

CITY OF NEWARK CITY COUNCIL

37101 Newark Boulevard, Newark, CA 94560-3796 • 510-578-4266 • E-mail: city.clerk@newark.org

City Administration Building
7:30 p.m.
City Council Chambers

AGENDA

Thursday, January 25, 2018

A. ROLL CALL

B. MINUTES

- B.1 Approval of Minutes of the City Council meeting of January 11, 2018.
(MOTION)**

C. PRESENTATIONS AND PROCLAMATIONS

- C.1 Introduction of employees.**

- C.2 Proclaiming February as Teen Dating Violence Awareness month.
(PROCLAMATION)**

D. WRITTEN COMMUNICATIONS

E. PUBLIC HEARINGS

F. CITY MANAGER REPORTS

(It is recommended that Items F.1 through F.3 be acted on simultaneously unless separate discussion and/or action is requested by a Council Member or a member of the audience.)

CONSENT

- F.1 Second reading and adoption of an ordinance to repeal and replace Title 17 ("Zoning") of the Newark Municipal Code and rezone properties by adopting the Official Zoning Map – from Deputy Community Development Director Interiano.
(ORDINANCE)**

F.2 Authorization for the submittal of applications for funding through the Land and Water Conservation Fund Grant-In-Aid Program for the Newark Skate Park and All-Weather Turf Fields at Sportsfield Park projects – from Public Works Director Fajeau. (RESOLUTIONS-2)

F.3 Approval to reclassify three Associate Civil Engineer positions to two Senior Civil Engineer positions and one Assistant/Junior Engineer position and to adjust the salary range of the Chief Building Official/City Architect position by amending the Employee Classification Plan, the Compensation and Benefit Plan for City Officials and the Management, Supervisory, and Professional Employee Group and the 2016-2018 Biennial Budget - from Human Resources Director Abe and Public Works Director Fajeau. (RESOLUTIONS-3)

G. CITY ATTORNEY REPORTS

H. ECONOMIC DEVELOPMENT CORPORATION

I. CITY COUNCIL MATTERS

I.1 Resolution establishing the City of Newark Transactions and Use (Sales) Tax Oversight Committee and authorizing the City Clerk to advertise for Committee applications – from Mayor Nagy. (RESOLUTION)(MOTION)

I.2 Approving 2 percent merit increase for City Manager John Becker – from Mayor Nagy. (RESOLUTION)

J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

K. ORAL COMMUNICATIONS

L. APPROPRIATIONS

Approval of Audited Demands for the City Council meeting of January 25, 2018. (MOTION)

M. CLOSED SESSION

N. ADJOURNMENT

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and at the City Clerk's Office located at 37101 Newark Boulevard, 5th Floor, during normal business hours. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

For those persons requiring hearing assistance, please make your request to the City Clerk two days prior to the meeting.



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City Administration Building
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AGENDA

Thursday, January 25, 2018

CITY COUNCIL:

Alan L. Nagy, Mayor
Michael K. Hannon, Vice Mayor
Luis L. Freitas
Socy Collazo
Mike Bucci

CITY STAFF:

John Becker
City Manager

Terrence Grindall
Assistant City Manager

Susie Woodstock
Administrative Services Director

Sandy Abe
Human Resources Director

Soren Fajeau
Public Works Director

Michael Carroll
Police Chief

David Zehnder
Recreation and Community
Services Director

David J. Benoun
City Attorney

Sheila Harrington
City Clerk

Welcome to the Newark City Council meeting. The following information will help you understand the City Council Agenda and what occurs during a City Council meeting. Your participation in your City government is encouraged, and we hope this information will enable you to become more involved. The Order of Business for Council meetings is as follows:

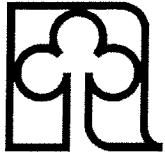
- | | |
|-------------------------------------|-------------------------|
| A. ROLL CALL | I. COUNCIL MATTERS |
| B. MINUTES | J. SUCCESSOR AGENCY |
| C. PRESENTATIONS AND PROCLAMATIONS | TO REDEVELOPMENT AGENCY |
| D. WRITTEN COMMUNICATIONS | K. ORAL COMMUNICATIONS |
| E. PUBLIC HEARINGS | L. APPROPRIATIONS |
| F. CITY MANAGER REPORTS | M. CLOSED SESSION |
| G. CITY ATTORNEY REPORTS | N. ADJOURNMENT |
| H. ECONOMIC DEVELOPMENT CORPORATION | |

Items listed on the agenda may be approved, disapproved, or continued to a future meeting. Many items require an action by motion or the adoption of a resolution or an ordinance. When this is required, the words *MOTION*, *RESOLUTION*, or *ORDINANCE* appear in parenthesis at the end of the item. If one of these words does not appear, the item is an informational item.

The attached *Agenda* gives the *Background/Discussion* of agenda items. Following this section is the word *Attachment*. Unless "none" follows *Attachment*, there is more documentation which is available for public review at the Newark Library, the City Clerk's office or at www.newark.org. Those items on the Agenda which are coming from the Planning Commission will also include a section entitled *Update*, which will state what the Planning Commission's action was on that particular item. *Action* indicates what staff's recommendation is and what action(s) the Council may take.

Addressing the City Council: You may speak once and submit written materials on any listed item at the appropriate time. You may speak once and submit written materials on any item not on the agenda during *Oral Communications*. To address the Council, please seek the recognition of the Mayor by raising your hand. Once recognized, come forward to the lectern and you may, but you are not required to, state your name and address for the record. Public comments are limited to five (5) minutes per speaker, subject to adjustment by the Mayor. Matters brought before the Council which require an action may be either referred to staff or placed on a future Council agenda.

No question shall be asked of a council member, city staff, or an audience member except through the presiding officer. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the presiding officer for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.



CITY OF NEWARK CITY COUNCIL

37101 Newark Boulevard, Newark, CA 94560-3796 • 510-578-4266 • E-mail: city.clerk@newark.org

City Administration Building
7:30 p.m.
City Council Chambers

Minutes

Thursday, January 11, 2018

A. ROLL CALL

Mayor Nagy called the meeting to order at 7:30 p.m. Present were Council Members Bucci, Collazo, Freitas, and Vice Mayor Hannon.

B. MINUTES

B.1 Approval of Minutes of the City Council meetings of December 7 and 14, 2017. MOTION APPROVED

Council Member Collazo moved, Vice Mayor Hannon seconded, to approve the Minutes of the regular City Council meeting. The motion passed, 5 AYES.

C. PRESENTATIONS AND PROCLAMATIONS

C.1 Commending Sergeant Ray Hoppe on his retirement.

Mayor Nagy presented the commendation to Sergeant Ray Hoppe.

D. WRITTEN COMMUNICATIONS

D.1 Notice of the Planning Commission approval of a conditional use permit to allow a fitness gym, GFY CrossFit, in a building at 36601 Newark Boulevard, Suite #77. The property is zoned Community Mixed Use.

City Manager Becker stated that the Planning Commission approved the conditional use permit for this request. He noted the item was review optional.

Council Member Bucci recused himself since he lives within 500 feet of the location and left the City Council Chambers.

In response to Mayor Nagy, staff will find out what the acronym GFY means.

The City Council choose not to review the item.

Council Member Bucci returned to the City Council Chambers.

D.2 Notice of Planning Commission’s decision to uphold the Community Development Director’s denial of a single-family design review change of exterior building material from siding to stucco at 8215 Thornton Avenue.

City Manager Becker stated that the Planning Commission upheld the Community Development Director’s denial to change the exterior building material. The property owners have not appealed that decision and the item is review optional

The City Council choose not to review.

