



City of Newark

37101 Newark Blvd, Newark, CA 94560-3796 Ph. (510) 578-4226 FAX (510) 578-4306

**CITY COUNCIL
ARBOR DAY TREE
PLANTING NOTICE**

NOTICE IS HEREBY GIVEN that the Newark City Council will plant a tree in celebration of Arbor Day on Thursday, March 28, 2019. The tree will be planted in the turf area towards the back of Civic Center Park located at 6300 Civic Terrace Avenue at approximately 6:30 p.m.

SHEILA HARRINGTON
City Clerk



CITY OF NEWARK CITY COUNCIL

37101 Newark Boulevard, Newark, CA 94560-3796 • 510-578-4266 • E-mail: city.clerk@Newark.org

City Administration Building
7:30 p.m.
City Council Chambers

AGENDA

Thursday, March 28, 2019

CITY COUNCIL:

Alan L. Nagy, Mayor
Sucy Collazo, Vice Mayor
Luis L. Freitas
Michael K. Hannon
Mike Bucci

CITY STAFF:

David J. Benoun
City Manager
Terrence Grindall
Assistant City Manager
Sandy Abe
Human Resources Director
Soren Fajeau
Public Works Director
Michael Carroll
Police Chief
David Zehnder
Recreation and Community
Services Director
Kristopher J. Kokotaylo
Interim City Attorney
Sheila Harrington
City Clerk

Welcome to the Newark City Council meeting. The following information will help you understand the City Council Agenda and what occurs during a City Council meeting. Your participation in your City government is encouraged, and we hope this information will enable you to become more involved. The Order of Business for Council meetings is as follows:

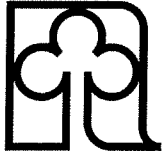
- | | |
|-------------------------------------|-------------------------|
| A. ROLL CALL | I. COUNCIL MATTERS |
| B. MINUTES | J. SUCCESSOR AGENCY |
| C. PRESENTATIONS AND PROCLAMATIONS | TO REDEVELOPMENT AGENCY |
| D. WRITTEN COMMUNICATIONS | K. ORAL COMMUNICATIONS |
| E. PUBLIC HEARINGS | L. APPROPRIATIONS |
| F. CITY MANAGER REPORTS | M. CLOSED SESSION |
| G. CITY ATTORNEY REPORTS | N. ADJOURNMENT |
| H. ECONOMIC DEVELOPMENT CORPORATION | |

Items listed on the agenda may be approved, disapproved, or continued to a future meeting. Many items require an action by motion or the adoption of a resolution or an ordinance. When this is required, the words *MOTION*, *RESOLUTION*, or *ORDINANCE* appear in parenthesis at the end of the item. If one of these words does not appear, the item is an informational item.

The attached *Agenda* gives the *Background/Discussion* of agenda items. Following this section is the word *Attachment*. Unless "none" follows *Attachment*, there is more documentation which is available for public review at the Newark Library, the City Clerk's office or at www.newark.org. Those items on the Agenda which are coming from the Planning Commission will also include a section entitled *Update*, which will state what the Planning Commission's action was on that particular item. *Action* indicates what staff's recommendation is and what action(s) the Council may take.

Addressing the City Council: You may speak once and submit written materials on any listed item at the appropriate time. You may speak once and submit written materials on any item **not** on the agenda during *Oral Communications*. To address the Council, please seek the recognition of the Mayor by raising your hand. Once recognized, come forward to the lectern and you may, but you are not required to, state your name and address for the record. Public comments are limited to five (5) minutes per speaker, subject to adjustment by the Mayor. Matters brought before the Council which require an action may be either referred to staff or placed on a future Council agenda.

No question shall be asked of a council member, city staff, or an audience member except through the presiding officer. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the presiding officer for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.



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City Administration Building
7:30 p.m.
City Council Chambers

AGENDA

Thursday, March 28, 2019

- A. ROLL CALL
- B. MINUTES
 - B.1 Approval of Minutes of the City Council meeting of March 14, 2019. (MOTION)
- C. PRESENTATIONS AND PROCLAMATIONS
 - C.1 Proclaiming March 28, 2019, as Arbor Day in Newark. (PROCLAMATION)
- D. WRITTEN COMMUNICATIONS
- E. PUBLIC HEARINGS
- F. CITY MANAGER REPORTS

(It is recommended that Items F.1 through F.7 be acted on simultaneously unless separate discussion and/or action is requested by a Council Member or a member of the audience.)

CONSENT

- F.1 Resolution authorizing the Annual Program Submittal for Measures B and BB funding of Ride-On Tri-City! transportation services – from Recreation and Community Services Director Zehnder. (RESOLUTION)
- F.2 Acceptance of work with Rosas Brothers Construction for the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181 – from Senior Civil Engineer Tran. (RESOLUTION)
- F.3 Acceptance of public subdivision improvements for Tract 8212 – Classics at Ruschin, a 77-lot single-family residential subdivision located at 36120 Ruschin Drive – from Public Works Director Fajeau. (RESOLUTION)

- F.4 Initiation of the 2019 Weed Abatement Program and setting April 25, 2019 for a public hearing - from Deputy Fire Marshal Lee and Assistant Maintenance Superintendent Hornbeck (RESOLUTION)**

- F.5 Acceptance of the Comprehensive Annual Financial Report (CAFR) for the period ended June 30, 2018 – from Finance Manager Lee. (MOTION)**

- F.6 Amendment of the 2018-2020 Biennial Budget and Capital Improvement Plan for Fiscal Year 2018 - 2019 for General Revisions and Operating changes – from Finance Manager Lee. (RESOLUTION)**

- F.7 Acceptance of the Annual Report on Newark Development Impact Fees for Fiscal Year 2017-2018 – from Assistant City Manager Grindall. (MOTION)**

- G. CITY ATTORNEY REPORTS**

- H. ECONOMIC DEVELOPMENT CORPORATION**

- I. CITY COUNCIL MATTERS**

- J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**

- K. ORAL COMMUNICATIONS**

- L. APPROPRIATIONS**
 - Approval of Audited Demands. (MOTION)**

- M. CLOSED SESSION**

- N. ADJOURNMENT**

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and at the City Clerk’s Office located at 37101 Newark Boulevard, 5th Floor, during normal business hours. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

For those persons requiring hearing assistance, please make your request to the City Clerk two days prior to the meeting.



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37101 Newark Boulevard, Newark, CA 94560-3796 • 510-578-4266 • E-mail: city.clerk@newark.org

City Administration Building
7:30 p.m.
City Council Chambers

Minutes

Thursday, March 14, 2019

A. ROLL CALL

Mayor Nagy called the meeting to order at 7:30 p.m. Present were Council Members Hannon, Collazo, Freitas, and Bucci.

B. MINUTES

B.1 Approval of Minutes of the City Council meeting of February 28, 2019.

Council Member Hannon moved, Council Member Collazo seconded, to approve the Minutes of the regular City Council meeting. The motion passed, 5 AYES.

C. PRESENTATIONS AND PROCLAMATIONS

C.1 Proclaiming March as American Red Cross Month in Newark.

Mayor Nagy presented the proclamation to Jay Pimentel and Kane Wong of the American Red Cross Leadership Council.

C.2 Newark Police Traffic Division presentation on traffic safety grant operations.

Traffic Sergeant Simon gave the presentation (on file with City Clerk).

D. WRITTEN COMMUNICATIONS

E. PUBLIC HEARINGS

F. CITY MANAGER REPORTS

Council Member Bucci moved, Council Member Collazo seconded, to approve Consent Calendar Items F.1 through F.4, that the resolutions/ordinances be numbered consecutively, and that reading of the titles suffice for adoption of the resolutions/ordinances. The motion passed, 5 AYES.

CONSENT

- F.1 Second reading and adoption of an ordinance to establish a Planned Development Overlay District at 6179 Robertson Avenue for 21 single family homes. ORDINANCE NO. 515**
- F.2 Initiation of proceedings for annexation of Tract 8099 and Tract 8436 to Zone 5 – Bridgeway of Landscaping and Lighting District No. 19, approval of the preliminary Engineer’s Report, declaration of intention to order annexation of Tract 8099 and Tract 8436 to the assessment district, and setting of public hearing date on May 9, 2019. RESOLUTION NO. 10902**
- F.3 Authorization for the City Manager to execute Task Order No. 1 with Quincy Engineering, Inc. for additional design services for the Central Avenue Overpass, Project 1014. RESOLUTION NO. 10903
CONTRACT NO. 15044**
- F.4 Resolution approving the Inter-Governmental Collaboration Agreement to fund a fair housing assessment document for jurisdictions participating in the Alameda County Urban County. RESOLUTION NO. 10904
CONTRACT NO. 19011**

NONCONSENT

- F.5 Authorization for the City to accept the U.S. Department of Homeland Security, California Governor’s Office of Emergency Services (Cal OES) 2017 State Homeland Security Grant awards and amending the 2018-2020 Biennial Budget for a Mobile Command Vehicle. RESOLUTION NO. 10905**

Acting Captain Macias gave the staff report recommending approval.

Moved by Council Member Freitas, seconded by Council Member Hannon to, by resolution, authorize the City to accept the U.S. Department of Homeland Security, California Governor’s Office of Emergency Services (Cal OES) 2017 State Homeland Security Grant awards and amending the 2018-2020 Biennial Budget for a Mobile Command Vehicle. The motion passed, 5 AYES.

- G. CITY ATTORNEY REPORTS**
- H. ECONOMIC DEVELOPMENT CORPORATION**
- I. CITY COUNCIL MATTERS**

Council Member Collazo thanked the American Red Cross for their services and shared that her brother-in-law discovered he had cancer when trying to donate blood. Shop Newark.

Council Member Hannon wished everyone a Happy St. Patrick's Day. He stated this was the last weekend to see the Stage One production of *Mama Mia*.

J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

K. ORAL COMMUNICATIONS

L. APPROPRIATIONS

Approval of Audited Demands.

City Clerk Harrington read the Register of Audited Demands: Check numbers 117029 to 117155.

Council Member Freitas moved, Council Member Collazo seconded, to approve the Register of Audited Demands. The motion passed, 5 AYES.

M. CLOSED SESSION

M.1 Closed session for conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(1), Existing Litigation, Name of Case: Regina Mannings v. City of Newark; Alameda County Superior Court, Case No. RG17871750.

At 8:28 p.m. the City Council recessed to a closed session.

At 8:34 p.m. the City Council convened in closed session.

At 8:46 p.m. the City Council reconvened in open session with all Council Members present.

Interim City Attorney Kokotaylo announced that because final approval rests with some other party to the litigation or with the court, no action can be reported at this time. If settlement becomes final, then the City will disclose the action that was taken upon inquiry by any person.

N. ADJOURNMENT

At 8:46 p.m. Council Member Hannon moved, Council Member Bucci seconded to adjourn the City Council meeting. The motion passed, 5 AYES.

C.1 Proclaiming March 28, 2019, as Arbor Day in Newark.

(PROCLAMATION)

Background/Discussion – In recognition of our continued dedication and commitment to the management of tree resources, the City of Newark has been named a Tree City U.S.A. for the thirty-second consecutive year by the National Arbor Day Foundation. An effective urban tree management program requires an on-going maintenance program, along with a program of renewal that includes planting new trees. In celebration of Arbor Day, a public tree planting will be held before the City Council meeting towards the back of Civic Center Park located at 6300 Civic Terrace Avenue.

Assistant Maintenance Superintendent Neal Hornbeck will accept the proclamation at the meeting.

3206766.1

F.1 Resolution authorizing the Annual Program Submittal for Measures B and BB funding of Ride-On Tri-City! transportation services – from Recreation and Community Services Director Zehnder. (RESOLUTION)

Background/Discussion – The Alameda County Transportation Commission (ACTC) administers the distribution of Measure B and Measure BB, a combined one cent transportation sales tax which provides funding to the City of Newark to provide transportation services for the elderly and disabled. Each year the City is required to submit an application for funding and a budget to ACTC outlining the transportation services to be offered in the upcoming fiscal year.

