable requirements of the State of California's Model Water Efficient Landscape Ordinance, as approved on July 15, 2015. The landscape design plan package, including the design plans, shall include all applicable requirements specified in this ordinance.
- y. Prior to installation by the developer, plant species, location, container size, quality, and quantity of all landscaping plants and materials shall be reviewed and approved by the City Engineer. All plant replacements shall be to an equal or better standard than originally approved subject to approval by the City Engineer.
- z. Prior to the release of utilities or issuance of any Certificate of Occupancy, all landscaping and irrigation systems shall be completed or guaranteed by a cash deposit deposited with the City in an amount to cover the remainder of the work.
- aa. Prior to issuance of Certificate of Occupancy or release of utilities, the developer shall guarantee all trees for a period of 6 months and all other plantings and landscape for 60 days after completion thereof. The developer shall insure that the landscape shall be installed properly and maintained to follow standard horticultural practices. All plant replacements shall be to an equal or better standard than originally approved subject to approval of the City Engineer.
- bb. Any above ground utility structures, including backflow prevention devices, and appurtenances, shall be installed within the developer's property line and a minimum of 10

feet behind the street face of curb. The backflow prevention devices shall have a green painted security cage to protect it from vandalism. These locations shall be screened with landscaping to the satisfaction of the City Engineer. The landscape screen shall not interfere with the utility companies' or City Fire Department's access.

#### Fire Department

- cc. Final plans shall show the location of the fire hydrant and the distance from the property to the hydrant.

#### Building Division

- dd. Construction for this project, including site work and all structures, can occur only between the hours of 8:00 AM and 6:00 PM, Monday through Friday. The applicant may make a written request to the Building Official for extended working hours and/or days. In granting or denying any request the Building Official will take into consideration the nature of the construction activity which would occur during extended hours/days, the time duration of the request, the proximity to residential neighborhoods and input by affected neighbors. All approvals will be done so in writing.
- ee. Prior to the issuance of a building permit from the City of Newark and prior to the commencement of any demolition at the subject site the applicant shall obtain a demolition permit for both buildings on the site from the Bay Area Air Quality Management District (BAAQMD). The district is located at 939 Ellis Street, San Francisco, CA 94109. Their phone number is 415-928-8560. In addition to the BAAQMD permit the applicant shall obtain demolition permits for the City Building Inspection Division.

#### General

- ff. All proposed changes from approved exhibits shall be submitted to the Community Development Director who shall decide if they warrant Joint Staff Committee Review and, if so decided, said changes shall be submitted for the Committee's review and decision. The developer shall pay the prevailing fee for each additional separate submittal of development exhibits requiring Joint Staff Committee review and approval.
- gg. If any condition of this Joint Staff Committee Review be declared invalid or unenforceable by a court of competent jurisdiction, this Joint Staff Committee Review shall terminate and be of no force and effect, at the election of the City Council on motion.
- hh. The Joint Staff Committee Review shall be transmitted to the Planning Commission and City Council. Both the Commission and Council have the option to call this item up for review, at which time they may add, delete, or modify conditions of approval.
- ii. The developer hereby agrees to defend, indemnify, and save harmless the City of Newark, its Council, boards, commissions, officers, employees and agents, from and against any and all claims, suits, actions, liability, loss, damage, expense, cost (including, without limitation,

attorneys' fees, costs and fees of litigation) of every nature, kind or description, which may be brought by a third party against, or suffered or sustained by, the City of Newark, its Council, boards, commissions, officers, employees or agents to challenge or void the permit granted herein or any California Environmental Quality Act determinations related thereto.

- jj. The Conditions of Project Approval set forth herein may include certain fees, dedication requirements, reservation requirements and other exactions. Pursuant to Government Code Section 66020(d)(1), these Conditions constitute written notice of a statement of the amount of such fees, and a description of the dedications, reservations and other exactions. The developer is hereby further notified that the 90-day approval period in which the developer may protest these fees, dedications, reservations and other exactions, pursuant to Government Code Section 66020(a), has begun. If the developer fails to file a protest within this 90-day period complying with all of the requirements of Section 66020, the developer will be legally barred from later challenging such exactions.

The approval must now be transmitted to the Planning Commission and City Council. The Commission and Council each have the option to call this item up for review, adding, modifying or deleting conditions of approval. The Planning Commission is scheduled to receive this item at its February 23, 2016 meeting and the City Council is scheduled to receive this item at its March 25, 2016 meeting. If both the Planning Commission and City Council do not elect to review this approval, your project will be considered approved per the conditions herein and your next step is to apply for a Building Permit with the Building Inspection Division. If either the Commission or Council elect to review the action of the Joint Staff Committee, you will be notified of the date of the meeting when your project will be considered.

Please contact me if you have any questions. I can be reached at (510) 578-4242 or via email at [clay.colvin@newark.org](mailto:clay.colvin@newark.org).

Sincerely,



CLAY COLVIN  
Planning Manager

- F.1 Second reading and adoption of an ordinance rezoning 41 acres (APN's: 537-852-9; 537-852-10; 537-852-11) from MT-1 (High-Technology Park District) to MDR-FBC (Medium Density Residential – Form Based Codes) and HDR-FBC (High Density Residential – Form Based Codes) for the Gateway Station West Project, a 589 unit residential project located along Willow Street at the western edge of the City – from Assistant City Manager Grindall and City Clerk Harrington.**  
**(ORDINANCE)**

**Background/Discussion** – On February 25, 2016, the City Council introduced an ordinance amending Title 17 of the Newark Municipal Code being the City of Newark Zoning Ordinance by rezoning approximately 41 acres (APN's: 537-852-9; 537-852-10; 537-852-11) from MT-1 (High-Technology Park District) to MDR-FBC (Medium Density Residential – Form Based Codes) and HDR-FBC (High Density Residential – Form Based Codes). This rezoning is for the Gateway Station West Project consisting of a 589 unit residential project located along Willow Street at the western edge of the City.

**Attachment**

**Action** - It is recommended that the City Council, by ordinance amend Title 17 of the Newark Municipal Code being the City of Newark Zoning Ordinance by rezoning approximately 41 acres (APN's: 537-852-9; 537-852-10; 537-852-11) from MT-1 (High-Technology Park District) to MDR-FBC (Medium Density Residential – Form Based Codes) and HDR-FBC (High Density Residential – Form Based Codes).

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEWARK AMENDING TITLE 17 OF THE NEWARK MUNICIPAL CODE BEING THE CITY OF NEWARK ZONING ORDINANCE BY REZONING APPROXIMATELY 41 ACRES (ASSESSOR PARCEL NUMBERS: 537-852-9; 537-852-10; 537-852-11) FROM MT-1 (HIGH TECHNOLOGY PARK DISTRICT) TO MDR-FBC (MEDIUM DENSITY RESIDENTIAL – FORM BASED CODES) AND HDR-FBC (HIGH DENSITY RESIDENTIAL – FORM BASED CODES)

The City Council of the City of Newark does ordain as follows:

Section 1: Pursuant to Section 17.80.070 of Title 17 (Zoning) of the City of Newark Municipal Code, the City Council of the City of Newark does hereby find that the zoning change embodied in this ordinance is necessary and desirable to achieve the purposes of Title 17 (Zoning) of the Newark Municipal Code; is consistent with the policies, goals and objectives of the General Plan; and promotes the public health, safety, morals, comfort, convenience, and general welfare of the residents of the City of Newark.

Section 2: Title 17 (Zoning) of the Newark Municipal Code and Section 17.44.010 “Zoning Map” thereof, being the City of Newark Zoning Regulations, are hereby amended by rezoning portions of property shown on Vesting Tentative Tract Map 8099, in the City of Newark, County of Alameda, State of California, from MT-1 (High Technology Park District) to MDR-FBC (Medium Density Residential-Form Based Codes) and HDR-FBC (High Density Residential-Form Based Codes) hereinafter described as follows:

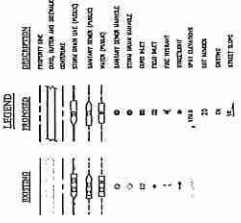
All that portion of real property shown on Vesting Tentative Map 8099 in the City of Newark, County of Alameda, State of California as shown on Exhibit A, attached hereto and incorporated herein by reference.

Section 3: Severability and Validity. If any section, subsection, sentence, clause, or phrase or word of this ordinance is for any reason held to be unconstitutional, unlawful, or otherwise invalid by a court of competent jurisdiction, then such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Newark hereby declares that it would have passed and adopted this ordinance and each and all provisions thereof irrespective of the fact that any one or more of said provisions be declared unconstitutional, unlawful or otherwise invalid.

Section 4: Effective Date. This ordinance shall take effect thirty (30) days from the date of its passage. Before expiration of fifteen (15) days after its passage, this ordinance shall be published in The What’s Happening Tri City Voice, a newspaper of general circulation published and printed in the City of Fremont, County of Alameda and circulated in the City of Newark.

