



BIENNIAL

2022-2024



City of Newark, California

Biennial Budget & Capital Improvement Plan



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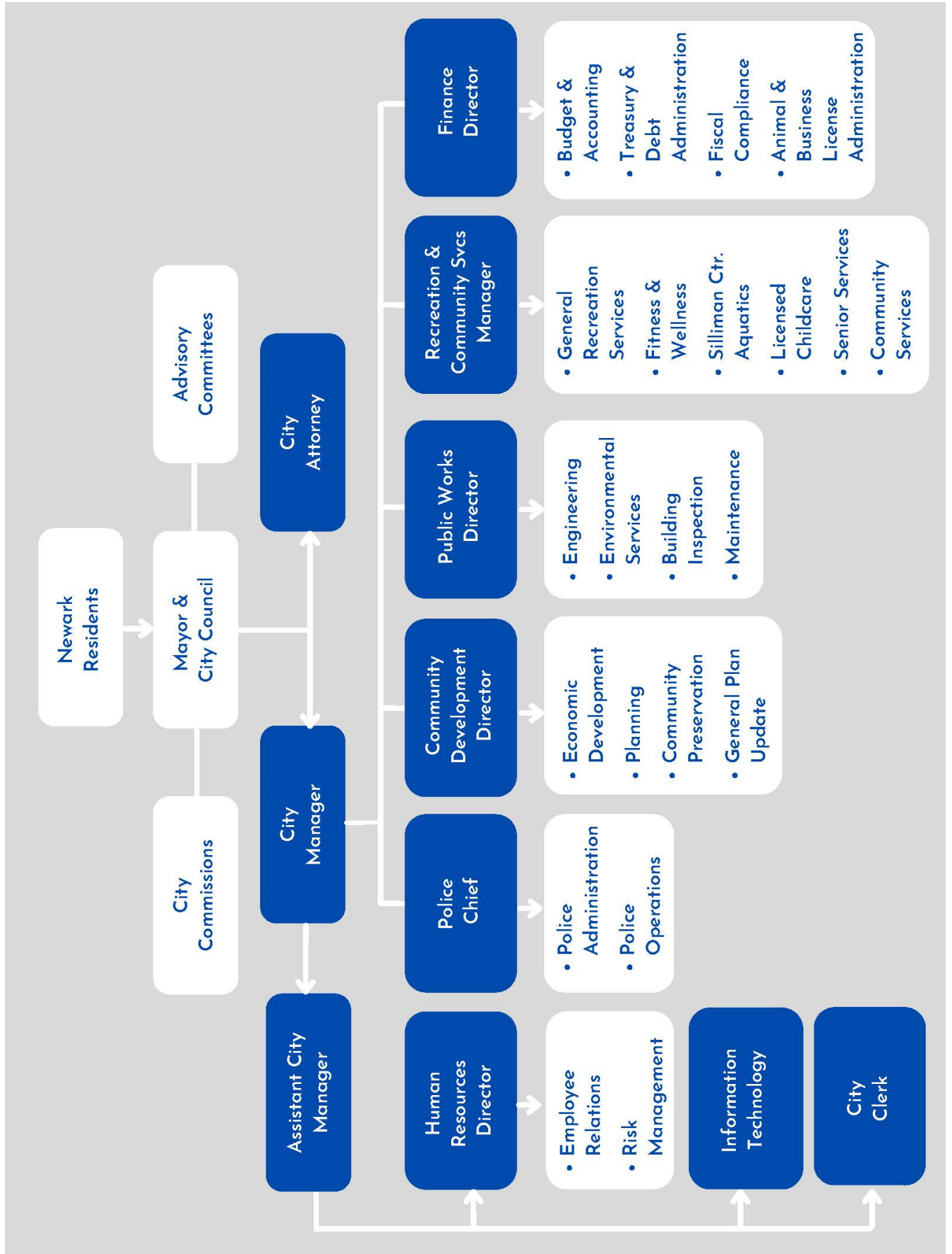


TABLE OF CONTENTS

Introduction

City Council Membersi
City Staff & Executive Teamii
City Organization Chartiii
Table of Contentsv-x
Mission Statement & Core Values 1-3
City Manager Transmittal Letter 4-8

Budget Overview

Biennial Budget 9-10
Basis of Budgeting 11
Budget Cycle 12

Five Year Forecast

Five Year Forecast Overview 13
Critical Issues and Strategies 14-17
Other Budget and Financial Issues 18-23
Economic and Financial Forecast 24-37
Five Year Forecast 38
Development Forecast 39-44

Budget Structure

General Fund and Cost Centers 45-46
How To Read the Budget Summary 48-49
Budget Structure 50
Account Code Descriptions 51

TABLE OF CONTENTS

Summary Tables, Charts & Graphs

Historical Fund Balances 52

Revenue

Summary of Budget Revenues 53-55

Revenue Graphs 56-57

Summary of Budget Revenues by General and Cost Center Funds FY 2023 58-59

Summary of Budget Revenues by General and Cost Center Funds FY 2024 60-61

Expenditures

Expenditures Graphs 62-63

Summary of Budgeted Expenditures 64-67

5 years Revenue 68

5 years Expenditures 69

Summary Cost Center Fund Revenue & Expenditures 70-71

Personnel

Authorized & Funded Full-Time and Regular Part-Time Position & Full-Time
Equivalents/Contractual 72-75

Breakdown of Full-Time Equivalents (Part-time Seasonal & Temporary) 76-77

General Fund

Department Mission Statements and Key Objectives 79

General Government / Management & Support Services Summary 80

General Government

10.010.100 Mayor-Council 81

13.013.130 City Clerk 82

15.015.150 City Attorney 83

TABLE OF CONTENTS

Management Support Services

20.020.200 City Manager’s Office	84
Department Mission Statements and Key Objectives	85
21.021.210 Information Technology Department	86
Department Mission Statements and Key Objectives	87
22.022.220 Human Resources Services	88
Department Mission Statements and Key Objectives	89
80.080.800 Finance Department	90

Economic Development and Library

Department Mission Statements and Key Objectives	91
Economic Development and Library Summary.....	92
50.051.510 Economic Development	93
27.027.270 Library Support	94

Police Services

Department Mission Statements and Key Objectives	95-99
Police Service Summary	100
30.030.300 Police Administration	101
30.030.301 School Crossing Guards	102
30.030.302 Animal Control	103
30.031.310 Patrol	104
30.032.320 Investigations	105
30.033.330 Records & Communications	106
30.034.340 Police Reserves and Explorer Program	107

Fire Services

Department Mission Statements and Key Objectives	108
Fire Service Summary	109
40.040/40.041.400 Emergency Services and Fire, Life, and Environmental Protection	110

TABLE OF CONTENTS

Cost Centers

Development Cost Center Fund

Department Mission Statements and Key Objectives	112
Development Cost Center Fund Summary	113

Community Development

50.052.520 Planning	114
50.053.530 Community Preservation	115
50.054.540 Community Development General Plan	116
50.059.590 Community Development Grants/Pass Through	117

Public Works

60.061.611 Engineering	118
60.062.620 Building Inspection	119

Recreation & Community Service Cost Center Fund

Department Mission Statements and Key Objectives	121-122
Recreation & Community Services Cost Center Fund Summary	123

Recreation & Community Services

70.071.710 General Recreation Services	124
70.072.720 Youth/Adult Sports, Fitness & Wellness	125
70.073.730 George M. Silliman Activity & Family Aquatic Center	126
70.074.740 Community Center Licensed Child Care	127
70.075.750 Senior Services	128
70.075.755 Paratransit Services – Measure B/BB	129
70.076.760 Grants/Pass Through.....	130

TABLE OF CONTENTS

Maintenance Cost Center Fund

Department Mission Statements and Key Objectives	132-134
Maintenance Cost Center Fund Summary	135

Public Works

60.063.631 Waste Management	136
60.063.632 Storm Drains	137
60.064.641 Weed Abatement	138
60.064.612 Street Lighting & Traffic Signals	139
60.064.642 Street Repairs	140
60.068.682 Landscape & Lighting Districts	141
60.064.643 Park & Landscape Maintenance	142

Capital Funds

Capital Funds Summary	144
-----------------------------	-----

Capital Projects

90.091.910 Street Construction	145
90.092.920 Housing Community Development (HCD)	146
90.093.930 Park Construction	147
90.094.940 Capital Improvements	148

Internal Service Funds

Internal Service Funds Summary	150
--------------------------------------	-----

Capital Outlay

87.701.800 Equipment Replacement.....	151
---------------------------------------	-----

General

87.705.800 Office Support Services	152
--	-----

Insurance

87.707.200 Workers' Compensation Self-Insurance	153
87.706.150 Public Liability Self-Insurance	154

TABLE OF CONTENTS

Maintenance

87.703.671 Equipment Maintenance 155
87.704.672 Civic Center & City Facilities Building Maintenance 156
87.704.673 Community Activity Center Maintenance 157
87.704.674 Police Building Maintenance 158
87.704.675 Library Building Maintenance 159

Capital Improvement Plan (CIP) 160-174

Capital Improvement Plan Project Descriptions 175-251

Glossary 252-259

MISSION STATEMENT & CORE VALUES

The City of Newark's Vision, Mission, Culture, and Values Statements were created in a strategic planning process that involved the City Council, the Executive Team, and the employees. These statements are designed to align us to a clear purpose and inspire us to do our best for all citizens. All of the City's policies and resources are dedicated to realizing our Vision and Mission.

Vision



We see a place where it is safe to live, to play, and to raise children.

We see a place where diverse and energetic people strive to live in harmony.

We see a place that cherishes small town values and also enjoys being progressive.

We see a place where educational programs are available and first-rate.

We see a place where cultural and recreational opportunities are plentiful and spiritually enriching.

We see a place with residents filled with civic pride, social concerns, and community involvement.

We see a place with tree-lined streets and open green parks.

We see a place where the economy is strong and vital and provides jobs.

We see a place where government is stable, accessible, and responsive.

We see a place that is well-planned, well-managed, and well-maintained.

Mission



It is our mission to provide the quality of services that meets the highest expectations of all those whom we serve in Newark.

MISSION STATEMENT & CORE VALUES

Culture



Newark is a community-driven, customer-focused organization which values fiscal independence, fosters a competitive spirit, and works together as a team to achieve community goals. These comprise our organizational culture.

Community Driven and Customer-Focused

- We are more than a service organization. We strive to provide excellent services by involving the community.
- Our citizens are the owners of our corporation. They are our customers and our stakeholders. They are the reason we exist.
- We strive to assure that our efforts are guided by long-term goals rather than by short-term objectives.

Fiscal Independence

- We assure that we have the necessary resources to meet community needs.
- We develop resources through aggressive economic development that attracts and retains businesses; this is the lifeline of our community.
- We invest and allocate resources wisely to maximize our ability to provide community services.

Competitive Spirit

- We are committed to achieving the vision, mission, and goals of our City.
- We set our own standards and expectations that we assertively and creatively are determined to achieve.
- We see our goals as personal and professional challenges towards which we focus our energies.

Team Approach

- We enhance the potential for achievement of City goals by working together as a team, drawing upon the talents and abilities of all members of the organization, the City Council, Commissioners, staff members and volunteers.
- We develop strength and commitment within the organization by building trust, mutual respect, and appreciation for all members of the City family.
- We develop partnerships in the community with the Newark Unified School District, the Chamber of Commerce, homeowners groups, neighborhoods, nonprofit organizations, and citizens to build alliances and common understanding.

MISSION STATEMENT & CORE VALUES

Values

We, the employees of the City of Newark, take PRIDE in our work and this community. The trust the community places in us is of the utmost importance. In the daily course of our work and in the planning of this community we value:

P

Personal Service. Each of us will take personal responsibility for being responsive to the needs of the community and our organization. Personal Service means being fully accountable for our actions.

R

Responsibility. We will manage our resources in the most efficient way possible, seeking the greatest value for the community.

I

Integrity. We will be open, honest, courteous, ethical, and professional in all interactions

D

Diversity. The diversity of this community and our organization is a strength. We will recognize and respect this strength. We will use this strength to build dynamic teams to benefit and enrich the community and our organization.

E

Empowerment. We will support each other in creating an environment that fosters ingenuity, self-confidence, motivation, and success.

***We are Newark and
We are proud of who we are.***

TRANSMITTAL LETTER

City Manager's Budget Message

Honorable Mayor and City Councilmembers,

We are particularly proud of the City's efforts to minimize adverse impacts that the COVID-19 pandemic would cause on our municipal budget. Two years ago, we had feared substantial multi-million dollar deficits would ensue for each fiscal year of the 2020-2022 biennial budget as a result of what was perceived as then-rapidly declining revenue (particularly in Utility Users Tax, Transient Occupancy Tax, and Charges for Services); however, despite those projections, we operated at a small surplus in FY 2021 and we anticipate a modest surplus of around \$2.6 million in FY 2022 before transfers. These surpluses were the result of substantial reductions of expenditures, including a hiring freeze of non-essential positions, an overall reduction in third-party consultants and travel and training, and suspension of various programming and services.

The City's fiscal position is certainly much stronger today than it was at this time two years ago at the onset of the pandemic and when we were planning for the 2020-2022 biennial budget. As explained below, the continued expansion of the economy, coupled with Federal funding, has allowed us to restore several positions as well as restore services and programming at a level the public was accustomed to prior to the pandemic.

Increased Revenue for Property Tax, Sales Tax, and Transient Occupancy Tax

We have reached the point where we remain comfortable in increasing revenue projections to reflect continued economic growth in our area, including increased revenues for Property Tax, Sales Tax, and Transient Occupancy Tax.

Property Tax not only continues to serve as a stable and reliable source of revenue, but also continues to increase as a result of the substantial construction that Newark continues to experience. A ten-year look back is illustrative of increased Property Tax. In FY 2013 the City received \$12.6 million in Property Tax; however, in FY 2022 we anticipate receiving \$26.0 million. In fact, for the second straight year, Newark observed the second largest increase in Property Tax revenue among cities in Alameda County.

As for Sales Tax, while the State always retains authority to modify online purchases relating to online pools and while large retailers may change their reporting practices in a manner that could adversely impact sales tax to Newark, Sales Tax is estimated to continue to contribute over \$14.7 million (Bradley Burns) and \$5.7 million (Measure GG) general fund revenue and reflect a total of 30% of the City's revenue.

Finally, although Transient Occupancy Tax ("TOT") continues to be far below pre-pandemic levels (staff was projecting \$5.2 million in FY 2020), we anticipate receiving \$3.8 million in FY 2023, which is more than what we received during the pandemic. Staff anticipates these numbers improving in this budget cycle as large Silicon Valley businesses reopen and the economy in

TRANSMITTAL LETTER

general continues to expand, albeit we do not anticipate a return to pre-pandemic levels by FY 2024.

Slower Recovery for City Charges for Services

We have observed a slower than anticipated return for revenue related to Charges for Services, which is due to the slower than expected reopening of recreational amenities, including use of our Silliman Activity Center, facility rentals, childcare, and recreation classes.

In addition, development activity is steady and continued movement with new development and growth in the area. There are four notable projects currently in the entitlement phase, including a Hyatt House Hotel and residential projects containing townhomes and duplexes. An important component of building an inclusive community is to provide affordable housing opportunities within Newark. The City has also applied for State of California Homekey Grant funds, which, if granted, would help fund the acquisition and conversion of the Newark Towne Place Suites extended-stay hotel to 125 units of affordable housing. Several additional notable projects are further discussed in the Development Forecast section.

In addition to the increased tax revenue (and despite slower growth on charges for services), Newark's finances continue to be stable as a result of two additional resources: (1) Federal relief provided to the City; and (2) a continuation of the Utility Users Tax, both of which are explained below.

American Rescue Plan Act ("ARPA")

In March of 2021, the Federal Government enacted ARPA legislation, a \$1.9 trillion relief package aimed to stimulate the economy, including providing \$350 billion in relief funding to State and local governments. The City of Newark was allocated \$11.8 million and received the first tranche last July and we anticipate receiving the second tranche this summer.

Under Federal law, these monies can be used to achieve a variety of objectives, including supporting public health expenditures, addressing negative economic impacts caused by the public health emergency, replacing lost public sector revenue, and improvements related to broadband infrastructure.

Last fall the Council held public work sessions to discuss the use of Newark's ARPA allocation and ultimately adopted the City of Newark ARPA Recovery Plan, allocating \$4,857,000 (approximately 41%) towards restoring the budget and \$6,943,000 (approximately 61%) towards various special projects and programs, including exceptional small business grants, broadband infrastructure improvements for the public, restarting the Chamber of Commerce, financial assistance to Old Town businesses, non-profit grants, scholarships for our recreation services, and affordable housing projects, among others.

TRANSMITTAL LETTER

The restoration of the budget component is primarily being used to fund critical positions, including Accountant, Aquatic Activity Specialist, Community Preservation Manager, 2 General Laborers, Human Resources Technician, Plan Check Engineer, and Senior Engineer. ARPA funding will pay for these positions through the end of calendar year 2024, at which point they will need to be absorbed by the City's General Fund.

Utility User Tax ("UUT")

During the last budget cycle, Newark voters approved Measure PP, an extension of the Utility User Tax ("UUT") that was originally approved by Newark voters back in 2010. This tax applies to gas, electric, phone, and cable services, with exemptions for seniors and low-income households. The tax rate is 3.25% and generates \$3.3 million, which reflects approximately 5% of the City's revenues.

Measure PP was passed overwhelmingly by Newark voters, by almost 72%. This critical source of revenue continues to fund general operating expenditures, such as Public Safety, Recreation Programs, and Streets Maintenance.

Civic Center Completion / Measure GG

Finally, we would be remiss if we failed to mention the Civic Center project – the largest Capital Improvement Project in Newark's history – was completed on time and within budget. The project was budgeted for \$88.7 million and although we are finalizing the last of our expenditures, we anticipate we will be within budget by more than \$4.0 million. This new Civic Center, which includes a new City Hall, Police Station, and Library, will serve the public for years to come.

Funding for these facilities was made possible by Measure GG – a one-half cent sales tax increase that was adopted by Newark voters in November of 2016 that will expire in 2042. In 2019, the City Council borrowed from this revenue stream by issuing bonds. Revenue from Measure GG continues to exceed the required bond payments. Measure GG funds have been designated for Civic Center debt service payments and project costs. Staff projects by the end of FY 2024 there will be excess in fund balance. The use of these funds is a policy decision for the Council as Measure GG is a general tax, meaning revenue deriving therefrom can be used for any legitimate government purpose.

Summary of 2022-2024 Biennial Budget and Capital Improvement Plan

In summary, the attached budget includes total operating revenue projections of \$69.0 million for FY 2023 and \$71.6 million for FY 2024. The operating expenditures for FY 2023 are \$64.0M and \$65.6M for FY 2024.

TRANSMITTAL LETTER

FY 2023 projected revenue of \$69.0 million is largely comprised of Property Tax (\$27.3 million), Sales Tax (\$14.5 million), Licenses, Permits, and Fees (\$10.0 million), and Measure GG (\$6.0 million). The remaining balance of revenues come from Transient Occupancy Tax (\$3.8 million), Utility Users Tax (\$3.3 million), Other Taxes (\$2.0 million), and Other Revenues (\$2.1 million). Personnel Expenditures of \$34.4 million make up 54% of the total operating expenditures, with the balance coming from the ACFD Fire Contract (\$11.8 million), and Non-Personnel Expenditures (\$17.7 million).

Similar to FY 2023, the projected revenue of \$71.6 million is largely comprised of Property Tax (\$28.9 million), Sales Tax (\$14.9 million), Licenses, Permits, and Fees (\$10.2 million), and Measure GG (\$6.1 million). The remaining balance of revenues come from Transient Occupancy Tax (\$3.9 million), Utility Users Tax (\$3.3 million), Other Taxes (\$2.1 million), and Other Revenues (\$2.1 million). Personnel Expenditures of \$35.2 million make up 54% of the total FY2024 operating expenditures, with the balance coming from the ACFD Fire Contract (\$12.7 million), and Non-Personnel Expenditures (\$17.7 million).

In FY 2023, the Capital Improvement Plan will fund \$11.4 million in projects, including ongoing street maintenance programs and maintenance of existing city facilities. Projects funded in FY 2023 include traffic signal coordination projects on three of the City's primary corridors and park improvement projects at Jerry Raber Ash Street Park and Mel Nunes Sportsfield Park. In FY 2024, the Capital Improvement Plan will fund an additional \$4.3 million in projects, primarily composed of annual street maintenance programs. The Capital Improvement Plan also includes projects that were previously funded but have not yet been completed. Staff acknowledges that there is a large number of projects on this list; however, it should be noted that several of the projects are annual roadway maintenance projects that, by their nature, appear on this list each budget cycle. In addition, a number of these projects have been completed but still have a minimal amount of funds remaining due to withholding of retention or because they are in the process of being closed out. Staff also recognizes that there is a significant amount of building maintenance and city facility projects on the list. Staff will soon initiate a multi-department operational evaluation that is anticipated to help address a number of projects that have not yet been completed. This could potentially include one or more positions to help facilitate completion of these projects.

ACKNOWLEDGMENTS

The preparation of the 2022-2024 Biennial Budget and Capital Improvement Plan is the result of a team effort by City Staff. Finance Department staff led an extraordinary effort that begins months in advance of producing this final document. Each department is responsible for reviewing service level needs, establishing priorities, and developing a budget plan that meets those needs with our new fiscal budget capabilities.

TRANSMITTAL LETTER

We also want to acknowledge the efforts of the Executive Team for their important role in balancing the needs and interests of our community with conservative budget practices.

Finally, we remain grateful for the insight and direction provided by the City Council during the development of this budget, and we value the spirit of cooperation that exists between the City Council, City staff, and the public whom we all serve.

Respectfully submitted,

David J. Benoun
City Manager

Lenka Hovorka
Assistant City Manager

Krysten Lee
Finance Director

TWO-YEAR BUDGET

In 1999, City Council directed City staff to transition from an annual to a biennial budget cycle beginning with fiscal years 2001 and 2002. This change affected the preparation of the Budget, Capital Improvement Plan, and the Five-Year Forecast documents.

There are a number of advantages in a multi-year budgeting approach. First, the City has made a strong commitment to closely tie specific short- and long-term goals directly to the budget. The City views the budget planning process as the primary tool used in identifying the most important things to accomplish and then ensuring that the budget allocates the resources necessary to achieve them. Accordingly, the budget process includes early City Council involvement in setting major policy goals and priorities as articulated in this document. Many of the City's Strategies and Action Items do not fit into one-year increments. A multi-year approach is more conducive to setting meaningful objectives with realistic timeframes for completing them.

A multi-year approach also strengthens fiscal year control by providing for more orderly spending patterns for departments in managing their operating budgets. This helps to eliminate the last minute expenditure decisions that are made at the end of a typical fiscal year budget cycle. Multi-year budgets allow departments to plan for the funding of worthwhile activities or projects and ensure that the funding is available for multi-year objectives and operating activities.

The preparation of the Five-Year Forecast, Budget, and Capital Improvement Plan is an extensive, time-consuming process that involves virtually everyone in the organization, including the City Council. This requires a significant commitment of staff time and resources; however, significant savings are realized in the second year as a result of not having to prepare department budget plans and create new documents. The budget will be reviewed after the first year and any necessary adjustments will be made at that time. This will require much less staff time.

Finally, a multi-year budgeting process emphasizes the City's fundamental commitment to fiscal health and independence as outlined in the City's Culture Statement. It also encourages a more thorough and forward-thinking planning process. Planning must be done not just for one year, but also for the foreseeable future and involves developing and implementing solutions to meet longer term needs.

BUDGET POLICIES

The 2023 and 2024 budget will be the twelfth biennial budget for the City. This budget will be based on some key principles that support the City's strategy of fiscal independence and sustainability.

- The budget will be balanced and fiscally conservative.
- The City will continue providing services at least at current levels and with adequate funding.
- General Fund and Capital Fund balances will be maintained at levels that will support the City during future economic and other financial uncertainties.
- Expenditures and revenues will be estimated at conservative, but realistic levels.
- The budget will support the Critical Issues and Strategies and related Action Items that are identified in the Strategic Plan.
- All operating budget appropriations not spent in the current fiscal year will lapse on June 30th, unless encumbered to meet specific obligations such as contracts and agreements, services, and other procurements incurred during the fiscal year. These will be re-appropriated in the new fiscal year.
- The General Fund operating reserve, "Emergency Reserves," should be maintained at its current level of 15% of the operating expenditures.
- The General Fund "Fiscal Uncertainty" reserve should be maintained at its current level of 10% of the operating expenditures.
- The General Fund Pension and OPEB Reserve fund should be maintained with surpluses from salary expenditures to provide for sufficient funding of pension and OPEB obligations.
- A modest Capital Improvement Program should continue to be implemented due to the limited capital reserves.

BASIS OF BUDGETING

The City's Budget is prepared in conformity with generally accepted accounting principles (GAAP) with the exception of the Area Improvement Districts (AIDs) and Landscaping and Lighting Districts (L&Ls) funds. The budget for these funds is not included in the proposed budget and is processed separately through a budget amendment resulting in resolutions for the City Council's approval.