E. PUBLIC HEARINGS

E.1 Hearing to consider an amendment to the Master Fee Schedule to add an Improvement Plan Review by Outside Consulting Firm by Applicant Request Fee. RESOLUTION NO. 10731

City Manager Becker proposed adding an Improvement Plan Review Fee to the Master Fee Schedule. This will allow an applicant to request improvement plan review by an outside consulting firm. The applicant will pay for the consulting services in addition to any other fees already required for the plan review.

Mayor Nagy opened the public hearing at 7:45 p.m.

There was no public testimony.

Mayor Nagy closed the public hearing at 7:45 p.m.

Council Member Bucci moved, Council Member Collazo seconded to, by resolution, amend the Master Fee Schedule for Fiscal Year 2017-2018 to add a new fee for improvement plan review by outside consulting firms upon applicant request. The motion passed, 5 AYES.

E.2 Hearing to introduce an ordinance to repeal and replace Title 17 (“Zoning”) of the Newark Municipal Code and rezone properties by adopting the Official Zoning Map. ORDINANCE INTRODUCED

Assistant City Manager Grindall gave the presentation (on file with City Clerk) recommending the repeal and replacement of the Zoning Code. He highlighted revisions to the noise section that staff made after the packet was distributed. He stated that property owners whose properties were proposed for rezoning were notified via letter in December. The property owner of Le Lan salon at 36602 Newark Boulevard requested that their zoning not be changed.

Vice Mayor Bucci requested that social service facility, listed as not allowed in mixed use zoning, be allowed.

In response to Vice Mayor Bucci, Assistant City Manager Grindall stated that the Old Town Center is commercial mixed use and is incorporated into the Housing Element. Any changes to this location would require a separate process.

Mayor Nagy opened the public hearing at 8:13 p.m.

No one came forward to speak.

Mayor Nagy closed the public hearing at 8:14 p.m.

Vice Mayor Hannon moved, Council Member Bucci seconded to introduce an ordinance repealing and replacing Title 17 (Zoning) of the Newark Municipal Code in order to update the Newark Zoning Code, Rezone Districts and Properties and add a new Zoning Map. The motion included maintaining the current zoning for Le Lan salon at 36602 Newark Boulevard, incorporating the changes to noise section, and allowing social service facilities as allowed in commercial mixed use zoning areas. The motion passed, 5 AYES.

Assistant City Manager Grindall stated that staff will evaluate the Old Town Center and will bring it back for City Council discussion at a future meeting.

F. CITY MANAGER REPORTS

Council Member Collazo moved, Vice Mayor Hannon seconded, to approve Consent Calendar Items F.1 through F.3, that the resolutions be numbered consecutively, and that reading of the titles suffice for adoption of the resolutions. The motion passed, 5 AYES.

CONSENT

- F.1 Approval of Local Debt Policy. RESOLUTION NO. 10732**
- F.2 Authorization for the City Manager to sign Task Order No.1 with Heller Manus Architects for additional architectural services for the renovation of the existing library under the original Newark Civic Center Contractual Services Agreement, Project 1188. RESOLUTION NO. 10733
CONTRACT NO. 17014**
- F.3 Acceptance of the Annual Report on Newark Development Impact Fees for Fiscal Year 2016-2017 in accordance with Government Code Section 66006(b). MOTION APPROVED**

NONCONSENT**F.4 Acceptance of the Comprehensive Annual Financial Report (CAFR) for the period ending June 30, 2017. MOTION APPROVED**

Administrative Services Director Woodstock gave a presentation (on file with City Clerk) on the audited Comprehensive Annual Financial Report.

Vice Mayor Hannon requested that staff place the housing impact fees on a future City Council meeting to discuss how to use the funds.

Council Member Collazo moved, Vice Mayor Bucci seconded to by motion, accept the Comprehensive Annual Financial Report (CAFR) for the period ending June 30, 2017. The motion passed, 5 AYES.

F.5 Amendment of the 2016-2018 Biennial Budget and Capital Improvement Plan for Fiscal Year 2017-2018 for Budget Revisions. RESOLUTION NO. 10734

Administrative Services Director Woodstock outlined the proposed amendments that were presented in the staff report. The amendment includes \$1.79 million in additional expenditures which are offset by increases in revenues and a \$1.37 million transfer from the unallocated fund balance.

Council Member Freitas moved, Council Member Bucci seconded to by resolution, amend the 2016-2018 Biennial Budget and Capital Improvement Plan for Fiscal Year 2017-2018 budget and position revisions. The motion passed, 5 AYES.

G. CITY ATTORNEY REPORTS**H. ECONOMIC DEVELOPMENT CORPORATION****I. CITY COUNCIL MATTERS**

Mayor Nagy stated that he would adjourn the meeting in memory of Tony Zeuli. The entire City Council extended their condolences.

Council Member Collazo congratulated Ray Hoppe on his retirement. She noted that Monday is Martin Luther King, Jr. Day and society is still struggling with civil rights. She encouraged everyone to Shop Newark.

Council Member Bucci congratulated Vice Mayor Hannon who was selected as the vice mayor at the last council meeting.

Mayor Nagy stated that the Afro American Historical Society would be holding a Martin Luther King, Jr. event on Sunday at the First Presbyterian Church. Mayor Nagy commended City staff for all of the work that has been accomplished in the last year.

J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

K. ORAL COMMUNICATIONS

No one came forward to speak.

L. APPROPRIATIONS

Approval of Audited Demands for the City Council meeting of January 11, 2018. MOTION APPROVED

City Clerk Harrington read the Register of Audited Demands: Check numbers 113131 to 113338.

Council Member Bucci moved, Council Member Collazo seconded, to approve the Register of Audited Demands. The motion passed, 5 AYES.

M. CLOSED SESSION

**M.1 Closed session pursuant to Government Code Section 54957
Public Employee Performance Evaluation
Title: City Manager.**

**M.2 Conference with Labor Negotiator
Government Code Section 54957.6
Agency Designated Representative: Mayor Nagy
Unrepresented employee: City Manager**

At 9:09 p.m. the City Council recessed to a closed session.

At 9:20 p.m. the City Council convened in closed session.

At 10:55 p.m. the City Council reconvened in open session with all Council Members present.

N. ADJOURNMENT

At 10:55 p.m., Mayor Nagy adjourned the meeting in memory of Tony Zeuli.

C.1 Introduction of employees.

Background/Discussion – Jessica Gurule was recently hired as an Administrative Support Specialist II at the Clark W. Redeker Newark Senior Center. Ms. Gurule will be at the meeting to be introduced to the City Council.

C.2 Proclaiming February as Teen Dating Violence Awareness month.

(PROCLAMATION)

Background/Discussion – February is Teen Dating Violence Awareness Month. A proclamation has been prepared and a representative from Safe Alternatives to Violent Environments (SAVE) will accept it at the meeting.

F.1 Second reading and adoption of an ordinance to repeal and replace Title 17 (“Zoning”) of the Newark Municipal Code and rezone properties by adopting the Official Zoning Map– from Deputy Community Development Director Interiano. (ORDINANCE)

Background/Discussion – On January 11, 2018, the City Council introduced an ordinance repealing and replacing the City’s Zoning Code and a new Official Zoning Map. The ordinance was introduced with the following revisions: Le Lan Salon at 36602 Newark Boulevard to retain its current zoning designation; social services would be allowed in commercial mixed use zoning districts, and additions to the noise section regarding violation, enforcement and continuing violations. The attached ordinance includes the revisions.