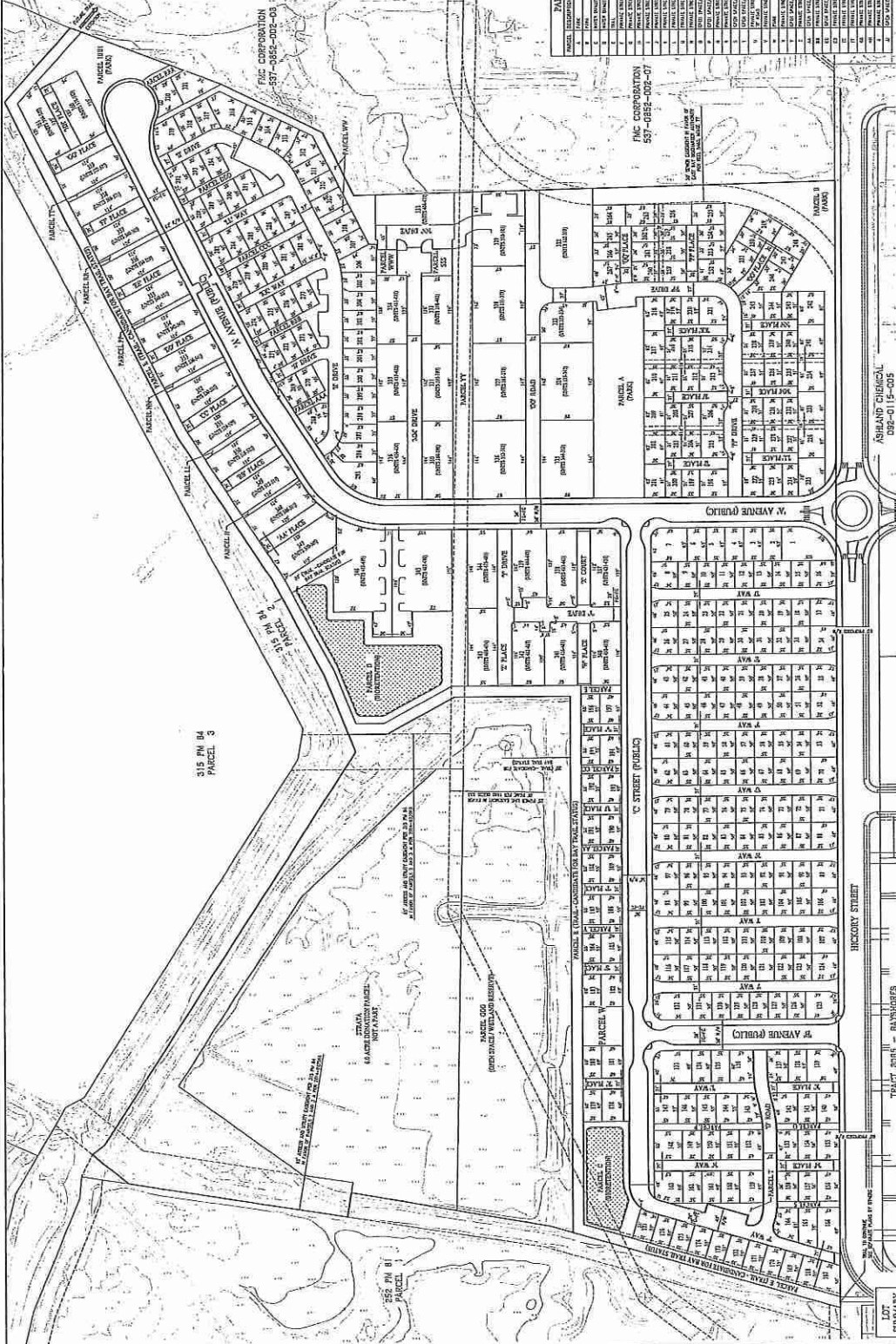
Ordinance No.





**ABBREVIATIONS**

AL ALBERTA COUNTY STATE STREET  
 AC ACRES  
 A.D. ADJACENT DISTRICT  
 B.B. BOUNDARY BEARING  
 C.C. CORNER CURB  
 C.M. CENTER OF MASS  
 C.P. CORNER POINT  
 C.S. COUNTY STATE STREET  
 D.D. DISTRICT DISTRICT  
 D.P. DISTRICT POINT  
 E.A. EAST ALBERTA  
 E.C. EAST COUNTY  
 E.D. EAST DISTRICT  
 E.P. EAST POINT  
 E.S. EAST SECTION  
 E.T. EAST TRACT  
 F.F. FUTURE FUTURE  
 G.G. GROUND GROUND  
 H.H. HEDGECOCK HEDGECOCK  
 I.I. INTERSECTION INTERSECTION  
 J.J. JUNCTION JUNCTION  
 K.K. KENTON KENTON  
 L.L. LINTON LINTON  
 M.M. MOUNTAIN MOUNTAIN  
 N.N. NORTH NORTH  
 O.O. OREGON OREGON  
 P.P. PINE PINNACLES  
 Q.Q. QUARTER QUARTER  
 R.R. RAILROAD RAILROAD  
 S.S. SECTION SECTION  
 T.T. TRACT TRACT  
 U.U. UNION UNION  
 V.V. VICTORIA VICTORIA  
 W.W. WAGON WAGON  
 X.X. X-SECTION X-SECTION  
 Y.Y. YORK YORK  
 Z.Z. ZEPHYRUS ZEPHYRUS



**PARCEL SUMMARY**

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**PRELIMINARY LOTTING PLAN**  
**VESTING TENTATIVE MAP**  
**TRACT 8099**  
**GATEWAY STATION WEST**

ALBERTA COUNTY CALIFORNIA

**LOT SUMMARY**

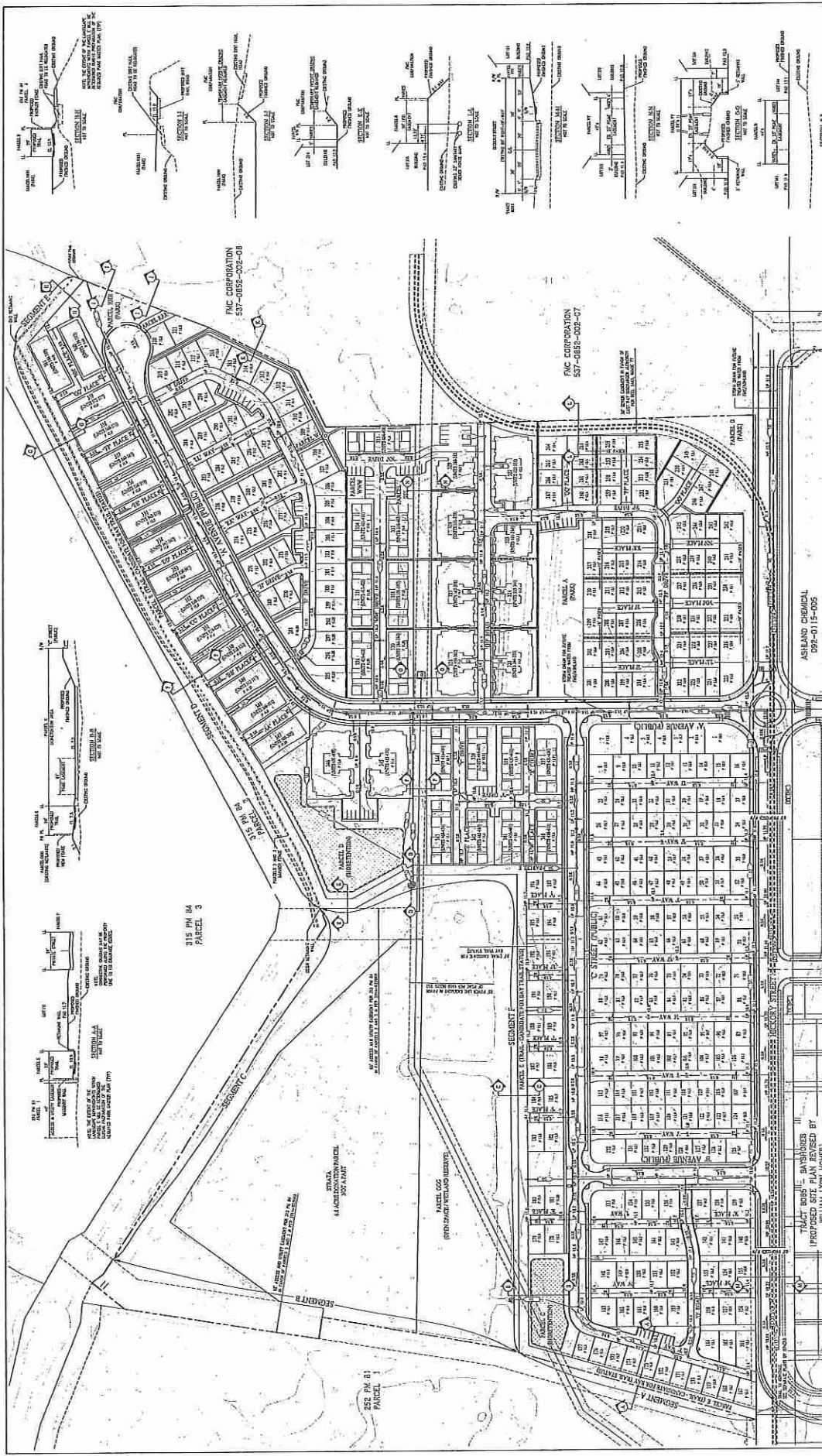
DATE: JANUARY 1, 2010

SCALE: 1" = 40'