The Budget is organized and operated on a fund basis. The underlying accounting records are maintained on a modified accrual basis which recognizes revenues when received, unless subject to accrual. Revenues are accrued when they are measurable and available to finance City's operations. For example, property taxes collected within 60 days after the close of the fiscal year (June 30) are classified as revenues for the current fiscal year. Expenditures, other than general long-term debt, are recorded when the liability is incurred. For example, when the City receives a delivery of office supplies, a liability to pay is created. General long-term debt is recorded in the year when due; e.g., payment of principle and interest on a long-term lease.

The City's Budget uses a line-item budget format within the funds. Revenues are categorized by sources and expenditures are presented by programs and by activities within the funds. Within the activities are detail categories that include personnel, supplies, contractual services, and capital outlay.

BUDGET AMENDMENTS

During the fiscal year, amendments to the Budget are presented to the City Council for approval. Budget amendments occur when unanticipated events result in an increased appropriation for a given service; for example, an increase in utility costs. An amendment request may be proposed for additional appropriation from reserves or an appropriation transfer from one department activity category to another.



Overview

FIVE-YEAR FORECAST

The Five-Year Forecast is used by the City Council and City Staff as an important planning tool for making short and long-term budgetary decisions. The Forecast provides information in three distant areas, each having potentially significant budgetary impact. First, development activities are highlighted, including significant economic development trends and planned city-wide development projects. Next, economic and financial information is outlined, including national, state, and local economic forecasts, as well as specific revenue and expenditure projections for the City of Newark. These financial forecast are five-year projections based on specific assumptions about future condition such as inflation, job growth, population, and other factors that impact the local economy. These assumptions and financial projections are updated and revised at least biennially, but more often if economic conditions dictate. Finally, the City's strategic and budget plans are outlined. These include specific information regarding the City's approach to budgeting and the status of the Strategic Action Plan.

BIENNIAL BUDGET AND CAPITAL IMPROVEMENT PLAN (CIP)

The Biennial Budget and CIP are presented to the City Council at a work session in May, then for approval in June. Following the Five-Year Forecast, it contains all the detailed financial information and appropriations necessary to fund the services and acquire or maintain the infrastructure required by the City Council's direction. The Biennial Budget and CIP include the Action Plan objectives to be accomplished during the fiscal year. These objectives support the Strategic Plan's Critical Issues and Strategies.

CRITICAL ISSUES AND STRATEGIES

I. PUBLIC SAFETY SERVICES

Provide a level of public safety services that will protect our citizens, property, and community assets.

- A. Continue to serve and protect based on a community-oriented policing philosophy.
- B. Continually evaluate the technological needs of public safety services and make upgrades where appropriate.
- C. Respond to evolving demands caused by changes in regulatory requirements or in the community.
- D. Continue the training and updates of internal and external emergency preparedness programs.
- E. Participate in collaborative efforts with other agencies.
- F. Identify and request the timely repair, upkeep, and replacement of safety equipment and buildings.
- G. Minimize risk potential for members of the public and staff.
- H. Explore opportunities to regionalize resources with other agencies.
- I. Identify and evaluate resources to assist with the procurement of grant funding for public safety services.
- J. Implement a service model reflective of our existing budget and staffing, while utilizing new and existing technologies to increase efficiencies.
- K. Develop policing and outreach programs that encourage community involvement.
- L. Continue to train and educate staff in order to provide the highest level of service to our community and for future growth of the department.
- M. Continue to utilize community engagement strategies to leverage our social media footprint to enhance community relations.

CRITICAL ISSUES AND STRATEGIES

II. EDUCATION

Support, encourage, and offer opportunities and programs that facilitate quality community education.

- A. Continue to work with the Newark Unified School District and private schools and support other collaborative efforts that strive toward the development of a “world class” school system.
- B. Offer meaningful educational, intergenerational, and cultural programs through the Recreation and Community Services Department.
- C. Encourage continued business community involvement in supporting education.
- D. Work with Ohlone College on future improvement of the Newark Campus and continue to explore other opportunities for partnerships with the Community College District.

III. QUALITY OF LIFE

Provide programs, services, facilities, parks, and open spaces that make Newark a desirable and healthy place to live

- A. Promote, enforce, and preserve city beautification measures as resources allow.
- B. Continue to offer quality Senior Services for the senior community.
- C. Provide facilities that allow all community members an opportunity to engage in cultural, recreational, and educational programs and services.
- D. Monitor transportation conditions, including traffic congestion, bicycle and pedestrian mobility, and transit level of service.
- E. Collaborate with local agencies and organizations to enhance delivery of Recreation and Community Services programs and services.
- F. Continue to offer a variety of Recreation and Community Services activities that help enhance the quality of life within the community.
- G. Encourage, support, and recognize community volunteerism.
- H. Provide clean, safe, inviting, and well-maintained facilities, parks, and open spaces for community use.

CRITICAL ISSUES AND STRATEGIES

- I. Implement programs and services that promote healthy lifestyles and encourage healthy eating and physical fitness.
- J. Promote climate protection, water efficiency, storm water protection, energy conservation, and innovative solid waste management practices.

IV. COMMUNITY DEVELOPMENT

Make development decisions that maintain a vibrant, balanced, quality community.

- A. Improve housing diversity, add community amenities, and enhance long-term revenue through new development consistent with Specific Plans and the General Plan.
- B. Ensure that the community has a coherent and long-term vision for the future through its General Plan, Specific Plans, and Master Plans.
- C. Market our community through partnerships with regional agencies, neighboring communities, and directly with property owners, businesses, and the Newark Chamber of Commerce.
- D. Support the local business community.
- E. Promote investment and quality of life in existing neighborhoods.
- F. Strengthen community identity and City revenue by promoting a strong hotel identity and a varied and vibrant retail mix within attractive retail areas.
- G. Promote the development of transportation options such as Dumbarton Transit alternatives and bicycle and pedestrian improvements.

V. CITY GOVERNMENT OPERATIONS

Operate a City government that enables the organization to meet service demands of the community.

- A. Provide and maintain public facilities as resources allow.
- B. Continue to take actions that promote and enhance long-term fiscal stability and independence.

CRITICAL ISSUES AND STRATEGIES

- C. Continually evaluate the technological needs of the organization and make upgrades where appropriate.
- D. Identify short and long-term space needs, and ensure facility needs for City departments are provided.
- E. Work with other agencies to meet the needs of the community.
- F. Participate in regional and sub-regional collaborative efforts.
- G. Provide a safe and effective work environment that engages each employee to perform at an optimum level of service.

OTHER BUDGET AND FINANCIAL ISSUES

EMPLOYEE PENSION

The cost of retirement benefits continues to be significant for the City. California Public Employee Retirement System (CalPERS) pension costs have grown from \$3.6 million in 2013 to about \$10.2 million in 2024. This is rapidly increasing due to changes in CalPERS' actuarial methods and assumptions. To address this growing liability, the City established the Pension and OPEB reserve in FY 2017 and in FY 2021 made the first additional discretionary payment (ADP) of \$10M to paydown the pension liability. This pension cost is expected to be 15.6% and 15.7% in FY 2023 and FY 2024, respectively.

Amortization of the City's Unfunded Accrued Liability (UAL) is the most rapidly growing component of costs given that the UAL has more than doubled from \$47.7 million to \$115.9 million over FY 2013 through FY 2022. The City's UAL is projected to be reduced to \$98.4 million in FY 2023 following strong investment performance by PERS in FY 2021, which reduced the City's UAL but this benefit was offset somewhat by the recently enacted discount rate reduction to 6.8%.

These changes will be reflected in the upcoming Summer 2022 valuation reports and won't impact the City's payment schedule until FY 2024. As of April 2022, CalPERS is on pace to underperform its 6.8% discount rate target, which if realized would likely result in a future UAL increase. How much, if any impact this may cause to the City is currently unknown and is subject to finalized investment returns for FY 2022.

The City has undertaken several strategies to better manage these costs and will continue to evaluate other budgetary measures. Cost management strategies that the City has taken are detailed below.

At the beginning of the fiscal year, the City is prepaying its annual UAL payment instead of making monthly payments to receive an approximate 3.4% discount (roughly half of the discount rate) on the required amount. This prepayment is often made from cash reserves. For FY 2023, these savings would amount to about \$334,000.

The Fresh Start option that CalPERS provides shortens the UAL amortization period and creates a more linear payment structure. The UAL balance would remain the same and be amortized at the same current discount rate (7%), so there would be no present value savings to the modified structure. A shorter Fresh Start time horizon relative to a more standard UAL amortization schedule would increase payments in the near term but would also reduce overall cumulative payments as less interest would be accrued over time. However, it should be noted that once a Fresh Start is initiated, a public agency would not be allowed to revert back to its prior (longer) amortization schedule.

OTHER BUDGET AND FINANCIAL ISSUES

The City has previously implemented 20-year Fresh Start options for its PEPRSA Safety Police Plan in FY 2015, Safety Plan in FY 2016, and Miscellaneous Plan in FY 2017. While the City is restricted in extending these UAL payment schedules with CalPERS, it does retain the ability to restructure them again with a shorter payment schedule. (e.g. 10 or 15-year Fresh Starts).

Public agencies typically use cash reserves to make additional discretionary contributions in one of two ways. These options commonly involve directly paying off a portion of specific amortization bases with CalPERS or establishing and funding a Section 115 Trust that is managed by a separate entity.

For a direct paydown, the City can choose to eliminate a portion or all of any amortization base within its Plans and receive credit at the CalPERS discount rate (currently 6.8%). A paydown would thereby eliminate the future payments associated with the amortization base that is paid off. It should be noted that the longer (maturity) an amortization basis is, the more cumulative cash flow savings would be presented relative to those of a shorter base, but savings would be relatively lower on an annual basis. Conversely, a shorter amortization base paid off would show higher annual savings, but a lesser relative amount on cumulative basis.

As mentioned above in FY 2021, the City made a direct paydown (the first ADP) of \$10 million for the Safety Plan. The \$10 million paydown has a projected average annual savings through FY 2037 amount of slightly over \$1 million, starting at about \$861,000 for FY 2022. Through FY 2037, the City would see about \$17 million reduced in UAL payments.

A Section 115 Trust is a separate account managed by a third party but can only be used to fund pension and OPEB costs. The key benefit of this trust is flexibility, meaning that the City can elect when and how it would like to utilize the funds. The funds can be invested in a variety of ways, with varying investment objectives available based on the City's desired risk tolerance. Funds can be left in the account to grow over time, used to make additional contributions directly to PERS, or used to make the City's required annual PERS payments during challenging budgetary years. Staff will be providing information to Council for consideration of establishing a Section 115 Trust in the new fiscal year.

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) was developed to provide the City Council with a method for selecting and prioritizing potential capital projects, special studies, and new equipment purchases over \$10,000, and determining their financial feasibility.

OTHER BUDGET AND FINANCIAL ISSUES

Capital improvements are major physical improvements throughout the community or expenditures that involve significant resources of more than \$10,000 above and beyond the City's operating budget. They tend to be special one-time projects designed to address or study a significant community need or problem and can include feasibility studies, equipment, and/or systems (e.g., radios, telephones, etc.) that are not normally part of the City's operating budget. CIP projects exclude most ongoing maintenance projects, replacement of equipment, and operating programs.

The objectives of the CIP are to: (a) assist City staff in projecting future requirements for personnel and equipment in the development of departmental programs and the City's Biennial Budget; (b) relate the planning of CIP projects more effectively to general City goals and the operating budget; and (c) improve planning and coordination of projects that require significant funding commitments.

Projects that should be included in the CIP are as follows:

1. All projects which involve expenditures of \$10,000 or more for the improvement of public buildings and the construction or improvement of public streets and parks, with the exception of most maintenance or repair.
2. All other projects, equipment, or studies over \$10,000, which would not normally be included as part of the City's operating budget.
3. All purchases of property, including street easements and rights-of-way.

The following items should not be included in the CIP:

1. All equipment replaced through the City's equipment replacement fund (701.87.701), which is managed by the Finance Department.
2. Most park maintenance, building or street repairs to City facilities, which are handled through the Maintenance Division.
3. All capital outlay items costing less than \$10,000, which are included in a department's operating budget.

The CIP is processed concurrently and is published with the Biennial Budget as a single document. The CIP considers capital expenditures, establishes priorities for those expenditures, determines the funds available, analyzes short- and long-term budget impacts, and prioritizes projects for

OTHER BUDGET AND FINANCIAL ISSUES

implementation. It provides a framework for determining the amount of future funds and possible additional sources of funds that are available for projects.

CAPITAL PROJECT FUNDING

Surplus General funds have been used to replenish the capital projects fund. Significant impact fees have also been collected over the last two years to provide funding for park projects. Measure GG has provided funding for the Civic Center Project. Even with this improved funding status, staff will continue to look into new revenue sources for future capital projects and provide City Council with recommendations on what type of new revenues would be most fiscally prudent.

LEVEL OF RESERVES

Many of the City's primary revenue sources – sales tax, property tax, and transient occupancy tax are impacted by changes in the economy. When the economy slows down or goes into recession, these revenues drop. Reserve levels are established to provide a cushion for these times and to absorb sudden losses of revenue as a result of other reasons such as legislative acts. This was the case when the State shifted property tax revenues away from cities in the early 1990s as part of the Educational Reimbursement Augmentation Fund (ERAF) shift.

In determining the proper level of reserves, staff estimates the potential impact of a recession on its primary revenues as noted above. Staff also looks at the prevailing practices of other cities and reviews guidelines established by the California State Municipal Finance Officers Association (CSMFO) and Government Finance Officers Association (GFOA). The City maintains a number of designated reserves including:

1. A general fund reserve designated for operations, referred to as the "Emergency Reserves." This reserve is set aside to meet sudden unexpected expenses such as a legal liability or costs associated with an unexpected disaster. The balance of this reserve is set at 15% of operating expenditures. The balance at the end of fiscal year 2021 was \$11.4 million and is projected to be at the same level at the end of fiscal year 2022.

OTHER BUDGET AND FINANCIAL ISSUES

2. A general fund reserve designated for fiscal uncertainty. This reserve is set aside to reduce the organizational impact of a short-term revenue loss. Between 2006 and 2010, in addition to the severe cuts to service and staffing levels, the City used \$7 million in reserves while balancing the budget. The reserve has been designated to be 10% of the operating expenditures. The balance in the Fiscal Uncertainty Fund at the end of fiscal year 2021 was \$10.7 million and is projected to be at the same level at the end of fiscal year 2022.

3. A Capital Projects Reserve set aside to fund the Capital Improvement Plan. As the unallocated fund balance has allowed, transfers have been made into the Capital Reserves. The unallocated Capital Reserve is estimated to be at \$1 million for fiscal year 2022.

4. An Equipment Replacement Reserve set aside to fund the replacement of vehicles, maintenance equipment, and other department items. As the unallocated fund balance has allowed, transfers have been made into the Equipment Replacement Reserves. The unallocated Equipment Replacement Reserve is estimated to be \$6.2 million for fiscal year 2022.

5. A committed Pension and OPEB Reserve was established in 2017. This reserve can only be used to pay pension or OPEB costs. Current pension and OPEB costs are included in the budget and this reserve will be used only to fund additional discretionary payments to PERS or if the City's pension or OPEB obligations cannot be met. The City will evaluate the benefit of paying lump sum contributions toward the unfunded liabilities. The current balance at the end of fiscal year 2021 was \$6.8 million and is projected to be \$4.6 million after year end transfers which includes a secondary ADP of \$5.0 million to CalPERS in June 2022.

The City also has a number of restricted funds which can only be used for a limited number of specific purposes and non-discretionary funds which can be used for General Fund purposes. For example, Gas Tax can only be used to maintain streets and rights-of-ways.

OTHER BUDGET AND FINANCIAL ISSUES

UNALLOCATED FUND BALANCE

Funds that have not been appropriated, identified as reserves, or legally identified for a specific purpose remain in the General Fund as unallocated fund balance. Staff has gone through a risk assessment exercise provided by the Government Finance Officers Association and will provide an update to the current fund reserve policy in fiscal year 2023.

PROJECTED 2022 GENERAL FUND RESERVES

General Fund Reserves and Unallocated Fund Balance	Balance as of June 30, 2021	Projected Fund Balance as of June 30, 2022
Emergency Reserve	11.40	11.40
Fiscal Uncertainty Reserve	10.70	10.70
Pension/OPEB Reserve	6.82	4.56
Equipment Replacement Reserve	6.00	6.20

APPROPRIATION LIMIT

The State election on June 5, 1990 resulted in the passage of Proposition 111, amending Article XIII B of the California Constitution, the governing legislation for calculating the appropriations limit. Under the amended legislation, the appropriations limit may increase annually by a factor comprised of the change in population (city or county), combined with either the change in California per capita personal income or the change in the local assessment roll due to local non-residential construction. Fiscal year 1986-87 is the base year from which these factors are applied. The intent of the amended legislation was to provide a more equitable method of calculating the appropriations limit. This resulted in a significant increase in the City's appropriations limit. The City's current fiscal year 2022 Annual Budget includes appropriations subject to the limit of \$43,386,376. This is well below the City's appropriation limit of \$452,001,225. Staff has no concerns regarding our ability to stay within the limit.

ECONOMIC AND FINANCIAL FORECAST

The COVID-19 Pandemic

The City's financial condition has fared better than initially expected from when the World Health Organization declared COVID-19 a pandemic on March 11, 2020. The pandemic caused major shifts in social and lifestyle perspectives and resulted in significant negative impacts to local, state, and federal economies. In response, the City's budget was adjusted to reflect a dire outlook for certain revenues which were hard hit. Almost two years later, the City's main revenues such as property tax and sales tax (including the Measure GG ½ cent sales tax) either remained strong or recovered more quickly than anticipated. Other revenue sources, such as transient occupancy tax, charges for services, and interest earnings continue to reflect the negative impacts of the pandemic but have markedly improved since the onset of the COVID-19 pandemic. The projected uses of fund balance to address anticipated deficits did not materialize, due largely to cost savings measures the City implemented in response to projected revenue shortfalls.

Throughout the pandemic, the Federal Government offered several stimulus and relief packages to bolster the economy and alleviate the hardship felt by many throughout the country. On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES) was signed into law and appropriated \$2.3 trillion for many different efforts, including \$150 billion in grants to state and local governments. From this relief package, the City received \$0.6 million which provided funding for small business grants, residential rental assistance, and reimbursement to the City for costs associated with personal protection equipment and food distribution events.

On March 11, 2021, the Federal Government passed the American Rescue Plan Act (ARPA), a \$1.9 trillion relief package aimed to stimulate the economy by providing direct relief to businesses, states, and local communities. Under ARPA, the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) was established, and the City of Newark was awarded \$11.8 million. This allocation of Federal funds went to fund various City programs to address the negative impacts of the pandemic on the community and restore 8 staff positions which were frozen as a cost cutting measure. ARPA allocated funds addressing the local business community includes small business grants to eighty-two local businesses, assistance to the Chamber of Commerce, Old Town Newark business assistance and façade improvements, and assistance to non-profit agencies. ARPA allocated funds addressing the residential community includes an affordable housing project, scholarships for children's recreation programs, funding for a Newark family resource center, and improved services such as broadband infrastructure and public outreach software.

Governor Gavin Newsom signed a \$100 billion relief package for the hardest hit Californians. The state's relief package included \$6.2 billion in tax cuts, \$4 billion grant program for small business assistance, \$12 billion tax rebate program for two out of every three Californians, \$1 billion in grants to workers who lost their jobs, and \$5.2 billion in rent relief for low-income Californians.

ECONOMIC AND FINANCIAL FORECAST

Economic Indicators

The Consumer Price Index (CPI) for San Francisco-Oakland-Hayward increased 0.8% for the last two months of 2021, and prices were up 4.2% from a year prior. The CPI is a measure of the average change in prices over time in a fixed market basket of goods and services. The December 2021 increase was likely influenced by an increase in prices for new and used motor vehicles.

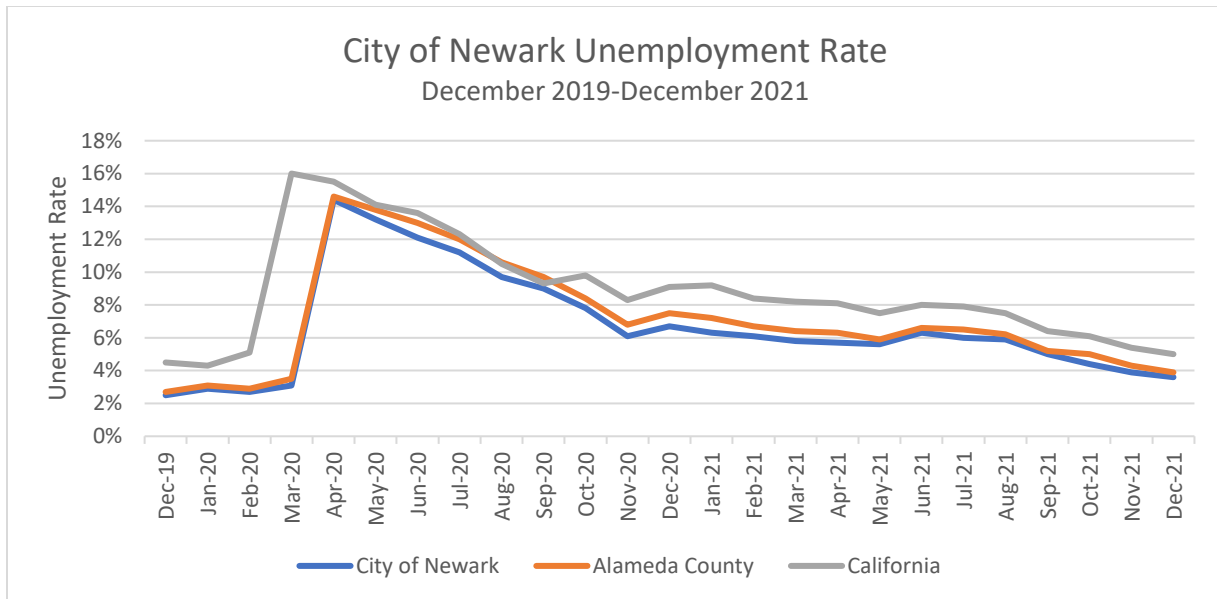
The City's median household income has consistently been significantly higher than both the California State and United States medians. In 2019, Newark's median household income was \$116,856, compared to the Alameda County median income of \$99,406.

Prior to the COVID-19 Pandemic, 2019 housing prices in the City of Newark were slightly decreasing throughout the year. Housing prices were beginning to increase from January to March 2020, and then they began slightly decreasing by April 2020. However, home Index Values show that housing prices in Newark have been relatively stable throughout the Pandemic, increasing 1.21% on average from January 2020 to January 2022. From April 2020 to June 2020, housing values decreased slightly but then began increasing again by July 2020. The greatest increase in home value was a 2.94% increase in March 2021 to \$1.05 million from \$1.02 million in February 2021.

The Newark home index value is higher than Alameda County's average home index value, but not by much. However, the Newark home index value is significantly higher than the State of California average. Newark's home values are on average approximately 40% greater than the State of California average.

As of January 2022, the United States unemployment rate has fallen to 4% nearly reaching the pre-Pandemic unemployment rate of 3.5% in February 2020. However, the State of California is higher at 5.8% as of December 2021. At the time of this writing, the unemployment rates for California and the City of Newark are only available up to December 2021.

ECONOMIC AND FINANCIAL FORECAST



Source: <https://data.edd.ca.gov>

Newark's population in the 2020 Census is 47,529, a nearly 12% increase from the 2010 Census. It is projected that Newark will see stable growth in population over the forecast period and that basic service demands will remain constant.

The remainder of the Economic and Financial Forecast details the assumptions used in developing revenue and expenditure estimates for the City over the next five years. These estimates are used by City staff in planning current and future year operating and capital project budgets. The projections were developed using trend analysis forecasting combined with information regarding known development growth and economic trends in Newark.