ACTC forecasts that the City of Newark will receive approximately \$209,735 in Measure B sales tax revenue and \$129,900 in Measure BB sales tax revenue for Fiscal Year 2019-2020.

In 2013, the City of Newark amended the Joint Powers Agreement with the City of Fremont enabling Fremont to provide transportation services to eligible Newark residents. Eligible Newark residents include those 70 years and older or who are unable to use public transportation independently due to a disability or disabling health condition. Due to the variety of services now available, Fremont and Newark staff re-branded all services as Ride-On Tri-City! Ride-On Tri-City! now provides the following suite of services:

- Specialized Wheelchair-Accessible Van Service: available through pre-scheduled reservations, Monday through Friday, 8:00 am – 6:00 pm, Saturday and Sunday, 9:00 am – 3:00 pm. Service area includes all parts of Fremont, Union City and Newark. Fee is \$4.00 per one-way trip.
- Same Day Taxi Voucher Service: available 24 hours per day, 7 days per week. Riders pay \$4.00 for first \$16.00 of subsidized taxi fare and are responsible for tipping and any rider fare exceeding \$20.00 per trip.
- Same Day Transportation Network Company Service (TNC) through Lyft: available 24 hours per day, 7 days per week via smart phone app or coordinated through Life Elder Care. Riders pay \$4.00 for first \$16.00 of subsidized TNC fare and any amount exceeding \$20.00 per trip.

In addition to these transportation services, Newark riders also receive access to supplemental transportation services offered through the Fremont Human Services Department:

- Tri-City Travel Training Program
- Senior Clipper Card Distribution Program
- Tri-City Mobility Management Program

For these services, the City of Newark will reimburse the City of Fremont at a cost to not exceed \$284,000. This includes a cost per trip billing for all one-way trips as well as monthly administrative fees. The remainder of the funds will be transferred to operational reserves.

Should rider demand be greater than projected, the City of Newark has sufficient Measure B and Measure BB Operational Reserves which can be used to offset additional service costs.

The City will also utilize Measure B and Measure BB funding to subsidize the Life Eldercare, Inc., Meals on Wheels service, which provides over 15,000 home-delivered meals annually to Newark residents. Staff is proposing that the level of funding for Fiscal Year 2019-2020 remain at \$7,000, which is the maximum amount allowed by ACTC.

Attachments – Resolution

Application for Measure B and BB funding

Action – It is recommended that the City Council, by resolution, approve the annual program submittal for Measure B and Measure BB funding for Ride-On Tri-City! transportation services for Fiscal Year 2019-2020.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AUTHORIZING THE ANNUAL PROGRAM
SUBMITTAL FOR MEASURE B AND MEASURE BB FUNDING
FOR RIDE-ON TRI-CITY! TRANSPORTATION SERVICES FOR
FISCAL YEAR 2019-2020

WHEREAS, since 2013, the City of Fremont has provided transportation services for eligible Newark residents through a Joint Powers Agreement; and

WHEREAS, the Alameda County Transportation Commission (ACTC) administers the distribution of Measure B and BB funds, which provides the funding that the City of Newark uses for the transportation services for the elderly and disabled as provided in the Joint Powers Agreement; and

WHEREAS, the City of Newark is required to file an Annual Paratransit Program Plan Application for Measure B and BB funding to the ACTC.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Newark hereby authorizes the submittal of the Fiscal Year 2019-2020 Annual Paratransit Program Plan to the Alameda County Transportation Commission.



FY 2019-20 Annual Paratransit Program Plan Application for Measure B and BB Funding

1111 Broadway, Suite 800, Oakland, CA 94607

510.208.7400

www.AlamedaCTC.org

The Alameda County Transportation Commission (Alameda CTC) requires recipients of paratransit funding to participate in an Annual Program Plan Review process. Recipients are required to complete and submit a program plan application to Alameda CTC that outlines their prior expenditures and anticipated revenues and expenditures related to delivering paratransit services to seniors and people with disabilities in Alameda County.

Requirements and Instructions

The Annual Paratransit Program Plan Application includes the following documents:

1. Paratransit Program Plan Application (this MS Word document)
2. Paratransit Program Plan Attachments A-D (Tables A, B, C, and D of the provided MS Excel workbook) *NOTE: The FY 2019-20 Program Plan Excel workbook contains a tab to report on FY 2017-18 performance and budget (Attachment A Table). The FY 2017-18 program information entered into Table A will be used to monitor program performance and, where applicable, should align with program information included in the FY 2017-18 compliance report.*
3. References:
 - a. FY 2019-20 MB and MBB Paratransit DLD Revenue Projections, (distributed to ParaTAC, January 2019)
 - b. Alameda CTC Special Transportation for Seniors and People with Disabilities (Paratransit) Implementation Guidelines and Performance Measures, revised December 2018
 - c. Alameda CTC Timely Use of Funds Policy, adopted December 2015

Submit the Word and Excel files listed above electronically via email by February 28, 2019 to Krystle Pasco at kpasco@alamedactc.org.

Be sure to include your agency name and FY 19-20 in the file name of both the Word document and the Excel workbook (e.g., Albany_FY19-20_Paratransit_Program_Application.doc).

If you have questions, please contact Krystle Pasco via email or phone at (510) 208-7467.

FY 2019-20 Annual Paratransit Program Plan Application Due by February 28, 2019

CONTACT INFORMATION	
Agency:	City of Newark
Contact Name:	David Zehnder
Title:	Recreation and Community Services Director
Phone Number:	510-578-4405
E-mail Address:	david.zehnder@newark.org

Date Submitted: March 4, 2019

TYPES OF SERVICES PROVIDED

- 1. What type of paratransit projects and programs will be funded, fully or partially, with Measures B and BB Direct Local Distribution (DLD, pass-through) and paratransit discretionary grant funds?** To answer this question, complete Attachment B (Table B tab of the Microsoft Excel workbook).

Below is a list of the types of services/programs that are eligible for Alameda CTC funding. For detailed information about these eligible services, including minimum service requirements and performance measures, refer to the Alameda CTC's Special Transportation for Seniors and People with Disabilities (Paratransit) Implementation Guidelines, revised December 2018 (provided with the application materials).

- **Management/Overhead:** Program oversight, planning, budgeting, participation in regional/countywide meetings. Include admin/labor even if it is paid by the City/transit agency for accurate reporting of full program expenses.
- **Customer Service/Outreach:** Activities associated with educating consumers about services that are available to them, answering questions from consumers and taking, tracking and responding to complaints and commendations. Include costs even if paid by the City/transit agency for accurate reporting of full program expenses.
- **ADA Paratransit:** Paratransit services provided by fixed-route transit operators to fulfill requirements under the American's with Disabilities Act (ADA).
- **Same-Day Transportation Program:** Provides a same day, curb-to-curb service intended for situations when consumers cannot make their trip on a pre-scheduled basis; allows eligible consumers to use taxis or Transportation Network Companies (TNCs) (at program discretion) at a reduced fare.

- **Specialized Accessible Van Service:** Specialized van service provides accessible, door-to-door trips on a pre-scheduled or same-day basis. These services are generally implemented as a supplement to a same-day program that does not meet critical needs for particular trips in accessible vehicles in certain communities.
- **Accessible Fixed-Route Shuttle:** Generally accessible vehicles that operate on a fixed route and schedule to serve common trip origins and destinations, e.g. senior centers, medical facilities, grocery stores, BART stations, other transit stations, community centers, commercial districts, and post offices.
- **Group Trips Program:** Round-trip accessible van rides for pre-planned outings or to attend specific events or go to specific destinations for fixed amounts of time, e.g. shopping trips or religious services. Trips usually originate from a senior center or housing facility.
- **Door-through-Door/Volunteer Driver Program:** Pre-scheduled, door-through-door services that are generally not accessible; rely on volunteers to drive eligible consumers for critical trip needs, such as medical trips. May also have an escort component.
- **Mobility Management and/or Travel Training:** Covers a wide range of activities, such as travel training, trip planning, and brokerage. Does not include provision of trips. (This is considered "non-trip provision").
- **Scholarship/Subsidized Fare Program:** Program to subsidize any service for customers who are low-income and can demonstrate financial need.
- **Meal Delivery:** Program to fund meal delivery to the homes of individuals who are transportation disadvantaged. Currently, only existing operating programs can continue to use Measure B funds for these service costs. No new meal delivery services can be established.
- **Capital Expenditure:** Capital purchase or other capital expenditure.
- **Note on volunteer driver programs and mobility management/training:** If your program is using DLD funds, but not discretionary grant funds, you may be required to submit further information.

A. Provide a short narrative description of your agency's FY 2019-20 program.

*The following services are part of the **Ride-On Tri-City Program** that is operated under a Joint Powers Agreement with the City of Fremont. These services are funded through the City of Newark's DLD funds:*

Specialized Accessible Van Service:

Wheelchair accessible, shared-ride van transportation is provided to Newark residents who use wheelchairs as well as ambulatory individuals who are unable to use public transit and require door-to-door assistance when traveling. The service is available 7 days a week, from 8 am – 6 pm on weekdays and from 9 am – 3pm on weekends. Trip requests are accommodated based on vehicle availability and can be reserved up to 7 days in advance. The program serves all destinations within Fremont, Newark and Union City and provides riders with comprehensive transportation access for medical, shopping, errands, social/recreational, spiritual and educational needs. The vast majority of rides are provided during the weekday, daytime hours when program participants have few alternative transportation resources (i.e. family and friends) available. Rides are \$4.00 per one-way trip within the service area (using a pre-paid voucher).

Same Day Taxi Trips:

Subsidized taxi rides are provided to help seniors and people with disabilities with same-day transportation needs in the local area. Newark residents who are at least 70 years of age as well as those who are unable to use public transit because of a disability are eligible for the taxi service. Program participants must be able to use a curb-to-curb service. Taxi vouchers cost \$4 each and subsidize up to \$16 of taxi meter fare. Only one voucher can be used per one-way trip. Program participants are responsible for paying any fare beyond the \$16 voucher subsidy and for tipping the driver. Subsidized taxi service is available 24 hours a day, 7 days a week. The service is not wheelchair accessible at this time.

Same Day TNC Trips:

The City of Fremont is in the process of implementing a pilot project to provide Newark riders with subsidized curb-to-curb rides through Lyft. The pilot will provide ride subsidies to eligible program participants in one of two ways: 1) Program participants who have their own smartphones will be able to apply a special discount code when requesting a ride through Lyft's ride hailing app, and; 2) Program participants without smartphones will be able to contact a call center that would be able to schedule a ride through Lyft's Concierge platform (the rider will only be charged their share of cost and the subsidized portion of the ride and administrative cost of scheduling the rides will be billed to the City of Fremont).

Meal Delivery:

The Meals on Wheels Program provides nutritionally balanced meals for homebound seniors and persons with disabilities residing in Newark. Meals on Wheels clients have various mobility and cognitive impairments that make it difficult to travel to congregate meal sites or to grocery shop and prepare meals for themselves. The program provides a critical life need by coordinating nutritious, cost effective and efficient meal delivery services.

B. Explain how the suite of services offered is targeted towards the seniors and people with disabilities in your community. Why have these services been selected to meet the trip needs of your consumers over other eligible service types? How do these services enhance their quality of life and help them meet basic life needs?

The goal of the City of Newark's Ride-On Tri-City! program is to provide safe and reliable transportation for seniors and people with disabilities in order to:

- improved their access to health care, community services and activities, and other needs;
- decrease the experience of social isolation;
- prevent unnecessary institutionalization; and,
- improve the overall quality of life by enhancing consumer's abilities to remain living independently in their chosen communities.