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 DBP-015-005

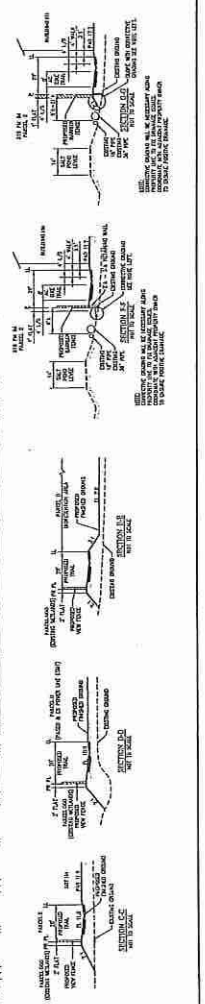
TM-2





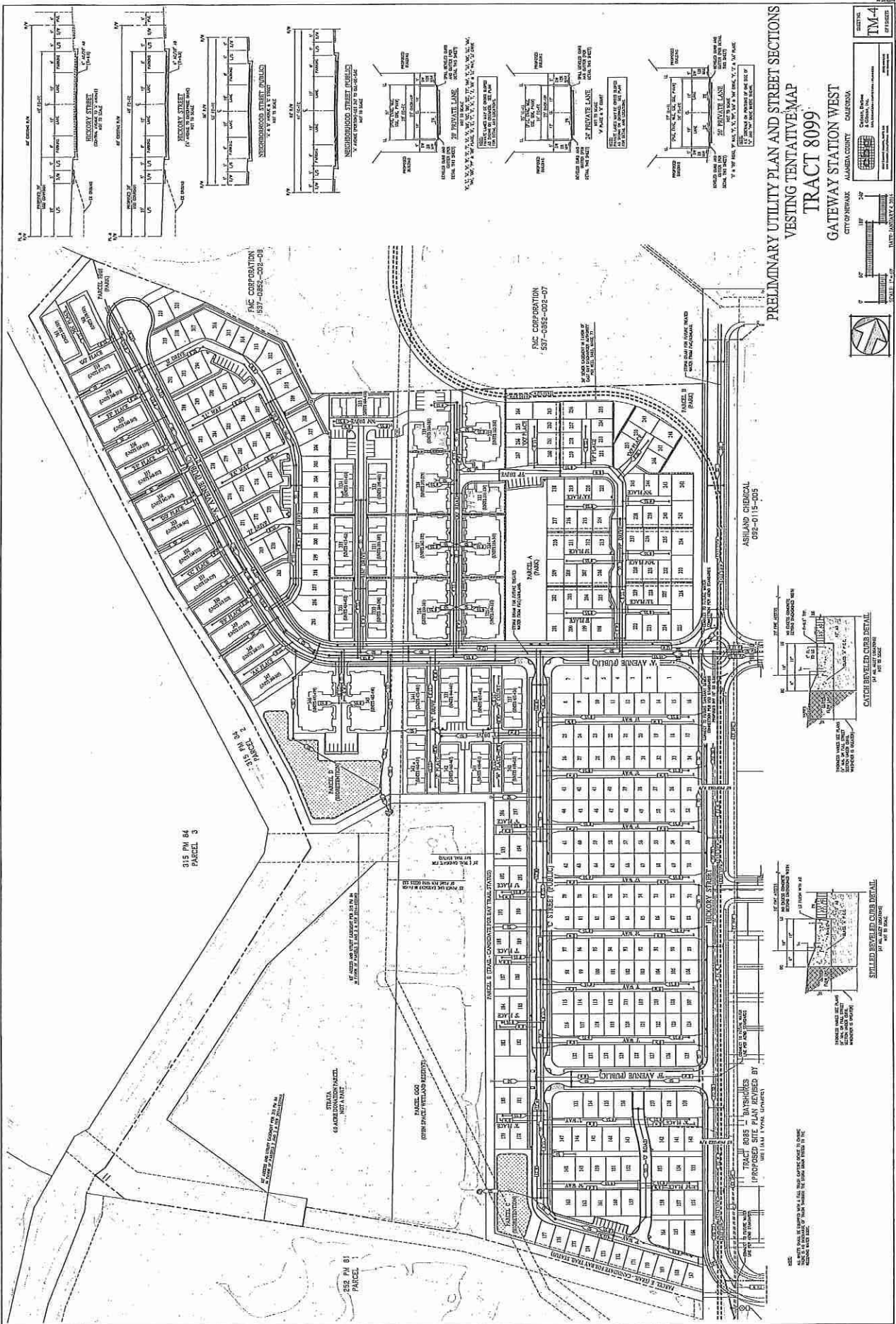
PRELIMINARY GRADING AND DRAINAGE PLAN  
 VESTING TENTATIVE MAP  
 TRACT 8099  
 GATEWAY STATION WEST  
 ALAMANDA COUNTY CALIFORNIA  
 CITY OF NEWARK

DATE: JANUARY, 2011  
 SCALE: 1"=40'  
 SHEET: TM-3  
 OF SHEETS



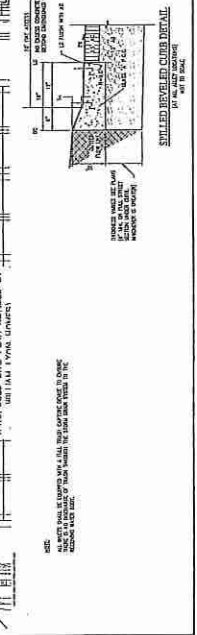
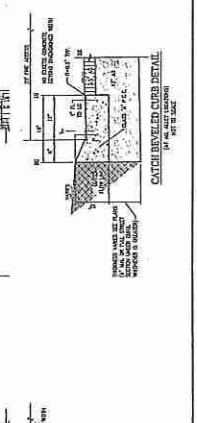
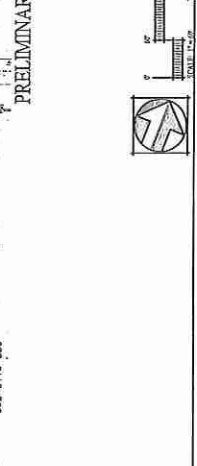
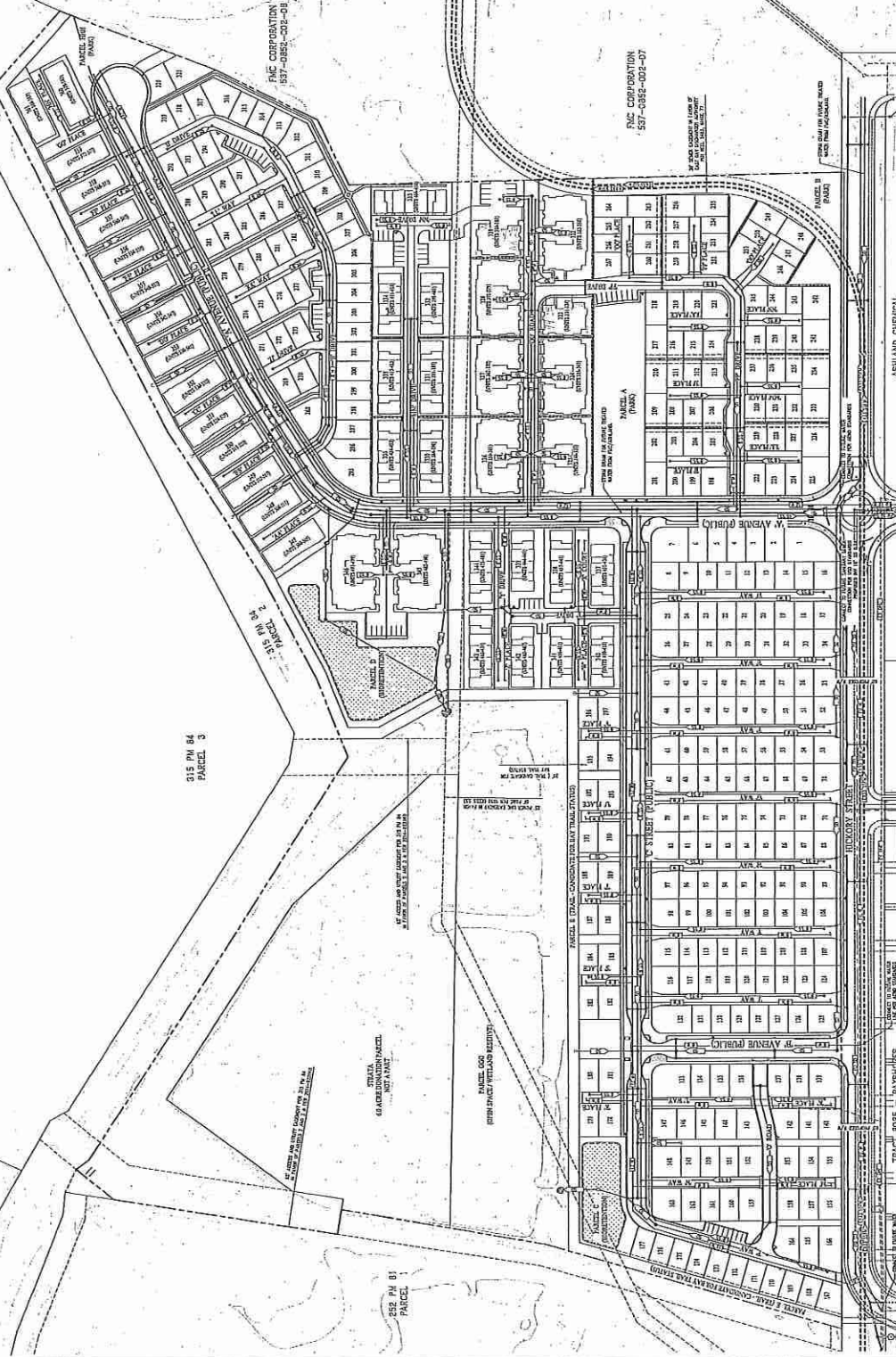
TRACT 8099 - ENVIRONMENTAL IMPACT STATEMENT  
 PROPOSED SITE DEVELOPMENT BY  
 HUNTER GROUP INC.

NO.	DESCRIPTION
1	SECTION 1
2	SECTION 2
3	SECTION 3
4	SECTION 4
5	SECTION 5
6	SECTION 6
7	SECTION 7
8	SECTION 8
9	SECTION 9
10	SECTION 10
11	SECTION 11



PRELIMINARY UTILITY PLAN AND STREET SECTIONS  
 VESTING TENTATIVE MAP  
 TRACT 8099  
 GATEWAY STATION WEST  
 ALAMEDA COUNTY, CALIFORNIA  
 CITY OF NEWARK