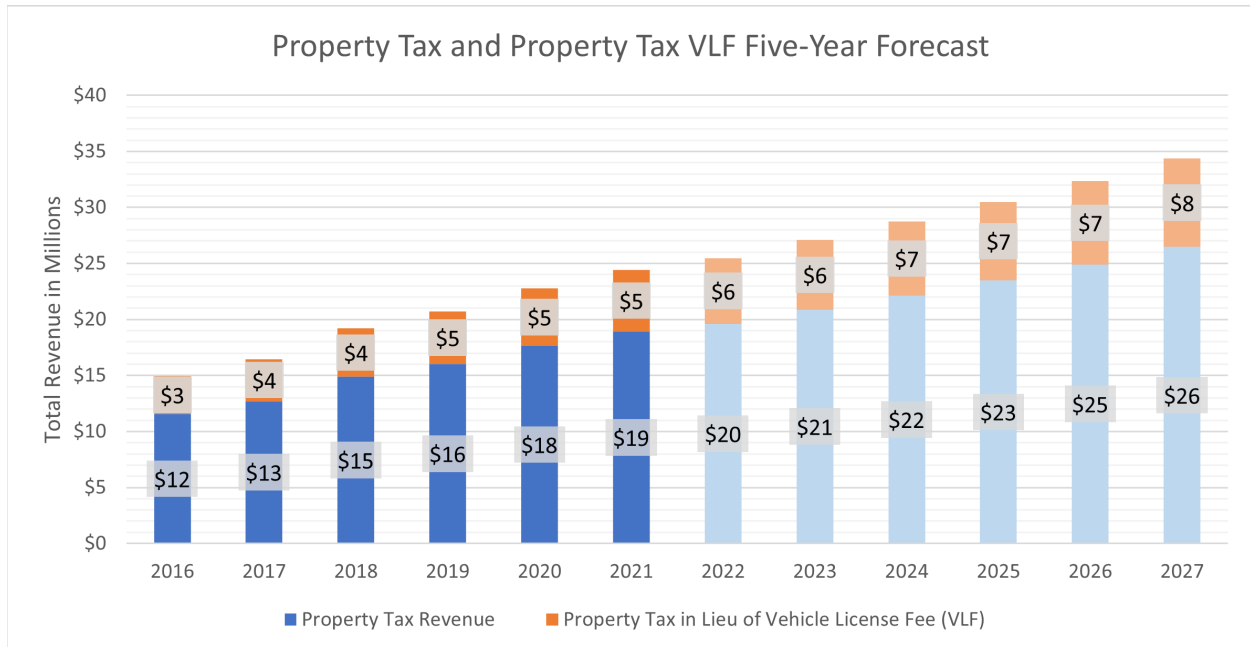
Policy decisions made at both the State and Federal levels can significantly impact local revenues and expenditures and are also taken into consideration when developing these projections. Below are explanations of significant revenue sources for the City.

ECONOMIC AND FINANCIAL FORECAST

Property Tax and Property Tax in Lieu of Vehicle License Fee (VLF)

Property tax revenue is generally the most stable source of revenue due to a combination of higher assessed valuations on properties due to ownership changes and annual inflation adjustments allowed under Proposition 13. Under Proposition 13, the annual real estate tax on a parcel of property is limited to 1% of its assessed value. This "assessed value" may be increased only by a maximum of 2% per year until, and unless, the property has a change of ownership.

Property tax revenues increase around 7% on average year to year. It's estimated that property taxes will increase to 20.1 million for FY 2022, \$21.1 million for FY 2023, and then to \$22.3 million for FY 2024. Property tax in lieu of vehicle license fees (VLF) are estimated to follow a similar growth rate pattern to property tax. The City is subject to losses due to delinquencies and non-payments by taxpayers.



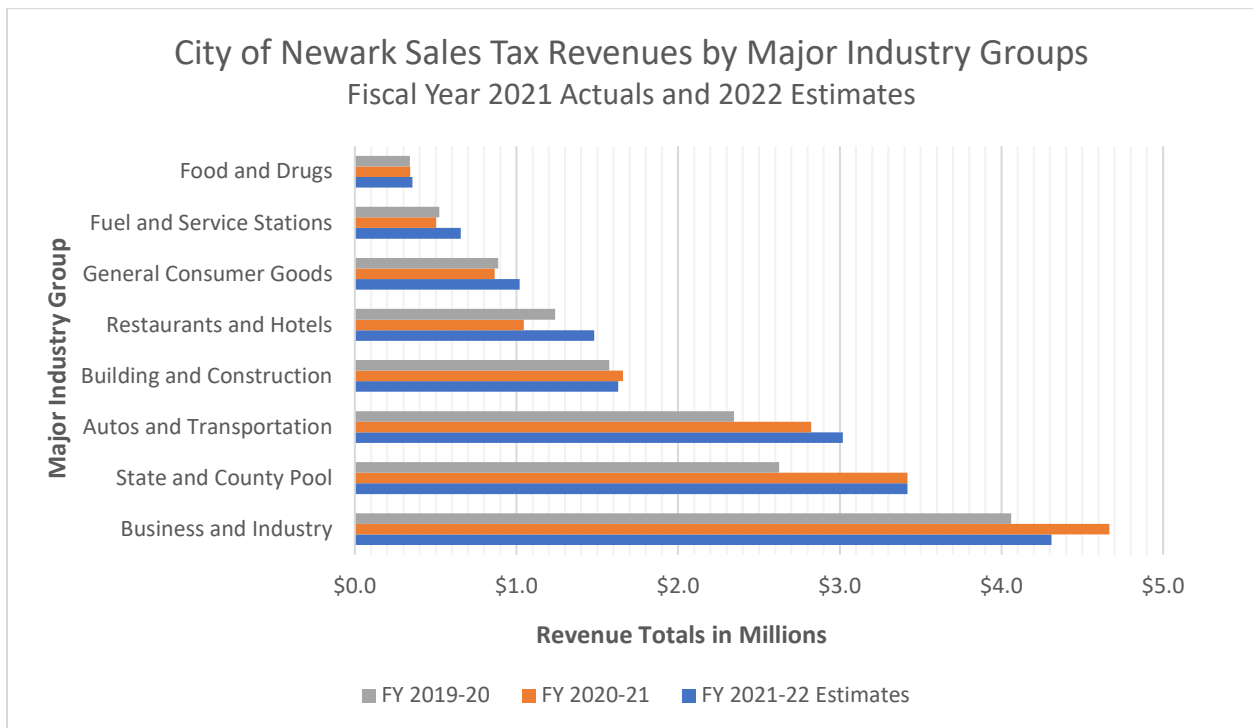
ECONOMIC AND FINANCIAL FORECAST

Sales Tax (Bradley Burns)

Sales Tax accounts for approximately 20% of the total operating revenue, making it the second-largest revenue source after property tax revenues.

Statewide, ongoing COVID-19 Pandemic impacts such as supply chain disruptions, manufacturing slowdowns and employment shortages had a significant effect on sales tax revenue. Consumer trends have also impacted sales tax revenue due to the COVID-19 impacts, a shift in lifestyle perspectives, and growing opportunity for online merchandise.

HdL Companies, the City of Newark's Sales Tax Consultant, completed a sales tax trends and economic drivers forecast for the State of California, examining sales tax for seven major industry groups, including: Business and Industry; Autos and Transportation; Building and Construction; Restaurants and Hotels; General Consumer Goods; Fuel Service and Stations; and Food and Drugs. The following details statewide as well as local trends within the aforementioned industry categories. The sales tax revenues in the transfers and unidentified category are excluded from the following graph and details because the total is insignificant.



The following provides highlights of activity within the major industry groups.

Business and Industry: The business and industry group, including fulfillment centers, medical/biotech facilities, and business-to-business groups, are reaching pre-Pandemic tax levels. While the state is struggling with Pandemic-related challenges like raw material and

ECONOMIC AND FINANCIAL FORECAST

qualified worker shortages, we are still seeing an increase in tax revenue. Fulfillment centers heavily influenced growth through online sales and the continued shift of taxes from countywide pools to agencies with these in-state facilities. Medical/biotech increased by purchases of medical equipment, pharmaceuticals and investment in research and development. The Business-to-business category witnessed big gains as companies adapted to new ways of doing work.

Business and Industry was Newark's highest sales tax revenue source for the last two fiscal years, reaching \$4.67 million in FY 2021. The total revenue for business and industry in FY 2021 is \$1.8 million higher than the second largest sales tax revenue source, auto and transportation. It's anticipated that Newark will continue to see an increase in this category.

Autos and Transportation: Auto and transportation tax revenues are expected to exceed its long-term trend rate of growth in the upcoming year. A strong demand in 2021, along with low supply due to supply chain disruption within the automotive industry, increased the cost of new cars by 10% and used cars by 25%. Higher earning consumers bought more expensive luxury brand vehicles, leading to a higher per vehicle amount that offset the reported 13% third quarter 2021 drop in U.S. manufacturer new vehicle volumes. Newark received \$2.8 million in sales tax revenue in FY 2021, a 20.4% increase from FY 2020. New and used automotive dealers combined made up a majority of the sales tax revenue for this category, with sectors such as auto repair shops, supply stores, and auto leasing services providing additional revenue. The auto and transportation industry have been impacted by ongoing supply chain issues throughout the COVID-19 Pandemic, including semiconductor or microchip shortages, which have caused car manufacturers to cut production. Additionally, COVID-19 outbreaks in manufacturing facilities and shipping blockages have disrupted the auto and transportation industry. The issue is still being felt into Quarter 2, 2022, and on April 6, 2022, the White House held a briefing with United States lawmakers acknowledging the risks to the American economy from semiconductor supply chain issues and proposing funding to subsidize production. While funding to help strengthen the research and development of semiconductors may improve the issues, it will not be a quick fix and we are likely to see the impacts of supply chain issues well into 2022.

Building and Construction: Building and construction tax revenues are forecasted to flatten in 2022 followed by moderate growth thereafter. Costs are expected to remain high through mid-2022, however, permit activity from fourth quarter 2021 shows office development increasing while Bay Area construction is growing. In FY 2021, Newark received \$1.66 in sales tax revenue from building and construction. As predicted, this was just a slight increase of 5.4% from FY 2020. Newark is anticipating several residential and commercial development projects starting in 2022 that could cause an increase in future revenue levels.

Restaurants and Hotels: Restaurant and hotel 2021 tax levels rose 0.5% in comparison to 2019. Higher rates of business and tourist travel will keep the growth rate high for 2021-2022, though

ECONOMIC AND FINANCIAL FORECAST

rates will likely vary by region. Quick service and casual dining establishments are the dominant tax-producing segments, which likely won't change in the near future. Newark saw a 15.7% (nearly \$200,000) decrease in Restaurant and Hotel sales tax revenue from FY 2020 to FY 2021. This is likely due to the ongoing travel restrictions and lack of business travel that extended into 2021. The increased desire to travel and spend more after having been sheltered in place should lead to growth in the restaurant and hotel tax levels. An increase in business travel in particular will lead to a growth in the restaurant and hotel tax levels, however it is unclear if business travel will rise to pre-pandemic levels. Additionally, one factor to consider in measuring travel related taxes is that increased fuel prices have caused a price increase in airline travel, which may deter some leisure travel.

General Consumer Goods: Retailers were negatively impacted during 2020, though they started seeing strong sales figures in late 2021, leading to short-term elevated tax figures. However, as consumer behavior and technology shift more to e-commerce, the outlook for place of sale transactions should be subdued. The cost of taxable goods is expected to rise faster than sales, and tax receipts could revert to the conventional growth rate of 2%.

General and consumer goods in Newark have been slowly decreasing each fiscal year since 2018. The fiscal year ending June 2021 was \$864,087, a 2.6% decrease from the previous fiscal year. The 2.6% decline in general and consumer goods is likely due to the rise of e-commerce, as well as COVID-19 business closures and shelter in place orders. E-commerce shopping was rising prior to the COVID-19 pandemic, though the shelter-in-place orders exacerbated online shopping. HdL Companies 3-Year Sales and Use Tax Budget Estimate projects that Newark will experience a 17% growth in general consumer goods sales tax for FY 2022 as consumers are heading back to shopping in-person. After this initial significant increase in FY 2022, Newark will likely follow the conventional growth rate of 2% that is predicted for the State of California. As the final FY 2022 data is made available, trends in general consumer goods will be clearer.

Fuel and Service Stations: Fuel prices and demand for fuel has significantly increased since 2020. Short-term gains are projected as more people are travelling for work and pleasure. This is anticipated to be followed by long-term annual escalations of 2%. Newark's FY 2021 fuel and service station sales tax was \$502,155, 3.7% lower than FY 2020. With increased travel in the latter half of 2021 and into 2022, as well as the rising costs, and geopolitical impacts, revenue from fuel is projected to rise nearly 30% for FY 2022.

Food and Drugs: This category has shown modest improvement since 2020, around a 1% increase. Consumers are moving towards shopping for groceries and medicine with apps, changing the way that sales tax is distributed. This trend is projected to continue, thus investment in digitized solutions, low-cost delivery options, and inventory optimization could help merchants maintain the bottom line and offset price pressures. Newark received \$343,065 in food and drugs sales tax revenue for FY 2021, under a 1% increase from FY 2019. According to HdL Companies

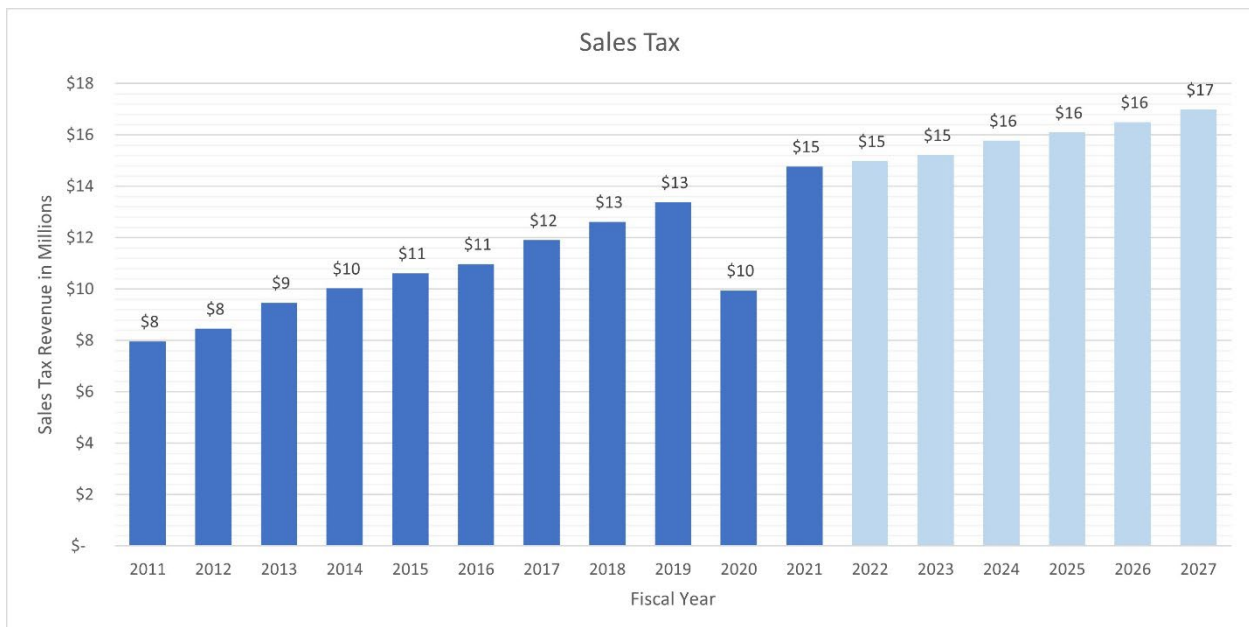
ECONOMIC AND FINANCIAL FORECAST

Sales Tax data for City of Newark and Alameda County, the FY 2021 sales dollars per capita for the food and drug category was \$702.15, while Alameda County's sales dollar per capita was \$1,082.06. This suggests that Newark residents may be going out of the city for these purchases.

Sales Tax Forecast

Most Californian cities have experienced a significant bounce back in sales tax revenue, especially during the last six months of the calendar year 2021 (Q3 and Q4). Most cities had sales tax revenue return to pre-Pandemic levels or are achieving healthy growth, including Newark. For fourth quarter 2021 as compared to fourth quarter 2020, Newark experienced growth of 6.26%, including healthy increases of 15.44% and 7.03% respectively for the top 100 and top 25 sales tax producers in Newark.

In working with HdL Companies sales tax team staff has developed a five year sales and use tax budget estimate for Newark, projecting a total sales and use tax revenue minus County Share and administrative costs at \$14.9 million in FY 2022, \$14.5 million in FY 2023 and \$14.9 million in FY 2024. The FY 2023 projection does not include sales tax estimates for the Costco store at NewPark Mall. The proposed Costco, expected to open November 2022, will be 161,000 square feet with a 32-pump fuel station. If included, estimates for fiscal years 2023 and 2024 would increase by approximately \$1.2 and \$1.8 million respectively.

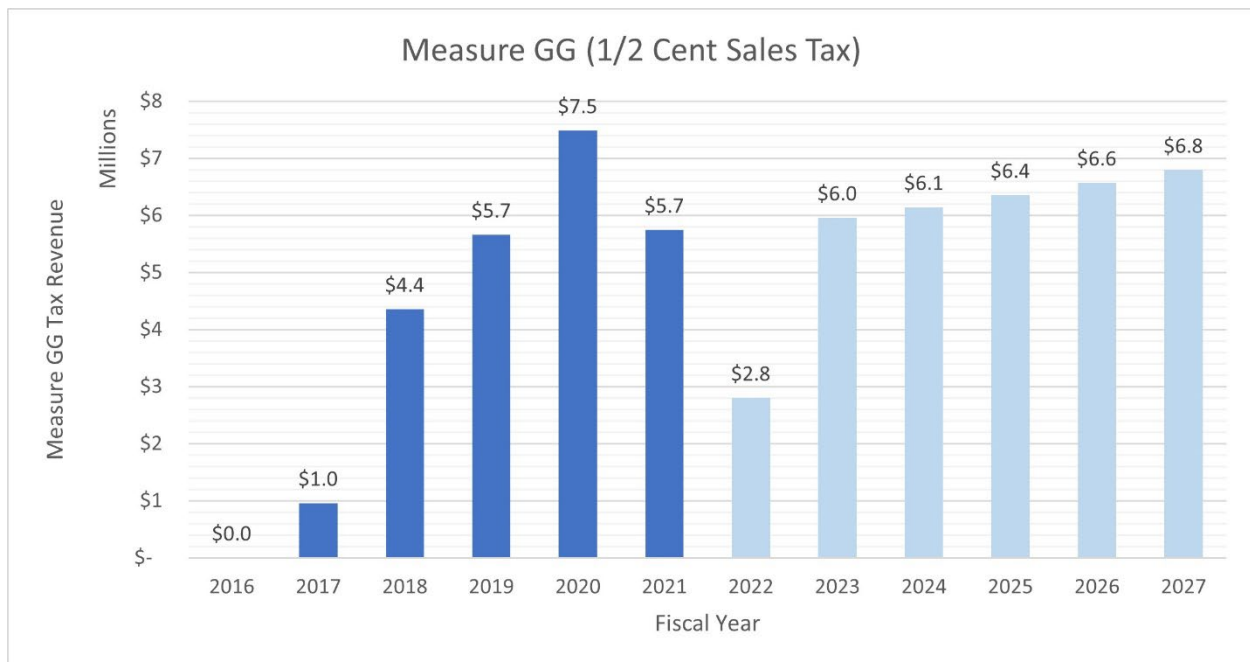


ECONOMIC AND FINANCIAL FORECAST

Measure GG (½ Cents Sales Tax)

In November 2016, voters approved Measure GG, a one-half percent transaction and use tax increase, beginning April 1, 2017. This sales tax provides an increase in general fund revenues, allowing the City to construct a new Civic Center, including a Police Station, Library and City Hall. The tax will terminate 25 years after collection began, unless extended by voters.

Measure GG FY 2020 revenues decreased by 17% from FY 2019, and then increased by 23% in FY 2021. FY 2022 will see a negative impact due to a large negative taxpayer correction made by the State of California Department of Tax and Fee Administration (CDTFA) that reversed taxes for overpayments made in error in prior years. However, the impact is not included in the estimate as the City has had knowledge of the error and revenue projections that have been presented are adjusted accordingly. Future Measure GG projections indicate increases more consistent with prior years. FY 2023 estimates do not include the new Costco at Newark Mall; if included, estimates for FY 2023 through FY 2027 would increase.

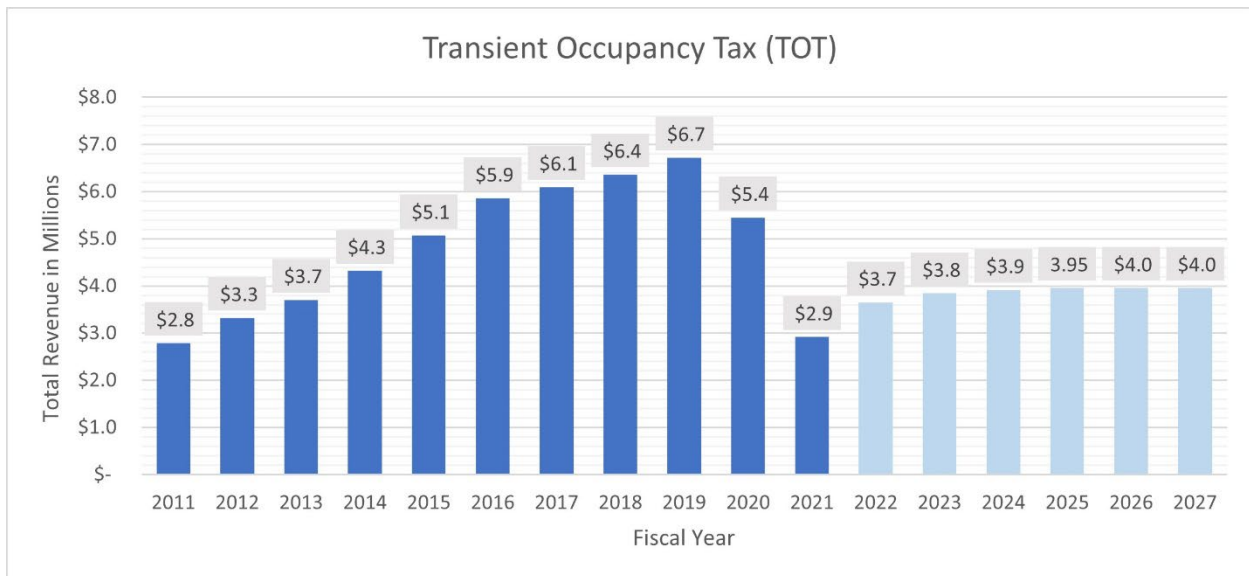


ECONOMIC AND FINANCIAL FORECAST

Transient Occupancy Tax

The City has 11 hotels (DoubleTree Hilton, Homewood Suites Hilton, Courtyard by Marriott, Newark Residence Inn by Marriott, Town Place Suites, ALoft Silicon Valley, Chase Suites, Comfort Inn, E-Z8 Hotel, Staybridge Suites, and SpringHill Suites by Marriott). These hotels remit a 10% transient occupancy tax (TOT) to the City and has made up around an average of 10% of total tax revenues for the City of Newark between 2011 and 2021.

Prior to the COVID-19 Pandemic, the City saw an average of nearly 12% increases year over year in TOT revenues. Given the COVID-19 Pandemic travel restrictions and hesitation in 2020 and 2021, there was a significant decline in revenue in FY 2020 and FY 2021. The total revenue for FY 2021 reached \$2.92 million, which is higher than the 2020-2022 Biennial Budget forecast but 46.5% lower than the \$5.4 million revenue in FY 2020. The City forecasts a 22% increase by the end of FY 2022, up to \$3.5 million, and then a 20% increase in FY 2023. As business and leisure travel continue to increase, it is projected that the tax revenue will increase year over year at approximately 12% on average, similar to the pre-COVID-19 average yearly increase.

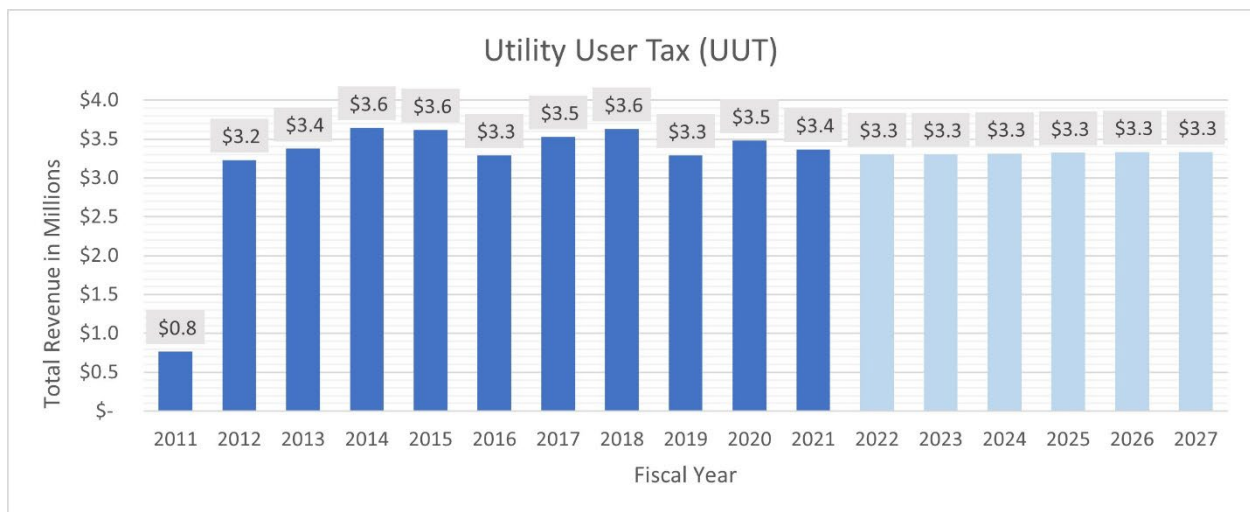


ECONOMIC AND FINANCIAL FORECAST

Utility User Tax (UUT)

In November 2010, the voters of Newark passed Measure U, a 3.5% Utility User Tax (UUT). This UUT is applied to electricity, natural gas, telecommunications, and cable service and was implemented to restore some of the services that were severely cut during the recession. In November 2014, the voters extended the UUT and reduced the rate to 3.25%. In November 2020, Newark voters approved Measure PP to again extend the UUT another 9 years at the current rate to maintain vital services which include public safety, fire protection, streets and pothole repair, and crime and gang-prevention programs.