The service components of the Ride-On Tri-City! program have been implemented in response to community outreach and feedback. The Ride-On Tri-City! program aims to increase and sustain mobility options for seniors and people with disabilities by:

- Ensuring that community members understand the range of transportation options available to them and have ease of access to services in order to meet daily life needs.
- Providing affordable and accessible door-to-door and curb-to-curb transportation (including same-day transportation)
- Teaching seniors and people with disabilities how to ride transit

The City of Newark has provided the continuum of transportation services and supports outlined in Question 1A for the past several years and these services have been successful at meeting the service gaps in our Tri-City community.

C. List the most common trip destinations for seniors and people with disabilities in your community that your services are designed to serve, e.g. dialysis centers, hospitals, major shopping complexes, senior centers. Please report separately, if available, for ADA paratransit, Same-Day Transportation (taxi and TNC), Specialized Accessible Van, and/or Accessible Fixed-Route Shuttle if applicable.

The City's transportation program serves any destination within Fremont, Newark and Union City, including, but not limited to: Washington Hospital, Kaiser Permanente, Palo Alto Medical Clinic, doctor's offices, dialysis centers, physical therapy clinics, Fremont, Newark & Union City Senior Centers, Fremont Family Resource Center, ASEB Adult Day Health, Fremont Adult School, skilled nursing facilities, California School for the Blind and Deaf, Friends of Children with Special Needs, Fremont Hub, Pacific Commons, Union Landing, NewPark Mall, Walmart, Costco, Lido Faire Shopping Center, grocery stores (large chain & ethnic markets), places of worship (i.e. churches, Hindu temple, Sikh gurdwara, mosques), pharmacies (i.e. Walgreens, CVS, Rite Aid), BART stations, Social Security Administration, libraries.

D. Please provide your average trip length, if available, and any interesting outliers, e.g. a significantly short or long trip associated with one of the common trip destinations above.

Trip length is not tracked for Ride-On Tri-City! service components.

2. Will your agency's program for FY 2019-20 conform to the Paratransit Program Implementation Guidelines, as required?

Yes

No

A. If "No", explain below and contact Alameda CTC staff to discuss (prior to February 28, 2019)

3. If proposing any service or program changes in FY 2019-20 from the current year, FY 2018-19, describe the changes and explain why they are proposed. Describe how these changes will impact the ability of seniors and people with disabilities in your community to meet their basic life needs.

No changes proposed for FY 19/20. The same-day TNC service was proposed for FY18/19 and is anticipated to start prior to the end of the current fiscal year.

- 4. Looking ahead, beyond FY 2019-20, do you anticipate major service changes? Please briefly describe.** Describe major changes such as beginning or ending a type of service anticipated within the next five years.

No major service changes are anticipated. Given the increasing service demands and the increasing costs of providing transportation services, the City will continue to research and evaluate innovative methods for delivering high quality, cost-effective transportation services to seniors and people with disabilities.

PROGRAM ELEMENTS REQUIRING ALAMEDA CTC STAFF REVIEW

- 5.** The December 2018 Paratransit Program Implementation Guidelines require Alameda CTC staff review of several program elements prior to implementation. The program elements requiring staff review are listed as items 5A – 5F below and for each item, further explanation is requested. **If your FY 2019-20 program plan includes any of the elements listed, in the box provided below, list the elements and the requested explanation for each.** Applicants must address any applicable paratransit projects and programs listed in Attachment B.
- A. Planned capital expenditure** (describe planned capital expenditures, such as purchase of vehicles or durable equipment)
 - B. Same-Day Transportation Program that includes use of Transportation Network Companies (TNCs)** (describe the proposed service including how subsidies will be provided and how capacity will be managed)
 - C. Same-Day Transportation Program that includes incentives to drivers and/or transportation providers** (describe the proposed incentives)
 - D. Accessible Shuttle Service** (for new shuttles – describe service plan and how city is coordinating with the local fixed route transit provider)
 - E. New mobility management and/or travel training programs** (describe the well-defined set of activities)
 - F. Low-income requirements for any scholarship and fare subsidy programs** (describe the proposed subsidy and the means that will be used to determine and verify eligibility)

As described in question 1A, the City of Fremont is currently implementing a new TNC-ride service which will provide subsidized rides through Lyft for eligible Newark riders who have smartphones as well as those who don't. Individuals will be required to complete the standard Transportation Services Application that is currently in use for the Ride-On Tri-City! program. All eligibility determinations as well as education about the program's use will be handled by City of Fremont staff. Fares will be structured in a similar manner to the current taxi program where there is a passenger share of cost and a maximum share of cost that the City covers, with any overage amount being the responsibility of the program participant.

DEVELOPMENT OF PROGRAM PLAN

- 6. How was consumer input sought in development of the program and selection of the services offered?** Describe all general outreach activities undertaken in connection with this plan, including consumer or public meetings; meetings with other agencies; presentations to boards, commissions, or committees. If possible provide dates for these activities. Note below if this plan was reviewed by a local paratransit advisory committee, including the name of the committee, and the date of the meeting.

Consumer input gathered using the following strategies:

- Program outreach activities (throughout the year) – At outreach meetings, feedback on service needs and transportation barriers was gathered directly from consumers and social service professionals.
- Paratransit Advisory Committee meetings - feedback on service needs and transportation barriers was gathered directly from consumers.
- Newark Senior Advisory Committee - feedback on service needs and transportation barriers was gathered directly from committee members.

The City of Fremont recently completed community outreach as part of a recently funded project to make Fremont a World Health Organization Age-Friendly City. City of Newark residents participated in focus groups and were surveyed as part of the outreach efforts. Transportation was one of the dimensions included in the focus groups and community feedback sessions for Age-Friendly needs assessment process and input generated helped to shape the Ride-On Tri-City!'s TNC pilot and will inform the development of future innovative transportation options (like driveless cars, etc.).

- 7. Describe any outreach, surveys and/or analysis conducted to develop this plan and to determine the types of services the program offers.**

Development of plan included analysis of:

- Current program service data - number of trips performed, on-time performance, productivity, cost per trip, etc.
- Feedback from consumer (through outreach meetings) and service providers as well as input from the Paratransit Advisory Committee and the Newark Senior Advisory Committee.
- Findings from the WHO Age Friendly Community outreach process.
- Survey data on our current Ride-on Tri-City! taxi service.

8. Describe how results from the community outreach, surveys and/or analysis described in Questions 6 and 7 were used to guide the development of the program plan.

Feedback from program outreach shows a high degree of satisfaction with the current programs' parameters. Given the consumer feedback received and the success of the current programs, the City decided to continue offering its current suite of transportation services.

Although the City was exploring how to integrate TNC-provided rides into our spectrum of services, the analysis of the transportation findings from the WHO Age Friendly Community needs assessment process showed a significant interest in these rides from our community members, especially from those who use smartphones.

9. Describe any innovative, emerging technology or non-traditional elements integrated into the program plan.

None at this time.

10. Was this program plan approved by a governing body (or is it scheduled for action)? *This is not required by the Alameda CTC. Jurisdictions should follow their established internal process.*

Yes

No

A. If "Yes", provide the name of the governing body and planned or actual approval date.

The paratransit program plan will be brought before the Newark City Council in April 2019.

OUTREACH

11. How do community members and potential users learn about the Alameda CTC-funded services provided in your community? Specify for each of the paratransit projects and programs listed in Attachment B.

Outreach presentations are regularly conducted with consumer groups, social service agencies, health care providers, senior centers, community and faith-based organizations, housing complexes for seniors and persons with disabilities, and caregivers groups. Additionally, the City publishes articles in the Recreation and Community Services Activities Guide (distributed 3-times per year) as well as the Newark News newsletter both of which are mailed to all residences and businesses. Flyers are posted at locations that seniors and people with disabilities frequent.

The program maintains collaborative partnerships with key service providers (i.e. Aging and Family Services case management team, Life ElderCare, Drivers for Survivors, Community Ambassadors Program for Seniors, Fremont Family Resource Center, Tri-City Elder Coalition, local medical facilities and housing complexes). These organizations disseminate service information to the larger community and provide a large number of referrals to our program.

The City through our partnership with the City of Fremont, also coordinates with East Bay Paratransit and Union City Paratransit extensively. Fremont staff meets with all interested EBP applicants who come into the Fremont satellite office for their certification appointments to ensure that applicants are aware of transportation service options beyond ADA Paratransit. Outreach and education are also provided to Union City residents and assistance is provided to those consumers to sign up with ADA Paratransit and other transportation services.

All of the current MV Transportation supplied wheelchair-accessible vans have signage about our program and includes the phone number for community members to call to get assistance with transportation services.

ELIGIBILITY AND ENROLLMENT

12. What are your requirements for eligibility? (e.g., age, residency, income, ADA-certification status, or other verification of disability).

Specialized Van Service, Taxi Service or TNC service:

Newark residents who are unable to use public transit because of a disability or who are 70 years or older are eligible for Door-to-Door Services.

An application must be submitted prior to accessing service.

Eligible individuals can apply for door-to-door services, taxi services or the TNC Pilot Project using the same application.

In-Home Meal Delivery: Service available to homebound seniors and people with disabilities living in Newark. Clients contact Life Eldercare and complete an over the phone application.

13. How do consumers enroll in your program? Include how long the enrollment process takes, and how soon newly enrolled applicants can use the services offered.

Specialized Van Service, Taxi Service or TNC service:

City of Fremont Mobility Specialists assist clients in completing applications over the phone to ensure understanding and ease of access to services. Applications can also be completed online, by email, by mail or by fax.

Applications are reviewed to determine eligibility. Enrollment packets are sent out to consumers within 1-2 days of receipt of a completed application.

Applications can be expedited within a few hours for consumers with critical medical/social service needs.

In-Home Meal Delivery: Clients contact Life Eldercare and complete an over the phone application. A comprehensive in-home assessment is completed within 2

weeks of the client's call and then meal delivery is started after the assessment. In cases of urgent need, meal delivery can start within 2-3 days of the client's call and the in-home assessment is completed within two weeks of the start of meal delivery.

CUSTOMER SATISFACTION

- 14. Describe your complaint and commendation process.** Describe your process from beginning to end, including instructions you provide to customers for filing program suggestions, complaints or commendations, your documentation procedures and your follow up.

The Ride-On Tri-City! Riders' Guides for the Wheelchair Van Service and the Taxi Service that are provided to each enrolled participant details the procedures for submitting complaints, commendations or suggestions. Customers can provide feedback to City of Fremont staff in writing or by telephone. Complaints and commendations are documented by City staff. Service compliments are relayed to named parties. All complaints are investigated by program staff and a response is typically provided to the consumer within 7 days of receipt of the complaint.

- A. Describe any common or recurring service complaints, commendations and/or suggestions your program has received.** Specify for each of the paratransit projects and programs listed in Attachment B. (*Complaints are defined as phone calls, letters, or emails received for the specific purpose of making a complaint.*)

Program participants greatly appreciate the Ride-On Tri-City! Taxi Service because it is a same-day service and the response time for a ride is very fast - taxis typically arrive within 20 minutes of the rider's call. Riders report that taxi drivers are very courteous and helpful.

Riders of our Specialized Van Service report easier access to reservations after changes were made to the program last year.

B. Describe any changes you have made to your program as a result of these customer complaints, commendations and suggestions.

Last year, riders complained about difficulties getting wheelchair van service, with the most common feedback about needing to schedule rides with more than 3 days' notice or no availability for rides at peak times. In response, we moved riders who did not use wheelchairs or require door-to-door assistance to our taxi service. This change created more capacity for managing wheelchair accessible rides as well as trips where riders needed assistance from the driver to successfully complete their rides. Adding an additional curb-to-curb option through our TNC pilot project will also allow us to accommodate the growing demand for curb-to-curb rides. Once our TNC ride service is implemented, it will provide us with the flexibility to experiment with different ways to provide same-day wheelchair accessible services.

EXPECTED DEMAND/USE OF SERVICES

15. How many people are/have been/will be registered in the program during the following time periods? Fill in the boxes below.