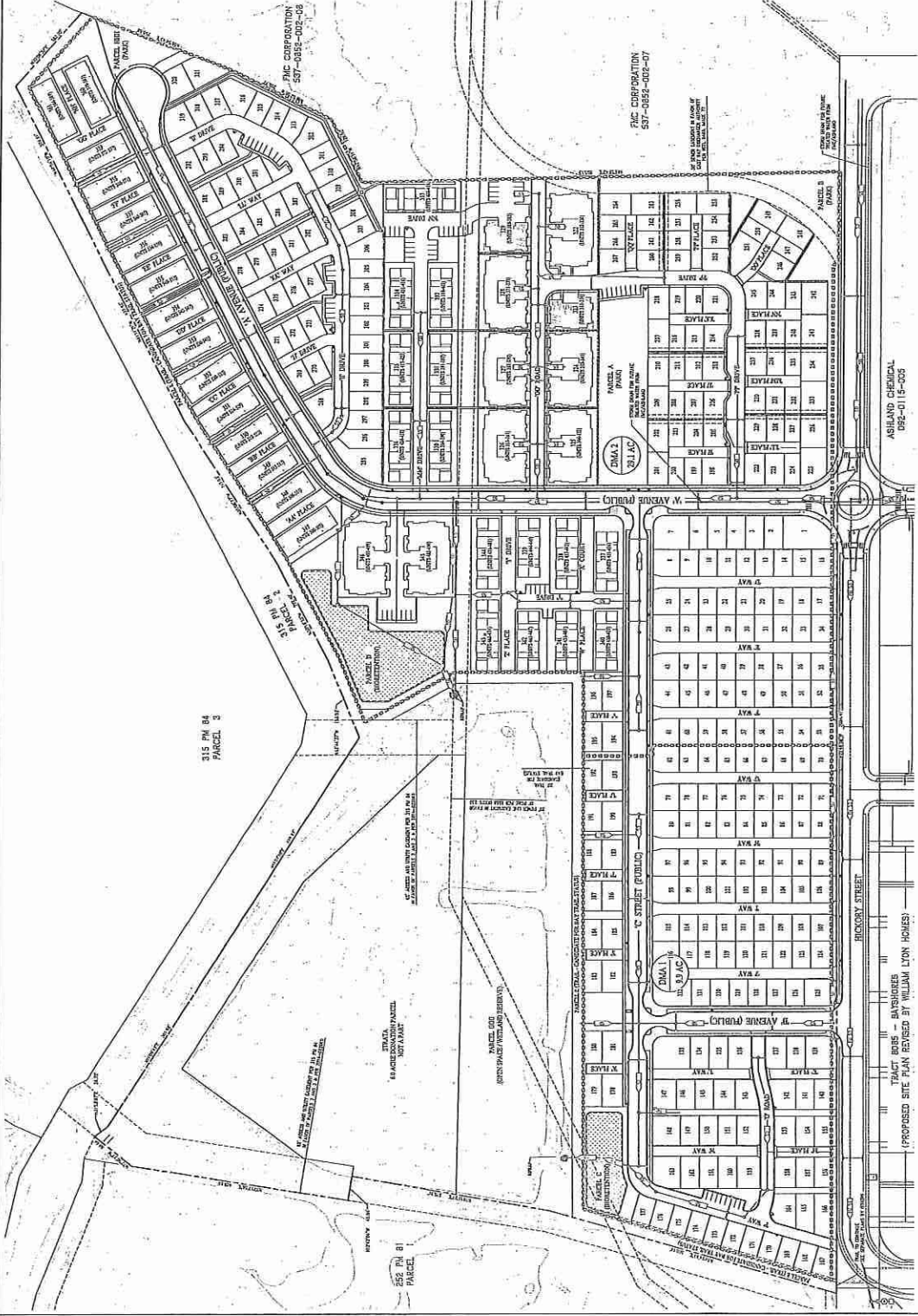
DATE: JANUARY 2, 2011  
 SCALE: 1" = 100'  
 SHEET: TM-4 OF 10  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]  
 APPROVED BY: [Name]



**LEGEND**

- RED LINE: FLOOD HAZARD ZONE
- YELLOW LINE: SLOPE DISTURBANCE AREA
- GREEN LINE: SLOPE MANAGEMENT AREA
- ORANGE LINE: SLOPE MANAGEMENT AREA

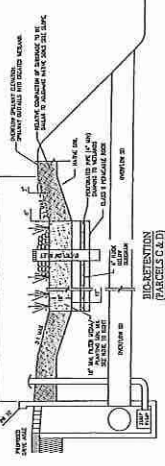
SYMBOL	DESCRIPTION
—	PROPERTY LINE
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—	PROPOSED ROADWAY
—	EXISTING DRIVE
—	PROPOSED DRIVE
—	EXISTING UTILITY
—	PROPOSED UTILITY
—	EXISTING FENCE
—	PROPOSED FENCE
—	EXISTING EROSION CONTROL
—	PROPOSED EROSION CONTROL



PRELIMINARY STORMWATER CONTROL PLAN  
 VESTING TENTATIVE MAP  
**TRACT 8099**  
 GATEWAY STATION WEST  
 ALAMANDA COUNTY, CALIFORNIA

COMMITMENT LETTERS:

- THE CITY OF ASHLAND HAS REVIEWED THE PRELIMINARY STORMWATER CONTROL PLAN AND HAS DETERMINED THAT THE PLAN IS ADEQUATE TO PROTECT THE ENVIRONMENT AND PUBLIC HEALTH AND SAFETY.
- THE CITY OF ASHLAND HAS REVIEWED THE PRELIMINARY STORMWATER CONTROL PLAN AND HAS DETERMINED THAT THE PLAN IS ADEQUATE TO PROTECT THE ENVIRONMENT AND PUBLIC HEALTH AND SAFETY.
- THE CITY OF ASHLAND HAS REVIEWED THE PRELIMINARY STORMWATER CONTROL PLAN AND HAS DETERMINED THAT THE PLAN IS ADEQUATE TO PROTECT THE ENVIRONMENT AND PUBLIC HEALTH AND SAFETY.
- THE CITY OF ASHLAND HAS REVIEWED THE PRELIMINARY STORMWATER CONTROL PLAN AND HAS DETERMINED THAT THE PLAN IS ADEQUATE TO PROTECT THE ENVIRONMENT AND PUBLIC HEALTH AND SAFETY.



DATE: 11-27-19  
 SCALE: 1" = 200'

PROJECT NO: TM-5  
 SHEET NO: 1 OF 10

DESIGNED BY: [Name]  
 CHECKED BY: [Name]  
 DRAWN BY: [Name]

ASHLAND CHEMICAL  
 092-0115-005

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SEC SHEET 7

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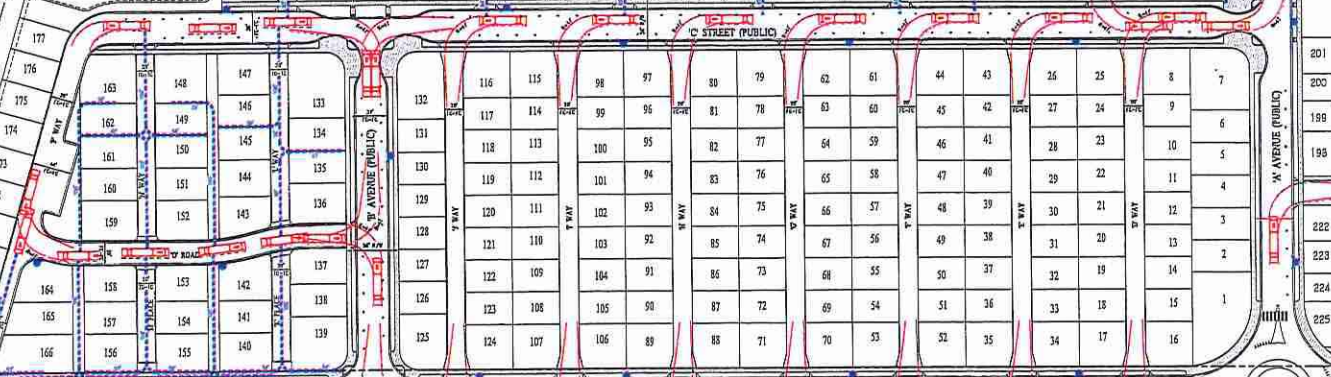
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PARCEL D  
(ORIENTATION)

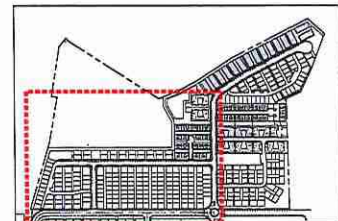
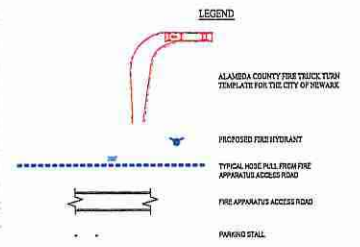
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PARCEL C  
(ORIENTATION)

PARCEL W  
(PARKS)

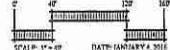


TRACT ROSS - BAYSHORES  
(PROPOSED SITE PLAN REVISED BY WILLIAM LYON HOMES)