On average, the Utility User Tax (UUT) revenue is \$3.3 million per year. The fluctuations shown below appear to be a reflection of consumer habits due to changing technology. Specifically, there is a trend of people switching from traditional television channel providers (such as Comcast) to internet-based programming through streaming which UUT is not subject to. These changes result in fewer gross receipts from utility providers, which means less UUT revenue for the City.



Other Taxes

The Other Taxes category includes Business License Tax and Property Transfer Tax and is projected to be \$1.5 million and \$556,000 respectively, at the end of FY 2022.

Business license taxes are paid by individuals and entities to conduct business in the City of Newark. Business license revenue is affected by the number of businesses in the City and the gross receipts these businesses generate. While business license tax revenue fluctuates with the economy, it is to a lesser degree than sales taxes.

ECONOMIC AND FINANCIAL FORECAST

The Business License Taxes are based upon the calendar year with a due date of January 31st. Payments received after January 31st will be assessed penalties. The City has collected approximately \$1.5 million from 2,615 businesses for the period of December 1st through April 1st, 2022, of which 67% renewed/applied through the web portal. However, as of April 1st, there were approximately 584 outstanding business license renewals. The projected fees, for those remaining businesses, would be \$66,000 in business license fees and \$33,000 in penalties, which are assessed at 50% of the business license fee.

Property Transfer Tax is levied on the sale of real property. The County of Alameda collects \$1.10 per \$1,000 of the sale price when any real property is sold, of which the City receives half, or \$0.55 per \$1,000. The major economic drivers for property transfer tax are the volume of property sales and home prices. Unlike the 1.0 percent property tax revenue, property transfer tax receipts reflect current economic conditions without lag time. Even though there is low inventory, the median home price has continued to rapidly grow over the past year.

Licenses, Permits, and Fees

This category includes recreation fees, franchise fees, animal licenses, construction permits, encroachment permits, and building permits. The Licenses, Permits & Fees category is projected to end the year at \$4.0 million.

The closure of the Recreation and Community Services' facilities due to the COVID-19 pandemic resulted in a significant drop in revenue collection during fiscal years 2020 and 2021 and is expected to slowly recover to pre-pandemic levels.

The City collects Franchise Fees from utility service providers for the use of city streets and rights-of-way. Franchise fees are currently received on cable TV, garbage, electricity, and natural gas. Historically, franchise payments are not remitted equally throughout the fiscal year: therefore, mid-year receipts are not necessarily predictive of year-end actuals. Total Franchise Fee revenues are projected at \$4.1 million.

Construction permit revenues are directly associated with the number and value of residential and commercial development activities in the City. Construction permits saw a spike in FY 2016 due to high-cost encroachment permits. Construction permit revenues are projected to be \$1.7 million in each FY 2023 and in FY 2024.

For the most part, development activity is steady but expected to level off. Public works services and building permits will remain consistent with prior year amounts due to community needs.

ECONOMIC AND FINANCIAL FORECAST

The 2020-2022 Biennial Budget assumed gradual lifting of the shelter-in-place orders with a phased approach to reopening our revenue-generating services. Amidst this context, Staff anticipated minimal revenue in the first two

Use of Money and Property

The use of money and property category includes interest and dividend income on the City's investment of fund balances, primarily General Fund working capital and reserves. The City's cash is invested mainly with the State of California Local Agency Investment Fund (LAIF) and with California Asset Management Program (CAMP). Both of these options are secure and no-risk investments. Revenues in this category are forecasted to fluctuate depending upon the General Fund's invested cash balance.

Operating Expenditures

Personnel expenditures are comprised of all costs associated with employee salary and benefits, except for the cost of the PERS pension payments. The personnel expenditures include salary, and benefit costs for regular full-time, regular part-time, and part-time, seasonal, and temporary positions. These expenditures increase as a result of negotiated salary adjustments, and other salaries and health benefits increase. Transfers in from the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds provide additional funding for personnel expenditures through FY 2024. At the time of this writing, the City is in active bargaining negotiations with employee groups and the exact cost of salary adjustments and benefit increases have not been finalized.

The cost of retirement benefits continues to be significant for the City. The PERS Board continues to adopt changes to their assumptions and accounting methodology. Most recently, high investment rates realized at the end of June 2021 triggered the plan's risk mitigation policy which lowers the discount rate to 6.5%. The effect of the discount rate reduction is a projected increase to the unfunded liability and increase in the normal cost, which will come into effect for fiscal year 2024.

The Alameda County Fire contract accounts for 18% of the City's Operating Budget. Other operating expenditures include supplies, other contractual services, utilities, debt service payments, and equipment purchases. These expenditures increase as a result of inflation, increased service demands, and the addition of new programs or service levels. This accounts for the remaining 29% of the Operating Budget.

The City's fiscal position is certainly much stronger today than it was at this time two years ago at the onset of the pandemic. The continued expansion of the economy, coupled with Federal funding, has allowed for the restoration of several positions as well as restoration of services and

ECONOMIC AND FINANCIAL FORECAST

programming at a level the public was accustomed to prior to the pandemic. As a result, FY 2022 revenue projections are slightly higher than FY 2021 actual revenue and revenue projections for FY 2023 and FY 2024 are reflecting cautious optimism.

These expenditures and revenue estimates reflect certain assumptions that are subject to change even before the adoption of the FY 2022-2024 Biennial Budget. Approval of supplemental budget requests and funding changes as a result of City Council direction will impact the overall expenditure estimates. Staff also updates these estimates and assumptions on an ongoing basis as a result of changes in the economy and funding priorities.

FIVE YEAR FORECAST

2023-2027 General Fund Five-Year Forecast (\$ in Millions)						
	FY 2023 Projection	FY 2024 Projection	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	
PROPERTY TAX	27.29	28.94	30.68	32.55	34.55	
SALES TAX	14.47	14.86	15.41	15.94	16.51	
MEASURE GG	5.96	6.14	6.43	6.65	6.88	
TRANSIENT OCCUPANCY TAX	3.84	3.92	3.95	3.95	3.95	
UTILITY USERS TAX	3.31	3.31	3.32	3.33	3.33	
OTHER TAXES	2.05	2.12	2.16	2.20	2.25	
LICENSES PERMITS & FEES	9.96	10.20	10.42	10.62	10.83	
OTHER REVENUE	2.11	2.14	2.18	2.21	2.24	
TOTAL REVENUES	\$ 68.99	\$ 71.63	\$ 74.55	\$ 77.45	\$ 80.54	
Expenditures by Category						
PERSONNEL ^(a)	34.44	35.20	36.88	37.87	38.87	
ACFD FIRE SERVICES	11.83	12.70	13.33	14.00	14.70	
NON-PERSONNEL EXPENDITURES	17.72	17.67	18.12	18.58	19.06	
TOTAL EXPENDITURES	\$ 63.99	\$ 65.57	\$ 68.33	\$ 70.45	\$ 72.63	
NET OPERATING RESULTS BEFORE TRANSFERS	\$ 5.00	\$ 6.06	\$ 6.22	\$ 7.00	\$ 7.91	
TRANSFERS IN ⁽¹⁾	2.13	1.77	-	-	-	
TRANSFERS OUT ⁽²⁾	5.96	6.14	6.43	6.65	6.88	
NET OPERATING RESULTS AFTER TRANSFERS	\$ 1.17	\$ 1.69	\$ (0.21)	\$ 0.35	\$ 1.03	

(a) Personnel Costs includes the following vacancy factors: 7% (FY 2023), 7% (FY 2024) and 5% for out years.

(1) Transfer In from ARPA Fund \$2.13M (FY 2023), \$1.77M (FY 2024).

(2) Transfer Out Measure GG revenue earmarked for debt service and Civic Center capital expenditures.

The COVID-19 Pandemic and the Development Forecast

The COVID-19 Pandemic has caused significant and direct impact to nearly every aspect of people's lives, including the physical, social, and economic well-being of California cities, residents, and businesses. Governor Gavin Newsom's Executive Order N-33-20 (Stay-at-Home Order) was issued March 19, 2020, which required all Californian's to stay home or at their place of residence, except for certain workers who were deemed essential. During most of 2020 and throughout 2021, impacts of the Pandemic and the necessary shelter in place orders included severely limited economic and social activities, surging unemployment claims, declines in revenue from sales tax, transit occupancy (hotel) tax, and other local government revenues.

Area Wide Economic Development Trends

The COVID-19 Pandemic will have broad and long-lasting impacts, and it accelerated and amplified many existing trends and conditions. Between the COVID-19 Pandemic and actions taken by local, state, and federal officials to protect health and promote safety have resulted in dramatic shifts in social and lifestyle perspectives.

Development and construction slowed during the Pandemic due in part to initial limitations on construction activities in early 2020, brought on because of uncertainty of the economy. The construction industry also saw significant increases in the costs of materials, labor shortages, delay of shipments of construction materials and shifts in demand. The United States construction industry relies heavily on foreign construction materials such as steel and stone, and the COVID-19 Pandemic caused closures and delays at international factories that produce these materials. As a result, construction material supply dramatically decreased in the U.S. and what was available became more expensive.

E-commerce trends such as online shopping, home delivery, and online ordering services for pick up, accelerated for retail, food and drug, and restaurant industries. This lead to greater growth for businesses with existing e-commerce services and retail businesses with efficient distribution centers, and loss of sales for businesses unable to adapt to a new way of doing business. Many businesses have begun adapting to these changes by adding e-commerce options to their stores or restaurants and offering delivery or pick up options.

DEVELOPMENT FORECAST

Regulatory bodies throughout California are also being more flexible in allowing things like added outdoor seating for restaurants, or outdoor sidewalk sales. Many cities have been looking towards adding more pedestrian friendly environments to their downtown and retail focused areas.

There has been a widespread adoption of remote work. While people are beginning to go back into the office, many will continue to work part-time or even full-time from home. This will likely lead to long-term impacts on the location and demand for office space.

Additionally, the Pandemic has exposed and accelerated pre-existing housing supply constraints. As of October 2021, there was 1.8 months' worth of housing inventory available on the market in California. Inventory refers to the number of months it would take for all the current homes for sale on the market to sell. A healthy housing market usually has approximately six months of inventory. In the year prior to the Pandemic, there was more than 3.5 months of housing inventory in the state. This can only be solved by more supply of housing or weaker consumer demand.

Local Development Trends

Development and construction may have slowed during the start of the COVID-19 Pandemic, but the City of Newark has continued to see new development and growth in the area. From fiscal year 2020 to 2021, Newark's total revenue decreased, however, certain industry groups such as business and industry and auto and transportation saw an increase in sales. Similar to many other U.S. cities, Newark's tax revenue from restaurants and hotels, fuels services, and retail and other consumer goods has decreased over the COVID-19 Pandemic.

There are four notable projects currently in the entitlement phase, including a Hyatt House Hotel and residential projects containing townhomes and duplexes. The proposed Hyatt House Hotel would be located at 39888 Balentine Drive and include 112 guest rooms, two ballrooms, and amenities such as a pool, workout room, and breakfast area. The Cedar Homes development project would be located at 38730 Cedar Blvd and the proposal includes 127 attached townhomes and duplexes. FMC Willow, at Willow and Enterprise Streets, is another project in

DEVELOPMENT FORECAST

the entitlement phase that includes plans for 324 attached townhomes, 88 of which will be affordable housing units.

An important component of building an inclusive community is to provide affordable housing opportunities within Newark. In addition to the planned affordable units at FMC Willow, the City recently approved the Timber Street senior-affordable project containing 78 apartment units. The City has also applied for State of California Homekey Grant funds, which, if granted, would help fund the acquisition and conversion of the Newark Towne Place Suites extended-stay hotel to 125 units of affordable housing. The City's General Plan Housing Element will be updated in January 2023 and will provide new programs that will support affordable housing development throughout the community.

Several additional notable projects have been completed since the start of the Pandemic. Panattoni Light Industrial, an over 400,000 square-foot (SF) building, at 7200-7400 Gateway Blvd was completed in 2021. This space includes 250,000 SF of manufacturing space, 135,000 SF of warehouse space, and 26,000 SF of office space. Construction of the new Hyatt Place Hotel, at 5600 John Muir Drive, is slated to be complete in mid-2022. The Hyatt Place Hotel will have 112 guest rooms.

The City is seeing quite a bit of movement on several of their specific plans and master plans, including the Bayside Newark, NewPark Place, and Area 3 and 4 Specific Plans. These master plans are long-range planning projects for residential, commercial, transit-oriented development, and open space developments.

Bayside Newark

The Bayside Transit Oriented District Specific Plan (Previously known as Dumbarton Transit-Oriented Development), adopted in 2010, is a neighborhood that provides a broad range of new housing types, open space and parks, access to future transit facilities, and neighborhood serving retail and commercial businesses. The goal is that the neighborhood takes advantage of future transit investment to facilitate alternative commutes, dramatically increase pedestrian mobility and to take full advantage of its location and surrounding open space resources.



The Bayside Transit Oriented District Specific Plan limited residential development to 2,500 units for the entire plan area. As of the end of 2021, projects that have been completed or are under construction include Glass Bay, Lighthouse, Bayshores, Compass Bay, Bridgeway, and Harbor Pointe. As mentioned earlier, FMC Willow is a project currently under review.

NewPark Place Specific Plan

In 2021, the City of Newark and Brookfield Properties, the owner of NewPark Mall, began implementing the NewPark Place Specific Plan. The Plan, adopted in 2018, has a vision to transform the NewPark Mall into a vibrant, urban place with modern residential units, retail, dining opportunities, community venues, and enhanced multi-modal streets and transit opportunities that will act as a premier Bay Area destination that will revive the regional retail uses within the mall and act as an economic engine for the City of Newark. The Planning Commission and City Council held public hearings in June and July of 2021, respectively, to consider amendments to the Specific Plan and ultimately voted to approve the recommendations.

Brookfield Properties would develop two projects that will serve as catalysts for future redevelopment of NewPark Mall. The first is the Phase A Residential Project, a residential and

DEVELOPMENT FORECAST

retail mixed use project with a total of 319 dwelling units, approximately 3,700 square feet of ground floor retail, approximately 12,900 square feet of amenities such as a bike shop, clubroom, co-workspace, game room and fitness room, a pool courtyard, and enclosed parking to include 506 parking stalls. The structure would sit along Alpenrose Drive at six-stories tall with five residential levels situated over the ground floor retail and amenities space. The remaining portion of the structure is five stories with six and a half levels of enclosed parking. Construction is expected to begin in 2022 and be completed in early 2025.

The second proposed project is a Costco warehouse and 32-pump retail fuel facility to be located on an approximately 10.8-acre site and constructed by Costco. The space would include approximately 161,000 square feet of gross leasable area that includes a bakery, pharmacy, optical center, hearing aid testing center, food court, photo center, tire sales and installation center, and 10,340 square foot open air canopy. Construction is expected to begin in 2022 and be completed in the Fall of 2023.

NewPark Mall Economic Impact

In a Peer Review completed by the HdL Companies ECONsolutions Team in June 2021 to evaluate the Economic Benefit Assessment prepared by Brookfield Properties, it was estimated that complete implementation of the development allowed in the NewPark Place Specific Plan would bring in approximately 3,000 residents and over 1,400 total employees.

HdL Companies analysis of potential revenue generated by the repositioning and redevelopment of NewPark



into a mixed-use retail and residential environment is estimated to result in total revenues of approximately \$9.6 million including increases in assessed valuation and sales taxes.

Summary

Newark has continuously seen strong development activity for the past ten years. The COVID-19 Pandemic may have had a slight impact on overall development, though the City is still seeing pre-Pandemic development projects in construction or being completed. Newark's plans for additional residential housing are a positive step in response to the housing shortage in the State and the Bay Area. The re-use of the NewPark Mall in the NewPark Place Specific Plan will transform the area in a very positive way. The long-term impacts to Newark may be seen in change in use of existing spaces, such as downsizing office space. It will be important to get ahead of such changes to plan for future re-use.

GENERAL FUND & COST CENTERS

General Fund

The General Fund consists of activities that benefit the general public. It includes City Council, City Administration, Police, Fire, Library, and Economic Development. These activities are supported by General Fund revenues.

The concept of a Cost Center is to account for those activities for which a fee is charged to external users of the goods or services. The cost of providing services for an activity should be recovered through fees or charges. In practice, Cost Centers are used to account for activities whose costs are only partially funded by fees and charges. In this case, a well-defined contribution from the General Fund to the Cost Center is required. In other cases, some of the activities in the fund are deemed by the City Council to be of general public benefit, and, therefore, receives a carefully considered contribution.

Services in Cost Centers can be fully cost recovering, which means that all costs of providing services include both direct and overhead costs. The overhead factor is created from a cost allocation plan. In development plan review, for example, the cost allocation plan is reasonable in that it accounts for the cost the planner places on the General Fund. The planner position requires, among other services, personnel administration services (recruitment, benefit administration, etc.), finance services (payroll, computer systems, etc.), and management services (performance review, work planning, etc.). The true cost of providing the plan check includes these costs. These costs are allocated to the planner based on nine criteria developed by the Finance Department and approved by the Executive Team, City Manager, and City Council.

Development Cost Center

The Development Cost Center consists of Planning, Engineering, Building Regulation and Inspection, and Community Development. These are services provided for developmental activities in the community and are supported primarily by development fees. When first adopted, the General Fund contribution to the Development Cost Center was 31% and that contribution is projected to be 41% for fiscal year 2023. In addition for fiscal year 2023, \$842,000 is projected to be funded with ARPA funds.

GENERAL FUND & COST CENTERS

Recreation Cost Center

The Recreation Cost Center provides for the City's recreation programs and activities. These services are paid for by user fees that are partially cost covering. The City updates its Master Fee Schedule annually and takes into consideration market comparisons and cost of providing the services. Some General Fund contribution is required due to market constraints in pricing services. This fund was given a 40% General Fund contribution when it was created and is currently projected to receive a 53% contribution for the upcoming fiscal year 2023 budget. The specific activities in this fund include General Recreation Services, Youth/Adult Sports, Fitness and Wellness, George M. Silliman Community Activity Center Phase II – Family Aquatic Center, General Community and Human Services, Youth and Teens, and Seniors Activity. The Recreation Cost Center also includes the licensed childcare program. This program is included in the 53% contribution from the General Fund for fiscal year 2023. Other funding includes \$551,000 from the ARPA funds.

Maintenance Cost Center

Maintenance Cost Center provides for the maintenance of the City's infrastructure assets. The preservation of the City's infrastructure is a high priority which requires a 84% contribution from the General Fund. Services provided in this fund include Street Repairs, Weed Abatement, Park and Landscape Maintenance, Street Lighting, and Environmental Services. Other funding contributions include \$307,000 from ARPA funds and \$125,000 from Measure D.

Capital Funds

The Capital Funds are predominantly capital, rather than an operating fund. It contains both capital projects and capital funds. The Capital Improvement Plan (CIP) is included within this fund. Activities include Street Construction/Gas Tax, Street Tree Program, Park Construction, Art In Public Places, Housing and Community Development (HCD) grant projects, and Capital Improvements. This fund is supported by various revenues, including State Gas Tax, Measure B, BB and SB 1 funds, and Federal, State, and other agencies' grants. General Fund contributions to this fund fluctuate from year to year depending on capital construction needs and the General Fund's ability to generate a surplus to support them.



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HOW TO READ THE BUDGET SUMMARY

HOW TO READ THE BUDGET SUMMARY PAGES

- 1** The Summary Page provides a summary for each fund in the budget. These funds are the General Fund, Cost Center Funds, and Internal Service Funds. The summary shows information at the Organizational Unit. Further budget detail can be found on the Budget Detail by Department.
- 2** Each Department has a distinct number for coding purposes. For example, 13 is the Department Number for the City Clerk Services. This column lists the organizational unit which could include the Department, Division and Program numbers.
- 3** Programs are groups of related activities, and activities are groups of account codes that describe specific City services. For example, Department 13 City Clerk is one activity under the GENERAL GOVERNMENT/MANAGEMENT AND SUPPORT SERVICES SUMMARY program. It contains the budget for all personnel, supplies, services, and capital associated with providing City Clerk services to the City Council and community.
- 4** The amounts in this column reflect the original budget as it was adopted for fiscal year 2022, which began on July 1, 2021.
- 5** The amounts in this column reflect budgets as amended by the City Council for fiscal year 2022.
- 6** The amounts in this column are the projected activity budgets for fiscal year 2022.
- 7** The amounts in this column are the activity budgets for fiscal year 2023.
- 8** The amounts in this column are the activity budgets for fiscal year 2024.

HOW TO READ THE BUDGET SUMMARY

1		GENERAL GOVERNMENT/MANAGEMENT & SUPPORT SERVICES SUMMARY				
2	3	4	5	6	7	8
Organizational Unit		2021-22 Adopted	2021-22 Amended	2021-22 Estimated	2022-23 Budgeted	2023-24 Budgeted
GENERAL GOVERNMENT						
10	Mayor-Council	326,000	326,000	292,000	484,871	486,061
13	City Clerk	283,000	283,000	362,000	535,539	375,511
15	City Attorney	902,000	902,000	549,000	468,000	481,000
	Subtotal	1,511,000	1,511,000	1,203,000	1,488,410	1,342,572
MANAGEMENT & SUPPORT SERVICES						
20	Management Services	864,000	1,009,000	1,082,000	1,463,995	1,487,426
21	Information Technology Systems	1,068,000	1,326,000	1,307,000	2,084,177	2,039,561
22	Human Resources Services	717,000	1,455,000	1,284,000	1,495,334	1,503,459
80	Financial Services	1,841,000	2,132,000	1,960,000	2,381,453	2,435,614
	Subtotal	4,490,000	5,922,000	5,633,000	7,424,958	7,466,059
	TOTAL	6,001,000	7,433,000	6,836,000	8,913,368	8,808,630

BUDGET STRUCTURE

FUNDS

An accounting-related entity which exists to control and account for funds from various sources. All expenditures and revenues are classified into one of three types of funds.

ORGANIZATIONAL UNITS

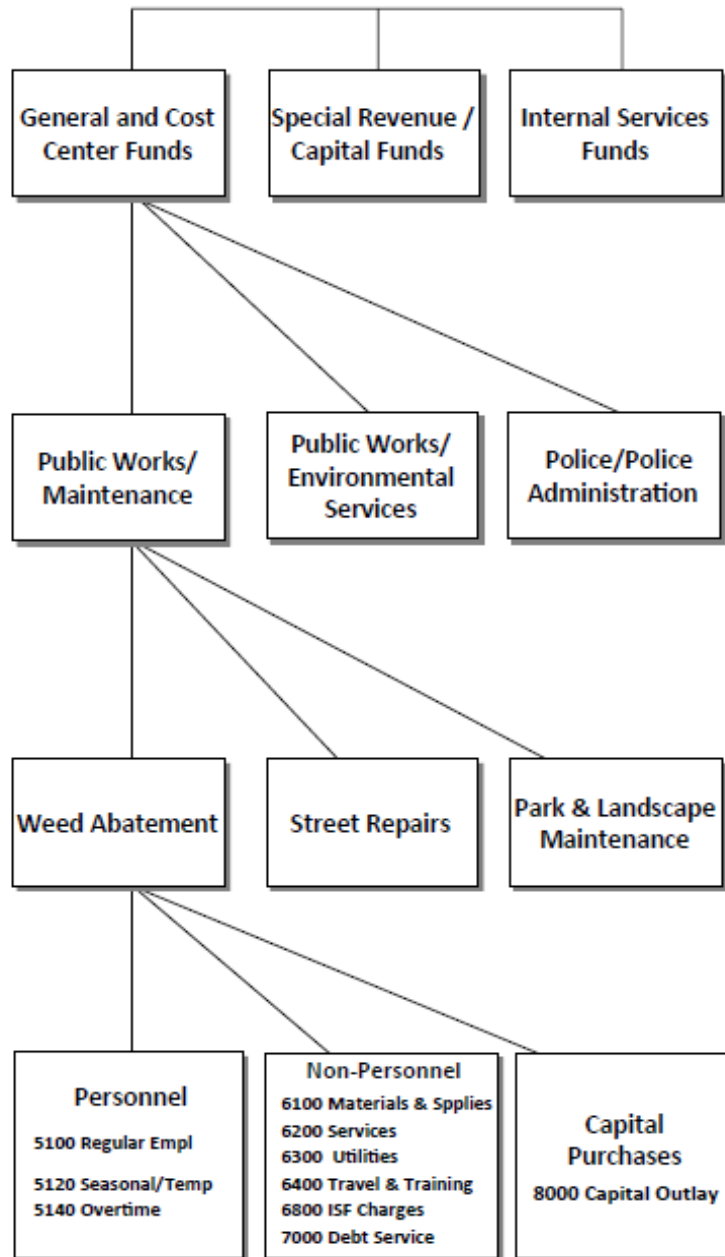
Departments and Divisions together is the organization unit responsible for a particular service. All funds have organizational units. These are some sample organizational units in the General Fund

PROGRAMS

A category of services or administrative function provided by the organizational units. All organizational units have programs/activities. These are some sample programs/activities within the organizational unit.