Registrants at beginning of FY 2017-18	419
Registrants at end of FY 2017-18	411
Current Registrants for FY 2018-19	285
Projected Registrants for FY 2019-20	Unable to project at this time

NOTE: The program did a massive purge of our client files during fall of FY 18/19 and inactivated many clients (clients were deceased, moved out of the area, were no longer needing services/needed a higher level of service or had lost contact with the program with no forwarding contact information.)

A. Based on the registration projection provided, explain why you expect your program registration to increase, decrease or stay the same compared to the current year.

Program enrollment is expected to increase. The City's older adult population continues to grow and program outreach continues to generate a large number of referrals each month. . Additionally, the implementation of the TNC ride service will bring additional participants into the Ride-On Tri-City! program.

16. Do you expect the total number of one-way trips provided by your program in FY 2019-20 to increase, decrease or stay the same compared to the current year, FY 2018-19? Why?

Trips are expected to increase with the anticipated increase in the number of program participants.

17. Do the ridership numbers reported in Attachments A and B include companions and/or attendants?

Yes

No

A. If "Yes", and if known, what percent of total ridership are companions/attendants? *(If providing an estimate, please clearly indicate it as such.)*

Approximately 32% of our ridership on the specialized van service are attendant/companion trips. We do not have a reliable way to track the number of attendant/companion trips on our taxi program nor on the soon to be implemented TNC ride service. Therefore, we may be significantly underreporting the total number of trips provided through this program, especially as more ambulatory passengers switch from our specialized van service (door-to-door service) to the convenience of our curb-to-curb same day transportation options.

18. Please provide the number of trips provided to consumers who required an accessible vehicle, if available. If trips were provided in more than one service (e.g. taxi, TNC, specialized accessible van, etc.), please specify for each.

Number of trips provided to consumers who require an accessible vehicle in FY 2017-18	819
Number of trips provided to consumers who require an accessible vehicle in FY 2018-19	728 (through Jan. 2019)
Number of trips provided to consumers who require an accessible vehicle in FY 2019-20	Unable to predict at this time

VEHICLE FLEET

19. Provide details regarding your vehicle fleet. To answer this question, complete Attachment D (Table D tab of the Excel workbook).

SAFETY INCIDENTS

20. Describe any safety incidents recorded by your program in FY 2017-18, or to date in FY 2018-19. Specify for each of the paratransit projects and programs listed in Attachment B. *(Report incidents resulting in any of the following: a fatality other than a suicide; injuries requiring immediate medical attention away from the scene for two or more persons; property damage equal to or exceeding \$7,500; an evacuation due to life safety reasons; or a collision at a grade crossing.)*

There have been no reported safety incidents in FY 2017-18 or FY 2018-19.

FINANCES: PROGRAM REVENUE AND COST

21. Detail your FY 2019-20 program's total estimated revenue (all fund sources) and total cost by completing Attachment C (Table C tab of the Excel workbook). For program components funded all or in part with a Measure B/BB discretionary grant, segregate the grant funding by entering it in the "Other Measure B/BB" column.

22. Describe below the "Management/Overhead" and "Customer Service and Outreach" costs included in Attachment C and how these cost allocations were determined? (These two categories are defined under Question 1). *The amount spent on Customer Service/Outreach and Management/Overhead is to be included as part of the total program cost, even if it is not funded with Alameda CTC funding. This includes city/agency staff time paid for by a city's general fund.*

A. Management/Overhead Costs

Not Applicable

B. Customer Service and Outreach Costs

Not Applicable

PROGRAM FUNDING RESERVES

23. If your paratransit program is anticipated to have a remaining balance of Measure B/BB DLD funding at the end of FY 2019-20, as shown in Attachment C, please explain. How do you plan to expend these funds and when?

The City's Measure B/BB Direct Local Distribution fund balance will be maintained as an operations reserve for subsequent fiscal years. The City is trying to be prudent in its expenditure of B/BB DLD funding to ensure that our consumers get the necessary transportation services they need. Although our combined Measure B/BB reserves are close to the required 40% of annual revenues, we are intending to use more funding for services as consumers' service demand increases and as we add new service components, like our TNC Pilot Project. We are also mindful that the City's DLD funding will drop significantly when Measure B ends in 2022 and want to ensure that any expansion of services is sustainable given the reduced funding under Measure BB. The City will adhere to the timely use of funds protocols set forth by Alameda CTC regarding fund balances.

MISCELLANEOUS

24. Use this space to provide any additional notes or clarifications about your program plan.

Alameda CTC FY 2019-20 Annual Paratransit Program Plan Application (July 1, 2019 - June 30, 2020)
Attachment C: Program Revenue, Cost and Fund Sources

Total FY 2019-20 Program Revenue (Measure B, Measure BB and all other funds available for FY 2019-20)	
Estimated Measure B Paratransit DLD ending balance at the end of THIS fiscal year, FY 2018-19 (June 30, 2019)	\$72,205
Projected FY 2019-20 Measure B DLD Paratransit revenue (Use projections distributed by the Alameda CTC)	\$209,735
Estimated Measure BB Paratransit DLD ending balance at the end of THIS fiscal year, FY 2018-19 (as of June 30, 2019)	\$237
Projected FY 2019-20 Measure BB DLD Paratransit revenue (Use projections distributed by the Alameda CTC)	\$129,900
Total FY 2019-20 Measure B and BB Paratransit DLD Revenue (Automatically calculated)	\$412,077
Total FY 2019-20 Other Revenue (All other revenue sources, non-DLD, including discretionary grant)	\$ -
Total FY 2019-20 Program Revenue (Measure B, Measure BB and all other sources available for FY 2019-20) (Automatically calculated)	\$412,077

Service/Program Name		Total FY 2019-20 Program Costs by Fund Source (Measure B, Measure BB and all other funds planned to be expended during FY 2019-20)										Total Cost
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K	Column L	Column M
Service/Program/Project Name <i>Automatically populated from prior sheet (column B)</i>	Quantity Planned for FY 2019-20 <i>Automatically populated from prior sheet (column Q)</i>	Amount of RESERVE Measure B Paratransit DLD funds	Amount of FY 2019-20 Measure B Paratransit DLD funds	Amount of RESERVE Measure BB Paratransit DLD funds	Amount of FY 2019-20 Measure BB Paratransit DLD funds	Amount of OTHER Measure B/BB funds	What is the source of these OTHER Measure B/BB funds? (e.g. MB Gap Grant, LSR, MB LSR, etc.)	Fare Revenue expected from service	Fare Revenue to be expended on service	Amount of all Non-Alameda CTC funds (not including fares)	What is the source of these non-Alameda CTC funds? (e.g. city funds, federal, state, etc.)	Total Cost (all sources) <i>Automatically calculated</i>
Ride-On Tri-City!	5,600		\$ 210,000									\$ 210,000
Ride-On Tri-City!	2,000		\$ 44,000									\$ 44,000
Ride-On Tri-City!	1,200		\$ 20,940	\$ 9,060								\$ 30,000
Meals on Wheels	15,000		\$ 7,000									\$ 7,000
0	0											\$ -
0	0											\$ -
0	0											\$ -
0	0											\$ -
0	0											\$ -
0	0											\$ -
0	0											\$ -
0	0											\$ -
0	0											\$ -
0	0											\$ -
Totals	23,800	\$ -	\$ 281,940	\$ 9,060	\$ -	\$ -		\$ -	\$ -	\$ -		\$ 291,000

Budget check (total revenue less total cost): \$121,077

PARATRANSIT DLD RESERVE BALANCES	Measure B	Measure BB	Total MB/BB
Estimated Reserve Balance, June 30, 2020:	\$0	\$121,077	\$121,077
Reserve balance as percent of FY 2019-20 Revenue*	0%	93%	36%

*Alameda CTC's Timely Use of Funds policy looks at entire jurisdiction's fund balance.

F.2 Acceptance of work with Rosas Brothers Construction for the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181– from Senior Civil Engineer Tran.
(RESOLUTION)

Background/Discussion – On May 11, 2017, the City of Newark awarded a contract to Rosas Brothers Construction for the 2017 Curb, Gutter, and Sidewalk Replacement, Project 1143 with the option to renew the contract annually for up to three additional one-year terms. On April 12, 2018, the Public Works Director, as authorized under the original project specifications, renewed the contract with Rosas Brothers Construction for the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181. The project replaced damaged sidewalk, curb and gutter, and completed other concrete repairs at various locations throughout the City.

This project was completed on time and within the original budget using a combination of Alameda County Measure B/BB Sales Tax funds, Vehicle Registration Fee funds, and the Traffic Congestion Relief Fund.

Attachment - Resolution

Action - It is recommended that the City Council, by resolution, accept the work with Rosas Brothers Construction for the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK ACCEPTING THE WORK WITH ROSAS
BROTHERS CONSTRUCTION FOR THE 2018 CURB,
GUTTER, AND SIDEWALK REPLACEMENT, PROJECT 1181

WHEREAS, the City of Newark has entered into a contract with Rosas Brothers Construction, pursuant to Resolution No. 10,625 and Resolution No. 10,766, for the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181, in the City of Newark; and

WHEREAS, Rosas Brother Construction has successfully completed the improvements for the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181 in accordance with plans and specifications for the contract; and

WHEREAS, said work has been completed to the satisfaction of the City Engineer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Newark does hereby accept the improvements for the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181.

BE IT FURTHER RESOLVED that the City Council of the City of Newark does hereby authorize the release of bonds guaranteeing completion of the work.

BE IT FURTHER RESOLVED that the City Council of the City of Newark does hereby authorize the filing of a Notice of Completion with the Office of the County Recorder of Alameda County, California.

BE IT FURTHER RESOLVED that the City Council of the City of Newark does hereby authorize the City to issue payment including the release of a final retention payment to Rosas Brothers Construction for the completion of improvements of the 2018 Curb, Gutter, and Sidewalk Replacement, Project 1181 pursuant to the contract.

3206781.1

F.3 Acceptance of public subdivision improvements for Tract 8212 – Classics at Ruschin, a 77-lot single-family residential subdivision located at 36120 Ruschin Drive – from Public Works Director Fajeau. (RESOLUTION)

Background/Discussion – On December 10, 2015, Classic 36120 Ruschin, L.P., entered into a Subdivision Agreement with the City of Newark to construct improvements associated with Tract 8212 – Classics at Ruschin. Classic 36120 Ruschin, L.P., provided a Performance Bond in the amount of \$4,106,000 and a Materials Bond in the amount of \$2,053,000, both issued by The Guarantee Company of North America USA, to guarantee the public improvements within the Ruschin Drive right-of-way and all private in-tract common area improvements. These bonds were subsequently replaced with bond riders in the amount of 20% following substantial completion of the work. The public improvements included utility connections, undergrounding of overhead services, pavement overlays and replacement sidewalk, curb and gutter and landscaping on Ruschin Drive. Private improvements under the Subdivision Agreement included all private streets, sidewalks, driveways utilities, lighting, storm drain system and stormwater treatment measures, landscaping, and other common area in-tract improvements. All construction is now 100% complete.

Classic 36120 Ruschin, L.P has provided a Warranty Bond in the amount \$411,000 to guarantee the completed subdivision improvements for a one-year maintenance period. In-tract subdivision improvements for the common benefit of all homeowners will be owned and maintained by the Classics at Ruschin Homeowners Association.