Attachments

Action – Staff recommends that the Council, by motion, adopt an ordinance repealing and replacing Title 17 (Zoning) of the Newark Municipal Code in order to update the Newark Zoning Code, Rezone Districts and Properties and add a new Zoning Map.

ORDINANCE NO.

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
NEWARK REPEALING AND REPLACING TITLE 17
("ZONING") OF THE NEWARK MUNICIPAL CODE IN
ORDER TO UPDATE THE NEWARK ZONING CODE,
REZONE DISTRICTS AND PROPERTIES, AND ADD A NEW
ZONING MAP

The City Council of the City of Newark does hereby ordain as follows:

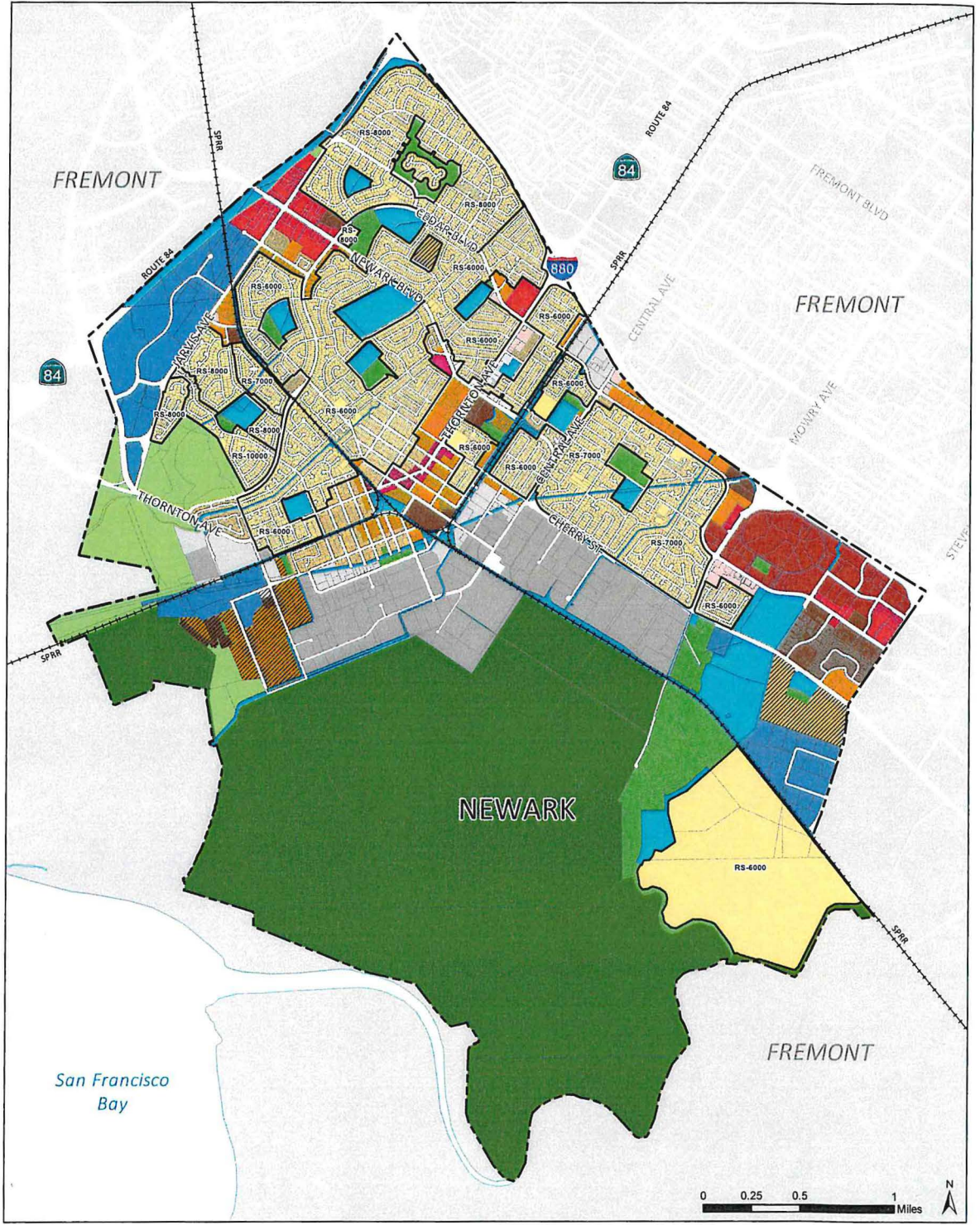
Section 1: Pursuant to Section 17.80.070 of Title 17 (Zoning) of the City of Newark Municipal Code, the City Council of the City of Newark does hereby find that the zoning text amendments embodied in this ordinance as set forth in Exhibit A, attached hereto and made a part hereof by reference, is necessary and desirable to achieve the purposes of Title 17 (Zoning) of the Newark Municipal Code, which seek to update the zoning code with entirely new language which includes best planning practices, renames zoning districts, updates an outdated zoning map and rezones properties which were inconsistent with the General Plan.

Section 2: The City Council hereby finds that the new zoning code is consistent with the General Plan and any environmental impacts associated with the new ordinance and update to the zoning map have been evaluated through the 2013 General Plan Environmental Impact Report (State Clearing House No. 2013012052).

Section 3: Title 17 (Zoning) of the Newark Municipal Code is hereby amended as shown in Exhibit A.

Section 4: Effective Date. This ordinance shall take effect thirty (30) days from the date of its passage. Before expiration of fifteen (15) days after its passage, this ordinance shall be published in The Tri-City Voice, a newspaper of general circulation published and printed in the County of Alameda and circulated in the City of Newark.

CITY OF NEWARK ZONING MAP



ZONING DISTRICTS

- RS: Residential Single Family
- RL: Residential Low Density
- RM: Residential Medium Density
- RH: Residential High Density
- NC: Neighborhood Commercial
- CC: Community Commercial
- RC: Regional Commercial
- CMU: Commercial Mixed Use
- CR: Commercial Retail

- PO: Professional Office
- BTP: Business and Technology Park
- LI: Limited Industrial
- GI: General Industrial
- PF: Public Facilities
- TS: Transit Station
- OS: Open Space
- PK: Park
- RP: Resource Production

OVERLAY DISTRICTS

- FBC: Form Based Code

MAP FEATURES

- City Boundary

Sources:
City of Newark
RRM Design Group
01.16.18

Item F.1

City of Newark

New Zoning Ordinance

Due to the large volume of this item, it has been scanned separately.

F.2 Authorization for the submittal of applications for funding through the Land and Water Conservation Fund Grant-In-Aid Program for the Newark Skate Park and All-Weather Turf Fields at Sportsfield Park projects – from Public Works Director Fajeau. (RESOLUTIONS-2)

Background/Discussion- The adopted Citywide Parks Master Plan identified several high priority projects, including the Newark Skate Park and the All-Weather Turf Fields at Sportsfield Park. In an effort to explore all potential opportunities for outside grant funding for these projects, staff is recommending authorization for the submittal of applications through the State of California for the Land and Water Conservation Fund Grant-In-Aid Program.

The Land and Water Conservation Fund Grant-In-Aid Program is a competitive statewide program for federal funding administered through the Department of Parks and Recreation Office of Grants and Local Services. The program is focused on the acquisition of lands and the developer of facilities for public outdoor recreation purposes. The Newark Skate Park and All-Weather Turf Fields at Sportsfield Park projects are eligible under this program for grants up to 50% of the total project costs. As part of the program application guidelines it is required that authorization be provided for submittal of the grant applications and that the local agency certify that it can provide matching funding and finance the full project cost (of which up to half may be reimbursed).