ACCOUNT CLASSIFICATIONS

A category of cost designed to provide detail on the types of commodities, materials, supplies or services purchased by the local government and the provision of services. All activities have account codes, also known as line items. These are the three categories of account codes common to all organizational units.



ACCOUNT CODE DESCRIPTIONS

The following Account Code descriptions are commonly referred to as expenditure codes. Revenue codes in the 4000 series are described separately in the Glossary.

5100 Regular Employees represent the personnel cost for services provided by full-time and regular part-time employees. Full-time employees have a weekly average regular work schedule of 40 hours. Regular part-time employees have a weekly average regular work schedule of 20-35 hours.

5120 Personnel costs of services provided by part-time seasonal, temporary, or contractual employees.

5140 Overtime represents the cost for services provided by employees for hours worked in excess of regularly scheduled hours to meet service level needs.

6100 Materials and Supplies represent the cost for tangible goods and commodities which are consumed or materially altered when used.

6200 Services (professional and contractual) represent the cost for general or special City services performed by either private agencies or outside governmental agencies. An example of a private agency contract is a contract for weed abatement services. An example of an outside governmental agency contract is the contract with the City of Fremont for animal shelter services.

6400 Membership, Travel, and Training represent the cost for membership in professional and trade associations, traveling to and participation in workshops, seminars, and conferences provided by these associations, and in-house training programs. Examples of some activities under this category include disaster preparedness training and exercises, advanced training in computer software use, and technical workshops that introduce new legislative reporting requirements.

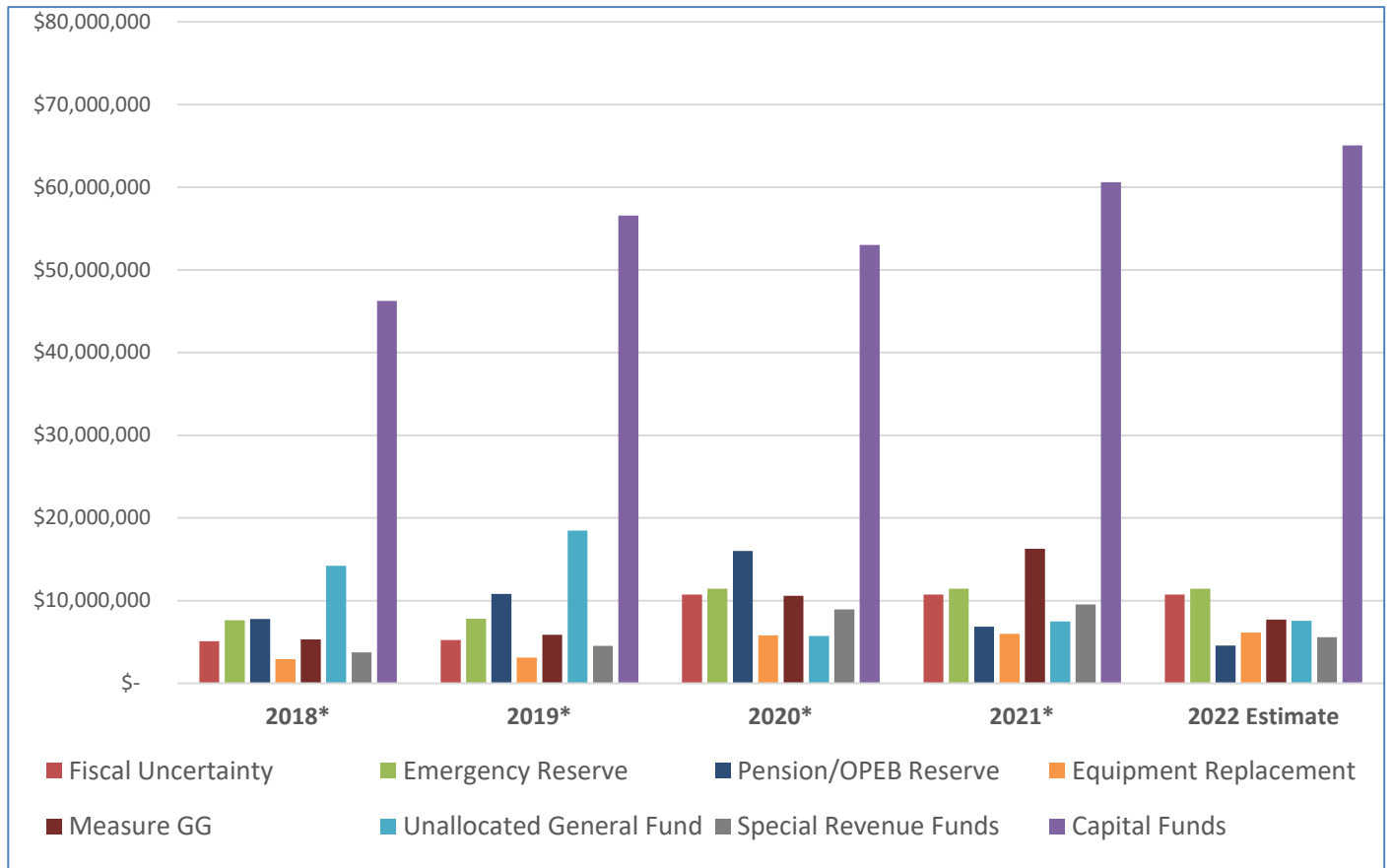
6800 Internal Service Charges represent allocation of costs incurred by the Internal Service Fund (ISF) activities to provide services to other City departments. The ISF activities include Office Support, Self-Insurance (Workers' Compensation and Public Liability), Maintenance (Equipment, Building), and Equipment Replacement.

7000 Debt Service represents principal and interest payments on long-term debt for the Civic Center. This also includes capital lease payments for the acquisition of a fire pumper and street sweeper.

8000 Capital Outlay represents the cost of major and significant acquisitions of equipment, land, buildings, and building improvements. An example is a purchase of a new vehicle that is added to the City's fleet. Another example is the cost for a major building renovation that extends the building's economic life and expands its functional use.



HISTORICAL FUND BALANCES



	<u>2018*</u>	<u>2019*</u>	<u>2020*</u>	<u>2021*</u>	<u>2022 Estimate</u>
General Fund					
Fiscal Uncertainty	\$ 5,095,000	\$ 5,220,000	\$ 10,722,000	\$ 10,722,000	\$ 10,722,000
Emergency Reserve	7,643,000	7,830,000	11,430,000	11,430,000	11,430,000
Pension/OPEB Reserve	7,784,867	10,789,000	15,989,000	6,824,000	4,560,000
Equipment Replacement	2,900,000	3,100,000	5,800,000	6,000,000	6,138,000
Measure GG	5,306,000	5,874,000	10,564,000	16,263,000	7,713,000
Unallocated General Fund	14,215,000	18,480,000	5,712,000	7,474,000	7,554,530
Special Revenue Funds	3,753,000	4,507,000	8,951,000	9,550,000	5,559,545
Capital Funds	46,248,000	56,556,000	53,028,000	60,597,000	65,056,606

* Amounts from ACFR reports



SUMMARY OF BUDGETED REVENUES Fiscal Years 2021, 2022, 2023 and 2024

Code	Revenue by Source	2021 Actual	2022 Budgeted	2022 Estimate	2023 Budgeted	2024 Budgeted
OPERATING REVENUE						
TAXES - PROPERTY, SALES, OTHER						
4010	Current Secured	17,493,615	19,552,000	19,552,000	19,907,000	21,114,000
4011	Current Secured - VLF	5,494,037	5,851,000	5,851,000	6,228,000	6,606,000
4012	Current Unsecured	859,838	847,000	898,000	1,000,000	1,061,000
4013	Prior Secured	168,127	0	135,000	154,000	154,000
4014	Prior Unsecured	30,354	0	30,000	0	0
4015	Supplemental	483,671	0	14,000	0	0
4016	Penalties	59,895	0	19,000	0	0
4020	Sales & Use Taxes	14,775,027	14,984,000	14,772,000	14,468,000	14,862,000
4021	1/2 Cents Sales Tax	5,699,899	5,697,000	5,697,000	5,958,000	6,142,000
4030	Transient Occupancy Tax	2,916,050	3,876,000	3,650,000	3,840,000	3,917,000
4040	Utility User Tax	3,366,768	3,299,000	3,306,000	3,306,000	3,314,000
4053	Documentary Transfer Tax	635,862	732,000	556,000	556,000	595,000
4050.110	Business License	1,339,963	1,461,000	1,461,000	1,491,000	1,521,000
4050.120	Business License - Penalties	53,553	52,000	52,000	0	0
4050.130	Business License - Registration	82,968	85,000	85,000	0	0
	Subtotal	53,459,629	56,436,000	56,078,000	56,908,000	59,286,000
LICENSES & PERMITS						
4101.XXX	Franchise Fees	4,177,233	4,382,000	4,129,000	4,267,000	4,410,000
4101.140	PEG Fees	61,744	50,000	50,000	50,000	50,000
4103	Animal License	11,678	6,000	9,000	9,000	9,000
4104	Document Reproduction & Certification	16,419	12,000	12,000	0	0
4105	Records Automation fee	220,613	0	123,000	100,000	100,000
4120	Spec NPD Fees-False Alarms	39,684	30,000	34,000	30,000	30,000
4121	Spec NPD Fees-Emergency Response Cost Recovery	10	0	0	0	0
4122	Spec NPD Fees-Towing Administration	40,675	50,000	46,000	25,000	25,000
4123	Abandoned Vehicle Abatement	109,989	20,000	30,000	20,000	20,000
4124	Animal Control Fees	1,530	0	1,000	0	0
4125	Spec NPD Fees-Miscellaneous	1,575	0	10,000	0	0
4130	Special Fire Fee	7,246	8,000	0	7,000	7,000
4132	Spec FD Fee-Fire Permits	150,306	145,000	118,000	118,000	118,000
4135	Spec FD Fee Miscellaneous	3,370	0	3,000	0	0
4140	Home Occupation Fee	20,642	11,000	18,000	11,000	11,000
4141	Zoning Fee	193,022	40,000	201,000	200,000	200,000
4142	Code Enforcement	3,960	10,000	19,000	10,000	10,000
4150	Bldg. Construction Permits	2,222,237	1,650,000	1,424,000	1,680,000	1,680,000
4152	Bldg. Plan Review Fees	1,008,291	830,000	883,000	800,000	800,000
4151	Bldg. Permit Application Fee	112,201	71,000	87,000	70,000	70,000
4153	Fire Preventive Review Fee	158	0	0	0	0
4154.110	Alarm User Permit	3,494	4,000	4,000	4,000	4,000
4154.120	Alarm User Permit - Renewal	5,944	2,000	3,000	2,000	2,000
4157	Street & Curb Permit	248,053	465,000	203,000	250,000	250,000
4158	Plan Checking Fee	283,332	679,000	237,000	325,000	325,000
4160	Maintenance-Utility Charges	660	0	1,000	0	0
4161	Stormwater Quality Control Plan	7,134	6,000	6,000	5,000	5,000
4162	Storm Drain Fees	511,597	505,000	505,000	500,000	510,000
4163	Weed Abatement Fee	5,614	7,000	4,000	4,000	4,000
4164	Landscape & Lighting Maintenance	399,407	0	0	0	0
4199	Other Licenses & Permits	8,402	11,000	11,000	11,000	11,000
	Subtotal	9,876,218	8,994,000	8,171,000	8,498,000	8,651,000



SUMMARY OF BUDGETED REVENUES

Fiscal Years 2021, 2022, 2023 and 2024

Code	Revenue by Source	2021 Actual	2022 Budgeted	2022 Estimate	2023 Budgeted	2024 Budgeted
FINES & FORFEITURES						
4610	Vehicle Code Fines	509,975	815,000	588,000	588,000	588,000
4611	Parking Fines	(247)	50,000	40,000	40,000	40,000
4612	Other Fines	(132,024)	10,000	6,000	6,000	6,000
	Subtotal	377,704	875,000	634,000	634,000	634,000
USE OF MONEY & PROPERTY						
4880	Investment Earnings	941,191	1,092,000	203,000	80,000	80,000
4881	Sweep Invest Earnings	1,513	0	2,000	0	0
4185/489X	Rents & Concessions	128,990	367,000	277,000	408,000	420,000
	Subtotal	1,071,694	1,459,000	482,000	488,000	500,000
REVENUE FROM OTHER AGENCIES						
4019	Paramedic Parcel Tax	255,101	233,000	252,000	233,000	233,000
4701	Motor Vehicle-In-Lieu	35,913	35,000	57,000	57,000	57,000
4703	Prop 172 Public Safety Sales Tax	385,017	0	429,000	437,000	454,000
4704	Homeowner Relief	97,800	88,000	98,000	98,000	98,000
4705	Other State Grants	74,400	10,000	1,000	10,000	10,000
472X	State Gasoline Tax	728,163	1,213,000	928,000	1,033,000	1,060,000
4792	Other State Grants	213,076	178,104	139,000	113,000	113,000
4742	Federal & County Grants	330,258	345,000	270,000	275,000	275,000
4750	POST Reimbursement	19,355	30,000	32,000	30,000	30,000
4790	Miscellaneous Services	104,218	12,000	221,000	228,000	228,000
4791	County Grants/Reimbursements	52,818	0	39,000	0	0
4793	Federal Grants	636,861	5,980,000	5,937,000	5,980,000	80,000
4795	Donations	793	0	1,000	0	0
	Subtotal	2,933,773	8,124,104	8,404,000	8,494,000	2,638,000
CHARGES FOR SERVICES						
4180	General Recreation Services	305,995	287,000	269,000	287,000	290,000
4181	Silliman General Aquatic Program	59,233	627,000	225,000	250,000	300,000
4182	Silliman Center General Admission	51,403	825,000	311,000	280,000	290,000
4183	Silliman Contract Classes	24,168	170,000	138,000	140,000	150,000
4186	Child Care Activity	422	540,000	157,000	430,000	440,000
4187	Preschool Activity	0	138,000	35,000	40,000	45,000
4189	Senior Center Contract Classes	1,080	42,000	2,000	21,000	22,000
4190	Recreation Processing Fee	989	0	2,000	0	0
	Subtotal	443,290	2,629,000	1,139,000	1,448,000	1,537,000
OTHER REVENUES						
4910	Landscape & Lighting Contract Admin Fee	71,740	71,000	83,000	71,000	71,000
4930	Contribution from Private Sources	0	0	1,000	0	0
4990	Other Revenue	147,488	120,000	111,000	110,000	110,000
4905	Settlement-Court Cases	34,981	0	0	0	0
4995	Misc Reimbursement	127,815	0	5,000	6,000	6,000
4997	Proceeds From Asset Disposition	230	0	0	0	0
4998	Cash Short/Over	1,284	0	(2,000)	0	0
	Subtotal	383,538	191,000	198,000	187,000	187,000
	TOTAL OPERATING REVENUE	68,545,846	78,708,104	75,106,000	76,657,000	73,433,000



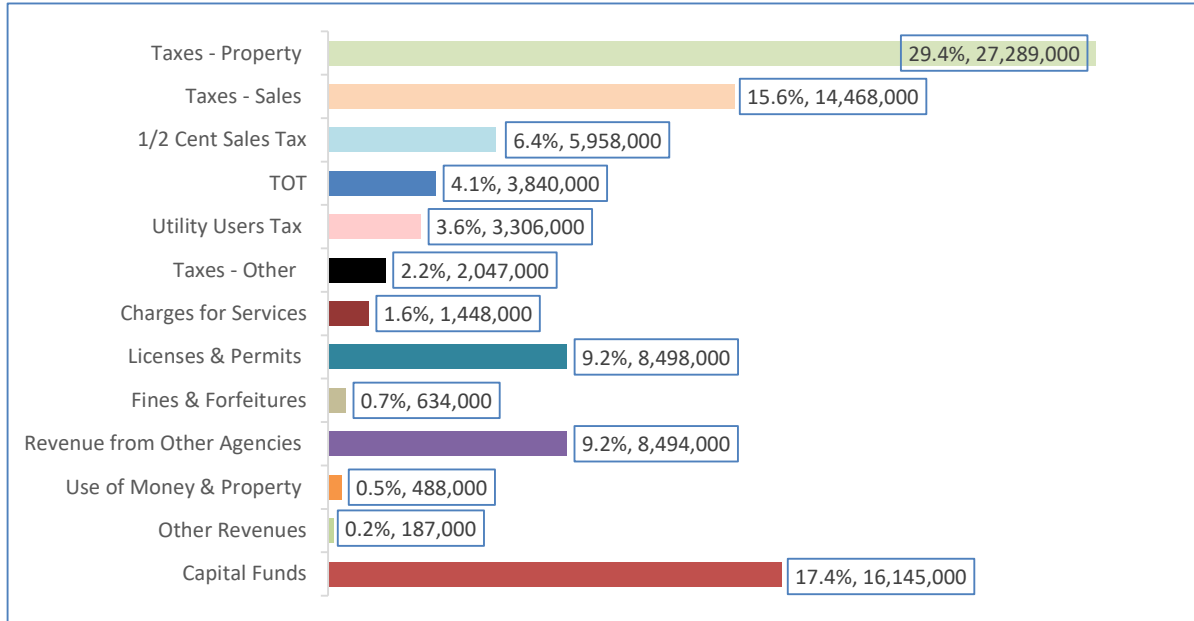
SUMMARY OF BUDGETED REVENUES

Fiscal Years 2021, 2022, 2023 and 2024

Code	Revenue by Source	2021 Actual	2022 Budgeted	2022 Estimate	2023 Budgeted	2024 Budgeted
CAPITAL FUNDS						
USE OF MONEY & PROPERTY						
4880	Investment Earnings	205,460	0	47,000	0	0
4881	Sweep Invest Earnings	1,392	0	0	0	0
	Subtotal	206,852	0	47,000	0	0
REVENUE FROM OTHER AGENCIES						
4723	State Gasoline Tax	337,568	0	341,000	380,000	390,000
4725	HUTA RMRA SB1	907,758	1,012,000	1,012,000	1,114,000	1,114,000
4995	Misc Reimbursement	0	0	42,000	0	0
474X	Measure B/BB/F	1,516,734	1,515,000	1,228,000	1,539,000	1,564,000
4730	Measure D Revenue	72,416	125,000	146,000	125,000	125,000
4790	Other Governmental Agencies	0	150,000	0	0	0
4793	Federal/County Grants	641,877	0	50,000	138,000	140,000
	Subtotal	3,476,353	2,802,000	2,819,000	3,296,000	3,333,000
IMPACT FEES						
4146	Art In Public Places	116,855	70,000	50,000	83,000	20,000
4143	Park Impact Fees	2,874,677	2,000,000	1,571,000	3,406,000	442,000
4144	Development Impact Fees	15,819,472	0	7,635,000	9,306,000	5,238,000
4145	Community Development Maint. Fees	780,453	563,000	226,000	54,000	11,000
	Subtotal	19,591,457	2,633,000	9,482,000	12,849,000	5,711,000
	SUBTOTAL CAPITAL FUNDS REVENUE	23,274,663	5,435,000	12,348,000	16,145,000	9,044,000
	TOTAL CAPITAL FUNDS REVENUE	23,274,663	5,435,000	12,348,000	16,145,000	9,044,000
	TOTAL REVENUE	91,820,509	84,143,104	87,454,000	92,802,000	82,477,000
REVENUE SUMMARY RECAP						
	Operating Revenue	68,545,846	78,708,104	75,106,000	76,657,000	73,433,000
	Capital Funds Revenue	23,274,663	5,435,000	12,348,000	16,145,000	9,044,000
	TOTAL REVENUE	91,820,509	84,143,104	87,454,000	92,802,000	82,477,000

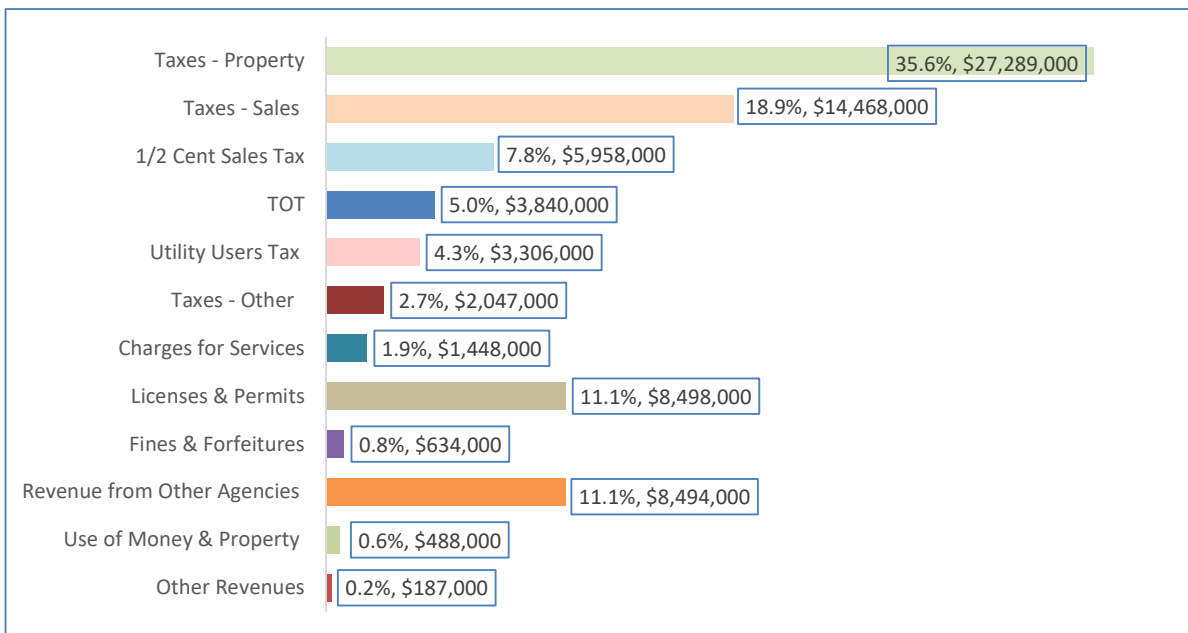


Budgeted Revenue by Source Fiscal Year 2023



TOTAL \$92,802,000

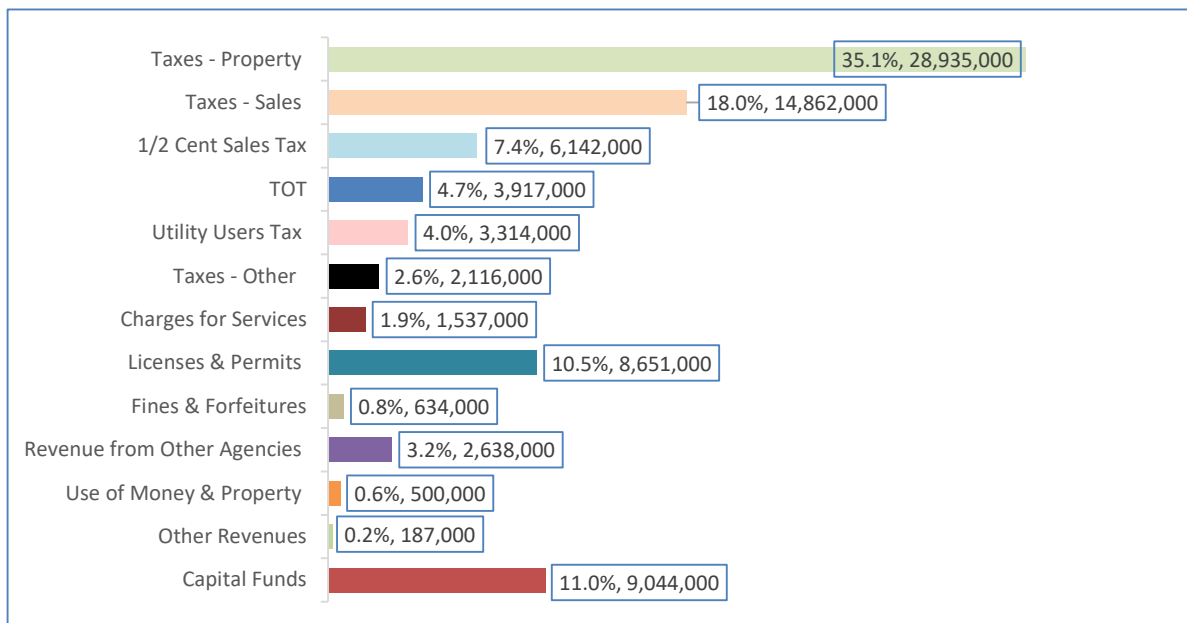
Budgeted Operating Revenue by Source Fiscal Year 2023