Attachment - Resolution

Action – It is recommended that the City Council, by resolution accept the public subdivision improvements for Tract 8212 – Classics at Ruschin, a 77-lot residential subdivision located at 36120 Ruschin Drive.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF NEWARK ACCEPTING PUBLIC SUBDIVISION
IMPROVEMENTS FOR TRACT 8212 – CLASSICS AT
RUSCHIN, A 77-LOT RESIDENTIAL SUBDIVISION
LOCATED AT 36120 RUSCHIN DRIVE

WHEREAS, Classic 36120 Ruschin, L.P. previously entered into a Subdivision Agreement with the City of Newark dated December 10, 2015 (Resolution No. 10,431) for the construction of certain public and private improvements for Tract 8212 – Classics at Ruschin, a 77-lot residential subdivision located at 36120 Ruschin Drive in accordance with plans and specifications on file with the City Engineer; and

WHEREAS, the scope of public improvements on Ruschin Drive included new frontage sidewalk and landscaping, utility connections, overhead utility undergrounding and pavement overlays; and

WHEREAS, said work has been completed in substantial compliance with the plans and specifications of the contract entered into heretofore and the City Engineer has recommended the acceptance of these public improvements on Ruschin Drive; and

WHEREAS, additional work was completed in substantial compliance with the plans and specifications, within the common areas of the project site to be owned and maintained by the Classics at Ruschin Homeowners Association, including but not limited to private streets, driveways, sidewalks, signage, utilities, storm drain and stormwater treatment systems, lighting, landscaping, and other common area improvements; and

WHEREAS, pursuant to Resolution No. 10,724, the City Council of the City of Newark approved 80% bond reductions through the release and replacement of the original Performance Bond in the amount of \$4,106,000 and the original Materials Bond in the amount of \$2,053,000 (collectively, Bond No. 12125846) with bond riders issued by The Guarantee Company of North America USA in the amounts of \$822,000 and \$411,000, respectively; and

WHEREAS, Classic 36120 Ruschin, L.P. has furnished a Warranty Bond in the amount of \$411,000 for the correction of any defective materials or workmanship within a designated one-year maintenance period.

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Newark that that said public improvements on Ruschin Drive are hereby accepted.

BE IT FURTHER RESOLVED that the City Council of the City of Newark does hereby approve a Warranty Bond in the amount of \$411,000.

BE IT FURTHER RESOLVED that the City Council of the City of Newark does hereby authorize the release of the Performance Bond rider in the amount of \$822,000 and the Materials Bond rider in the amount of \$411,000 guaranteeing the completion of work in Tract 8212.
3206845.1

F.4 Initiation of the 2019 Weed Abatement Program and setting April 25, 2019 for a public hearing - from Deputy Fire Marshal Lee and Assistant Maintenance Superintendent Hornbeck (RESOLUTION)

Background/Discussion – The annual weed abatement program abates weeds on vacant properties that are not properly maintained by property owners to the satisfaction of the Alameda County Fire Department (ACFD) Fire Prevention staff. The program is authorized by, and conducted pursuant to, Government Code Sections 39560, *et seq.* The abatement work consists of tractor mowing, supplemented with manual labor to clear weeds abutting fences and remove debris to facilitate the tractor work. There are approximately 136 industrial, residential and commercial parcels that have large areas of vacant ground with seasonal weed growth that could develop into a fire hazard if not properly maintained. These parcels are located throughout the City, as shown on Schedule “A”.

Property owners have the option to make their own arrangements for weed and debris removal. They must have the work completed prior to the schedule set for the City’s weed abatement contractor. The City’s contractor is scheduled to perform weed abatement work in May and June. Property owners will be asked to return a pre-paid postcard to the City indicating that they will abate their own weeds. ACFD Fire Prevention staff will inspect the properties prior to the abatement of the weeds. This provides sufficient opportunity for the property owners to perform their own work. All properties that the City performs the abatement work on will be assessed the full cost of that work, including administration costs.

If necessary, an additional fall program will be scheduled to abate seasonal weeds, like tumbleweeds and re-growth of weeds that occur during the summer months. Prior to any supplemental fall weed abatement work, the City will provide written notices to the affected property owners. A second public hearing for the fall program is not required.

Attachments – Resolution; Schedule “A” - List of Properties for Potential Weed Abatement

Action - It is recommended that the City Council, by resolution, find and declare that weeds growing on specified properties are seasonal and recurrent nuisances; and rubbish, refuse, and dirt upon parkways, sidewalks, or private property in the City of Newark are public nuisances and must be abated, and setting a time and place for a public hearing.

3206858.1

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK FINDING AND DECLARING THAT WEEDS GROWING ON SPECIFIED PROPERTIES ARE SEASONAL AND RECURRENT NUISANCES; AND RUBBISH, REFUSE, AND DIRT UPON PARKWAYS, SIDEWALKS, OR PRIVATE PROPERTY IN THE CITY OF NEWARK ARE PUBLIC NUISANCES AND MUST BE ABATED, AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

WHEREAS, the City Council of the City of Newark hereby finds and determines that weeds are growing upon the streets, sidewalks, or private property in the City of Newark as hereinafter described, and that rubbish, refuse, and dirt is upon its parkways, sidewalks, or private property hereinafter described in the City of Newark and that said City Council hereby declares that all weeds are growing upon the streets, sidewalks, or private property in said City and all rubbish, refuse, and dirt in parkways, or private property in the said City are a public nuisances and the same are hereby ordered abated in the manner provided in Section 39560 to Section 39586, inclusive, of the Government Code of the State of California: and

WHEREAS, the name of said streets, parkways, sidewalks, and private properties are contained in Schedule "A," attached hereto and incorporated herein by reference and made a part of this resolution as though set forth at length.

NOW, THEREFORE BE IT RESOLVED that the City Clerk is hereby directed to mail written notices of the proposed abatement to all persons owning property described in this resolution, said written notice to be mailed to each person to whom such described property is assessed in the last equalized assessment roll available on the date this resolution is adopted by the City Council. The City Clerk shall complete said mailing at least five (5) days prior to the time for hearing of objections by the legislative body. The notice shall be substantially in the form provided by Section 39566 of the Government Code of the State of California, except that notices shall be signed by the City Clerk and the heading of the notice need not comply with Section 39565 of the Government Code;

BE IT FURTHER RESOLVED that a public hearing to hear objections to the proposed removal of weeds, rubbish, refuse, and dirt will be held by the City Council at its regular meeting of April 25, 2019.

SCHEDULE "A"
LIST OF PROPERTIES - POTENTIAL WEED ABATEMENT

MAP	APN	OWNER	LOCATION
1	92A-0720-005-10	PRESBYTERY OF SAN FRANCISCO	35450 NEWARK BOULEVARD
2	092-0005-029-09	JESSICA CHENG	6844 MAYHEWS LANDING RD.
3	092-0131-001-09	SRAJ Development LLC	FILBERT STREET AT SNOW
3.1	092-0131-002-04	SRAJ Development LLC	37243 FILBERT STREET
3.2	092-0131-003-00	SRAJ Development LLC	37257 FILBERT STREET
4	092-0021-015-03	BSL CORPORATION	SYCAMORE STREET NEAR GEORGE
5	092-0024-010-00	MARIA L. MARTINS	SYCAMORE STREET NEAR 7303 DAIRY
6	092-0029-022-00	RAO ROSJESH & DESHANDE VIDYAS	36952 MULBERRY STREET
7	092-0045-011-00	ANITRA PRASAD	MAGNOLIA STREET NEAR RICH
8	092-0030-014-03	D & J MELVILLE & P & D CHANG	6717 THORNTON AVENUE
9	092-0030-018-04	PAUL F. MERRILL(no longer owns)	6781 THORNTON AVENUE
9.1	092-0030-017-02	PAUL F. MERRILL(no longer owns)	6765 THORNTON AVENUE
10	092-0032-003-00	ALAN L DANG	DAIRY AVENUE BETWEEN 36805 & 36926
11	092-0041-008-03	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.1	092-0024-017-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.10	537-0521-008-01	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.11	537-0521-008-02	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.12	537-0521-009-02	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.13	092-0054-003-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.14	092-0200-015-01	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.15	092-0253-001-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.16	92A-2165-006-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.17	92A-2300-007-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.18	92A-2300-006-14	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.19	92A-2500-005-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.2	092-0021-016-01	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.20	92A-2500-004-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.21	537-0850-021-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.22	537-0850-020-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.23	537-0850-019-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.24	537-0850-018-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.25	537-0850-017-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W

SCHEDULE "A"
LIST OF PROPERTIES - POTENTIAL WEED ABATEMENT

11.26	092-0054-002-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.27	092-0068-003-02	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.28	092-0069-002-02	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.29	092-0069-003-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.3	092-0021-016-02	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.30	092-0067-012-05	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.31	092-0067-014-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.32	092-0067-019-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.33	092-0067-020-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.34	092-0065-002-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.35	092-0064-010-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.36	92A-1095-129-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.37	92A-1100-058-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.38	92A-1105-014-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.39	92A-2000-004-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.4	092-0015-004-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.40	92A-2010-002-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.41	092-0127-021-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.42	092-0127-020-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.43	092-0067-012-05	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.5	92A-0506-107-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.6	92A-0506-106-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.7	92A-0501-030-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.8	92A-0502-090-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
11.9	92A-0620-061-00	UNION PACIFIC - REAL ESTATE	SP RAILROAD R-O-W
12	92A-2143-041-00	AMELIA SILVEY	6163 ROBERTSON AVENUE
13	092 025501100	CHANG INCOME PROPERTY PARTNERSHIP LP	37200 SYCAMORE ST
14	537-0850-002-00	PICK-N-PULL AUTO DISMANTLERS	7400 MOWRY AVENUE
15	537-0460-007-25	H AZAD & B PIRGHIBI ETAL	6953 JARVIS AVENUE
16	092-0031-019-00	GRADY THOMPSON	6991 THORNTON
18	901-0111-009-00	A&P CHILDRENS INVESTMENTS LLC	3970 CEDAR BOULEVARD
19	092A-2165-009-04	PABCO BUILDING PRODUCTS	REDEKER PLACE AT CHERRY
20	92A-0501-034-13	SF BAY WILDLIFE REFUGE c/o J. Brad	CEDAR BOULEVARD

SCHEDULE "A"
LIST OF PROPERTIES - POTENTIAL WEED ABATEMENT

22.1	092-0075-001-03	S & P TRETTIN FAMILY TRUST	MULBERRY STREET AT CLARK
22.2	092-0074-001-04	S & P TRETTIN FAMILY TRUST	MULBERRY STREET AT CLARK
22.3	092-0074-001-09	S & P TRETTIN FAMILY TRUST	CLARK AVENUE AT MULBERRY
22.4	092-0074-001-08	S & P TRETTIN FAMILY TRUST	CLARK AVENUE AT MULBERRY & OLIVE
22.5	092-0074-001-01	S & P TRETTIN FAMILY TRUST	CLARK AVENUE AT OLIVE
23	537-0460-014-00	FULL BLOOM BAKING CO BUILDING FUND LLC	6500 OVERLAKE PL
23.1	537-0460-013-00	PUBLIC STORAGE	6800 OVERLAKE PL
24	092-0075-004-02	SARWAT & COLETTE FAHMY TRS	37521 CHERRY STREET
24.1	092-0075-005-02	SARWAT & COLETTE FAHMY TRS	37501 CHERRY STREET
25	092-0210-002-01	MORTON SALT INC. - HARRY SHAH	CENTRAL AVENUE & MORTON
26	537-0460-007-28	FRANCISCAN GLASS COMPANY	35255 FIRCREST STREET
26.1	537-0460-021-01	FRANCISCAN GLASS COMPANY	FIRCREST STREET
27	092-0083-009-00	SUNITA & ANANDRA SINGH	36915 LOCUST STREET
28	92A-2300-006-12	SKW MBT OPERATIONS INC . (BASF)	38403 CHERRY STREET
29	92A-0750-008-00	HOLY REDEEMER LUTHERAN CHURC	35660 CEDAR BOULEVARD
30	92A-2143-042-00	PO LAM CHEUNG	6179 ROBERTSON AVENUE
32	092-0061-011-00	Nunes Dominic J Jr TR/Anette Perez	6849 BAINE AVENUE - 3 UNITS
33	901-0188-006-00	LION NEWARK SHOPPING CNTR.	39055 CEDAR BOULEVARD
34	092-0126-019-00	SMCTD	SMCTD RAILROAD R-O-W LOCUST & ELM
34.1	092-0125-017-00	SMCTD	SMCTD RAILROAD R-O-W WALNUT & LOCUST
34.2	092-0124-022-00	SMCTD	SMCTD RAILROAD R-O-W SPRUCE & WALNUT
34.3	092-0119-099-00	SMCTD	SMCTD RAILROAD R-O-W SPRUCE
34.4	092-0100-008-02	SMCTD	SMCTD RAILROAD R-O-W WILLOW
34.5	092-0100-008-01	SMCTD	SMCTD RAILROAD R-O-W WEST OF WILLOW
35	537-0852-001-02	FMC CORPORATION	8787 ENTERPRISE DR.
36	092-0115-011-00	SHH PROJECT OWNER LLC	37445 WILLOW STREET
36.1	092-0100-004-02	HONEYWELL INTERNATIONAL INC	WILLOW STREET NORTH OF ENTERPRISE
37	92A-0465-045-04	RONALD MILLER ETAL	7721 SUNSET AVENUE
38	92A-0720-025-00	MAURICE LADRECH LIVING TRUST	35178 NEWARK BOULEVARD
39	92A-2143-040-01	DAVID & ARBUTUS MILANI	ROBERTSON AVENUE AND HONEYSUCKLE
43.1	537-0850-004-00	NEWARK PARTNERS LLC	MOWRY AVENUE WEST OF TRACKS