FIRE ACCESS PLAN  
VESTING TENTATIVE MAP  
TRACT 8099  
GATEWAY STATION WEST

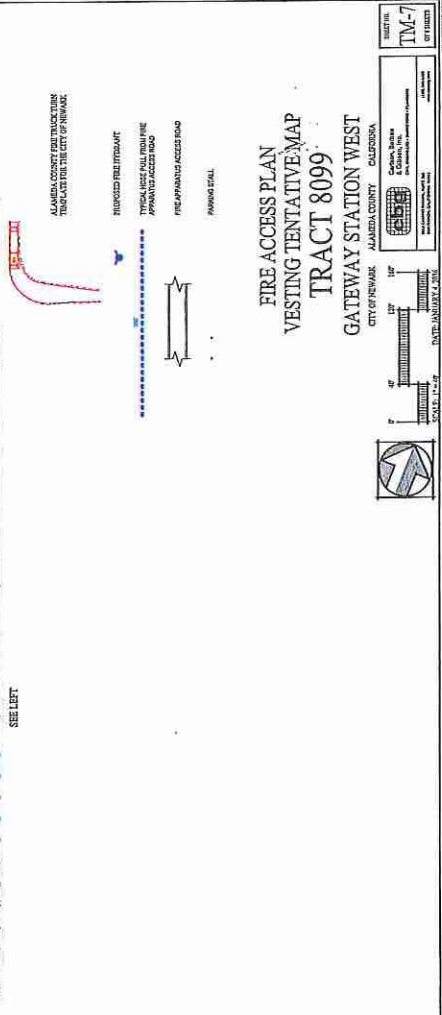
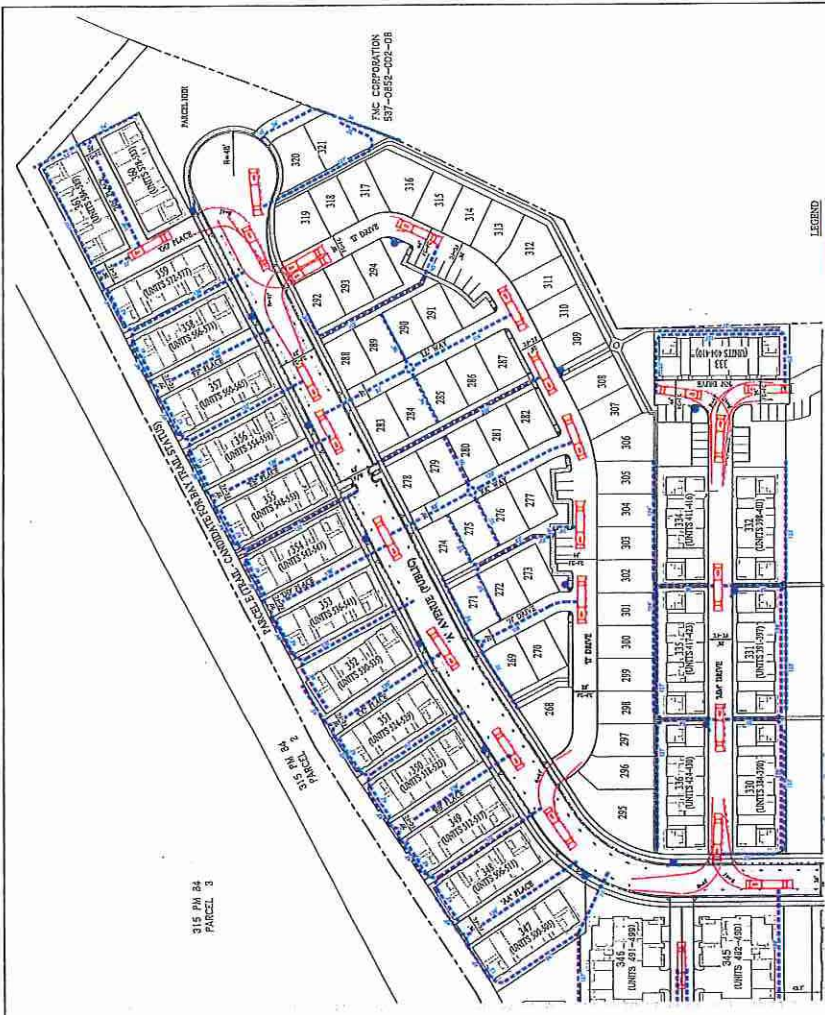
CITY OF NEWARK ALAMEDA COUNTY CALIFORNIA

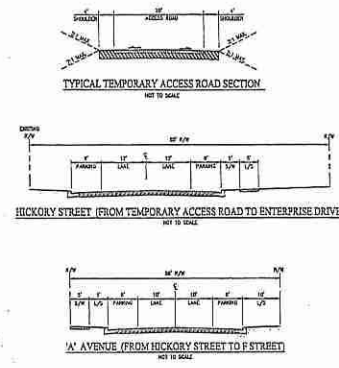
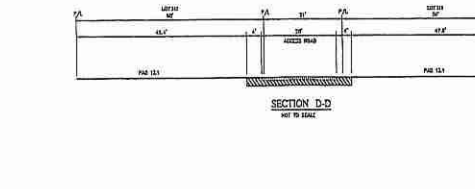
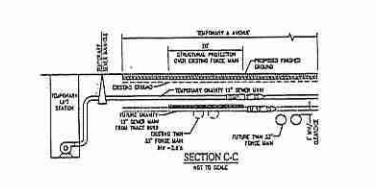
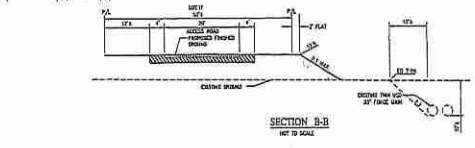
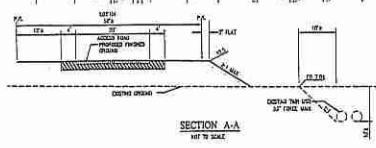
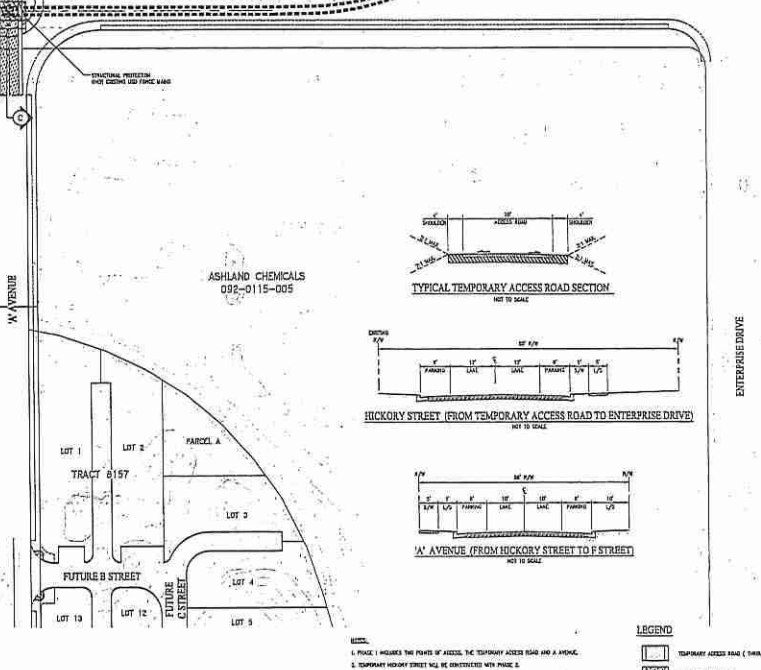
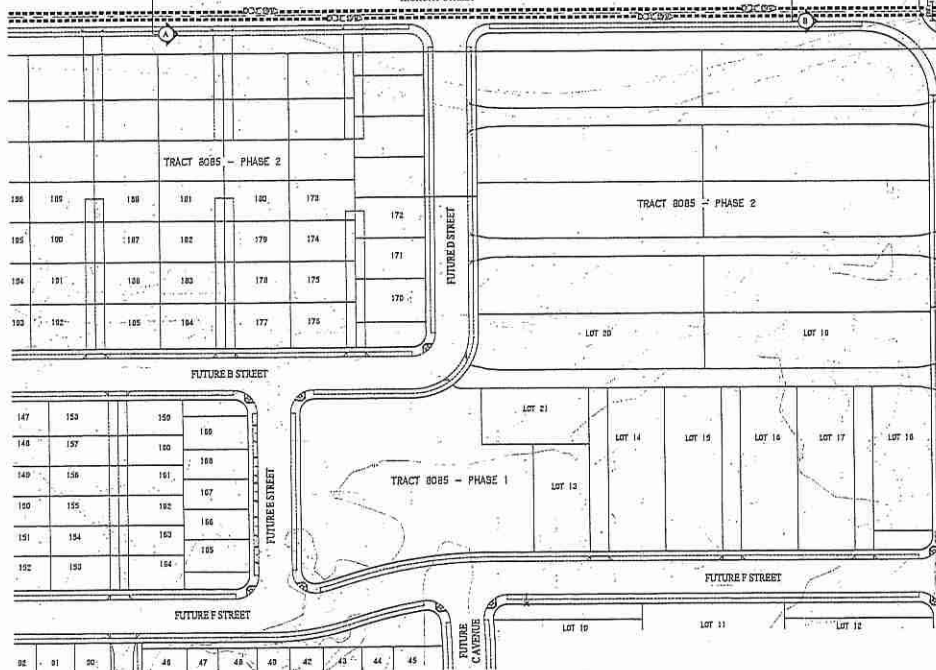
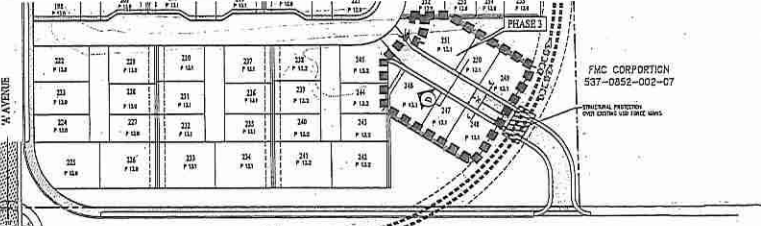
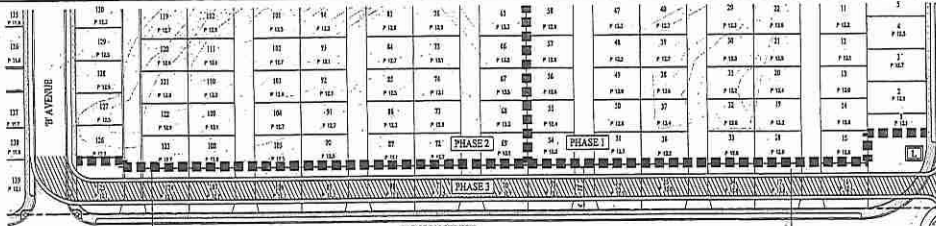


DATE: JANUARY 4, 2011

City of Newark  
Alameda County  
California

SHEET: TM-6



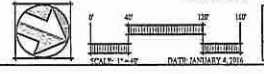


- LEGEND**
- 1. PHASE 1 INDICATES THE PORTION OF ACCESS, THE TEMPORARY ACCESS ROAD AND A HIGHWAY.
  - 2. TEMPORARY HIGHWAY STREET WILL BE IDENTIFIED WITH PHASE 2.
  - 3. THE PHASE 1 AND PHASE 2 BOUNDARY IDENTIFICATION IS BASED ON THE GRID SHOWN ON THIS DRAWING.
  - 4. PRIOR TO BEGINS CONSTRUCTION OF ANY TEMPORARY ROAD, A FULL ENGINEERED ROAD PROFILE, GRADING AND EROSION CONTROL MEASURES THAT TEMPORARILY MAINTAIN THE STABILITY OF THE SOIL, AND PROTECT THE ROAD, IS TO BE FULLY INSTALLED. CONSTRUCTION AND ON-SITE OF RECONSTRUCTION THE ROAD OF A TEMPORARY ROAD SHALL BE.
- TEMPORARY ACCESS ROAD (TEMPORARY ACCESS ROAD)
  - TEMPORARY ACCESS ROAD
  - TEMPORARY ACCESS ROAD (TEMPORARY ACCESS ROAD)
  - TEMPORARY ACCESS ROAD (TEMPORARY ACCESS ROAD)
  - PHASE BOUNDARY
  - TEMPORARY ACCESS ROAD