TOTAL \$76,657,000

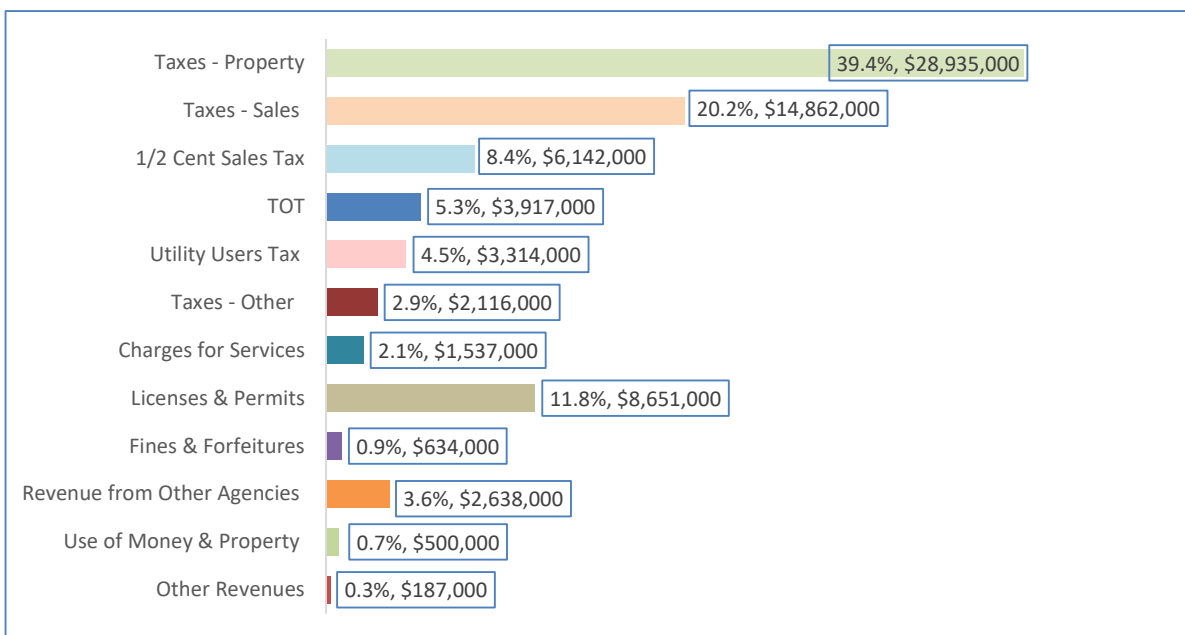


Budgeted Revenue by Source Fiscal Year 2024



TOTAL \$82,477,000

Budgeted Operating Revenue by Source Fiscal Year 2024



TOTAL \$73,433,000



SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2023

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
TAXES-PROPERTY, SALES, OTHER							
4010	Current Secured	19,907,000	0	0	0	19,907,000	0
4011	Current Secured - VLF	6,228,000	0	0	0	6,228,000	0
4012	Current Unsecured	1,000,000	0	0	0	1,000,000	0
4013	Prior Secured	154,000	0	0	0	154,000	0
4020	Sales & Use Taxes	14,468,000	0	0	0	14,468,000	0
4021	1/2 Cents Sales Tax	5,958,000	0	0	0	5,958,000	0
4030	Transient Occupancy Tax	3,840,000	0	0	0	3,840,000	0
4040	Utility User Tax	3,306,000	0	0	0	3,306,000	0
4053	Documentary Transfer Tax	556,000	0	0	0	556,000	0
4050.110	Business License	1,491,000	0	0	0	1,491,000	0
	Subtotal	56,908,000	0	0	0	56,908,000	0
LICENSES & PERMITS							
4101.XXX	Franchise Fees	4,267,000	0	0	0	4,267,000	0
4101.140	PEG Fees	0	0	0	0	0	50,000
4103	Animal License	9,000	0	0	0	9,000	0
4105	Records Automation fee	0	100,000	0	0	100,000	0
4120	Spec NPD Fees-False Alarms	30,000	0	0	0	30,000	0
4122	Spec NPD Fees-Towing Administration	25,000	0	0	0	25,000	0
4123	Abandoned Vehicle Abatement	20,000	0	0	0	20,000	0
4130	Special Fire Fee	7,000	0	0	0	7,000	0
4132	Spec FD Fee-Fire Permits	118,000	0	0	0	118,000	0
4140	Home Occupation Fee	0	11,000	0	0	11,000	0
4141	Zoning Review Fee	0	200,000	0	0	200,000	0
4142	Code Enforcement	0	10,000	0	0	10,000	0
4150	Bldg. Construction Permits	0	1,680,000	0	0	1,680,000	0
4151	Bldg. Permit Application Fee	0	70,000	0	0	70,000	0
4152	Bldg Plan Review Fees	0	800,000	0	0	800,000	0
4154.110	Alarm User Permit	4,000	0	0	0	4,000	0
4154.120	Alarm User Permit - Renewal	2,000	0	0	0	2,000	0
4157	Street & Curb Permit	0	250,000	0	0	250,000	0
4158	Plan Checking Fee	0	325,000	0	0	325,000	0
4161	Stormwater Quality Control Plan	0	5,000	0	0	5,000	0
4162	Storm Drain Fees	0	0	0	500,000	500,000	0
4163	Weed Abatement Fee	0	0	0	4,000	4,000	0
4199	Other Licenses & Permits	1,000	10,000	0	0	11,000	0
	Subtotal	4,483,000	3,461,000	0	504,000	8,448,000	50,000



SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2023

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
FINES & FORFEITURES							
4610	Vehicle Code Fines	588,000	0	0	0	588,000	0
4611	Parking Fines	40,000	0	0	0	40,000	0
4612	Other Fines	6,000	0	0	0	6,000	0
	Subtotal	634,000	0	0	0	634,000	0
USE OF MONEY & PROPERTY							
4880	Investment Earnings	80,000	0	0	0	80,000	0
4185/489X	Rents & Concessions	0	0	408,000	0	408,000	0
	Subtotal	80,000	0	408,000	0	488,000	0
REVENUE FROM OTHER AGENCIES							
4019	Paramedic Parcel Tax	0	0	0	0	0	233,000
4701	Motor Vehicle-In-Lieu	57,000	0	0	0	57,000	0
4703	Prop 172 Public Safety Sales Tax	437,000	0	0	0	437,000	0
4704	Homeowner Relief	98,000	0	0	0	98,000	0
4705	State Mandates SB90	10,000	0	0	0	10,000	0
4725	HUTA RMRA SB1	0	0	0	0	0	1,114,000
472X	State Gasoline Tax	0	0	0	0	0	1,413,000
4730	Measure D Revenue	0	0	0	0	0	125,000
4792	Other State Grants/Reimbursements	0	0	0	0	0	113,000
4740	ACTC (LOCAL STREETS & ROADS)	0	0	0	0	0	1,060,000
4741	ACTC (BICYCLE & PEDESTRIAN)	0	0	0	0	0	284,000
4742	ACTC (Paratransit Program)	0	0	0	0	0	275,000
4743	ACTC (LOCAL RD IMPROVEMENT/REPAIR PRGM)	0	0	0	0	0	195,000
4750	POST Reimbursement	30,000	0	0	0	30,000	0
4790	Other Governmental Agencies	12,000	216,000	0	0	228,000	0
4793	Federal Grants/Awards	10,000	0	0	0	10,000	6,108,000
	Subtotal	654,000	216,000	0	0	870,000	10,920,000
CHARGES FOR SERVICES							
4180	General Recreation Services	0	0	287,000	0	287,000	0
4181	Silliman General Aquatic Program	0	0	250,000	0	250,000	0
4182	Silliman Center General Admission	0	0	280,000	0	280,000	0
4183	Silliman Contract Classes	0	0	140,000	0	140,000	0
4186	Child Care Activity	0	0	430,000	0	430,000	0
4187	Preschool Activity	0	0	40,000	0	40,000	0
4189	Senior Center Contract Classes	0	0	21,000	0	21,000	0
	Subtotal	0	0	1,448,000	0	1,448,000	0
IMPACT FEES							
4146	Art In Public Places	0	0	0	0	0	83,000
4143	Park Impact Fees	0	0	0	0	0	3,406,000
4144	Development Impact Fees	0	0	0	0	0	9,306,000
4145	Community Development Maint. Fees	0	0	0	0	0	54,000
	Subtotal	0	0	0	0	0	12,849,000
OTHER REVENUES							
4910	Landscape & Lighting Contract Admin Fee	0	36,000	0	35,000	71,000	0
4990	Other Revenue	0	110,000	0	0	110,000	0
4995	Misc Reimbursement	0	6,000	0	0	6,000	0
	Subtotal	0	152,000	0	35,000	187,000	0
TOTAL REVENUE		62,759,000	3,829,000	1,856,000	539,000	68,983,000	23,819,000
TOTAL		62,759,000	3,829,000	1,856,000	539,000	68,983,000	23,819,000



SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2024

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
TAXES-PROPERTY, SALES, OTHER							
4010	Current Secured	21,114,000	0	0	0	21,114,000	0
4011	Current Secured - VLF	6,606,000	0	0	0	6,606,000	0
4012	Current Unsecured	1,061,000	0	0	0	1,061,000	0
4013	Prior Secured	154,000	0	0	0	154,000	0
4020	Sales & Use Taxes	14,862,000	0	0	0	14,862,000	0
4021	1/2 Cents Sales Tax	6,142,000	0	0	0	6,142,000	0
4030	Transient Occupancy Tax	3,917,000	0	0	0	3,917,000	0
4040	Utility User Tax	3,314,000	0	0	0	3,314,000	0
4053	Documentary Transfer Tax	595,000	0	0	0	595,000	0
4050.110	Business License	1,521,000	0	0	0	1,521,000	0
	Subtotal	59,286,000	0	0	0	59,286,000	0
LICENSES & PERMITS							
4101.XXX	Franchise Fees	4,410,000	0	0	0	4,410,000	0
4101.140	PEG Fees	0	0	0	0	0	50,000
4103	Animal License	9,000	0	0	0	9,000	0
4105	Records Automation fee	0	100,000	0	0	100,000	0
4120	Spec NPD Fees-False Alarms	30,000	0	0	0	30,000	0
4122	Spec NPD Fees-Towing Administration	25,000	0	0	0	25,000	0
4123	Abandoned Vehicle Abatement	20,000	0	0	0	20,000	0
4130	Special Fire Fee	7,000	0	0	0	7,000	0
4132	Spec FD Fee-Fire Permits	118,000	0	0	0	118,000	0
4140	Home Occupation Fee	0	11,000	0	0	11,000	0
4141	Zoning Review Fee	0	200,000	0	0	200,000	0
4142	Code Enforcement	0	10,000	0	0	10,000	0
4150	Bldg. Construction Permits	0	1,680,000	0	0	1,680,000	0
4151	Bldg. Permit Application Fee	0	70,000	0	0	70,000	0
4152	Bldg Plan Review Fees	0	800,000	0	0	800,000	0
4154.110	Alarm User Permit	4,000	0	0	0	4,000	0
4154.120	Alarm User Permit - Renewal	2,000	0	0	0	2,000	0
4157	Street & Curb Permit	0	250,000	0	0	250,000	0
4158	Plan Checking Fee	0	325,000	0	0	325,000	0
4161	Stormwater Quality Control Plan	0	5,000	0	0	5,000	0
4162	Storm Drain Fees	0	0	0	510,000	510,000	0
4163	Weed Abatement Fee	0	0	0	4,000	4,000	0
4199	Other Licenses & Permits	1,000	10,000	0	0	11,000	0
	Subtotal	4,626,000	3,461,000	0	514,000	8,601,000	50,000



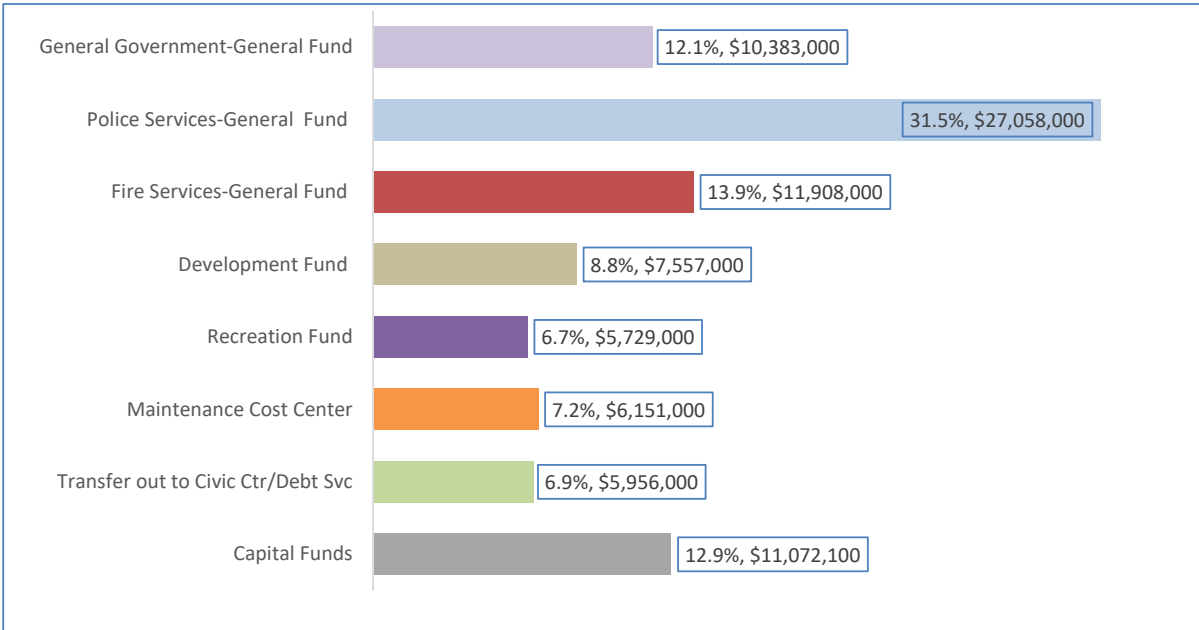
SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2024

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
FINES & FORFEITURES							
4610	Vehicle Code Fines	588,000	0	0	0	588,000	0
4611	Parking Fines	40,000	0	0	0	40,000	0
4612	Other Fines	6,000	0	0	0	6,000	0
	Subtotal	634,000	0	0	0	634,000	0
USE OF MONEY & PROPERTY							
4880	Investment Earnings	80,000	0	0	0	80,000	0
4185/489X	Rents & Concessions	0	0	420,000	0	420,000	0
	Subtotal	80,000	0	420,000	0	500,000	0
REVENUE FROM OTHER AGENCIES							
4019	Paramedic Parcel Tax	0	0	0	0	0	233,000
4701	Motor Vehicle-In-Lieu	57,000	0	0	0	57,000	0
4703	Prop 172 Public Safety Sales Tax	454,000	0	0	0	454,000	0
4704	Homeowner Relief	98,000	0	0	0	98,000	0
4705	State Mandates SB90	10,000	0	0	0	10,000	0
472X	State Gasoline Tax	0	0	0	0	0	1,450,000
4725	HUTA RMRA SB1	0	0	0	0	0	1,114,000
4730	Measure D Revenue	0	0	0	0	0	125,000
4792	Other State Grants/Reimbursements	0	0	0	0	0	113,000
4742	ACTC (Paratransit Program)	0	0	0	0	0	1,839,000
4750	POST Reimbursement	30,000	0	0	0	30,000	0
4790	Other Governmental Agencies	12,000	216,000	0	0	228,000	0
4793	Federal Grants/Awards	10,000	0	0	0	10,000	210,000
	Subtotal	671,000	216,000	0	0	887,000	5,084,000
CHARGES FOR SERVICES							
4180	General Recreation Services	0	0	290,000	0	290,000	0
4181	Silliman General Aquatic Program	0	0	300,000	0	300,000	0
4182	Silliman Center General Admission	0	0	290,000	0	290,000	0
4183	Silliman Contract Classes	0	0	150,000	0	150,000	0
4186	Child Care Activity	0	0	440,000	0	440,000	0
4187	Preschool Activity	0	0	45,000	0	45,000	0
4189	Senior Center Contract Classes	0	0	22,000	0	22,000	0
	Subtotal	0	0	1,537,000	0	1,537,000	0
IMPACT FEES							
4146	Art In Public Places	0	0	0	0	0	20,000
4143	Park Impact Fees	0	0	0	0	0	442,000
4144	Development Impact Fees	0	0	0	0	0	5,238,000
4145	Community Development Maint. Fees	0	0	0	0	0	11,000
	Subtotal	0	0	0	0	0	5,711,000
OTHER REVENUES							
4910	Landscape & Lighting Contract Admin Fee	0	36,000	0	35,000	71,000	0
4990	Other Revenue	0	110,000	0	0	110,000	0
4995	Misc Reimbursement	0	6,000	0	0	6,000	0
	Subtotal	0	152,000	0	35,000	187,000	0
	TOTAL REVENUE	65,297,000	3,829,000	1,957,000	549,000	71,632,000	10,845,000
	TOTAL	65,297,000	3,829,000	1,957,000	549,000	71,632,000	10,845,000

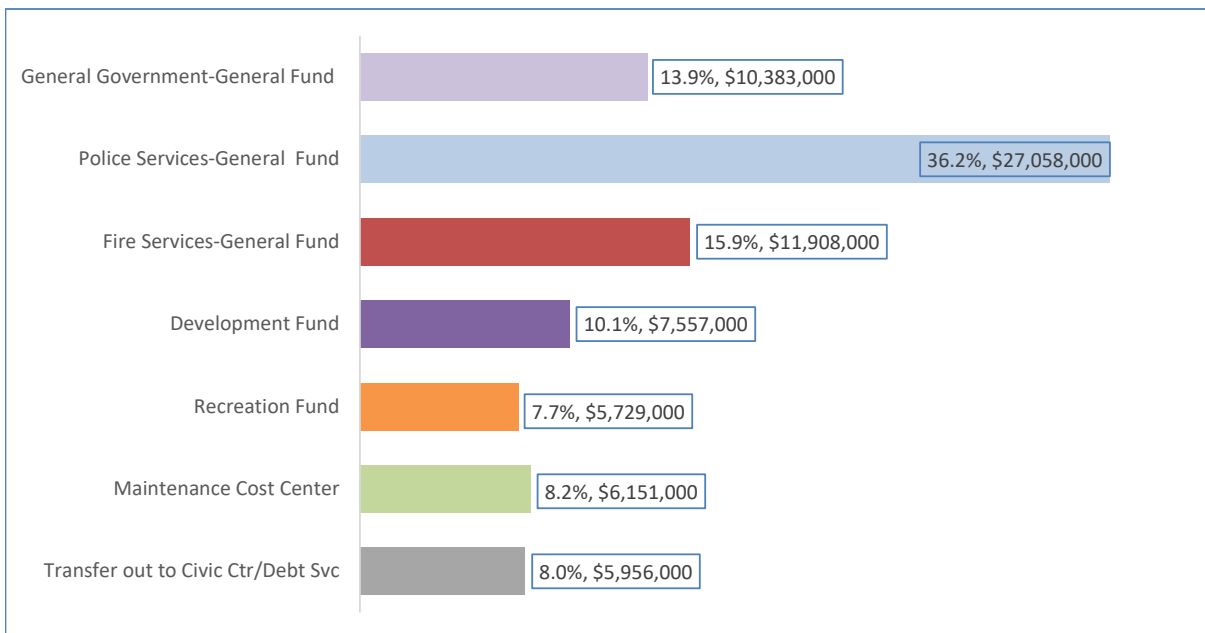


Budgeted Total Expenditures Fiscal Year 2023



TOTAL \$85,814,100

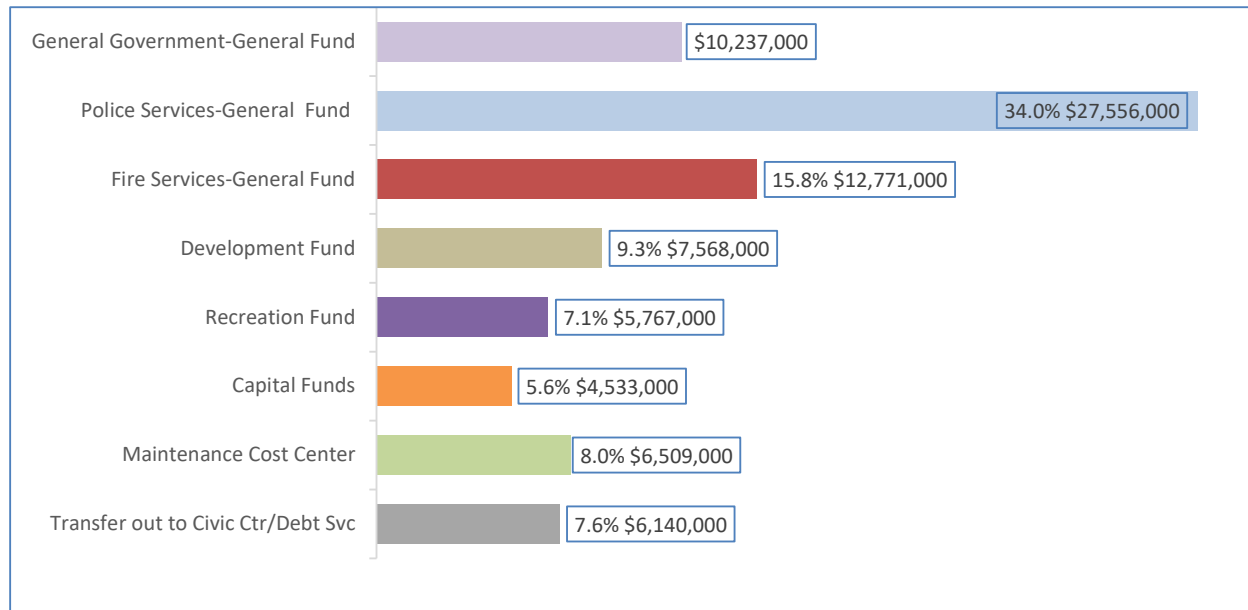
Budgeted Operating Expenditures Fiscal Year 2023



