

**CITY OF NEWARK  
MEASURE GG OVERSIGHT COMMITTEE  
Special Meeting Minutes  
June 5, 2019  
Newark City Hall  
37101 Newark Boulevard  
5<sup>th</sup> Floor Conference Room  
7:00 p.m.**

---

**A. Call to Order**

At 7:10 p.m. Chair Lola called the meeting to order.

Committee Members Lola, Marzano, Macris, and Periera were present.

Committee Member Arteaga arrived at 7:30 p.m.

**B. Approval of May 1, 2019 meeting minutes.**

Moved by Committee Member Macris, seconded by Committee Member Marzano to approve the minutes. The motion passed, 4 AYES, 1 ABSENT.

**C. Old Business**

**C.1 Explanation of shipping expense raised at May 1, 2019 meeting.**

At the previous meeting, Chair Lola requested details on the Universal Company \$900 expense. City Clerk Harrington stated that Chief Building Official/City Architect Collier advised that the expense was for the shipping of exterior wall cladding samples, weighing over 75 pounds. The Committee had no questions.

**D. New Business**

The Committee concurred to consider item D.2 first, because Committee Member Arteaga was delayed in traffic.

**D.2 Discussion of Future Measure GG Reports.**

Chair Lola asked if the expenditures should be consolidated into categories in future reports.

Finance Manager Lee stated that because this was a fixed price contract, most of the invoices would be from the same vendor. She suggested keeping the report in the same format.

The Committee concurred to continue using the same report format.

## **D.1 Review of the Draft Measure GG Report and Committee agreement to send to the City Council.**

The committee reviewed the draft report. Finance Manager Lee answered questions about the auditor and compliance report.

Committee Member Arteaga arrived for the meeting.

Committee Member Arteaga stated that she could not reconcile sample report against the ledgers provided and distributed a handout (on file with City Clerk) showing what she thought were the correct numbers.

Finance Manager Lee stated that the report was a sample and the numbers were not exact. She explained the Finance Department process and offered to research the \$300 difference.

Committee Member Macris moved, Committee Member Marzano seconded to approve the Annual Report with the three expenditure numbers on page 2 of the report to be double checked and updated, if necessary, by Finance Manager Lee. The motion passed, 5 AYES.

## **E. Public Comment**

There was no public comment.

## **F. Adjournment**

Chair Lola adjourned the meeting at 7:50 p.m.