SCHEDULE "A"
LIST OF PROPERTIES - POTENTIAL WEED ABATEMENT

44	092-0124-014-00	TOMAS & CONCEPCION M. SIERRA	RAILROAD AVENUE SPRUCE & WALNUT
45	092-0125-010-00	STANLEY R. CHERRY TRS	7843 RAILROAD AVE BETWEEN LOCUST & WALNUT
47	92A-1036-029-02	ASHIT JAIN	6214 THORNTON AVENUE
48	092-0134-002-00	VERN HARM (SON)	RAILROAD AVE BETWEEN LOCUST & ELM
49	092-0135-023-00	SEAMONKEY LLC	WALNUT STREET CORNER LOT
51	092-0119-015-00	SINGH BALWANT & SARN RANJODH	8084 THORNTON AVE.
53	92A-1036-031-02	JOHN JR & SHIRLEY ELIZARREY TRS	6152 THORNTON AVENUE
54	092A-1036-041-00	JOSEPH & LILY AU TRS	NEWARK BOULEVARD AND CIVIC TERR
55	092-0252-001-00	NORDSTROM, INC.	37599 FILBERT STREET
56	901-0111-033-00	SPRINGHILL SUITES	6100 NEWPARK MALL ROAD
57	092-0030-016-02	CLARENCE & DOROTHY MARTIN TRS	6749 THORNTON AVENUE
58	092-0041-002-01	SIMON TANIOS	36964 ASH STREET
59	092A-2375-036-00	CEDAR BLVD. NEIGHBORHOOD CHUR	38325 CEDAR BOULEVARD
60	901 019501800	SHIVAM REAL ESTATE LLC	5600 JOHN MUIR
61	92A-2586-076-00	YU-JEH L. WANG	BIRCH STREET ON CEDAR
62	092-0100-007-05	CITY & CO SF WATER DEPT	WILLOW STREET
62	092-0100-007-05	CITY & CO SF WATER DEPT	WILLOW STREET
62.1	092-0140-003-02	CITY & CO SF WATER DEPT	WILLOW STREET
62.10	92A-2357-031-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.11	92A-2416-015-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.12	92A-2416-013-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.13	92A-2585-002-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.14	92A-2585-027-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.15	92A-2588-002-01	CITY & CO SF WATER DEPT	WILLOW STREET
62.2	092-0116-004-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.3	092-0145-010-01	CITY & CO SF WATER DEPT	WILLOW STREET
62.4	092-0146-023-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.5	092-0068-001-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.6	092-0074-002-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.7	092-0074-002-00	CITY & CO SF WATER DEPT	WILLOW STREET

SCHEDULE "A"
LIST OF PROPERTIES - POTENTIAL WEED ABATEMENT

62.8	092-0075-007-00	CITY & CO SF WATER DEPT	WILLOW STREET
62.9	92A-2141-002-00	CITY & CO SF WATER DEPT	WILLOW STREET
63	92A-0623-043-00	MAYHEWS PLACE LLC	36589 NEWARK BLVD
65	092-012701-300	PKA PHARMACEUTICAL INC.	37079 ASH ST.
66	537-085201-100	STRATA HABITAT FOUNDATION	ENTERPRISE DR. AT HICKORY
67	92011500500	ASHLAND	8610 ENTERPRISE DR.
68	920 14000600	TRUMARK HOMES	8333 ENTERPRISE DR.
70	092A258800704	COUNTY OF ALAMEDA	TIMBER ST. AT CEDAR CT.
71	092 010001103	UNITED STATES OF AMERICA	THORNTON AVE
72	092-0075-001-09	S & P TRETTIN FAMILY TRUST (Steve Trenton)	MULBERRY STREET AT CLARK

F.5 Acceptance of the Comprehensive Annual Financial Report (CAFR) for the period ended June 30, 2018 – from Finance Manager Lee. (MOTION)

Background/Discussion – As part of the year-end closing process, staff presents the audited Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2018. The financial statements included in this report provide information on the City’s year-end financial condition and the results of operation for the Fiscal Year 2017/18. Badawi & Associates, the City’s independent auditors, audit the report and issued an unmodified “clean” opinion on the report.

The City’s financial statements were prepared according to the requirements of the Government Accounting Standards Board (GASB). The two government-wide financial statements provide a broad view of the City’s financial position and activities in a manner similar to the private sector business reporting. The Statement of Net Position provides information regarding the financial position of the City, including all assets and liabilities and the Statement of Activities provides information regarding the City’s revenues and expenses. In the Transmittal Letter and Management Discussion and Analysis, the Finance Manager provides a narrative overview and analysis of the City’s financial activities and performance during the fiscal year.

A copy of the CAFR has been placed in the Newark Library for public review.

Attachment - CAFR

Action - It is recommended that the City Council, by motion, accept the Comprehensive Annual Financial Report (CAFR) for the period ended June 30, 2018.

3206772.1

The Comprehensive Annual Financial Report for the year ended June 30, 2018, has been scanned separately due to the large size of the document.

F.6 Amendment of the 2018-2020 Biennial Budget and Capital Improvement Plan for Fiscal Year 2018 - 2019 for General Revisions and Operating changes – from Finance Manager Lee. (RESOLUTION)

Background/Discussion – Fiscal Year 2018-2019 is the first year in the City’s two-year budget cycle. As part of the mid-cycle budget review, a number of revisions are proposed to the annual budget. These revisions have been identified where changes have occurred since the adoption of the Biennial Budget in June of 2018.

The budget amendment includes increases to the General Fund program revenue sources, including charges for services, operating grants, and capital grants and contributions. These increases are based on last year’s performance, the economic trends, and the estimated year end actuals.

The expenditure modifications to the General Fund operating budget for Fiscal Year 2018-2019 include:

1. An increase to Recreation advertisements.
2. Adding appropriation for Recreation sponsorship expenditures. (There is an offset equal to the same amount as this expenditure appropriation in the revenue section.)
3. Adding appropriation for annual Transaction Use Tax analysis.

In other funds, expenditure modifications are all offset by fund balances in each of those funds. The adjustments to the Special Revenue Funds, Debt Service Fund, and Internal Services Funds include:

1. Adding Francisco and Associates special assessment consulting services.
2. Increase in Police special department supplies.
3. Increase in asphalt concrete overlay contractual services.
4. Adding appropriation for Public Education Government (PEG) broadcasting services for Council and Planning Commission meetings.
5. Adding appropriation for Silliman Center debt payment.
6. Adding appropriation for new postage machine lease and supplies.
7. Increase for Police and Information Systems departmental equipment replacements.

The amendment for Fiscal Year 2018-2019 includes transfers that total \$5,912,000 from the General Fund into the other Governmental Funds, such as the Capital Projects Fund and the Debt Service Fund.

Attachments - Resolution
Exhibit A Budget Amendments

Action - It is recommended that the City Council, by resolution, amend the 2018-2020 Biennial Budget and Capital Improvement Plan for Fiscal Year 2018 - 2019.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AMENDING THE 2018-2020 BIENNIAL BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR
2018-2019

WHEREAS, the 2018-2020 Biennial Budget and Capital Improvement Plan was adopted by the City Council via Resolution No. 10,794 on June 14, 2018; and

WHEREAS, as part of the mid-cycle budget review for Fiscal Year 2018-2019, staff has identified and proposed changes to the budget since the original adoption by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the certain document entitled "2018-2020 Biennial Budget and Capital Improvement Plan of the City of Newark" adopted by Resolution No. 10794 on June 14, 2018, and subsequently amended by resolutions, is hereby amended as set forth in Exhibit A attached.

Exhibit A

Budget Amendments for Fiscal Year 2018/19

Revenue:

<u>General Fund:</u>		<u>Increase</u>	<u>Decrease</u>
10	0 3110 Business Licenses	100,000	Business Licenses
10	0 3153 ALARM USERS' PERMIT-RENEWAL	5,000	ALARM USERS' PERMIT-RENEWAL
10	0 3160 Other License & Permits	9,000	Other License & Permits
10	0 3211 Citation Processing	60,000	Citation Processing
10	0 3310 INVESTMENT EARNINGS	400,000	Investment Earnings
10	0 3312 SWEEP INVEST EARNINGS	15,000	Investment Earnings
10	0 3664 Spec FD Fee-Fire Permits	150,000	Spec FD Fee-Fire Permits
10	1012 3995 MISC REIMBURSEMENTS	200,000	Receivership
20	2014 3141 Plan Review Fees	550,000	Plan Review Fees
20	2014 3143 Building Permit Application	65,000	Building Permit Application
20	2013 3144 Home Occupation Fee	25,000	Home Occupation Fee
20	2014 3149 Review Deposits	150,000	Review Deposits
20	2010 3610 Zoning Fees	150,000	Pick & Pull Use Permit
20	2015 3670 Plan Checking Fees	800,000	Plan Checking Fees
20	2014 3677 Stormwater Quality Control	9,600	Stormwater Quality Control
31	3050 3990 RECR Sponsorships	4,250	Recreation Sponsorships & Donations
37	2014 3142 Strong Motion Fees	20,000	Strong Motion Fees
37	2014 3755 Records Automation fee	100,000	Records Automation fee
37	2014 3756 Building Standards Fee	5,500	Building Standards Fee
GF	2991 Unallocated Fund Balance		2,818,350

Special Revenue Funds:

	<u>Increase</u>	<u>Decrease</u>	
1	0 3055 Paramedic Tax	128,033	Paramedic Tax
9	0 3490 Other State Grants	100,000	Alameda SLESF (COPS) Grant
33	0 3510 MEASURE D REVENUE	100,000	Measure D
214	0 3550 Federal Grants	450,000	CALTRANS Project 1066
221	0 3071 PEG Fees	50,000	PEG Fees
SRF	2991 Unallocated Fund Balance		828,033

Expenditures:

<u>General Fund:</u>		<u>Increase</u>	<u>Decrease</u>
30	3032 5210 Advertising	30,000	Recreation Advertising
31	3050 5120 Special Department Supplies	4,250	Recreation Sponsorships & Donations
52	1025 5271 Professional & Special Service	2,000	Professional & Special Service
GF	2991 Unallocated Fund Balance		36,250

Special Revenue Funds:

	<u>Increase</u>	<u>Decrease</u>	
3	1044 5280 Other Contractual Services	3,500	Francisco & Associates Consultant Services
12	1030 5120 Special Department Supplies	2,000	PD Special Department Supplies
204	5000 5280 Other Contractual Services	500,000	Measure B - Increase in AC Overlay contractual services
221	1010 5271 Professional & Special Service	5,000	PEG Broadcast - City Council/Planning Commission Meetings
526	9810 5271 Professional & Special Service	1,500	Francisco & Associates AID 26 Assessment/Consulting Services
SRF	2991 Unallocated Fund Balance		512,000