TOTAL \$74,742,000

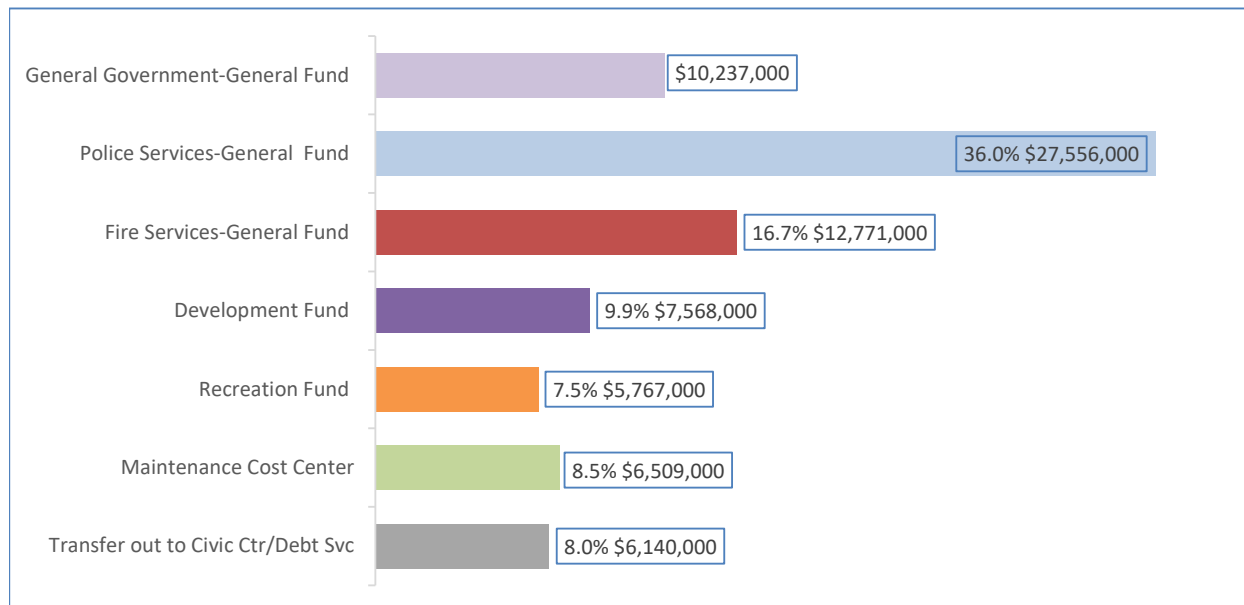


Budgeted Total Expenditures Fiscal Year 2024



TOTAL **\$81,081,000**

Budgeted Operating Expenditures Fiscal Year 2024



TOTAL **\$76,548,000**



SUMMARY OF BUDGETED EXPENDITURES
Fiscal Years 2023 and 2024

Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
GENERAL FUND											
GENERAL GOVERNMENT											
10.010.100	Mayor-Council	326,000	326,000	409,000	0.48	201,000	208,000	413,000	0.51	204,000	209,000
13.013.130	City Clerk	283,000	362,000	535,000	0.62	317,000	218,000	374,000	0.46	325,000	49,000
15.015.150	City Attorney	902,000	549,000	470,000	0.55	0	470,000	482,000	0.59	0	482,000
	Subtotal	1,511,000	1,237,000	1,414,000	1.65	518,000	896,000	1,269,000	1.57	529,000	740,000
MANAGEMENT/SUPPORT SERVICES											
20.020.200	Management Services	1,009,000	1,078,000	1,468,000	1.71	1,126,000	342,000	1,493,000	1.84	1,153,000	340,000
21.021.200	Information Technology	1,326,000	1,307,000	2,644,000	3.08	1,408,000	1,236,000	2,617,000	3.23	1,445,000	1,172,000
22.022.200	Human Resources Services	1,455,000	1,284,000	1,622,000	1.89	912,000	710,000	1,542,000	1.90	846,000	696,000
80.080.800	Financial Services	2,132,000	1,960,000	2,383,000	2.78	1,587,000	796,000	2,437,000	3.01	1,628,000	809,000
	Subtotal	5,922,000	5,629,000	8,117,000	9.46	5,033,000	3,084,000	8,089,000	9.98	5,072,000	3,017,000
ECONOMIC DEVELOPMENT											
50.051.510	Economic Development	686,200	705,000	690,000	0.80	331,000	359,000	710,000	0.88	337,000	373,000
	Subtotal	686,200	705,000	690,000	0.80	331,000	359,000	710,000	0.88	337,000	373,000
LIBRARY											
27.027.270	Library Support	73,000	73,000	162,000	0.19	0	162,000	169,000	0.21	0	169,000
	Subtotal	73,000	73,000	162,000	0.19	0	162,000	169,000	0.21	0	169,000
POLICE SERVICES											
30.030.300	Police Administration	1,123,000	1,095,000	1,174,000	1.37	1,049,000	125,000	1,191,000	1.47	1,076,000	115,000
30.300.301	School Crossing Guards	124,000	124,000	142,000	0.17	0	142,000	145,000	0.18	0	145,000
30.030.302	Animal Control	408,000	408,000	434,000	0.51	157,000	277,000	440,000	0.54	160,000	280,000
30.031.310	Patrol	16,163,000	15,230,000	16,743,000	19.51	13,310,000	3,433,000	17,198,000	21.21	13,627,000	3,571,000
30.032.320	Investigations	2,999,000	2,074,000	2,955,000	3.44	2,543,000	412,000	2,894,000	3.57	2,602,000	292,000
30.033.330	Records & Communications	4,504,000	5,154,000	5,598,000	6.52	4,474,000	1,124,000	5,676,000	7.00	4,580,000	1,096,000
30.034.340	Police Reserves	18,000	0	12,000	0.01	0	12,000	12,000	0.01	0	12,000
	Subtotal	25,339,000	24,085,000	27,058,000	31.53	21,533,000	5,525,000	27,556,000	33.99	22,045,000	5,511,000
FIRE SERVICES											
40.040.400	Fire, Life, & Environmental Protection	12,274,000	12,274,000	11,904,000	13.87	0	11,904,000	12,767,000	15.75	0	12,767,000
40.041.400	EMS Assessment	0	4,000	4,000	0.00	0	4,000	4,000	0.00	0	4,000
	Subtotal	12,274,000	12,278,000	11,908,000	13.88	0	11,908,000	12,771,000	15.75	0	12,771,000
TOTAL GENERAL FUND		45,805,200	44,007,000	49,349,000	57.51	27,415,000	21,934,000	50,564,000	62.36	27,983,000	22,581,000



SUMMARY OF BUDGETED EXPENDITURES Fiscal Years 2023 and 2024

Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
Subtotal brought forward		45,805,200	44,007,000	49,349,000	57.51	27,415,000	21,934,000	50,564,000	62.36	27,983,000	22,581,000
DEVELOPMENT COST CENTER											
PLANNING & DEVELOPMENT											
50.052.520	Planning	1,328,000	698,000	1,280,000	1.49	636,000	644,000	1,214,000	1.50	651,000	563,000
50.053.530	Community Preservation	534,000	491,000	815,000	0.95	653,000	162,000	825,000	1.02	669,000	156,000
Subtotal		1,862,000	1,189,000	2,095,000	2.44	1,289,000	806,000	2,039,000	2.51	1,320,000	719,000
BUILDING INSPECTION											
60.062.620	Building Inspection	2,076,000	1,565,000	1,877,000	2.19	1,424,000	453,000	1,900,000	2.34	1,459,000	441,000
Subtotal		2,076,000	1,565,000	1,877,000	2.19	1,424,000	453,000	1,900,000	2.34	1,459,000	441,000
ENGINEERING											
60.061.611	Engineering	2,830,000	2,619,000	3,240,000	3.78	2,018,000	1,222,000	3,277,000	4.04	2,069,000	1,208,000
Subtotal		2,830,000	2,619,000	3,240,000	3.78	2,018,000	1,222,000	3,277,000	4.04	2,069,000	1,208,000
COMMUNITY DEVELOPMENT											
50.054.540	General Plans Programs	568,000	326,000	345,000	0.40	345,000	0	352,000	0.43	352,000	0
50.059.590	Grants/Pass Through	1,500,000	1,445,000	0	0.00	0	0	0	0.00	0	0
Subtotal		2,068,000	1,771,000	345,000	0.40	345,000	0	352,000	0.43	352,000	0
TOTAL DEVELOPMENT FUND		8,836,000	7,144,000	7,557,000	9	5,076,000	2,481,000	7,568,000	9	5,200,000	2,368,000
RECREATION COST CENTER											
RECREATION											
70.071.710	General Recreation Services	1,123,723	967,000	995,000	1.16	471,000	524,000	1,026,000	1.27	478,000	548,000
70.072.720	Youth/Adult Sports,Fitness,&Wellness	847,000	953,000	638,000	0.74	371,000	267,000	651,000	0.80	378,000	273,000
70.073.730	Activity & Family Aquatic Center	2,793,000	2,255,000	2,521,000	2.94	1,582,000	939,000	2,501,000	3.08	1,596,000	905,000
70.074.740	Licensed Child Care	682,000	614,000	805,000	0.94	640,000	165,000	812,000	1.00	655,000	157,000
70.075.750	Senior Services	436,000	420,000	550,000	0.64	427,000	123,000	557,000	0.69	438,000	119,000
70.075.755	Paratransit (Measure B/BB)	440,000	317,000	220,000	0.26	0	220,000	220,000	0.27	0	220,000
70.079.790	Grants/Pass Through	0	10,000	0	0.00	0	0	0	0.00	0	0
Subtotal		6,321,723	5,536,000	5,729,000	6.68	3,491,000	2,238,000	5,767,000	7.11	3,545,000	2,222,000
TOTAL RECREATION FUND		6,321,723	5,536,000	5,729,000	6.68	3,491,000	2,238,000	5,767,000	7.11	3,545,000	2,222,000
Subtotal carried forward		60,962,923	56,687,000	62,635,000	72.99	35,982,000	26,653,000	63,899,000	78.81	36,728,000	27,171,000



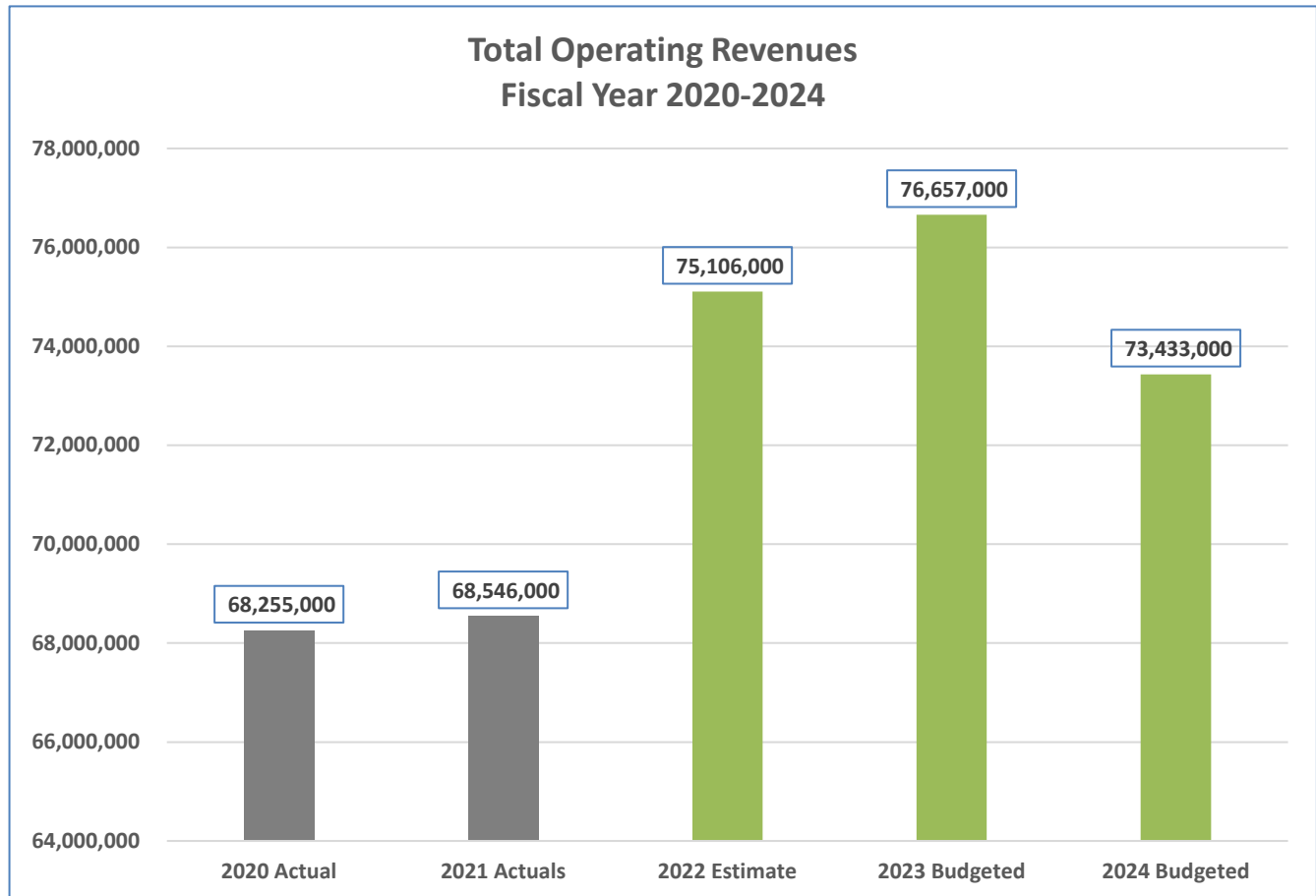
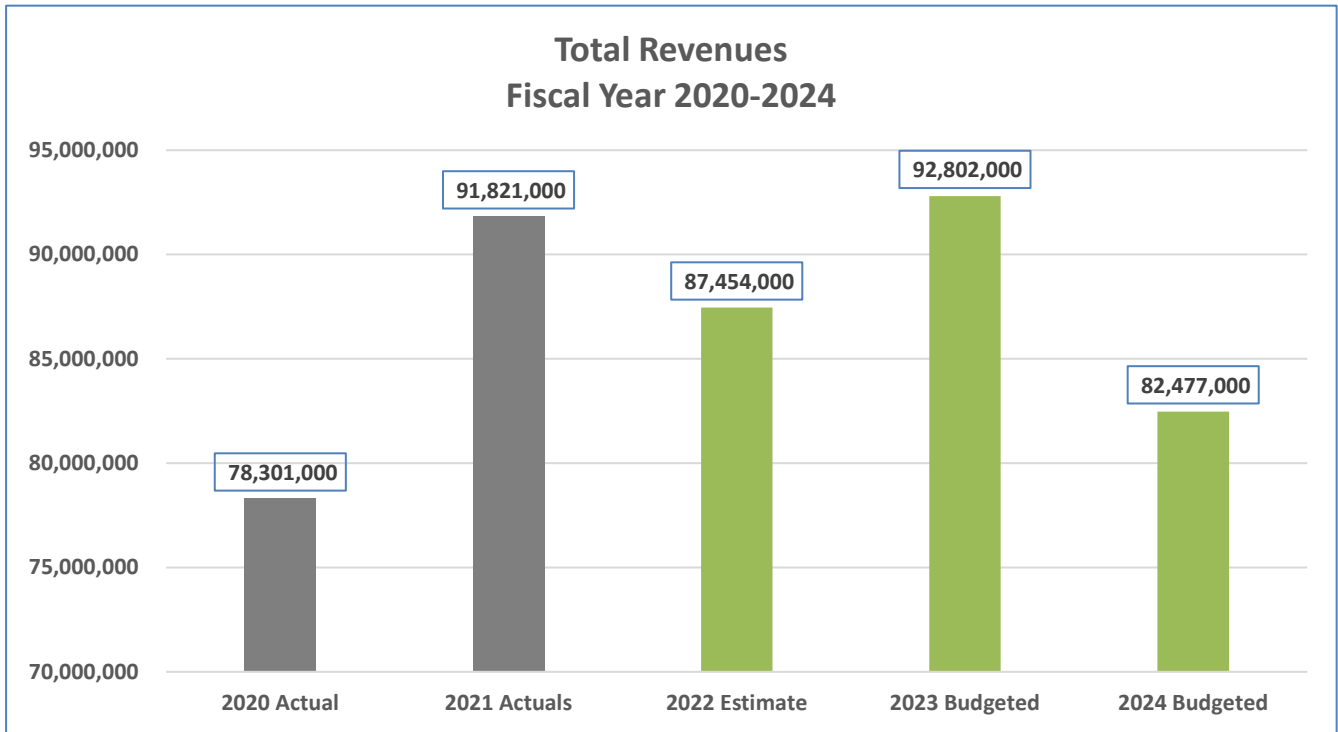
**SUMMARY OF BUDGETED EXPENDITURES
Fiscal Years 2023 and 2024**

Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
Subtotal brought forward		60,962,923	56,687,000	62,635,000	72.99	35,982,000	26,653,000	63,899,000	78.81	36,728,000	27,171,000
MAINTENANCE COST CENTER											
ENVIRONMENTAL SERVICES											
60.063.631	Waste Management	673,104	242,000	376,000	0.44	284,000	92,000	380,000	0.47	290,000	380,000
60.063.632	Storm Drains	963,000	832,000	775,000	0.90	453,000	322,000	790,000	0.97	465,000	325,000
Subtotal		1,636,104	1,074,000	1,151,000	1	737,000	414,000	1,170,000	1	755,000	705,000
WEED ABATEMENT											
60.064.641	Weed Abatement	18,000	108,000	39,000	0.05	21,000	18,000	39,000	0.05	21,000	18,000
Subtotal		18,000	108,000	39,000	0.05	21,000	18,000	39,000	0.05	21,000	18,000
STREET OPERATIONS & MAINTENANCE											
60.064.612	Street Lighting & Traffic Signals	684,000	711,000	694,000	0.81	146,000	548,000	697,000	0.86	150,000	547,000
60.064.642	Street Repairs	957,000	767,000	1,066,000	1.24	340,000	726,000	1,194,000	1.47	348,000	846,000
60.068.682	Landscape & Lighting Districts	7,500	180,000	0	0.00	0	0	0	0.00	0	0
Subtotal		1,648,500	1,658,000	1,760,000	2.05	486,000	1,274,000	1,891,000	2.33	498,000	1,393,000
PARK & LANDSCAPE MAINTENANCE											
60.064.643	Park & Landscape Maintenance	2,570,000	2,414,000	3,201,000	3.73	1,550,000	1,651,000	3,409,000	4.20	1,584,000	1,825,000
Subtotal		2,570,000	2,414,000	3,201,000	3.73	1,550,000	1,651,000	3,409,000	4.20	1,584,000	1,825,000
TOTAL MAINTENANCE FUND		5,872,604	5,254,000	6,151,000	7.17	2,794,000	3,357,000	6,509,000	8.03	2,858,000	3,941,000
FUND TRANSFERS											
Transfer Out to Civic Center/Debt Service				5,956,000	6.94			6,140,000	7.57		
TOTAL OPERATIONS		66,835,527	61,941,000	74,742,000	87	38,776,000	30,010,000	76,548,000	94.41	39,586,000	31,112,000
CAPITAL FUNDS											
CAPITAL PROJECTS											
90.091.910	Street Construction	3,230,000	6,011,000	4,080,000	4.75	0	4,080,000	4,390,000	5.41	0	4,390,000
90.092.920	Housing Community Development	0	374,000	141,000	0.16	0	141,000	143,000	0.18	0	143,000
90.093.930	Park Construction	0	(1,000)	2,578,600	3.00	0	2,578,600	0	0.00	0	0
90.094.940	Capital Improvements	1,444,700	4,525,000	4,272,500	4.98	0	4,272,500	0	0.00	0	0
Subtotal		4,674,700	10,909,000	11,072,100	12.90	0	11,072,100	4,533,000	5.59	0	4,533,000
TOTAL CAPITAL FUNDS		4,674,700	10,909,000	11,072,100	12.90	0	11,072,100	4,533,000	5.59	0	4,533,000
TOTAL OPERATIONS & CAPITAL		71,510,227	72,850,000	85,814,100	100.00	38,776,000	41,082,100	81,081,000	100.00	39,586,000	35,645,000
Subtotal carried forward		71,510,227	72,850,000	85,814,100	100.00	38,776,000	41,082,100	81,081,000	100.00	39,586,000	35,645,000



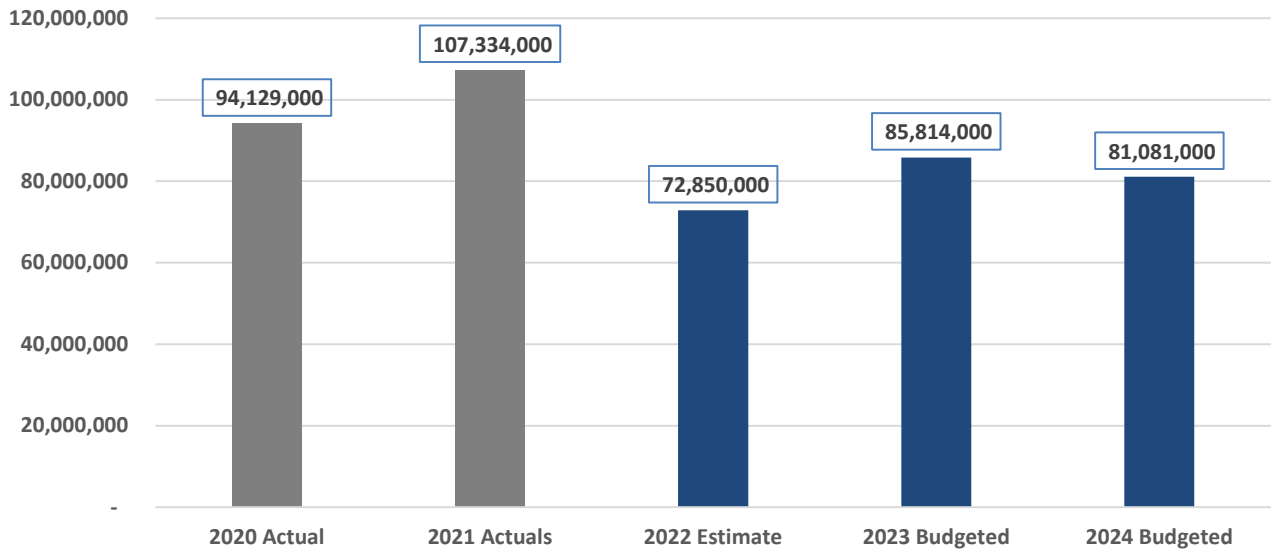
SUMMARY OF BUDGETED EXPENDITURES Fiscal Years 2023 and 2024

Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
Subtotal brought forward		71,510,227	72,850,000	85,814,100	100.00	38,776,000	41,082,100	81,081,000	100.00	39,586,000	35,645,000
INTERNAL SERVICE FUNDS (ISF)											
CAPITAL OUTLAY											
87.701.800	Equipment Replacement	995,000	908,000	1,591,000	1.68	0	1,591,000	1,323,000	1.47	0	1,323,000
Subtotal		995,000	908,000	1,591,000	1.68	0	1,591,000	1,323,000	1.47	0	1,323,000
GENERAL											
87.705.800	Office Support Services	97,000	115,000	103,000	0.11	0	103,000	103,000	0.11	0	103,000
Subtotal		97,000	115,000	103,000	0.11	0	103,000	103,000	0.11	0	103,000
SELF-INSURANCE											
87.707.200	Workers' Compensation	1,085,000	843,000	1,106,000	1.17	35,000	1,071,000	1,117,000	1.24	35,000	1,082,000
87.706.150	Public Liability	1,553,000	1,336,000	1,779,000	1.88	35,000	1,744,000	2,000,000	2.22	35,000	1,965,000
Subtotal		2,638,000	2,179,000	2,885,000	3.05	70,000	2,815,000	3,117,000	3.46	70,000	3,047,000
MAINTENANCE											
87.703.671	Equipment Maintenance	1,126,000	1,160,000	1,299,000	1.37	603,000	696,000	1,360,000	1.51	620,000	740,000
87.704.672	Civic Center/Other City Facilities	1,660,218	1,474,400	1,609,000	1.70	462,000	1,147,000	1,682,000	1.87	474,000	1,208,000
87.704.673	Silliman Center	786,016	685,000	822,000	0.87	92,000	730,000	871,000	0.97	94,000	777,000
87.704.674	Police Building	9,061	0	408,000	0.43	0	408,000	436,000	0.48	0	436,000
87.704.675	Library Building	5,820	0	179,000	0.19	0	179,000	196,000	0.22	0	196,000
Subtotal		3,587,115	3,319,400	4,317,000	4.56	1,157,000	3,160,000	4,545,000	5.04	1,188,000	3,357,000
TOTAL INTERNAL SERVICE FUNDS		7,317,115	6,521,400	8,896,000	9.39	1,227,000	7,669,000	9,088,000	10.08	1,258,000	7,830,000
COMPOSITE TOTAL		78,827,342	79,371,400	94,710,100	100.00	40,003,000	48,751,100	90,169,000	100.00	40,844,000	43,475,000