Attachment

Action - It is recommended that the City Council, by resolutions, authorize the submittal of applications through the Land and Water Conservation Fund Grant-In-Aid Program for: (1) the Newark Skate Park project; and (2) the All-Weather Turf Fields at Sportsfield Park project.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AUTHORIZING SUBMITTAL OF AN
APPLICATION FOR LAND AND WATER CONSERVATION
FUND GRANT-IN-AID PROGRAM FOR THE NEWARK
SKATE PARK PROJECT

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing matching funds to the State of California and its political subdivisions for acquiring lands and developing facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing applications by local agencies under the program; and

WHEREAS, the City of Newark certifies by resolution the approval of an application submittal and the availability of eligible matching funds prior to submission of the application to the State.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Newark hereby:

1. Approves the filing of an application for Land and Water Conservation Fund assistance for the proposed Newark Skate Park project.
2. Agrees to abide by SECTION 6(f)(3) of Public Law 88-578 which states "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."
3. Certifies that said agency has matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed; and
4. Appoints the Public Works Director as agent of the City of Newark to conduct all negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the Newark Skate Park project.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AUTHORIZING SUBMITTAL OF AN
APPLICATION FOR LAND AND WATER CONSERVATION
FUND GRANT-IN-AID PROGRAM FOR THE ALL-WEATHER
TURF FIELDS AT SPORTSFIELD PARK PROJECT

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing matching funds to the State of California and its political subdivisions for acquiring lands and developing facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing applications by local agencies under the program; and

WHEREAS, the City of Newark certifies by resolution the approval of an application submittal and the availability of eligible matching funds prior to submission of the application to the State.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Newark hereby:

1. Approves the filing of an application for Land and Water Conservation Fund assistance for the proposed All-Weather Turf Fields at Sportsfield Park project.
2. Agrees to abide by SECTION 6(f)(3) of Public Law 88-578 which states "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."
3. Certifies that said agency has matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed; and
4. Appoints the Public Works Director as agent of the City of Newark to conduct all negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the All-Weather Turf Fields at Sportsfield Park project.

F.3 Approval to reclassify three Associate Civil Engineer positions to two Senior Civil Engineer positions and one Assistant/Junior Engineer position and to adjust the salary range of the Chief Building Official/City Architect position by amending the Employee Classification Plan, the Compensation and Benefit Plan for City Officials and the Management, Supervisory, and Professional Employee Group and the 2016-2018 Biennial Budget - from Human Resources Director Abe and Public Works Director Fajeau. (RESOLUTIONS-3)

Background/Discussion- The Public Works Department is recommending the reclassification of the three (3) Associate Civil Engineer positions to two (2) Senior Civil Engineer positions and one (1) Assistant/Junior Engineer position. This proposed reclassification reflects the technical expertise, breadth of workload demands, and supervisory needs required to provide the scope and magnitude of services within the Engineering Division.

The Engineering Division, among other responsibilities, supports private development activity, implementation of the Capital Improvement Plan, and compliance with a variety of regulatory requirements. The volume of private development in the City remains at unprecedented levels and is expected to continue for the foreseeable future. There will continue to be significant demands for project delivery through the Capital Improvement Plan due to pending increases in outside funding for transportation maintenance and improvement projects as well as implementation of guidance documents such as the Citywide Parks Master Plan and Pedestrian and Bicycle Master Plan. Regulatory compliance, including implementation of the Municipal Regional NPDES Stormwater Permit and the associated Green Infrastructure Plan, will also continue to place increased demands on the Division.

As currently constituted, the Division is not optimally equipped to meet these current and growing demands. One of the Associate Civil Engineer positions is vacant and has been difficult to fill with a qualified candidate due to market conditions. Many of the ongoing demands on the Division can be satisfied with the addition of an Assistant/Junior Engineer who could assist higher-level professional staff members. This is a position that would be easier to fill with a qualified candidate. Additionally, both of the current Associate Civil Engineers continuously perform at a level that exceeds expectations for the position. A reclassification of these two positions would acknowledge increased supervisory responsibilities as well as the breadth, quality, and quantity of work being performed. Moreover, the recommended reclassification would be consistent with the City's desire to retain in-house talent and support upward mobility within the organization when warranted.

The City of Newark's Chief Building Official/City Architect position is very unique to the industry and would typically require multiple positions for the scope of services provided. Given the extent of supervisory and project management responsibilities associated with the position, which now includes coordination of the New Civic Center project, the Public Works Department is recommending a salary range change from 18 to 19 for the position within the Compensation and Benefit Plan for City Officials and the Management, Supervisory, and Professional

Employee Group. The range adjustment would reflect an appropriate level of compensation for this position.

The proposed reclassification of the Associate Civil Engineer positions to two Senior Civil Engineer positions and one Assistant/Junior Engineer position would result in an annual budget decrease of approximately \$9,120 in the event the vacant position is filled with a Junior Engineer, or an annual budget increase in the amount of \$5,303 if the vacant position is filled with an Assistant Engineer. The range adjustment of the Chief Building Official/City Architect position from 18 to 19 would result in an annual budget increase of \$12,043.

Attachments

Action - It is recommended that the City Council approve by resolutions: (1) amending Resolution No. 2505, the Employee Classification Plan, to modify the class specification entitled Senior Civil Engineer; (2) amending Resolution No. 10678, the Compensation and Benefit Plan for City Officials and the Management, Supervisory, and Professional Employee Group to change the salary range of the Chief Building Official/City Architect position; and (3) amending the 2016-2018 Biennial Budget to add two Senior Civil Engineer positions, add one Assistant/Junior Engineer position, and delete three Associate Civil Engineer positions.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AMENDING RESOLUTION NO. 2505, THE
EMPLOYEE CLASSIFICATION PLAN, TO MODIFY THE
CLASS SPECIFICATION FOR SENIOR CIVIL ENGINEER

BE IT RESOLVED by the City Council of the City of Newark that Resolution No. 2505, adopting an Employee Classification Plan, is amended as set forth in the following, effective February 1, 2018:

MODIFY

Classification Code	Classification Title
228.1	Senior Civil Engineer



Class Code: 228.1
WP Code: SRCIVENG
Established: 2/2002
Revised: Jan 2018
EEO Code: PROF

CLASS SPECIFICATION

City of Newark, California

SENIOR CIVIL ENGINEER

DEFINITION – Under general direction from the ~~Director of Public Works~~ **Public Works Director and Assistant City Engineer**; to plan, organize, direct, and supervise public works engineering operations, to coordinate engineering activities with other divisions or departments and the public; and to perform high level professional engineering work associated with design, development, transportation and construction activities.

EXAMPLES OF ESSENTIAL DUTIES – Duties may include, but are not limited to, the following:

Plan, organize, direct and conduct engineering activities related to both public and private projects.

Coordinate and administer programs involving storm water quality, public utilities, pavement management systems and other programs related to public works operations; perform construction inspections.

Conduct engineering studies and investigations, including hydrology and hydraulic calculations.

Review and approve private development and public improvement plans, encroachment permits and other permit applications.

Supervise the preparation of, or develop, engineering plans, specifications and estimates for major and minor street and park projects; solicit and review bids, and make recommendations for project award and acceptance.

Assist in the development and management of the City's Capital Improvement Plan.

Direct, oversee, and participate in the development of the City's Landscaping and Lighting Districts; establish assessment districts; retain counsel; prepare Engineer's Reports; conduct public hearings; and file required legal documents.

Exercise direct supervision over assigned engineering personnel; participate in the selection of staff; provide or coordinate staff training; conduct performance evaluations; work with employees to correct deficiencies; implement discipline procedures.

