



Requesting a Copy of a Filed Police Report

Note: Per Government Code 6254, not all police reports are available for release.

If you are directly involved in a police report, such as being the victim of a crime, or a driver/property owner in an accident, you may request the report by submitting a Request for Release of Information form. Once your request has been received, the Records Division will contact you within 10 days to advise you of the status of your request (Government Code 6256). Police reports cost \$10.00. Please be prepared to present a valid I.D. upon accepting the report. Items in red are required before submitting request.

Applicant Information

Full Name _____

Address _____ Apt/Unit# _____

State _____ City _____ Zip Code _____

Date of Birth _____ Phone Number _____ Cell Number _____

Email Address _____

Incident Information

Report Number _____ Date & Time of Incident _____

Type of Report: Traffic Crime Other _____

Location of Incident: _____

Name of Driver or Property Owner _____

I am... Victim Driver Property Owner Parent/Legal Guardian of Juvenile

Insurance Representative Other _____

Reason for Request _____

Certification

I Declare (choose one) I am... I represent...

Signature (Type your Name)

Date _____