**UNIT COUNT**

PHASE 1	402 UNITS
PHASE 2	122 UNITS
PHASE 3	8 UNITS
TOTAL	532 UNITS

**TEMPORARY ACCESS PLAN  
VESTING TENTATIVE MAP  
TRACT 8099  
GATEWAY STATION WEST**  
CITY OF NEWARK, ALAMEDA COUNTY, CALIFORNIA



DATE: JANUARY 4, 2021

City of Newark, Alameda County, California

TM-8  
OF 8 SHEETS

**F.2 Approval to reclassify the Administrative Assistant position in the City Attorney's Office to a Legal Assistant by amending the Employee Classification Plan, the Compensation and Benefit Plan for the Confidential Employee Group and the 2014-2016 Biennial Budget to add the position and funding for a regular full-time position of Legal Assistant and to delete the position and funding for a regular part-time position of Administrative Assistant – from Human Resources Director Abe. (RESOLUTIONS -3)**

**Background/Discussion** – The City Attorney's Office is currently staffed by two positions, the City Attorney and a regular part-time (25 hours per week) Administrative Assistant. The Administrative Assistant will be leaving the position as she is moving out of the area later this year. The resulting opening provides an appropriate time to update the class specification, as requested by the City Attorney's Office, to include a description of the specialized legal and risk management responsibilities assigned.

As described in the proposed class specification, the Legal Assistant drafts pleadings and motions, performs legal research of case and statutory law, prepares exhibits, arranges for Court filings, calendars court appearances, and ensures the timely adherence of all litigation and claims deadlines. This confidential position will require the frequent use of sound independent judgment in complex legal situations, as actions can have significant impact upon City liability and the outcome of litigation. The position is further distinguished by assigned risk management responsibilities including the review of contractual hold harmless provisions, administration of the City's insured property schedule, grant and best practice oversight and coordination, and the tracking of general liability claims through closure.

Based on internal salary relationships including a comparison of the position's workload complexity and responsibility level with other Confidential group classifications, no change in the existing hourly salary range of \$33.52 to \$40.70 is recommended. However, an increase in work hours from 25 to up to 40 hours per week is recommended to address ever increasing workload demands and deadlines.

**Attachments**

**Action** - It is recommended that the City Council approve by resolutions: (1) amending Resolution No. 2505, the Employee Classification Plan, to add one new class specification entitled Legal Assistant; (2) amending Resolution No. 10400, the Compensation and Benefit Plan for the Confidential Employee Group to add one new classification entitled Legal Assistant; and (3) amending Resolution 10235, the 2014-2016 Biennial Budget to add the position and funding for a regular full-time position of Legal Assistant and to delete the position and funding for a regular part-time position of Administrative Assistant.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK AMENDING RESOLUTION NO. 2505, EMPLOYEE CLASSIFICATION PLAN, TO CREATE ONE NEW CLASS SPECIFICATION, ENTITLED LEGAL ASSISTANT

BE IT RESOLVED by the City Council of the City of Newark that Resolution No. 2505, adopting an Employee Classification Plan, is amended as set forth in the following, effective March 10, 2016:

**ADD**

New Classification Code	New Classification Title
70.0	Legal Assistant





Class Code: 070  
WP Code: Legal Assistant  
Established: March 10, 2016  
Revised: \_\_\_\_\_  
EEO Code: T

## CLASS SPECIFICATION

City of Newark, California

### LEGAL ASSISTANT

**DEFINITION:** Coordinates administrative operations within the City Attorney's Office and reports directly to the City Attorney; performs a variety of complex and confidential secretarial and administrative duties for the City Attorney; performs related work as assigned.

This confidential, single-position, advanced secretarial class requires the frequent use of tact, discretion, initiative, problem solving skills, and sound independent judgment in complex legal situations, as actions can have significant impact upon City liability and outcome of litigation. Responsibilities include regular contact with contracted attorneys, City's liability insurance carrier, consultants, representatives of business or community organizations, the public, and all levels of City personnel to exchange information and explain administrative policies and procedures. This class is distinguished from the Executive Assistant in that the latter provides secretarial support to multiple persons including the City Council, City Manager, Assistant City Manager, and City Clerk and acts as Deputy City Clerk. This class is distinguished from the Administrative Assistant in that the latter does not require a firm understanding of legal concepts, processes, and drafting of legal documents.

**EXAMPLES OF ESSENTIAL DUTIES** - Duties may include, but are not limited to, the following:

Gathers and analyzes legal information and data; prepares reports and documents under the direction of the City Attorney

Drafts pleadings, prepares exhibits, and arranges for filing with the Court

Types and processes a variety of correspondence and legal documents such as resolutions, ordinances, legal opinions, contracts, briefs, leases, and agreements

Maintains confidential and complex legal files of ongoing Court cases and Law Library

Manages department budget and prepares amendments; creates data reports for review/approval; manages department purchasing and tracks expenditures throughout the fiscal year

Organizes own work and monitors projects, sets priorities, and meets critical deadlines

Receives and evaluates information, questions, and requests; determines urgency and action needed; provides information that may require the use of independent judgment and the interpretation of City policies and procedures; responds independently as appropriate.

## **Legal Assistant**

Relieves City Attorney of certain administrative matters by monitoring and following up on projects, tracking important activities and deadlines, and making arrangements for meetings and conferences

Assists the City Attorney in the creation, modification, and/or implementation of departmental goals, objectives, strategies, policies, procedures, and work plans

Serves as liaison on behalf of the City Attorney by coordinating with City staff, outside agencies, and the general public regarding various issues

Organizes and maintains various administrative, reference, insurance, claims, and risk management files

Processes mail; receives and screens office visitors and phone calls

Reviews finished materials for completeness, accuracy, formatting, compliance with policies and procedures, and appropriate English usage

*The Legal Assistant is also required to perform the following risk management duties:*

Manages risk management grants, emergency evacuation drills, Automatic Electronic Defibrillator program, and special events program

Issues certificates of insurance from City's insurance pool

Reviews proof of insurance submitted to City for sufficiency

Manage property schedule with insurer

Works directly with City's consultant to meet and comply with best practices requirements

Works closely with Executive Assistant to monitor and assist with processing of open liability and property claims through closure

Attends Risk Management Committee meetings gathers data, prepares reports, and schedules meetings

Prepares and submits annual liability insurance renewal

## **MINIMUM QUALIFICATIONS**

### Knowledge of:

Standard office administrative and secretarial practices and procedures, including business letter writing and office document formatting

## Legal Assistant

Drafting, formatting, and filing pleadings and other legal documents  
Operation of a variety of word processing, spreadsheet, and presentation software applications

Computer and paper record keeping and filing methods

Basic organization and function of public agencies, including the role of an elected City Council and appointed boards and commissions

Correct English usage, including spelling, grammar, punctuation, and vocabulary

Standard business arithmetic

Basic research techniques and report writing and data chart creation

Knowledge of property and liability claims and risk management processes

### Ability or Skill to:

Work independently to provide varied, responsible, often complex and confidential administrative assistance to management

Maintain confidentiality of documents, materials, and information

Perform complex legal clerical work involving initiative and sound independent judgment within established guidelines

Use discretion and tact in establishing and maintaining effective working relationships with other departments, outside agencies, and the public

Use judgment to communicate priority concerns to management

Analyze situations and resolve problems; interpret and apply City policies and procedures when appropriate

Use logic and reasoning to identify the strengths and weaknesses of potential solutions to problems; use judgment to consider the relative costs and benefits of the different approaches and choose the most appropriate option when appropriate

Read, comprehend, and interpret legal documents including case files, and government regulations

Research, compile, and accurately summarize a variety of informational materials and data, including police reports

## Legal Assistant

Compose correspondence, reports, documents, and legal materials independently or from brief instructions

Perform basic legal research of case law and statutory law

Communicate effectively both orally and in writing

Organize own work, set priorities, monitor/follow-up with ongoing assignments, and meet critical deadlines with a minimum of direction

Operate a personal computer, software applications, and other office equipment in a manner appropriate to the position; utilize computer research databases and Internet resources

Calendar court appearances, meetings, and deadlines related to litigation and claims against the City

### Experience and Training:

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

#### Experience:

Equivalent to four years of experience as direct support to an attorney either in a private or municipal law office or a department head.

Experience in a legal department and/or risk management department desirable.

Paralegal certification or specialized legal secretarial classes may be substituted for the required experience on a year for year basis.

#### Training:

College education in public or business administration, political science, legal studies, English, or a related field.

Special Requirement: Possession of a valid California driver's license.

Physical Demands and Working Environment: The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Work Environment: Work is performed primarily in an office environment with extensive public contact and frequent interruptions.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to sit for prolonged periods of time; to occasionally stoop, bend, kneel,

## **Legal Assistant**

crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including the use of a computer keyboard and mouse; and to verbally communicate to exchange information.