Plan, prioritize, assign, supervise and review the work of staff involved in public works engineering operations.

Evaluate operations and activities of engineering division; recommend improvements and modifications; prepare various reports on operations and activities.

SENIOR CIVIL ENGINEER

Prepare the engineering division budget, including cost estimates for budget recommendations; submit justifications for staff, materials, and equipment; monitor and control expenditures.

Provide administrative and technical guidance and support to other City divisions, departments, and the public on new and re-development issues, including storm water management requirements, street and park maintenance/construction programs, and traffic calming management programs.

Represent the City to outside agencies and organizations; answer questions and provide information to the public; participate in outside community and professional groups and committees; and provide technical assistance as necessary.

Assist in making applications for Federal and State grants; monitor the appropriate use and expenditure of grant funds received.

Build and maintain positive working relationships with co-workers, other City employees and the public using principles of good customer service.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Principles and practices of public works civil and traffic engineering.

Principles and practices of leadership, motivation, team building and conflict resolution.

Pertinent local, State and Federal rules, regulations and laws.

Methods, materials and techniques in the design, construction, and maintenance of public works projects.

Modern office procedures and computer equipment.

Principles and practices of organizational analysis and management.

Budgeting procedures and techniques.

Principles and practices of supervision, training and personnel management.

Ability to:

Organize and direct the Engineering Division operations.

On a continuous basis, analyze budget and technical reports; interpret and evaluate staff reports; know laws, regulations and codes; observe performance and evaluate staff; problem solve

SENIOR CIVIL ENGINEER

department related issues; consistently apply various rules and procedures; and explain and interpret policy.

On a continuous basis, sit at a desk and in meetings for long periods of time. Intermittently twist to reach equipment surrounding desk; perform simple grasping and fine manipulation; use telephone, and communicate through written means; work in conditions of various outdoor exposure.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Gain cooperation through discussion and persuasion.

Interpret and apply City and department policies, procedures, rules and regulations.
Prepare and administer a budget.

Supervise, train, and evaluate personnel.

Establish and maintain effective working relationships with those contacted in the course of work.

Communicate clearly and concisely, both orally and in writing.

Experience and Training

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Five years of increasingly responsible experience in professional civil engineering work, including three years of supervisory and project management responsibility.

Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.

License or Certificate:

Possession of, or the ability to obtain, a Class C California Driver License.

Current registration as a Civil Engineer in the State of California.

Probationary Period: 12 Months

FLSA: Exempt

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK AMENDING RESOLUTION NO. 10678, THE COMPENSATION AND BENEFIT PLAN FOR CITY OFFICIALS AND THE MANAGEMENT, SUPERVISORY, AND PROFESSIONAL EMPLOYEE GROUP TO CHANGE THE SALARY RANGE OF THE CHIEF BUILDING OFFICIAL/CITY ARCHITECT POSITION

BE IT RESOLVED by the City Council of the City of Newark that Resolution No. 10678, the Compensation and Benefit Plan for City Officials and the Management, Supervisory, and Professional Group, be amended to change the salary range of the Chief Building Official/City Architect position from range 18 to range 19 as follows, effective February 1, 2018:

MODIFY

Classification Title	Salary Range From:	Salary Range To:
Chief Building Official/City Architect	18	19

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK AMENDING THE 2016-2018 BIENNIAL BUDGET TO ADD TWO SENIOR CIVIL ENGINEER POSITIONS, ADD ONE ASSISTANT/JUNIOR ENGINEER POSITION, AND DELETE THREE ASSOCIATE CIVIL ENGINEER POSITIONS

BE IT RESOLVED by the City Council of the City of Newark that the 2016-2018 Biennial Budget was adopted by Resolution No. 10509, and is hereby amended to add two Senior Civil Engineer positions, add one Assistant/Junior Engineer position, and delete three Associate Civil Engineer positions, effective February 1, 2018, as follows:

Add Classification Title	Add Allocation (Activity Code - %)
(2.0) Senior Civil Engineer	2015 – 100%

Add Classification Title	Add Allocation (Activity Code - %)
(1.0) Assistant/Junior Engineer	2015 – 100%

Delete Classification Title	Delete Allocation (Activity Code - %)
(3.0) Associate Civil Engineer	2015 – 100%

I.1 Resolution establishing the City of Newark Transactions and Use (Sales) Tax Oversight Committee and authorizing the City Clerk to advertise for Committee applications – from Mayor Nagy. (RESOLUTION)(MOTION)

Background/Discussion – At the November 8, 2016 election, voters approved a one-half percent transactions and use (sales) tax in the City of Newark beginning April 1, 2017. The Measure GG ordinance requires the establishment of a Citizens’ Oversight Committee (Committee) to review the expenditures of the revenue from this tax. The ordinance provides for a five member committee to be appointed by the Mayor and approved by the City Council. The terms of the committee member and their duties are to be established by resolution of the City Council.

The proposed resolution establishing the Committee and draft bylaws are attached. It is recommended that the Committee review semi-annual revenue and expenditure reports, prepared by staff, and provide the City Council with an annual report on whether the revenues were expended in an appropriate manner. The Committee will consist of 5 members, serving staggered terms, who receive no personal financial benefit related to the expenditures.

After the resolution and bylaws are adopted, it is recommended that the City Council authorize the City Clerk to advertise for Committee applications. At the conclusion of the application period, the Mayor’s appointments to the Committee will be scheduled for consideration at a future City Council meeting.

Attachments

Action - It is recommended that the City Council, by resolution, establish the City of Newark Transactions and Use (Sales) Tax Oversight Committee and by motion, authorize the City Clerk to advertise for Committee applications.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK ESTABLISHING THE CITY OF NEWARK
TRANSACTIONS AND USE (SALES) TAX OVERSIGHT
COMMITTEE

WHEREAS, on November 8, 2016 the voters of the City of Newark adopted a Local Transactions and Use (Sales) Tax Ordinance through the approval of Measure GG, a transactions and use tax of one-half percent took effect on April 1, 2017; and

WHEREAS, the Transactions and Use (Sales) Tax Ordinance (Chapter 3.14 of the Newark Municipal Code) requires that the City Council establish a five member independent community oversight committee to review the expenditures of the revenue from this tax; and

WHEREAS, the terms of the committee members and their specific duties shall be established by resolution of the City Council;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Newark, as follows:

1. **Establishment.** There is hereby established the City of Newark Transactions and Use (Sales) Tax Oversight Committee (hereafter referred to as the "Measure GG Oversight Committee" or "Committee").
2. **Composition and Qualifications.** The Committee shall be composed of five (5) voting members who are at least 18 years of age and reside in Newark:
3. **Duties.** The Committee shall act in an advisory capacity to the City Council and no express authority or power to act on behalf of the City is hereby delegated. To carry out its stated purpose, the Committee shall perform the following duties:
 - a) Review semi-annual revenue and expenditure reports produced by the City and other relevant reports and information regarding the Transactions and Use Tax; and
 - b) Provide to the City Council an annual report on whether revenues were expended in an appropriate manner and recommendations, if any, of ways to ensure that future revenues are expended appropriately.
 - c) In order to preserve the integrity and independence of the oversight process, Committee members shall not play a role in contracting or project management for projects funded through revenue from Measure GG, or any other expenditure of Measure GG funds.
 - d) The committee is not charged with decision-making on spending priorities, schedules, project details, or financing plans.
4. **Bylaws.** The bylaws of the Committee are hereby attached as Exhibit A. The bylaws may only be amended by City Council Resolution.