Debt Service Funds:

	<u>Increase</u>	<u>Decrease</u>	
301	1041 6022 Debt Interest Payments	112,000	Silliman Center Debt Services
301	8010 6023 FISCAL CHARGES - TRUSTEE & ADM	2,190	Silliman Center Debt Services
301	0000 2991 Unallocated Fund Balance		114,190

Internal Service Funds:

	<u>Increase</u>	<u>Decrease</u>	
706	9120 5111 Office Supplies	4,000	New Postage Machine Supplies
706	9120 5241 Rents & Leases	3,000	New Postage Machine Lease
706	0000 2991 Unallocated Fund Balance		7,000
711	9710 7053 Departmental Equipment	200,000	Increased PD/IT Departmental Equipment
711	0000 2991 Unallocated Fund Balance		200,000

<u>Transfers:</u>	<u>* All Transfers are up to the amount proposed.</u>	<u>Txfr In</u>	<u>Txfr Out</u>	
401	0000 2992 Civic Center Project	4,800,000		Year-End Transaction Use Tax Txfr to Civic Center Project
52	0000 2993 General Fund		4,800,000	
401	0000 2992	250,000		Year-End Fund Balance Policy Transfer
10	0000 2993		250,000	
301	0000 2992 Debt Interest Payments	112,000		Debt Services Payments
010	0000 2993 General Fund		112,000	
302	0000 2992 Debt Interest Payments	750,000		Debt Services Payments
010	0000 2993 General Fund		750,000	

F.7 Acceptance of the Annual Report on Newark Development Impact Fees for Fiscal Year 2017-2018 – from Assistant City Manager Grindall. (MOTION)

Background/Discussion – Government Code Section 66006(b) requires that any city that has adopted impact fees provide an annual report on fees collected, interest earned, and the status of planned public improvements to be funded with the fees.

Staff has completed an Annual Report on Newark Impact Fees for Fiscal Year 2017-2018. The report contains all information required by Government Code Section 66006(b) and has been noticed and distributed accordingly.

Attachment - Annual Report

Action - It is recommended that the City Council, by motion, accept the Annual Report on Newark Development Impact Fees for Fiscal Year 2017-2018 in accordance with Government Code Section 66006(b).

Annual Report on Newark Impact Fees

July 2017 – June 2018

The Newark City Council adopted three development impact fees on July 27, 2000, and updated those fees on January 25, 2007. A fourth impact fee was adopted on June 10, 2004, and a fifth fee was adopted on May 27, 2010. A sixth fee was added on September 26, 2013, and a seventh fee was added on April 10, 2014. State law requires that the City annually publish summary information regarding each fee account established. This annual report was prepared in accordance with these state requirements, as set forth in Government Code Section 66006(b)(1), et seq.

TYPE OF FEE (SEC. 66006(B)(1)(A))

The City of Newark had seven development impact accounts during the 2017-2018 fiscal year, as described below:

1. **Public Safety Facilities Fee:** This fee provides funding for additional or improved police and fire services for which the need is generated by new development within the city.
2. **Community Service Facilities Fee:** This fee provides funding for additional or improved governmental, social, and cultural facilities for which the need is generated by new development within the city.
3. **Transportation Facilities Fee:** This fee provides funding for additional or improved traffic signal, operational, and infrastructure improvements for which the need is generated by new development within the city.
4. **Park Impact Fee:** This fee provides funding for park land and new improvements.
5. **Non-Residential Development Housing Impact Fee:** This fee provides funding to increase and improve the supply of housing affordable to households of very low, low, and moderate incomes for which the need is generated by new commercial and industrial development within the city.
6. **Residential Housing Impact Fee:** This fee provides funding to increase and improve the supply of housing affordable to households of very low, low, and moderate incomes for which the need is generated by new residential development within the city.
7. **Community Development Maintenance Fee:** This fee provides funding to update and implement the Newark General Plan and Zoning Ordinance, which is needed by all new development within the city.

AMOUNT OF FEE (SEC. 66006(B)(1)(B))

The amounts of the first three fees listed above were originally established in Resolution No. 8051 and later amended in 2017 by Resolution Nos. 10,633, 10,634 and 10,635. The Park Impact Fee was established by Resolution No. 10,132 and amended by Resolution 10,505. The amounts in effect at the time this report was conducted are shown in the table below.

<i>Land Use Category</i>	<i>Amount of Fee</i>				
	Public Safety Facilities	Community Service Facilities	Transportation Facilities	Park Impact	Total
Single-Family Residential (per unit)	\$3,548.00	\$2,376.00	\$5,113.00	\$25,700.00	\$36,737.00
Multi-Family Residential (per unit)	\$2,129.00	\$1,188.00	\$3,170.00	\$18,504.00	\$24,991.00
Townhome (per unit)	\$3,548.00	\$2,376.00	\$2,658.00	n/a	\$8,582.00
Office/Commercial (per sq. ft.)	\$0.62	\$0.88	\$4.53	n/a	\$6.03
Manufacturing/Research and Development (per sq. ft.)	\$0.26	\$0.19	\$2.48	n/a	\$2.93
Warehousing/Distribution (per sq. ft.)	\$0.51	\$0.37	\$4.95	n/a	\$5.83

The amounts of the Non-residential Development Housing Impact fee were established in Resolution No. 8802 and are adjusted each year by the percentage change in the Engineering News-Record's Building Cost Index, or a similar index designated by the City Manager. The fee amounts for FY17-18 are shown in the table below.

<i>Land Use Category</i>	<i>Amount of Non-Residential Development Housing Impact Fee</i>
Commercial (per sq. ft.)	3.70
Industrial (per sq. ft.)	0.70

The Residential Housing Impact Fee was established by Ordinance No. 473 and is set at \$20/square foot for the first 1,000 square feet of floor area per dwelling unit and \$8/square foot for all square footage over 1,000 square feet per dwelling unit.

The amount of the Community Development Maintenance Fee was established by Ordinance No. 441 and is set at 0.5% of the construction valuation as determined for a building permit.

BEGINNING AND ENDING BALANCES OF FUNDS (SEC. 66006(B)(1)(C))

The beginning and ending balances of each of the fee accounts are shown in the table below. The ending balance was arrived at by adding the fees collected and interest earned to each account, and then subtracting the expenditures. Information on fees collected, interest earned and expenditures for each account is presented in later sections of this report.

Balances	Public Safety Facilities	Community Service Facilities	Transport. Facilities	Park Impact	Non-Res. Housing	Res. Housing Impact	Comm'ty Dev't Maint.
Beg. Bal. (7/1/17)	\$1,251,448	\$2,601,237	\$3,628,723	\$5,725,974	\$537,170	\$9,276,857	\$1,906,633
End. Bal. (6/30/18)	\$2,367,818	\$3,481,895	\$5,694,511	\$6,044,426	\$551,807	\$12,075,584	\$2,242,306

FEES COLLECTED AND INTEREST EARNED (SEC. 66006(B)(1)(D))

The table below shows the amount of fees collected and interest earned.

Balances	Public Safety Facilities	Community Service Facilities	Transp. Facilities	Park Impact	Non-Res Housing	Res. Housing Impact	Comm'ty Dev't Maint.
Fees Collected	\$1,076,948	\$798,717	\$1,951,480	\$382,510	\$0	\$2,689,363	\$849,892
Interest Earned	\$39,421	\$81,940	\$114,307	\$0	\$16,921	\$109,363	\$20,585

EXPENDITURES (SEC. 66006(B)(1)(E))

For this section, state law requires an identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees. This information is provided in the table below.

Improvement	Fee Used	Amount of Fees Expended	Percent of Cost Funded by Fees to Date
Staff Costs	CD	\$297,857	100%
Old Town Urban Design	CD	\$32,789	100%
Greater Newpark Mall Specific Plan	CD	\$150,371	100%
Birch Grove Community Park Project	Park Impact	\$64,057	100%
Zoning Code Update	CD	\$53,787	100%
HMIS Match	IHF	\$2,284	100%

CONSTRUCTION COMMENCEMENT DATE (SEC. 66006(B)(1)(F))

For this section, state law requires an identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

Sufficient funds have been collected to commence certain projects. The following projects have commenced or are expected to commence during the current fiscal year:

Public Safety Facilities

- Funds are devoted to Civic Center Replacement Project to begin in 2019.

Community Service Facilities

- Funds are devoted to Civic Center Replacement Project anticipated to begin in 2019.

Transportation Facilities

- None anticipated at this time.

Park Impact Fee

- Construct Dog Parks, Skate Park, and All-Weather Turf Fields.

Housing (Residential & Non-Residential)

- Potential acquisition of housing sites.
- Mortgage Credit Certificate Program fee.
- Homeless Management Information System support fee.
- In accordance with Ordinance No. 404, the Community Development Advisory Committee reviews potential projects and determines priorities for this fund. The CDAC approved the use of this fund for ongoing housing expenditures as necessary.

Community Development Maintenance

- Old Town Urban Design Study anticipated completion this year

INTERFUND TRANSFERS AND LOANS (SEC. 66006(B)(1)(G))

None at this time.

AMOUNT OF REFUNDS (SEC. 66006(B)(1)(H))

No refunds of any of these fees were made during fiscal year 2017-2018.



City of Newark

MEMO

DATE: March 18, 2019
TO: City Council
FROM: Sheila Harrington, City Clerk *SH*
SUBJECT: Approval of Audited Demands for the City Council Meeting of March 28, 2019.

REGISTER OF AUDITED DEMANDS

US Bank General Checking Account

<u>Check Date</u>		<u>Check Numbers</u>	
March 07, 2019	Page 1	117156 to 117195	Inclusive
March 15, 2019	Page 1-2	117196 to 117264	Inclusive




City of Newark

MEMO

DATE: March 18, 2019

TO: Sheila Harrington, City Clerk

FROM: Krysten Lee, Finance Manager 

SUBJECT: Approval of Audited Demands for the City Council Meeting of March 28, 2019.

The attached list of Audited Demands is accurate and there are sufficient funds for payment.

Final Disbursement List. Check Date 03/07/19, Due Date 03/17/19, Discount Date 03/17/19. Computer Checks.