**Probationary Period:** 6 Months

**FLSA:** Non-Exempt

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK AMENDING RESOLUTION NO. 10400, THE COMPENSATION AND BENEFIT PLAN FOR CONFIDENTIAL EMPLOYEE GROUP TO ADD ONE NEW CLASSIFICATION, ENTITLED LEGAL ASSISTANT

BE IT RESOLVED by the City Council of the City of Newark that Resolution No. 10400, The Compensation and Benefit Plan for Confidential Employee Group, be amended to add one new classification as follows, effective March 10, 2016:

**ADD**

<b>Add Classification Title</b>	<b>Salary</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Legal Assistant	Monthly:	\$5,810	\$6,096	\$6,398	\$6,715	\$7,055
	Hourly:	\$33.52	\$35.17	\$36.91	\$38.74	\$40.70

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK AMENDING RESOLUTION NO. 10235 THE 2014-2016 BIENNIAL BUDGET TO ADD ONE LEGAL ASSISTANT POSITION AND DELETE ONE ADMINISTRATIVE ASSISTANT POSITION

BE IT RESOLVED by the City Council of the City of Newark that the 2014-2016 Biennial Budget was adopted by Resolution No. 10235 and is hereby amended to add one position of Legal Assistant effective March 10, 2016 and to delete one position of Administrative Assistant effective March 10, 2016 as follows:

<b>Delete Classification Title</b>	<b>Delete Allocation (Activity Code/%)</b>	<b>Add New Classification Title</b>	<b>Add New Allocation (Activity Code/%)</b>
(0.5) Administrative Assistant	1012 – 100%	(1.0) Legal Assistant	1012 – 100%

BE IT FURTHER RESOLVED that the 2014-2016 Biennial Budget for the Fiscal Year 2015-2016 is hereby amended as follows:

FROM:

010-0000-2991      Unallocated Fund Balance      \$13,900

TO:

010-1012-4100      City Attorney Staff      \$13,900



City of Newark

MEMO

**DATE:** February 29, 2016  
**TO:** City Council  
**FROM:** Sheila Harrington, City Clerk, *S.H.*  
**SUBJECT:** Approval of Audited Demands for the City Council Meeting of March 10, 2016.

**REGISTER OF AUDITED DEMANDS**

Bank of America General Checking Account

<u>Check Date</u>		<u>Check Numbers</u>	
February 19, 2016	Page 1-2	107115 to 107183	Inclusive
February 26, 2016	Page 1-2	107184 to 107246	Inclusive

RECEIVED  
FEB 29 2016  
CITY CLERK





**City of Newark**

**MEMO**

**DATE:** February 29, 2016

**TO:** Sheila Harrington, City Clerk

**FROM:** Susie Woodstock, Administrative Services Director *SW*

**SUBJECT:** Approval of Audited Demands for the City Council Meeting of March 10, 2016.

The attached list of Audited Demands is accurate and there are sufficient funds for payment.

1

Final Disbursement List. Check Date 02/19/16, Due Date 02/29/16, Discount Date 02/29/16. Computer Checks.

Bank 1001 BANK OF AMERICA

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
107115	149	ABAG PLAN CORPORATION	02/19/16	20,342.12	DEDUCTIBLE COSTS (PROPERTY/LIABILITY) FO
107116	11094	ACME AUTO LEASING, LLC	02/19/16	1,909.44	ARMORED RESCUE VEH LEASE
107117	3853	COUNTY OF ALAMEDA INTERNAL AUDIT UNIT RI	02/19/16	2,136.00	CITATION PROCESSING FEES
107118	344	ALAMEDA COUNTY WATER DISTRICT	02/19/16	1,958.36	FY15-16 WATER USAGE
107119	5821	ALL CITY MANAGEMENT SERVICES, INC	02/19/16	2,777.04	CROSSING GUARD SVCS
107120	14	ALPINE AWARDS	02/19/16	129.54	LEAGUE AWARDS
107121	348	AT&T	02/19/16	178.73	ANNUAL TELECOM FY2015-16
107122	3046	BEELINE GLASS CO INC	02/19/16	227.78	AUTO GLASS REPAIR
107123	5337	CDW GOVERNMENT INC	02/19/16	213.00	TECH MAINT
107124	214	CENTRAL VETERINARY HOSPITAL	02/19/16	94.46	K9 VET SVCS
107125	3751	BRYAN COBB	02/19/16	9.85	EXPENSE REIMBURSEMENT
107126	10970	COCA COLA REFRESHMENTS UNION CITY SALES	02/19/16	308.23	CAFE PURCHASES
107127	7633	CONTRA COSTA CO SHERIFF	02/19/16	349.00	PATROL POST TRAINING
107128	10649	SOLARCITY MILPITAS ATTN: VANESSA RANGER	02/19/16	387.20	PERMIT REFUND
107129	10793	NANCY HUBBARD	02/19/16	12.00	CLASS REFUND
107130	10793	KEWAL SINGH	02/19/16	72.20	LEAGUE CANCELLATION - REFUND
107131	10793	MARYAM EMAMIFAR	02/19/16	57.00	CLASS REFUND
107132	10793	CONNIE RIMBEY	02/19/16	200.00	TRIP CANCELLATION - REFUND
107133	10793	SUSAN HELLYER C/O DOROTHY WILLIAMS	02/19/16	105.00	CLASS CANCELED - REFUND
107134	10793	CAROL HEWITT	02/19/16	300.00	RENTAL DEPOSIT REFUND
107135	10793	SEAN SCHETZEL	02/19/16	72.20	CANCELED CLASS REFUND
107136	10793	SHAUNA GIANNOSA	02/19/16	72.20	CANCELED CLASS REFUND
107137	10793	ROBIN KAWABATA	02/19/16	72.20	CANCELED CLASS REFUND
107138	10793	ISAGANI CRUZ	02/19/16	72.20	CANCELED CLASS REFUND
107139	10793	AARON JONES	02/19/16	640.00	LEAGUE CANCELLED - REFUND
107140	10793	MERRILL MARIANO	02/19/16	72.20	CANCELED CLASS REFUND
107141	10677	DAILY JOURNAL CORP CALIFORNIA NEWSPAPER	02/19/16	102.50	LEGAL ADS
107142	10677	DAILY JOURNAL CORPORATION CALIFORNIA NEW	02/19/16	911.25	PH NOTICES
107143	4411	AMY DAVIS	02/19/16	54.29	EXPENSE REIMBURSEMENT
107144	7183	DEMARAY'S GYMNASTICS ACADEMY	02/19/16	236.60	RECREATION CONTRACT
107145	9796	DRAEGER SAFETY DIAGNOSTICS INC	02/19/16	244.63	PAS MACHINE REPAIR
107146	9511	DWYS LLC DBA RENAISSANCE TOTS, LLC ATTN	02/19/16	300.50	RECREATION CONTRACT
107147	11015	EAST BAY LAWN MOWER	02/19/16	141.67	FY15-16 SMALL ENGINES AND TOOLS
107148	10642	FASTENAL COMPANY	02/19/16	107.44	PARTS
107149	1120	FORENSIC ANALYTICAL SCIENCES, INC	02/19/16	483.00	LAB TESTS
107150	234	FREMONT ALARM C/O JOE TRIMBLE	02/19/16	441.15	FY15-16 ALARM SERVICE
107151	60	FREMONT FORD/AUTOBODY OF FREMONT ATTN: P	02/19/16	225.95	FY15-16 FORD PARTS
107152	11157	JASON GERMANO	02/19/16	200.00	RESERVE UNIF ALLOWANCE
107153	11307	GROUP 4 ARCHITECTURE, RESEARCH & PLANNIN	02/19/16	4,907.50	CONTRACT COSTS
107154	167	HARRIS COMPUTER SYSTEMS	02/19/16	3,078.36	SELECT FINANCE SYSTEM MAINTENANCE FY2015
107155	1591	PHILIP H HOLLAND	02/19/16	200.00	RESERVE UNIF ALLOWANCE
107156	10663	HOSE & FITTING ETC	02/19/16	26.10	FY15-16 HYDRAULIC HOSES, PARTS AND REPAI
107157	7593	BRUCE HOWCROFT	02/19/16	200.00	RESERVE UNIF ALLOWANCE
107158	11123	I PIZZA	02/19/16	327.00	PIZZAS FOR CAFE & PARTIES
107159	7189	LINCOLN EQUIPMENT INC	02/19/16	696.14	POOL CHEMICALS AND EQUIPMENT
107160	11246	LOOMIS ARMORED	02/19/16	566.75	ARMORED CAR SERVICE
107161	11359	LUCIR SCHLICKMANN	02/19/16	64.18	EXPENSE REIMBURSEMENT
107162	8218	JOLIE MACIAS	02/19/16	842.06	EXPENSE REIMBURSEMENT
107163	5248	MOORE MEDICAL CORP	02/19/16	43.53	GLOVES
107164	611	KKR AUTOMOTIVE DBA NAPA AUTO PARTS	02/19/16	2,124.13	FY15-16 AUTOMOTIVE SUPPLIES
107165	10947	NET TRANSCRIPTS	02/19/16	165.17	TRANSCRIPTION SVCS

Final Disbursement List. Check Date 02/19/16, Due Date 02/29/16, Discount Date 02/29/16. Computer Checks.