BYLAWS OF THE CITY OF NEWARK MEASURE GG OVERSIGHT COMMITTEE

1. **Name.** There is hereby established the City of Newark Transactions and Use (Sales) Tax Oversight Committee (hereafter referred to as the "Measure GG Oversight Committee" or "Committee").

2. **Term of the Committee.** The Committee shall automatically terminate and disband 180 days after the end of the fiscal year in which all Measure GG tax revenues were finally expended.

3. **Duties.** The Committee shall act in an advisory capacity to the City Council and no express authority or power to act on behalf of the City is hereby delegated. To carry out its stated purpose, the Committee shall perform the following duties:

- a) Review semi-annual revenue and expenditure reports produced by the City and other relevant reports and information regarding the Transactions and Use Tax; and
- b) Provide to the City Council an annual report on whether revenues were expended in an appropriate manner and recommendations, if any, of ways to ensure that future revenues are expended appropriately.
- c) In order to preserve the integrity and independence of the oversight process, Committee members shall not play a role in contracting or project management for projects funded through revenue from Measure GG or any other expenditure of Measure GG funds.
- d) The committee is not charged with decision-making on spending priorities, schedules, project details, or financing plans.

4. **Appointment/Resignation of Members.** Members of the Committee shall be appointed by the Mayor and approved by the City Council. The City Council may remove any member for cause. A member who wishes to resign from the Committee must submit a written notice of resignation to the City Clerk. Such resignation shall become effective upon receipt of the written notice by the City Clerk. If a written notice of resignation designates an effective date, such resignation shall become effective on the date set in the notice, except when the date extends beyond the Committee Member's term, in which case the effective date of the resignation shall be the date the commissioner's term ends. In the event any vacancies occur during the term of the Committee, such vacancies shall be filled for the remaining unexpired terms in the same manner as the original appointments.

5. **Term of Members.** Of the members of the Committee first appointed, three shall be appointed for terms of four years and two for terms of three years. Their successors shall be appointed for terms of four years.

6. **Committee Officers.** The Committee shall elect a chair, the duties of which are to set meeting dates and preside over meetings, and a vice-chair, whose sole duty is to act as the chair in the chair's absence. The positions shall have two-year terms. The election of chair and vice-chair shall take place at the first meeting of Committee after it has been appointed by the City Council. Thereafter, the election of chair and vice-chair shall be held at the end of each two-year term unless one of the positions is vacated, in which case the Committee shall appoint a replacement at the next meeting

7. **Procedures.** Meetings of the Committee shall be conducted in accordance with these by-laws and any dispute will be settled by Rosenberg's Rules of Order Newly Revised 2011.

8. **Open Meetings.** All meetings of the Committee shall be open to the public and conducted in compliance with the provisions of the Ralph M. Brown Act.

9. **Quorum.** A majority of the number of Committee members shall constitute a quorum for any Committee decision.

10. **City Support.** The City shall provide the following support to the Committee:

- a) Posting the Committee meeting agendas;
- b) Preparing the Committee meeting minutes; and
- c) Submitting semi-annual revenue and expenditure reports and other relevant information regarding financial transactions related to the Measure GG tax revenues.

11. **Meetings.** The Committee shall meet semi-annually with specific meeting dates to be determined by the chair. Additional meetings may be scheduled by the Committee as necessary. Committee members are expected to attend all meetings. All meetings shall be held within the City of Newark.

12. **Ethics Training and Conflict of Interest.** Committee member shall not make or influence a City decision related to: (1) any contract funded by Measure GG tax proceeds, or (2) any construction project which will benefit the committee member's outside employment, business, or provide a financial benefit to an immediate family member, such as a spouse, child or parent, or (3) any other expenditure of Measure GG funds. Each Committee member shall complete ethics training as mandated by State Assembly Bill 1234 and file the certificate with the City Clerk. Each Committee member shall file with the City Clerk a Form 700, Statement of Economic Interests within 30 days of assuming office and then on annual basis.

I.2 Approving 2 percent merit increase for City Manager John Becker – from Mayor Nagy. (RESOLUTION)

Background/Discussion – John Becker has served as City Manager for the City of Newark since January 1, 2006. The City Council as the hiring authority for the City Manager needs to determine appropriate compensation.

The City Manager is an exempt employee subject to the City’s Compensation and Benefit Plan for City Officials and the Management, Supervisory, and Professional Employee Group. Employees in this Compensation and Benefit Plan, who are not at the top of the salary range for their position, are eligible to receive a merit increase of up to 2 percent upon “meritorious service”. (Section IIID of Attachment “A” to the Plan.) The City Council conducted a performance evaluation of the City Manager on January 11, 2018, during a duly noticed closed session. Pursuant to Government Code Section 54957.6, the City Council gave directions to its labor negotiator, Mayor Nagy, regarding a compensation adjustment. The Mayor directed staff to place this matter for open discussion at the January 25, 2018 meeting.

A 2 percent salary increase is recommended. This would increase his salary by \$401.27 per month. The City Manager’s new monthly base salary will be \$20,464.95.

The compensation for the City Manager is included in the current budget and the proposed merit increase will go into effect on February 1, 2018.

Attachment

Action - It is recommended that the City Council, by resolution, approve a 2 percent merit increase for John Becker as City Manager.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK APPROVING A 2 PERCENT MERIT INCREASE
FOR CITY MANAGER JOHN BECKER

WHEREAS, John Becker has served as City Manager for the City of Newark since January 1, 2006; and

WHEREAS, the City Council as the hiring authority for the City Manager needs to determine appropriate compensation; and

WHEREAS, the City Manager is subject to the City's Compensation and Benefit Plan for City Officials and the Management, Supervisory, and Professional Employee Group. Employees in this Compensation and Benefit Plan, who are not at the top of the salary range for their position, are eligible to receive a merit increase of up to 2 percent upon "meritorious service". (Section IIID of Attachment "A" to the plan.) The City Council conducted a favorable performance evaluation of the City Manager during a Closed Session on January 11, 2018; and

WHEREAS, the City Council has determined that the City Manager's performance is meritorious and deserving of such salary increase; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Newark, that the salary of the City Manager shall be increased 2 percent, from \$20,063.68 to \$20,464.95 per month, effective February 1, 2018.



City of Newark

MEMO

DATE: January 16, 2018

TO: City Council

FROM: Sheila Harrington, City Clerk *S.H.*

SUBJECT: Approval of Audited Demands for the City Council Meeting of Jan. 25, 2018.

REGISTER OF AUDITED DEMANDS

US Bank General Checking Account

<u>Check Date</u>		<u>Check Numbers</u>	
January 05, 2018	Page 1-2	113339 to 113392	Inclusive
January 11, 2018	Page 1-2	113393 to 113454	Inclusive



City of Newark

MEMO

DATE: January 16, 2018
TO: Sheila Harrington, City Clerk
FROM: Susie Woodstock, Administrative Services Director *swd*
SUBJECT: Approval of Audited Demands for the City Council Meeting of Jan. 25, 2018.

The attached list of Audited Demands is accurate and there are sufficient funds for payment.

1

Final Disbursement List. Check Date 01/05/18, Due Date 01/15/18, Discount Date 01/15/18. Computer Checks.

