



CITY OF NEWARK

37101 Newark Boulevard • Newark, California 94560-3796
(510) 578-4330

· OFFICIAL USE ONLY ·

Permit Number: _____

Approved by: _____

Date: _____

Note: _____

HOME OCCUPATION PERMIT

PLEASE PRINT

Business Address _____

Name of Applicant _____ Telephone _____

Name of Business _____

Type of Business _____

Property Owner's Name _____ Telephone _____

Property Owner's Signature _____

HOME OCCUPATIONS ARE PERMITTED SUBJECT TO, BUT NOT LIMITED, THE FOLLOWING CONDITIONS (Summary of NMC 17.26.140):

1. The home occupation must be conducted within the dwelling by a resident thereof and shall be incidental to the use of the structure
2. Not more than 20% of the floor area of the dwelling shall be devoted to the conduct of the home occupation. If conducted in the garage then the parking stalls shall be maintained available for parking only.
3. Direct sales from the home shall be prohibited, all sales shall be through mail, internet, telephone or other electronic communication.
4. There shall be no alterations or construction features not customary in the dwelling.
5. There shall be no show window or window display to attract customers, clients or the general public, and no signs shall be displayed other than a non-illuminated nameplate not exceeding one square foot in area which shall be located flat against the wall of the dwelling.
6. **No one other than a resident of the dwelling shall be employed in the conduct of the home occupation.**
7. The conduct of the home occupation shall not create excessive pedestrian, automobile or truck traffic in the vicinity of the home.
8. There shall be no noisy or objectional machinery or equipment used. Only machinery customarily found in a household shall be used.
9. **There shall be no storage of equipment or supplies outside of the dwelling**, except in garage as per condition #2.
10. No toxic or hazardous materials other than types and quantities customarily found in connection with a dwelling unit shall be allowed.
11. No Group classes in music, dancing, art, drama, self-defense and the like. Instruction of one pupil at a time is permitted.

THE FOLLOWING OCCUPATIONS ARE NOT PERMITTED:

1. Personal service establishments such as commercial photo studios, beauty parlors, massage parlors, barber shops, health studios, self-improvement courses.
2. Group care services such as nursery schools, day care schools, nursing care, care for the aged, and the like.
3. Repair services such as repair of household appliances, furniture, radios, television sets, phonographs and the like, and handcraft work such as woodwork cabinetry, metal working, welding, and the like.
4. No direct retail sales shall be allowed.

I declare that I have read, understand and agree to comply with the above conditions. Failure to comply with these conditions may result in fines amounting to \$1,000 per citation.

Signature of Applicant _____ Date _____

OFFICE USE ONLY

Copy of permit mailed to applicant _____

PERMIT VALID ONLY WHEN VALIDATED **\$63.00** 020-2013-3144

NONREFUNDABLE INSPECTION DEPOSIT **\$40.00** 020-2013-3144