Bank 1001 BANK OF AMERICA

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
107166	715	NEWARK POLICE ASSOCIATION	02/19/16	300.00	EXPENSE REIMBURSEMENT
107167	10091	NOWDOCS INTERNATIONAL, INC NOWFORMS DIVI	02/19/16	15.88	CHECK STOCK/TAX SUPPLIES
107168	10961	BRETT OEVERNDIEK	02/19/16	69.79	EXPENSE REIMBURSEMENT
107169	2027	PACHECO BROTHERS GARDENING, INC.	02/19/16	325.00	MEDIAN MAINTENANCE ON THORNTON AVE
107170	78	PERFORMANCE PEST MANAGEMENT LPC SERVICES	02/19/16	529.00	FY15-16 PEST MANAGEMENT
107171	1282	EDDA RIVERA	02/19/16	10.57	EXPENSE REIMBURSEMENT
107172	10116	SAFETY COMPLIANCE MANAGEMENT	02/19/16	1,695.00	SAFETY TRAINING
107173	377	SIMON & COMPANY INC	02/19/16	1,998.92	LEGISLATIVE SERVICES
107174	2778	STATE OF CALIFORNIA FRANCHISE TAX BOARD	02/19/16	150.00	PAYROLL DEDUCTION - GARNISHMENT
107175	2778	STATE OF CALIFORNIA FRANCHISE TAX BOARD	02/19/16	150.00	PAYROLL DEDUCTION - GARNISHMENT
107176	2778	STATE OF CALIFORNIA FRANCHISE TAX BOARD	02/19/16	440.00	PAYROLL DEDUCTION - GARNISHMENT
107177	10804	STONERIDGE CJD	02/19/16	295.21	SERVICE/REPAIR
107178	7517	U S FOODS INC SAN FRANCISCO	02/19/16	561.15	CAFE PURCHASES
107179	5623	VERIZON WIRELESS	02/19/16	542.21	ANNUAL CELLULAR EQUIPMENT AND SERVICE FY
107180	11160	VIEVU	02/19/16	5,677.75	BODY CAMERA REPL; APPROVAL #2016-15
107181	11304	WENDY WALKER	02/19/16	109.10	EXPENSE REIMBURSEMENT
107182	10822	WEE HOOP INC C/O DINAH SHAH	02/19/16	183.00	RECREATION CONTRACT
107183	143	WILCO SUPPLY P O BOX 3047	02/19/16	42.82	FY15-16 KEYS/LOCKS
Total				62,553.25	

1

Final Disbursement List. Check Date 02/26/16, Due Date 03/07/16, Discount Date 03/07/16. Computer Checks.  
 Bank 1001 BANK OF AMERICA

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
107184	11351	2XL CORPORATION	02/26/16	157.01	GYM EQUIPMENT WIPES
107185	10223	LEXISNEXIS RISK SOLUTIONS ACCT# 1415640	02/26/16	428.40	BACKGROUND CHECKS
107186	332	ADAMSON POLICE PRODUCTS PROFESSIONAL POL	02/26/16	2,269.83	UB SWAT CHEMICAL AGENTS
107187	1774	AIRGAS USA, LLC	02/26/16	52.64	FY15-16 WELDING SUPPLIES
107188	1396	ALAMEDA COUNTY FIRE DEPARTMENT ATTN: ACC	02/26/16	743,737.50	FIRE SERVICES
107189	287	ALAMEDA COUNTY SHERIFF'S OFFICE GREGORY	02/26/16	1,770.54	LATENT PRINTS
107190	10004	ALLDATA LLC	02/26/16	1,500.00	SUBSCRIPTION
107191	411	AIG BENEFIT SOLUTIONS	02/26/16	657.80	ANNUAL PO FOR LIFE INSURANCE PREMIUMS
107192	1078	AMERICAN STAGE TOURS ATTN CHARTER SALES	02/26/16	2,133.00	TEA & TELEPHONE TRIP
107193	348	AT&T	02/26/16	114.84	ANNUAL TELECOM FY2015-16
107194	1085	AT&T	02/26/16	0.40	LONG DISTANCE TELECOM FY2015-16
107195	8137	BAVCO BACKFLOW APPARATUS & VALVE CO	02/26/16	563.10	FY15-16 BACKFLOW SUPPLIES
107196	4676	B-K MILL & FIXTURE	02/26/16	920.00	MILL WORK FOR CABINET MODIFICATION IN BU
107197	10650	CITY OF FREMONT POLICE S.A.C.N.E.T.	02/26/16	1,007.00	REFUND OF MONEY
107198	41	DALE HARDWARE	02/26/16	36.59	FY15-16 MISC SUPPLIES
107199	2081	DOUBLETREE HOTEL	02/26/16	3,365.33	BANQUET FEE FOR EMPLOYEE SERVICE AWARDS
107200	11015	EAST BAY LAWN MOWER	02/26/16	155.95	REPAIR/PARTS
107201	10725	SAM ACKERMAN	02/26/16	2,019.39	EE COMPUTER LOAN PROGRAM
107202	904	EMPLOYMENT DEVELOPMENT DEPARTMENT ATTN:	02/26/16	3,282.00	ANNUAL PO FOR UNEMPLOYMENT INSURANCE
107203	11343	ENVIRONMENTAL LOGISTICS, INC.	02/26/16	5,516.45	FY 2015-16 HAZARDOUS MATERIALS PICK UP
107204	310	EQUIFAX INFORMATION SVCS LLC	02/26/16	52.10	ANNUAL PO FOR CREDIT REPORTS
107205	11132	SEAN ERIKSEN	02/26/16	354.92	POST TRAINING - SACRAMENTO
107206	5137	FOUR SEASONS POOL SERVICE	02/26/16	355.67	FY15-16 POOL SERVICE/REPAIRS
107207	11224	FREMONT RECYCLING & TRANSFER STATION	02/26/16	72,882.86	GARBAGE SERVICES - ANNUAL SHORTFALL
107208	313	FREMONT URGENT CARE CENTER	02/26/16	1,240.00	ANNUAL PO FOR PRE-EMPLOYMENT/DOT PHYSICA
107209	11361	GEORGE EMMETT	02/26/16	246.36	BOOT REIMBURSEMENT
107210	2469	LEONARD S SHAPIRO dba GRANDSTAND CARDS	02/26/16	745.28	UB TRADING CARDS; REIMB W/ASSET SEIZURE
107211	1457	HOME DEPOT CREDIT SERVICES DEPT 32-25409	02/26/16	442.60	FY15-16 MIS SUPPLIES
107212	6009	JT2 INTEGRATED RESOURCES ATTN: CLAIMS AC	02/26/16	14,742.14	ANNUAL PO FOR WORKER'S COMP TRUST FUND R
107213	9904	CYNTHIA M KIRBY	02/26/16	2,100.00	ANNUAL PO FOR POLYGRAPH TESTS
107214	277	LAKESHORE LEARNING MATERIALS	02/26/16	499.19	CHILD CARE SUPPLIES
107215	293	LANGUAGE LINE SERVICES INC	02/26/16	139.35	INTERPRETATION SVCS
107216	80	LYNN PEAVEY COMPANY	02/26/16	297.73	EVIDENCE SUPPLIES
107217	11309	MANUEL FERNANDEZ CONSTRUCTION	02/26/16	6,088.24	REPAIR 12 PARK BENCHES
107218	11205	MARINA ZEPEDA TRI COUNTY BLDG MAINT	02/26/16	1,070.00	FY15-16 JANITORIAL SERVICES
107219	1433	NATIONAL NEIGHBORHOOD WATCH INSTITUTE IN	02/26/16	375.05	COMM ENG PROGRAM
107220	327	OCCU-MED LTD	02/26/16	60.00	ANNUAL PO FOR PRE-EMPLOYMENT PHYSICALS
107221	349	PACIFIC GAS & ELECTRIC	02/26/16	57,509.08	FY15-16 STREET/TRAFFIC LIGHT ENERGY COST
107222	9948	R M PALMER COMPANY	02/26/16	1,278.72	CANDY FOR FAMILY DAY AT THE PARK
107223	78	PERFORMANCE PEST MANAGEMENT LPC SERVICES	02/26/16	417.00	FY15-16 PEST MANAGEMENT
107224	10729	PETTY CASH CUSTODIAN-RECREATION CHERYL G	02/26/16	717.11	MISC PETTY CASH EXPENSES
107225	329	PHOENIX GROUP INFORMATION SYSTEMS	02/26/16	163.80	PARKING CITATION PROGRAM
107226	9811	REDFLEX TRAFFIC SYSTEMS	02/26/16	18,800.00	REDLIGHT CAMERA MONITORING
107227	7885	RENNE SLOAN HOLTZMAN SAKAI PUBLIC LAW GR	02/26/16	1,322.50	CONSULTING, LITIGATION, INVESTIGATION
107228	9870	KATHLEEN RUSHING	02/26/16	225.00	2 SESSIONS OF MUSIC FOR CHILD CARE
107229	11040	SABRE BACKFLOW INC	02/26/16	979.77	BACKFLOW TEST KIT/PARTS
107230	11277	SHRED-IT USA	02/26/16	115.05	SHREDDING SVCS
107231	11098	SILVER & WRIGHT LLP	02/26/16	659.78	RECEIVERSHIP AND LITIGATION SERVICES
107232	11133	COMMERCIAL SPEEDOMETER SERVICES, INC DBA	02/26/16	684.00	SPEEDOMETER ACCURACY VERIFCATION
107233	40	STAPLES ADVANTAGE DEPT LA	02/26/16	1,648.20	OFFICE SUPPLIES
107234	10804	STONERIDGE CJD	02/26/16	807.33	VEHICLE SERVICE REPAIR

Final Disbursement List. Check Date 02/26/16, Due Date 03/07/16, Discount Date 03/07/16. Computer Checks.

Bank 1001 BANK OF AMERICA

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
107235	676	SUMMIT UNIFORMS CORP	02/26/16	1,026.49	COMM ENG PROGRAM
107236	679	TARGET SPECIALTY PRODUCTS	02/26/16	521.24	PARTS AND SERVICE
107237	11356	THE COVINA-THOMAS COMPANY	02/26/16	1,481.13	GAS DEPLOYMENT DEVICE REPL; APPROVAL 201
107238	146	THYSSENKRUPP ELEVATOR CORPORATION	02/26/16	519.75	ELEVATOR REPAIR
107239	7517	U S FOODS INC SAN FRANCISCO	02/26/16	526.85	CAFE PURCHASES
107240	10968	UTILITY TELEPHONE	02/26/16	20,549.49	ANNUAL TELECOM FY2015-16
107241	853	VALLEY OIL COMPANY DEPT# 35101	02/26/16	9,804.22	FUEL
107242	5623	VERIZON WIRELESS	02/26/16	342.09	FY15-16 SERVICE FOR IPADS
107243	11274	VICTORY TACTICAL GEAR, LLC	02/26/16	4,013.80	VEST EQUIP REPL APPROVAL #2016-11
107244	5050	WEST COAST ARBORISTS INC	02/26/16	2,820.00	FY15-16 TREE WORK
107245	143	WILCO SUPPLY P O BOX 3047	02/26/16	30.56	FY15-16 KEYS/LOCKS
107246	340	WITMER-TYSON IMPORTS	02/26/16	631.40	K9 TRAINING/SUPPLIES
Total				998,973.62	