Bank 1001 US BANK

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
113339	10658	4LEAF, INC.	01/05/18	351.32	PLAN CHECK SERVICES
113340	10449	AFLAC ATTN: REMITTANCE PROCESSING SERVIC	01/05/18	1,485.96	PAYROLL - SHORT TERM DISABILITY
113341	1396	ALAMEDA COUNTY FIRE DEPARTMENT ATTN: ACC	01/05/18	261.55	FLEET SUPPLIES AND MAINT
113342	2036	ALAMEDA COUNTY SHERIFF'S OFFICE REGIONAL	01/05/18	188.00	PATROL POST TRAINING
113343	284	INFORMATION TECHNOLOGY DEPARTMENT ATTN:	01/05/18	3,548.77	AWS ACCESS FEES
113344	5821	ALL CITY MANAGEMENT SERVICES, INC	01/05/18	1,953.00	CROSSING GUARD SVCS 11/19-12/02/17
113345	11481	AMERICAN CANINE INSTITUTE	01/05/18	172.20	RECREATION CONTRACT
113346	11362	ANNETTE PAREDES	01/05/18	27.55	EXPENSE REIMBURSEMENT
113347	11045	BAXTERS FRAME WORKS AND BADGE FRAME	01/05/18	355.49	UB CHIEF LOBBY COLLAGE
113348	4534	BAY AREA BARRICADE SERVICE INC	01/05/18	894.47	PROJECT #1135 STREET SIGNS
113349	7275	PETER BEIREIS	01/05/18	21.61	EXPENSE REIMBURSEMENT
113350	1743	CLARK'S U-SAVE ROCKERY	01/05/18	1,977.32	SUPPLIES FOR TURF REPAIR
113351	10060	COMCAST	01/05/18	75.89	CABLE SVCS
113352	2051	CRITICAL REACH INC	01/05/18	565.00	CRITICAL REACH SUPPORT 2018
113353	11549	CSG CONSULTANTS, INC.	01/05/18	96.75	ENGINEERING PLAN CHECK AND INSPECTION SE
113354	10649	SUNRUN, INC. ATTN: 102R-462SING	01/05/18	193.60	BP# ELEC201-0156 80% REFUND
113355	10677	DAILY JOURNAL CORPORATION CALIFORNIA NEW	01/05/18	180.00	PUBLIC HEARING NOTICES
113356	7631	DELTA DENTAL	01/05/18	14,777.09	DENTAL PREMIUM JAN'18
113357	7641	DELTA DENTAL INSURANCE COMPANY ATTN: ACC	01/05/18	397.51	DENTAL PREMIUM JAN'18
113358	11404	ALHAMBRA	01/05/18	683.17	WATER SERVICE
113359	9511	DWYS LLC DBA RENAISSANCE TOTS, LLC ATTN	01/05/18	861.50	RECREATION CONTRACT
113360	11461	EMC PLANNING GROUP INC.	01/05/18	6,580.31	CONTRACTURAL SERVICES
113361	11343	ENVIRONMENTAL LOGISTICS, INC.	01/05/18	3,447.70	CONTRACT 17043 HAZARDOUS WASTE E-WASTER
113362	11431	EXTENDED STAY AMERICA	01/05/18	3,288.61	ACADEMY TRAINEE HOTEL
113363	7663	FIDELITY SECURITY LIFE INSURANCE/EYEMED	01/05/18	1,756.64	VISION PREMIUM
113364	1733	FIRST BAPTIST CHURCH	01/05/18	80.00	PAYROLL DEDUCTION - DONATION DEC'17
113365	11545	FREEWAY TOYOTA OF HANFORD	01/05/18	69,771.12	FLEET REPLACEMENT #2018-1
113366	11112	FREMONT CHRYSLER DODGE JEEP RAM	01/05/18	374.48	FLEET SERVICE & PARTS
113367	10908	IMPERIAL SPRINKLER SUPPLY	01/05/18	730.61	PROJECT 1133 PARK IRRIGATION
113368	11562	JEFF'S MOBILE GLASS INC.	01/05/18	200.97	FIRE TRUCK WINDOW REPAIR
113369	73	THE ED JONES CO INC	01/05/18	230.12	BADGES & INSIGNIA
113370	10486	SHAKATI KHALSA	01/05/18	242.50	RECREATION CONTRACT
113371	1452	MISA LEAL	01/05/18	76.61	EXPENSE REIMBURSEMENT
113372	10298	MANAGED HEALTH NETWORK BANK OF AMERICA	01/05/18	381.92	EMPLOYEE ASSISTANCE PROGRAM
113373	11482	MARCI MARINO	01/05/18	305.00	PAYROLL DEDUCTION - SS PAYMENTS FOR PR12
113374	7618	METLIFE SBC	01/05/18	1,789.73	PAYROLL - LONG TERM DISABILITY PREMIUM
113375	6	KAREN MORALDA	01/05/18	21.52	EXPENSE REIMBURSEMENT
113376	349	PACIFIC GAS & ELECTRIC	01/05/18	18,000.55	STREETLIGHTS AND TRAFFIC SIGNALS
113377	10729	PETTY CASH CUSTODIAN-POLICE BEVERLY RYAN	01/05/18	701.94	PETTY CASH REPLENISHMENT 10/19-12/13/17
113378	11346	PHAN'S SMOG STATION	01/05/18	160.00	SMOG SERVICE
113379	11576	PIN CRAFTERS LTD	01/05/18	590.00	UB PATCH LAPEL PINS
113380	7885	RENNE SLOAN HOLTZMAN SAKAI PUBLIC LAW GR	01/05/18	2,238.49	LEGAL ADVICE FEES
113381	10864	JEFF REVAY	01/05/18	1,520.69	EXPENSE REIMBURSEMENT
113382	11373	RRM DESIGN GROUP	01/05/18	18,371.15	NEWARK ZONING CODE UPDATE
113383	40	STAPLES ADVANTAGE DEPT LA	01/05/18	1,038.43	OFFICE SUPPLIS
113384	5962	STATE BAR OF CALIFORNIA	01/05/18	383.00	MEMBERSHIP FEES 2018
113385	10883	THE TACTICAL ADVANTAGE POLICE SUPPLY	01/05/18	950.56	VEST EQUIP REPL #2018-12
113386	8751	PROVIDENT LIFE & ACCIDENT INSURANCE COMP	01/05/18	261.24	PAYROLL PREMIUM - E0246926
113387	10968	UTILITY TELEPHONE	01/05/18	16,003.90	NETWORK/PHONE SERVICES 12/17
113388	853	VALLEY OIL COMPANY LOCKBOX# 138719	01/05/18	17,545.47	FUEL
113389	5623	VERIZON WIRELESS	01/05/18	964.30	VERIZON ANNUAL CELL SERVICE

Final Disbursement List. Check Date 01/05/18, Due Date 01/15/18, Discount Date 01/15/18. Computer Checks.

Bank 1001 US BANK

MICR check#	Vendor Number	Payee	Check Date	Check Amount	Description
13390	10249	WASHINGTON URGENT CARE	01/05/18	70.00	VACCINATION SERVICES
13391	10822	WEE HOOP INC C/O DINAH SHAH	01/05/18	697.50	RECREATION CONTRACT
13392	3245	ZUMAR INDUSTRIES INC	01/05/18	856.87	PROJECT 1173 STREET SIGNS
Total				198,699.68	

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ina1 Disbursement List. Check Date 01/11/18, Due Date 01/22/18, Discount Date 01/22/18. Computer Checks.