Bank 1001 US BANK

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
117156	10658	4LEAF, INC.	03/07/19	2,280.00	PLAN REVIEW SERVICES
117157	11518	FRANCISCO AGUIRRE	03/07/19	218.44	EXPENSE REIMBURSEMENT
117158	11628	AIKIDO SHUGENKAI INTERNATIONAL	03/07/19	132.00	RECREATION CONTRACT
117159	886	ALAMEDA COUNTY MAYORS CONFERENCE CITY OF	03/07/19	3,405.00	MEMBERSHIP DUES
117160	14	ALPINE AWARDS	03/07/19	189.26	DEPARTMENT AWARDS
117161	134	BATTERY SYSTEMS INC ATTN: ACCOUNTS RECEI	03/07/19	508.46	BATTERIES
117162	9680	BAY CENTRAL PRINTING	03/07/19	70.36	BUSINESS CARDS
117163	4388	CAPTURE TECHNOLOGIES INC ATTN: ACCOUNTS	03/07/19	3,086.99	SECURITY SYSTEM MAINTENANCE
117164	10261	CARBONIC SERVICE	03/07/19	116.60	CARBON DIOXIDE
117165	11626	CASTAWAY CREATIVE LLC	03/07/19	250.00	COMMERCIAL VIDEO
117166	10060	COMCAST	03/07/19	101.68	CABLE SVCS
117167	10794	DUKE DE LEON	03/07/19	150.00	VIDEO RECORDING SERVICES
117168	11603	DOOLEY ENTERPRISES, INC.	03/07/19	406.20	AMMUNITION
117169	2081	DOUBLETREE HOTEL	03/07/19	3,550.30	DINNER-AC MAYORS CONF 2/13/19
117170	11342	EAGLE CANYON CAPITAL	03/07/19	27.00	PATROL VEHICLE CLEANING
117171	7663	FIDELITY SECURITY LIFE INSURANCE/EYEMED	03/07/19	1,812.78	VISION PREMIUM
117172	522	FEDEX	03/07/19	97.40	FEDEX CHARGES
117173	10707	GYM DOCTORS	03/07/19	150.00	MONTHLY PREVENTIVE MAINTENANCE SERVICE
117174	167	HARRIS COMPUTER SYSTEMS	03/07/19	10,690.74	ANNUAL HARRIS SELECT SUPPORT
117175	11688	IMAGEX, INC.	03/07/19	1,418.30	CITY LOGO POLO'S
117176	11690	NEOFUNDS	03/07/19	3,034.36	NEOPOST POSTAGE
117177	10814	TODD NOBBE	03/07/19	872.60	EXPENSE REIMBURSEMENT
117178	349	PACIFIC GAS & ELECTRIC	03/07/19	18,707.32	STREETLIGHTS AND TRAFFIC SIGNALS
117179	11322	PAPA JOHNS PIZZA	03/07/19	582.50	BIRTHDAY PARTY FOOD
117180	329	PHOENIX GROUP INFORMATION SYSTEMS	03/07/19	392.65	PARKING CITATION PROGRAM
117181	11376	QUINCY ENGINEERING INC	03/07/19	28,670.00	PROFESSIONAL ENGINEERING SERVICES FOR CE
117182	11573	REYES COCA-COLA BOTTLING LLC.	03/07/19	372.84	CAFE AND PARTY DRINKS
117183	10116	SAFETY COMPLIANCE MANAGEMENT	03/07/19	429.30	HAZWOPER MAKE-UP CLASS
117184	5068	SAFEWAY SIGN COMPANY	03/07/19	6,509.84	MISC STREET SIGNS
117185	654	SFPUC-WATER DEPARTMENT CUSTOMER SERVICE	03/07/19	3,259.60	RENT/WATER
117186	5164	SAN MATEO REGIONAL NETWORK INC SMRN.COM	03/07/19	175.00	DNS AND MAIL FILTERING
117187	7885	SLOAN SAKAI YEUNG & WONG LLP	03/07/19	2,162.50	LEGAL ADVICE FEES
117188	40	STAPLES ADVANTAGE DEPT LA	03/07/19	1,538.29	OFFICE SUPPLIES
117189	11535	ANNE STEDLER	03/07/19	16.45	EXPENSE REIMBURSEMENT
117190	5463	MARY TEIXEIRA	03/07/19	11.60	EXPENSE REIMBURSEMENT
117191	1161	THE UNITED STATES CONFERENCE OF MAYORS	03/07/19	3,489.00	MEMBERSHIP DUES
117192	5623	VERIZON WIRELESS	03/07/19	710.28	VERIZON CELL SERVICE
117193	5050	WEST COAST ARBORISTS INC	03/07/19	300.00	MISC TREE WORK
117194	11417	WHOLESALE DISTRIBUTION ALLIANCE	03/07/19	214.20	GOGGLES FOR RETAIL SALES
117195	9357	WILMA LOTT CATERING	03/07/19	663.38	ANNUAL EMPLOYEE SERVICE AWARDS EVENT CAT
Total				100,773.22	

Final Disbursement List. Check Date 03/15/19, Due Date 03/25/19, Discount Date 03/25/19. Computer Checks.
Bank 1001 US BANK

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
117196	332	ADAMSON POLICE PRODUCTS	03/15/19	1,863.18	TRAINEE UNIFORMS
117197	413	AIR EXCHANGE INC	03/15/19	876.08	INSPECTION OF PLYMOVENT SYSTEM
117198	1774	AIRGAS USA, LLC	03/15/19	64.75	RENTAL TANKS AND EQUIPMENT
117199	1129	ALAMEDA COUNTY CLERK RECORDER'S OFFICE	03/15/19	50.00	NOTICE OF EXEMPTION HANDLING FEE PROJECT
117200	344	ALAMEDA COUNTY WATER DISTRICT	03/15/19	36,309.17	CITY WATER USE
117201	12	ALLIED AUTO STORES INC	03/15/19	411.79	FLEET PARTS
117202	14	ALPINE AWARDS	03/15/19	24.02	TSHIRTS AND UNIFORMS
117203	11362	ANNETTE PAREDES	03/15/19	17.73	EXPENSE REIMBURSEMENT
117204	348	AT&T	03/15/19	177.33	ATT TELECOM & T1 TO FS
117205	11433	AUTOWISE	03/15/19	79.95	FLEET SERVICE
117206	9680	BAY CENTRAL PRINTING	03/15/19	63.78	BUSINESS CARD IMPRINTING
117207	11607	ENGINEERING NEWS RECORD	03/15/19	59.00	ENR MAGAZINE SUBSCRIPTION
117208	9888	BUREAU VERITAS NORTH AMERICA INC.	03/15/19	15,293.60	BUILDING INSPECTION PLAN REVIEW SERVICE
117209	11083	BURKE, WILLIAMS & SORENSEN, LLP	03/15/19	4,761.46	LITIGATION & LEGAL CONSULTING
117210	33	CENTRAL TOWING & TRANSPORT LLC	03/15/19	97.50	TOWING SVCS
117211	214	CENTRAL VETERINARY HOSPITAL	03/15/19	145.13	VET SVCS
117212	3751	BRYAN COBB	03/15/19	85.03	EXPENSE REIMBURSEMENT
117213	5382	COST RECOVERY SYSTEMS INC	03/15/19	5,500.00	STATE MANDATE CLAIM PREP SVC
117214	10793	MELISSA MATCALF	03/15/19	300.00	RENTAL DEPOSIT REFUND
117215	10793	CHARLES M JOHNSON	03/15/19	75.00	CLASS REFUND
117216	10677	DAILY JOURNAL CORPORATION CALIFORNIA NEW	03/15/19	76.25	PUBLISH LEGAL ADS
117217	41	DALE HARDWARE	03/15/19	308.97	FLEET SUPPLIES
117218	3728	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	03/15/19	258.00	FINGERPRINTING FEES
117219	11343	ENVIRONMENTAL LOGISTICS, INC.	03/15/19	6,255.43	HAZARDOUS WASTE PICKUP
117220	10642	FASTENAL COMPANY	03/15/19	53.04	FLEET SUPPLIES
117221	522	FEDEX	03/15/19	24.37	PACKAGE DELIVERY
117222	11112	FREMONT CHRYSLER DODGE JEEP RAM	03/15/19	2,297.89	PARTS
117223	60	FREMONT FORD/AUTOBODY OF FREMONT ATTN: P	03/15/19	1,465.49	FLEET PARTS
117224	550	FREMONT RUBBER STAMP CO INC	03/15/19	23.07	STAMPERS/DESK SIGNS
117225	313	FREMONT URGENT CARE CENTER	03/15/19	816.00	PRE-EMPLOYMENT/DOT PHYSICALS
117226	11700	GRM INFORMATION MANAGEMENT SERVICES OF S	03/15/19	1,556.70	SCANNING SERVICES
117227	11636	JESSICA GURULE	03/15/19	5.61	EXPENSE REIMBURSEMENT
117228	1457	HOME DEPOT CREDIT SERVICES DEPT. 32 - 25	03/15/19	1,034.68	FLEET SUPPLIES
117229	11681	KBA DOCUMENT SOLUTIONS, LLC.	03/15/19	479.89	COPIER LEASE AGREEMENT (COPIES)
117230	6690	KELLY MOORE PAINTS	03/15/19	74.68	PAINT FOR BUILDINGS
117231	11602	KIM TURNER, LLC	03/15/19	255.00	POST REC/COMM TRAINING
117232	7189	LINCOLN AQUATICS	03/15/19	313.11	CHEMICALS AND POOL EQUIPMENT
117233	80	LYNN PEAVEY COMPANY	03/15/19	129.45	EVIDENCE SUPPLIES
117234	11684	MALLORY SAFETY & SUPPLY LLC	03/15/19	440.14	MISC SAFETY SUPPLIES AND VESTS
117235	11271	MASAKOS MUSIC STUDIO MASAKO YAMAMOTO	03/15/19	1,778.40	RECREATION CONTRACT
117236	9029	MEYERS NAVE RIBACK SILVER & WILSON	03/15/19	32,343.48	LEGAL SRVCS TO BE REIMBURSED PURS TO REI
117237	6	KAREN MORALDA	03/15/19	16.57	EXPENSE REIMBURSEMENT
117238	11698	KRISTIN TRAN	03/15/19	81.00	RECREATION CONTRACT
117239	611	KKR AUTOMOTIVE DBA NAPA AUTO PARTS	03/15/19	1,457.36	FLEET PARTS
117240	10947	NET TRANSCRIPTS	03/15/19	250.89	TRANSCRIPTION SVCS
117241	10865	NEW IMAGE LANDSCAPE	03/15/19	14,336.30	PROJECT 1186B PARK AND LANDSCAPE SERVICE
117242	324	NEWARK CHAMBER OF COMMERCE	03/15/19	1,715.00	MEMBERSHIP DUES
117243	349	PACIFIC GAS & ELECTRIC	03/15/19	108.47	STREETLIGHTS AND TRAFFIC SIGNALS
117244	11479	DAWN PAIGE	03/15/19	106.94	EXPENSE REIMBURSEMENT
117245	11322	PAPA JOHNS PIZZA	03/15/19	444.00	BIRTHDAY PARTY FOOD
117246	78	PERFORMANCE PEST MANAGEMENT LPC SERVICES	03/15/19	142.00	PEST CONTROL

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Bank 1001 US BANK

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
117247	11640	PLAN JPA C/O BICKMORE	03/15/19	4,235.80	DEDUCTIBLE COSTS
117248	11567	HELEN QUE-GARCIA	03/15/19	23.32	EXPENSE REIMBURSEMENT
117249	11234	RAY MORGAN COMPANY	03/15/19	2,653.01	COPIER LEASE AGREEMENT
117250	7885	SLOAN SAKAI YEUNG & WONG LLP	03/15/19	4,144.36	LEGAL ADVICE FEES
117251	11171	SSP DATA, INC	03/15/19	2,453.67	BARRACUDA BACKUP SERVER 6 MONTH RENEWALS
117252	11396	SWA SERVICES GROUP INC	03/15/19	27,678.21	JANITORIAL
117253	6797	US BANK CORPORATE PAYMENT	03/15/19	16,937.80	US BANK CC PAYMENT 02/22/19
117254	363	UNITED STATES POSTMASTER	03/15/19	2,743.00	POSTAGE
117255	363	UNITED STATES POSTMASTER	03/15/19	3,193.00	POSTAGE FOR SUMMER ACTIVITIES GUIDE
117256	11585	V5 SYSTEMS INC.	03/15/19	643.68	TECHNOLOGY NEEDS/MAINT
117257	10998	GARY M SHELDON VBS SERVICES	03/15/19	250.00	BLOOD W/DRAWAL SVC
117258	11651	VERDE DESIGN INC	03/15/19	29,592.50	DESIGN SERVICES FOR CIP #1192 SPORTSFIEL
117259	5623	VERIZON WIRELESS	03/15/19	93.62	GPS TRACKERS
117260	10484	MATTHEW WARREN	03/15/19	825.39	EXPENSE REIMBURSEMENT
117261	6977	WEISSMAN DESIGNS FOR DANCE	03/15/19	1,950.57	COSTUMES FOR ANNUAL DANCE REVUE
117262	143	IDN WILCO	03/15/19	695.38	BUILDING PARTS
117263	11466	YORK RISK SERVICES GROUP ATTN: CLIENT TR	03/15/19	7,699.15	WORKERS COMPENSATION CLAIMS
117264	3245	ZUMAR INDUSTRIES INC	03/15/19	42.19	SIGNS AND HARDWARE
Total				240,757.33	