ank 1001 US BANK

MICR heck#	Vendor Number	Payee	Check Date	Check Amount	Description
13393	149	ABAG PLAN CORPORATION C/O BICKMORE	01/11/18	1,680.00	DEDUCTIBLE COSTS
13394	14	ALPINE AWARDS	01/11/18	133.23	T-SHIRT/AWARDS/PROMOS
13395	8414	ANDRE'S MECHANICAL & GENERAL ENGINEERING	01/11/18	990.00	BUILDING MAINTENANCE
13396	10990	BADAWI & ASSOCIATES	01/11/18	6,020.70	AUDITING SERVICES FY16/17
13397	134	BATTERY SYSTEMS INC ATTN: ACCOUNTS RECEI	01/11/18	217.63	FLEET SUPPLIES
13398	11561	BAYSIDE HEATING & AIR CONDITIONING, INC.	01/11/18	167,518.00	PROJECT 1152 SILLIMAN HVAC
13399	7275	PETER BEIREIS	01/11/18	48.10	EXPENSE REIMBURSEMENT
13400	23	FRANK BONETTI PLUMBING INC	01/11/18	1,760.00	PLUMBING REPAIR
13401	33	CENTRAL TOWING & TRANSPORT LLC	01/11/18	65.00	TOWING SVCS
13402	11563	CENTRAL VALLEY TOXICOLOGY, INC.	01/11/18	185.00	LAB TESTS
13403	1743	CLARK'S U-SAVE ROCKERY	01/11/18	71.34	SUPPLIES FOR TURF REPAIR
13404	6304	CLASSIC GRAPHICS T & J LEWIS INC	01/11/18	5,597.24	PROJECT 2017-25 DECALS
13405	10060	COMCAST	01/11/18	145.53	CABLE BILL
13406	1109	CAPITAL ONE COMMERCIAL	01/11/18	749.80	SUPPLIES
13407	10649	JARVIS GARDENS HOA	01/11/18	800.00	REFUND OF TREE REMOVAL PERMIT OVERCHARGE
13408	10649	COMMERCIAL TREE CARE	01/11/18	900.00	REFUND OF TREE REMOVAL PERMIT OVERCHARGE
13409	10649	RIDEOUT ROOFING	01/11/18	193.60	BUILDING PERMIT# ROOF17-0250 PARTIAL REF
13410	10793	WORD INTERNATIONAL MINISTRIES	01/11/18	300.00	RENTAL DEPOSIT REFUND
13411	10793	ANYA PARGANIHA	01/11/18	194.00	CLASS CANCELLED - REFUND
13412	10793	MISSION PEAK FLY ANGLERS	01/11/18	300.00	RENTAL DEPOSIT REFUND
13413	10677	DAILY JOURNAL CORPORATION CALIFORNIA NEW	01/11/18	65.00	LEGAL ADS
13414	3728	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01/11/18	628.00	FINGERPRINTING FEES
13415	11081	DEPARTMENT OF GENERAL SERVICES DIVISION	01/11/18	184.20	CA STATE CASP FEES
13416	10725	MICHAEL ALLUM	01/11/18	3,000.00	EE COMPUTER LOAN PROGRAM
13417	11343	ENVIRONMENTAL LOGISTICS, INC.	01/11/18	658.00	CONTRACT 17043 HAZARDOUS WASTER E-WASTER
13418	4731	EWING IRRIGATION PRODUCTS INC	01/11/18	436.54	PROJECT 1133 PARKS IRRIGATION
13419	522	FEDEX	01/11/18	62.88	PROJECT 1133 PARK IRRIGATION
13420	313	FREMONT URGENT CARE CENTER	01/11/18	872.00	PRE-EMPLOYMENT/DOT PHYSICALS
13421	11157	JASON GERMANO	01/11/18	200.00	RESERVE UNIF ALLOWANCE
13422	10707	GYM DOCTORS	01/11/18	150.00	GYM MAINTENANCE
13423	11553	HELLER MANUS ARCHITECTS	01/11/18	85,579.33	DESIGN SERVICES FOR CIVIC CENTER
13424	1591	PHILIP H HOLLAND	01/11/18	200.00	RESERVE UNIF ALLOWANCE
13425	7593	BRUCE HOWCROFT	01/11/18	200.00	RESERVE UNIF ALLOWANCE
13426	11443	HIROSHI ICHIMURA	01/11/18	771.60	RECREATION CONTRACT
13427	6713	DAVID LEE	01/11/18	1,616.91	EXPENSE REIMBURSEMENT
13428	11335	LEGACY ROOFING & WATERPROOFING	01/11/18	475.00	PROJECT 1128 ROOF REPAIRS
13429	8276	LEHR AUTO	01/11/18	69,868.27	PROJECT 2017-25
13430	3644	RELX INC. DBA LEXISNEXIS	01/11/18	176.00	ONLINE LEGAL RESOURCE SUBSCRIPTION
13431	11455	NATIONAL DATA & SURVEYING SERVICES, INC.	01/11/18	190.00	CIP PROJECT #1160 TRAFFIC CALMING, TRAFF
13432	324	NEWARK CHAMBER OF COMMERCE	01/11/18	1,715.00	MEMBERSHIP RENEWAL
13433	349	PACIFIC GAS & ELECTRIC	01/11/18	45,422.04	CITY ELECTRIC & GAS
13434	78	PERFORMANCE PEST MANAGEMENT LPC SERVICES	01/11/18	634.00	PEST CONTROL
13435	1935	PREFERRED ALLIANCE, INC.	01/11/18	1,617.72	ANNUAL DOT RANDOM TESTING PROGRAM FEE
13436	4346	QUALITY SIGN & BANNER	01/11/18	87.19	SIGNS AND BANNERS
13437	11234	RAY MORGAN COMPANY	01/11/18	2,922.84	COPIER LEASE AGREEMENT
13438	11074	RUTAN & TUCKER LLP	01/11/18	598.00	LITIGATION & LEGAL CONSULTING
13439	652	SAN FRANCISCO BUSINESS TIMES SUBSCRIPTIO	01/11/18	237.50	SUBSCRIPTION RENEWAL
13440	654	SFPUC-WATER DEPARTMENT CUSTOMER SERVICE	01/11/18	2,394.20	RENT/WATER
13441	112	WILLE ELECTRICAL SUPPLY CO INC	01/11/18	135.65	LIGHT BULBS
13442	11167	SESAC	01/11/18	833.00	LICENSE RENEWAL
13443	377	SIMON & COMPANY INC	01/11/18	2,416.75	LEGISLATIVE SERVICES

ina# Disbursement List. Check Date 01/11/18, Due Date 01/22/18, Discount Date 01/22/18. Computer Checks.

ank 1001 US BANK

MICR check#	Vendor Number	Payee	Check Date	Check Amount	Description
13444	4418	SMITH & SONS ELECTRICAL CONTRACTORS INC	01/11/18	1,779.00	PROJECT 1129 BUILDING UPGRADES
13445	11175	SUPPORT WAREHOUSE LTD	01/11/18	1,120.50	24X7 HP 5406z1 CORE SWITCH MAINTENANCE C
13446	11396	SWA SERVICES GROUP INC	01/11/18	24,655.13	JANITORIAL SERVICE
13447	5463	MARY TEIXEIRA	01/11/18	8.03	EXPENSE REIMBURSEMENT
13448	1765	TEMPERATURE TECHNOLOGY INC.	01/11/18	7,202.75	HVAC REPAIR
13449	146	THYSSENKRUPP ELEVATOR CORPORATION	01/11/18	3,796.22	ELEVATOR SERVICE
13450	6797	US BANK CORPORATE PAYMENT	01/11/18	9,308.58	US BANK CC PAYMENT 12/22/17
13451	5623	VERIZON BUSINESS SERVICES	01/11/18	614.49	CELL SVC FOR MDT'S
13452	5050	WEST COAST ARBORISTS INC	01/11/18	7,435.98	PROJECT 1177 PARK TREE MAINT
13453	10470	WESTERN TRUCK FAB INC	01/11/18	1,510.93	PROJECT 2017-8 DUMP TRUCK PARTS
13454	11581	FRANK WILKERSON	01/11/18	295.32	RECREATION CONTRACT
Total				469,943.72	