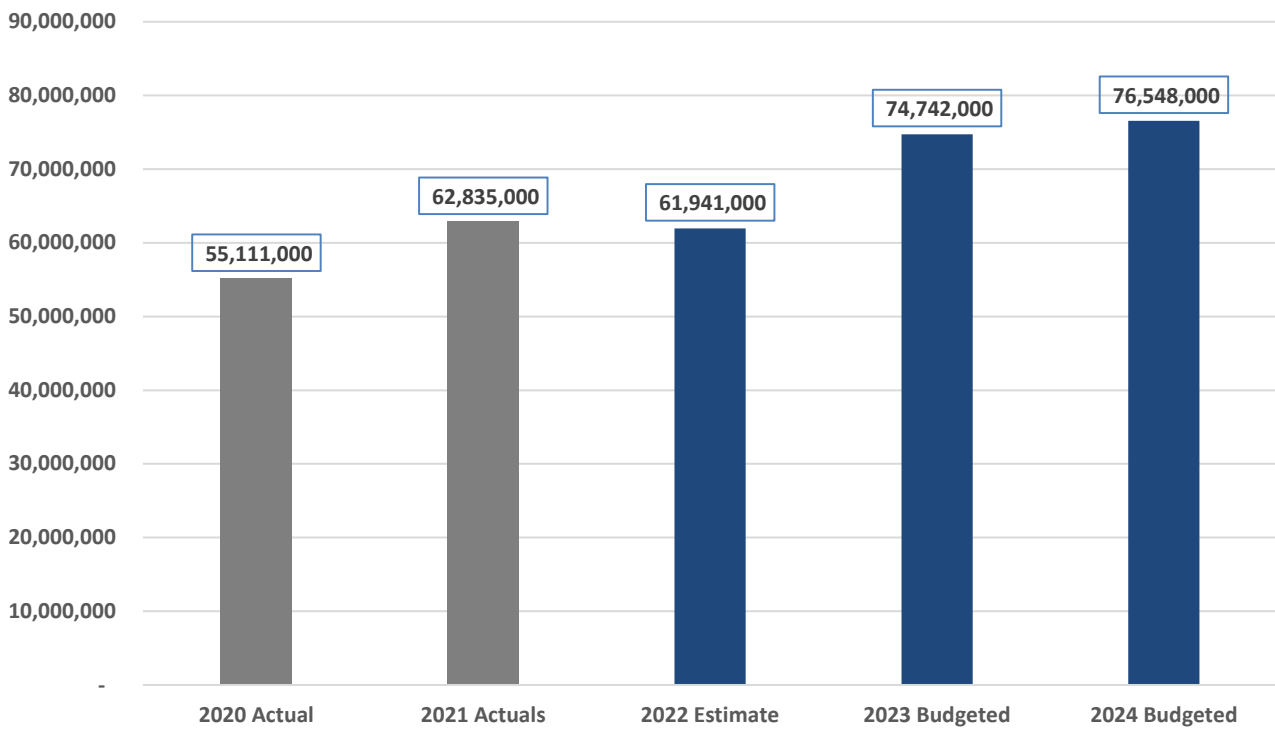




Total Expenditures Fiscal Year 2020-2024



Total Operating Expenditures Fiscal Year 2020-2024





**SUMMARY OF BUDGETED REVENUES &
EXPENDITURES - FISCAL YEAR 2023**

OPERATING					CAPITAL				
General Fund		Development Cost Center		Recreation Cost Center		Maintenance Cost Center		Special Revenue and Capital Funds	
Activities	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures
General Government	1,414,000	Planning	1,280,000	General Recreation Services	995,000	Weed Abatement	39,000	Street Construction	4,080,000
Management/Support	8,117,000	Community Preservation	815,000	Youth/Adult Sports, Fitness & Wellness	638,000	Street Lighting & Traffic Signals	694,000	Housing Community Development	141,000
Police Services	27,058,000	Building Inspection	1,877,000	Activity & Family Aquatic Center	2,521,000	Street Repairs	1,066,000	Park Construction	2,578,600
Fire Services	11,908,000	Engineering	3,240,000	Licensed Child Care	805,000	Storm Drains	775,000	Capital Improvements	4,272,500
Economic Development	690,000	General Plans Programs	345,000	Seniors Activity & Services	550,000	Waste Management	376,000	Subtotal	11,072,100
Library Support	162,000	Total	7,557,000	Total	5,509,000	Park & Landscape Maintenance	3,201,000	Fund Transfer to General Fund	0
Total	49,349,000					Total	6,151,000	Total	11,072,100
				Special Revenue Funds					
Transfer Out to Civic Center/Debt Service	5,956,000			Paratransit Services	220,000				
				Total	220,000				
				Grand Total of Expenditures	5,729,000				
Funding Sources	Revenue		Revenue		Revenue		Revenue		Revenue
Property Tax	27,289,000	Construction Permits	1,680,000	Charges for Services:		Charges for Services:		Art in Public Places	83,000
Sales Tax	14,468,000	Street & Curb Permits	250,000	General Recreation Services	287,000	Weed Abatement	4,000	PEG Fees	50,000
1/2 Cent Sales Tax	5,958,000	Other Permits & Licenses	906,000	Activity Users Fee	250,000	Environmental Services	500,000	State Gasoline Tax	1,114,000
Transient Occupancy Tax	3,840,000	Charges for Services:		General Aquatic Programs	280,000	Other Revenues	35,000	Other Agencies	3,298,000
Utility Users Tax	3,306,000	Zoning Fee	200,000	Concession Operations	408,000	Funded by ARPA	307,000	Federal Grants	6,108,000
Franchise Fee	4,267,000	Plan Checking Fee	325,000	General Community & Human Services	140,000	Funded by Measure D	125,000	Park Impact Fees	3,406,000
Documentary Transfer Tax	556,000	Miscellaneous Reimb.	216,000	Child Care Activity	430,000	General Fund Contribution	5,180,000	Development Impact Fees	9,306,000
Business License	1,491,000	Microfilm./Records Auto Fees	100,000	Preschool Activity	40,000	Total	6,151,000	Community Dev. Maint. Fees	54,000
Other Permits & Licenses	28,000	Other Revenues	152,000	Senior Center Activity	21,000			Subtotal	23,419,000
Fines & Forfeitures	634,000	Funded by ARPA	842,000	Other Revenues				Fund Appropriation:	
Use of Money & Property	80,000	General Fund Contribution	2,886,000	Funded by ARPA	551,000			Street Construction	
Vehicle In Lieu	57,000	Total	7,557,000	Funded by Measure B	275,000			Total	23,419,000
Homeowners Relief	98,000			General Fund Contribution	3,047,000				
Intergovernmental Revenues	487,000			Total	5,729,000				
Charges for Services:									
Public Safety	200,000								
Subtotal	62,759,000								
Transfer from ARPA	429,000								
Vacancy Savings	2,531,837								
Cost Center Contributions									
Development Cost Center	(2,886,000)								
Recreation Cost Center	(3,047,000)								
Maintenance Cost Center	(5,180,000)								
Total	54,606,837								
Surplus/(Deficit)	(698,163)							Surplus/(Deficit)	12,346,900



SUMMARY OF BUDGETED REVENUES & EXPENDITURES - FISCAL YEAR 2024

OPERATING						CAPITAL			
General Fund		Development Cost Center		Recreation Cost Center		Maintenance Cost Center		Special Revenue and Capital Funds	
Activities	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures
General Government	1,269,000	Planning	1,214,000	General Recreation Services	1,026,000	Weed Abatement	39,000	Street Construction	4,390,000
Management/Support	8,089,000	Community Preservation	825,000	Youth/Adult Sports, Fitness & Wellness	651,000	Street Lighting & Traffic Signals	697,000	Housing Community Development	143,000
Police Services	27,556,000	Building Inspection	1,900,000	Activity & Family Aquatic Center	2,501,000	Street Repairs	1,194,000	Park Construction	0
Fire Services	12,771,000	Engineering	3,277,000	Licensed Child Care	812,000	Storm Drains	790,000	Capital Improvements	0
Economic Development	710,000	General Plans Programs	352,000	Seniors Activity & Services	557,000	Waste Management	380,000	Subtotal	4,533,000
Library Support	169,000	Total	7,568,000	Total	5,547,000	Park & Landscape Maintenance	3,409,000	Fund Transfer to General Fund	0
Total	50,564,000					Total	6,509,000	Total	4,533,000
Transfer Out to Civic Center/Debt Service		6,140,000		Special Revenue Funds					
				Paratransit Services		220,000			
				Total		220,000			
				Grand Total of Expenditures		5,767,000			
Funding Sources	Revenue		Revenue		Revenue		Revenue		Revenue
Property Tax	28,935,000	Construction Permits	1,680,000	Charges for Services:		Charges for Services:		Art in Public Places	20,000
Sales Tax	14,862,000	Street & Curb Permits	250,000	General Recreation Services	290,000	Weed Abatement	4,000	PEG Fees	50,000
1/2 Cent Sales Tax	6,142,000	Other Permits & Licenses	906,000	Activity Users Fee	300,000	Environmental Services	510,000	State Gasoline Tax	1,450,000
Transient Occupancy Tax	3,917,000	Charges for Services:		General Aquatic Programs	290,000	Funded by Measure D	125,000	Other Agencies	3,024,000
Utility Users Tax	3,314,000	Zoning Fee	200,000	Concession Operations	420,000	Other Revenues	35,000	Federal Grants	210,000
Franchise Fee	4,410,000	Plan Checking Fee	325,000	General Community & Human Services	150,000	Funded by ARPA	240,000	Park Impact Fees	442,000
Documentary Transfer Tax	595,000	Miscellaneous	216,000	Child Care Activity	440,000	<i>General Fund Contribution</i>	5,595,000	Development Impact Fees	5,238,000
Business License	1,521,000	Microfilm./Records Auto Fees	100,000	Preschool Activity	45,000	Total	6,509,000	Community Dev. Maint. Fees	11,000
Other Permits & Licenses	28,000	Other Revenues	152,000	Senior Center Activity	22,000			Subtotal	10,445,000
Fines & Forfeitures	634,000	Funded by ARPA	643,000	Other Revenues				Fund Appropriation:	
Use of Money & Property	80,000	<i>General Fund Contribution</i>	3,096,000	Funded by Measure B	275,000			Street Construction	
Vehicle In Lieu	57,000	Total	7,568,000	Funded by ARPA	546,000			Total	10,445,000
Homeowners Relief	98,000			<i>General Fund Contribution</i>	2,989,000				
Intergovernmental Revenues	504,000			Total	5,767,000				
Charges for Services:									
Public Safety	200,000								
Subtotal	65,297,000								
Transfer from ARPA	336,000								
Vacancy Savings	2,600,041								
Cost Center Contributions									
Development Cost Center	(3,096,000)								
Recreation Cost Center	(2,989,000)								
Maintenance Cost Center	(5,595,000)								
Total	56,553,041								
Surplus/(Deficit)	(150,959)							Surplus/(Deficit)	5,912,000



AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

	FY 2022 Adopted	FY 2022 Amended	FY 2023 Budgeted	FY 2024 Budgeted	13.013.130 City Clerk	20.020.200 City Manager	21.021.200 Information Technology	22.022.200 Human Resources	80.080.800 Finance	30.030.300 Police Administration	30.030.302 Animal Control	30.031.310 Petrol	30.032.320 Investigations	30.033.330 Records & Communications	50.051.510 Economic Development	50.052.520 Planning	50.053.530 Community Preservation	60.061.611 Engineering	60.062.620 Building Inspection	70.071.710 General Recreation Services	70.072.720 Youth/Adult Sports, Fitness	70.073.730 G.M. Silliman -Aquatics	70.074.740 Licensed Childcare	70.075.750 Senior Services	60-063-631 Waste Management	60-063-632 Storm Drains & NPDES	60-064-612 Street Lighting & Signals	60-064-641 Weed Abatement	60-064-642 Street Repairs	60-064-643 Park & Landscape Maintenance	50-054-540 Comm Development-Maintenance	87-707-200 Workers' Compensation	87-706-150 Public Liability Self-Insurance	87-703-671 Equipment Maintenance	87-704-672 Building Maintenance	87-704-673 G M Silliman - Maintenance			
CITY CLERK																																							
City Clerk	1.00	1.00	1.00	1.00	1.00																																		
Subtotal	1.00	1.00	1.00	1.00																																			
CITY ATTORNEY																																							
City Attorney	1.00	-	-	-																																			
Legal Assistant	0.75	-	-	-																																			
Subtotal	1.75	-	-	-																																			
CITY MANAGER																																							
Administrative Analyst	-	1.00	1.00	1.00		1.00																																	
Assistant City Manager	1.00	1.00	1.00	1.00	0.10	0.60	0.15	0.15																															
Assistant to the City Manager	1.00	1.00	1.00	1.00																																			
City Manager	1.00	1.00	1.00	1.00		1.00																																	
Executive Assistant	1.00	1.00	1.00	1.00	0.20	0.80																																	
Subtotal	4.00	5.00	5.00	5.00																																			
HUMAN RESOURCES																																							
Administrative Analyst	1.00	1.00	1.00	1.00				1.00																															
Human Resources Director	-	1.00	1.00	1.00				0.80																											0.10	0.10			
Human Resources Technician	1.00	2.00	2.00	2.00				1.00																															
Subtotal	2.00	4.00	4.00	4.00																																			
INFORMATION TECHNOLOGY																																							
Chief Information Officer/Information Technology Director	1.00	1.00	1.00	1.00			1.00																																
Information Technology Analyst/Sr. Information Technology Analyst	1.00	1.00	3.00	3.00			1.00																																
Information Technology Technician I/II	1.00	1.00	2.00	2.00			1.00																																
Information Systems Manager	1.00	1.00	-	-																																			
Information Systems Specialist	1.00	1.00	-	-																																			
Information Systems Technician-RPT	0.85	1.85	-	-																																			
Subtotal	5.85	6.85	6.00	6.00																																			
FINANCE																																							
Accountant	2.00	2.00	2.00	2.00				1.00																															
Accounting Assistant II	1.00	1.00	1.00	1.00				1.00																															
Accounting Manager	1.00	1.00	1.00	1.00				1.00																															
Accounting Technician I/II	1.00	1.00	1.00	1.00				1.00																															
Cashier	1.00	1.00	1.00	1.00				1.00																															
Collection Assistant	1.00	1.00	1.00	1.00				1.00																															
Finance Director	1.00	1.00	1.00	1.00				1.00																															
Senior Accountant	1.00	1.00	1.00	1.00				1.00																															
Subtotal	9.00	9.00	9.00	9.00																																			



AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

	FY 2022 Adopted	FY 2022 Amended	FY 2023 Budgeted	FY 2024 Budgeted	13.013.130	20.020.200	21.021.200	22.022.200	80.080.800	30.030.300	30.030.302	30.031.310	30.032.320	30.033.330	50.051.510	50.052.520	50.053.530	60.061.611	60.062.620	70.071.710	70.072.720	70.073.730	70.074.740	70.075.750	60-063-631	60-063-632	60-064-612	60-064-641	60-064-642	60-064-643	50-054-540	87-707-200	87-706-150	87-703-671	87-704-672	87-704-673				
					City Clerk	City Manager	Information Technology	Human Resources	Finance	Police Administration	Animal Control	Patrol	Investigations	Records & Communications	Economic Development	Planning	Community Preservation	Engineering	Building Inspection	General Recreation Services	Youth/Adult Sports, Fitness	G.M. Silliman -Aquatics	Licensed Childcare	Senior Services	Waste Management	Storm Drains & NPDES	Street Lighting & Signals	Weed Abatement	Street Repairs	Park & Landscape Maintenance	Comm Development-Maintenance	Workers' Compensation	Public Liability Self-Insurance	Equipment Maintenance	Building Maintenance	G M Silliman - Maintenance				
POLICE																																								
Administrative Analyst	1.00	1.00	1.00	1.00						1.00																														
Administrative Assistant	1.00	1.00	1.00	1.00						1.00																														
Administrative Support Specialist II	1.00	1.00	1.00	1.00						1.00																														
Animal Control Officer	1.00	1.00	1.00	1.00							1.00																													
Community Engagement Manager	1.00	1.00	1.00	1.00										1.00																										
Community Service Officer	2.00	2.00	2.00	2.00								1.00																												
Community Service Officer	1.00	1.00	1.00	1.00										1.00																										
Crime Analyst	-	1.00	1.00	1.00																																				
Lead Public Safety Dispatcher	2.00	2.00	2.00	2.00										1.00																										
Police Captain	1.00	1.00	1.00	1.00								1.00																												
Police Captain	1.00	1.00	1.00	1.00										1.00																										
Police Chief	1.00	1.00	1.00	1.00					1.00																															
Police Lieutenant	2.00	2.00	2.00	2.00								1.00																												
Police Lieutenant	1.00	1.00	1.00	1.00										1.00																										
Police Officer	10.00	10.00	10.00	10.00									1.00																											
Police Officer	34.00	34.00	34.00	34.00								1.00																												
Police Officer Overhire	1.00	-	-	-																																				
Police Records Supervisor	1.00	1.00	1.00	1.00										1.00																										
Police Sergeant	7.00	7.00	7.00	7.00								1.00																												
Police Sergeant	1.00	1.00	1.00	1.00									1.00																											
Communications Supervisor	1.00	1.00	-	-																																				
Police Support Services Manager	-	-	1.00	1.00										1.00																										
Public Safety Clerk	3.00	3.00	3.00	3.00										1.00																										
Public Safety Dispatcher	9.00	9.00	9.00	9.00										1.00																										
Red Light Photo Technician	1.00	1.00	1.00	1.00								1.00																												
Vehicle Abatement Officer	1.00	1.00	1.00	1.00								1.00																												
Subtotal	85.00	85.00	85.00	85.00																																				



AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

	FY 2022 Adopted	FY 2022 Amended	FY 2023 Budgeted	FY 2024 Budgeted	13.013.130	20.020.200	21.021.200	22.022.200	80.080.800	30.030.300	30.030.302	30.031.310	30.032.320	30.033.330	50.051.510	50.052.520	50.053.530	60.061.611	60.062.620	70.071.710	70.072.720	70.073.730	70.074.740	70.075.750	60-063-631	60-063-632	60-064-612	60-064-641	60-064-642	60-064-643	50-054-540	87-707-200	87-706-150	87-703-671	87-704-672	87-704-673				
					City Clerk	City Manager	Information Technology	Human Resources	Finance	Police Administration	Animal Control	Petrol	Investigations	Records & Communications	Economic Development	Planning	Community Preservation	Engineering	Building Inspection	General Recreation Services	Youth/Adult Sports, Fitness	G.M. Silliman -Aquatics	Licensed Childcare	Senior Services	Waste Management	Storm Drains & NPDES	Street Lighting & Signals	Weed Abatement	Street Repairs	Park & Landscape Maintenance	Comm Development-Maintenance	Workers' Compensation	Public Liability Self-Insurance	Equipment Maintenance	Building Maintenance	G M Silliman - Maintenance				
COMMUNITY DEVELOPMENT																																								
Administrative Support Specialist II	1.00	1.00	1.00	1.00											0.40	0.60																								
Associate Planner	1.00	1.00	1.00	1.00												0.70																							0.30	
Community Development Director	1.00	1.00	1.00	1.00												0.30	0.20																						0.50	
Community Preservation Manager	-	1.00	1.00	1.00													1.00																							
Community Preservation Specialist	2.00	2.00	2.00	2.00													1.00																							
Deputy Community Development Director	1.00	1.00	1.00	1.00												0.30	0.20																						0.50	
Economic Development Manager	1.00	1.00	1.00	1.00											1.00																									
Senior Planner	-	1.00	1.00	1.00												1.00																								
Subtotal	7.00	9.00	9.00	9.00																																				
RECREATION & COMMUNITY SERVICES																																								
Aquatics Coordinator	1.00	1.00	1.00	1.00																		1.00																		
Aquatics Specialist	-	1.00	1.00	1.00																		1.00																		
Administrative Assistant	0.50	0.50	0.50	0.50																0.80	0.10				0.10															
Administrative Support Specialist II	1.00	1.00	1.00	1.00															0.30	0.10	0.60																			
Administrative Support Specialist II - RPT	0.75	0.75	0.75	0.75																				0.25	0.75															
Childcare Instructor	4.00	4.00	4.00	4.00																			1.00																	
Lead Childcare Instructor	1.00	1.00	1.00	1.00																			1.00																	
Recreation & Community Services Manager	-	1.00	1.00	1.00																																				
Recreation Coordinator	1.00	1.00	1.00	1.00																																				
Recreation Coordinator	1.00	1.00	1.00	1.00																																				
Recreation Coordinator	1.00	1.00	1.00	1.00																																				
Recreation Supervisor	1.00	1.00	1.00	1.00																																				
Senior Recreation Supervisor	1.00	1.00	1.00	1.00																																				
Subtotal	14.25	15.25	15.25	15.25																																				



AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

	FY 2022 Adopted	FY 2022 Amended	FY 2023 Budgeted	FY 2024 Budgeted	13.013.130	20.020.200	21.021.200	22.022.200	80.080.800	30.030.300	30.030.302	30.031.310	30.032.320	30.033.330	50.051.510	50.052.520	50.053.530	60.061.611	60.062.620	70.071.710	70.072.720	70.073.730	70.074.740	70.075.750	60-063-631	60-063-632	60-064-612	60-064-641	60-064-642	60-064-643	50-054-540	87-707-200	87-706-150	87-703-671	87-704-672	87-704-673																							
					City Clerk	City Manager	Information Technology	Human Resources	Finance	Police Administration	Animal Control	Petrol	Investigations	Records & Communications	Economic Development	Planning	Community Preservation	Engineering	Building Inspection	General Recreation Services	Youth/ Adult Sports, Fitness	G.M. Silliman -Aquatics	Licensed Childcare	Senior Services	Waste Management	Storm Drains & NPDES	Street Lighting & Signals	Weed Abatement	Street Repairs	Park & Landscape Maintenance	Comm Development-Maintenance	Workers' Compensation	Public Liability Self-Insurance	Equipment Maintenance	Building Maintenance	G M Silliman - Maintenance																							
PUBLIC WORKS																																																											
Administrative Analyst	1.00	1.00	1.00	1.00														0.35	0.15						0.25							0.25																											
Administrative Support Specialist II	1.00	1.00	1.00	1.00															1.00																																								
Assistant City Engineer	1.00	1.00	1.00	1.00														0.60								0.10	0.30																																
Assistant Engineer - Civil	1.00	1.00	1.00	1.00														0.75								0.25																																	
Assistant Maintenance Superintendent	1.00	1.00	1.00	1.00																									0.10	0.50	0.40																												
Associate Civil Engineer	-	1.00	1.00	1.00														1.00																																									
Building Inspector I	2.00	-	-	-																																																							
Building Inspector I/II	1.00	3.00	3.00	3.00															1.00																																								
Building Mechanic II	1.00	1.00	1.00	1.00																																			0.65	0.35																			
Building Mechanic II	1.00	1.00	1.00	1.00																																			1.00																				
Chief Building Official	1.00	1.00	1.00	1.00															1.00																																								
Engineering Technician I	1.00	1.00	1.00	1.00														0.40								0.25	0.35																																
Environmental Services Manager	-	1.00	1.00	1.00																					1.00																																		
Equipment Mechanic II	2.00	2.00	2.00	2.00																																					1.00																		
General Laborer	1.00	3.00	3.00	3.00																																																							
Junior Engineer	1.00	1.00	1.00	1.00														1.00																																									
Landscape & Park - Maintenance Worker I	2.00	2.00	2.00	2.00																																																							
Landscape & Park - Maintenance Worker II	2.00	2.00	2.00	2.00																																																							
Maintenance Superintendent	1.00	1.00	1.00	1.00																										0.20	0.20									0.30	0.30																		
Permit Technician	1.00	1.00	1.00	1.00																1.00																																							
Plan Check Engineer	-	-	1.00	1.00																1.00																																							
Project/Administrative Assistant	1.00	-	-	-																																																							
Public Works Director	1.00	1.00	1.00	1.00															0.50	0.10							0.10																																
Public Works Inspector	1.00	1.00	1.00	1.00															0.90								0.10																																
Senior Administrative Support Specialist	1.00	1.00	1.00	1.00														1.00																																									
Senior Administrative Support Specialist	0.88	0.88	1.00	1.00																							0.10															0.20	0.30																
Senior Building Inspector	1.00	1.00	1.00	1.00																																																							
Senior Building Mechanic	1.00	1.00	1.00	1.00																	1.00																																						
Senior Civil Engineer	2.00	2.00	2.00	2.00														1.00																																									
Senior Equipment Mechanic	1.00	1.00	1.00	1.00																																																							
Senior Landscape & Park Maintenance Worker	1.00	1.00	2.00	2.00																																																							
Senior Landscape Inspector	1.00	1.00	1.00	1.00																																																							
Street Maintenance Worker I	1.00	1.00	1.00	1.00																																																							
Street Maintenance Worker II	1.00	2.00	2.00	2.00																							0.50			0.50																													
Subtotal	35.88	39.88	42.00	42.00																																																							

Total Full-Time Equivalents: 165.73 174.98 176.25 176.25

Fire Services are provided by contract with the Alameda County Fire Department



BREAKDOWN OF FULL-TIME EQUIVALENTS FOR FY 2023 (Part-time Seasonal & Temporary)

Dept.	Description	FTE	Dept.	Description	FTE
20	<u>City Manager</u>		70.071	<u>General Recreation Services</u>	
	Office Assistant I	0.50		Activity Coordinator	0.50
	<i>Total</i>	<u>0.50</u>		Customer Service Rep	0.20
22	<u>Human Resources</u>			Preschool Instructor	2.00
	Professional Services Specialist	0.46		Recreation Instructor	0.03
	Office Assistant II	0.50		Recreation Leader I	1.75
	<i>Total</i>	<u>0.96</u>		Teen Activity Coordinator	1.00
			<i>Total</i>		<u>5.48</u>
30.031	<u>Patrol</u>		70.072	<u>Youth/Adult Sports, Fitness, & Wellness</u>	
	Police Officer Trainee	3.00		Activity Coordinator	0.16
	Special Assistant	1.00		Special Assistant	0.05
	<i>Total</i>	<u>4.00</u>		Dance Instructor	1.00
30.033	<u>Records & Communications</u>			Sports Official	0.09
	Police Services Aide I	1.00		Recreation Leader I/II	1.26
	Police Services Aide II	1.50		<i>Total</i>	<u>2.56</u>
	Special Assistant	0.25	70.073	<u>Family Aquatic Center</u>	
	<i>Total</i>	<u>2.75</u>		Aquatic Instructor	5.00
60.062	<u>Building Inspection</u>			Customer Service Rep	4.00
	Office Assistant I (PST-X)	1.00		Lifeguard I/II	12.00
	<i>Total</i>	<u>1.00</u>		Pool Technician	1.00
60.061	<u>Engineering</u>			Recreation Leader II	0.71
	Special Assistant	0.25		Program Coordinator	2.00
	<i>Total</i>	<u>0.25</u>		Senior Lifeguard	2.75
60.064	<u>Maintenance</u>			Café Worker I/II	1.00
	General Maintenance Worker III	1.0		<i>Total</i>	<u>28.46</u>
	<i>Total</i>	<u>1.0</u>	70.074	<u>Licensed Childcare</u>	
				Preschool Instructor	0.75
				<i>Total</i>	<u>0.75</u>
			70.075	<u>Senior Services</u>	
				Recreation Leader	0.50
				<i>Total</i>	<u>0.50</u>

Grand Total 48.21



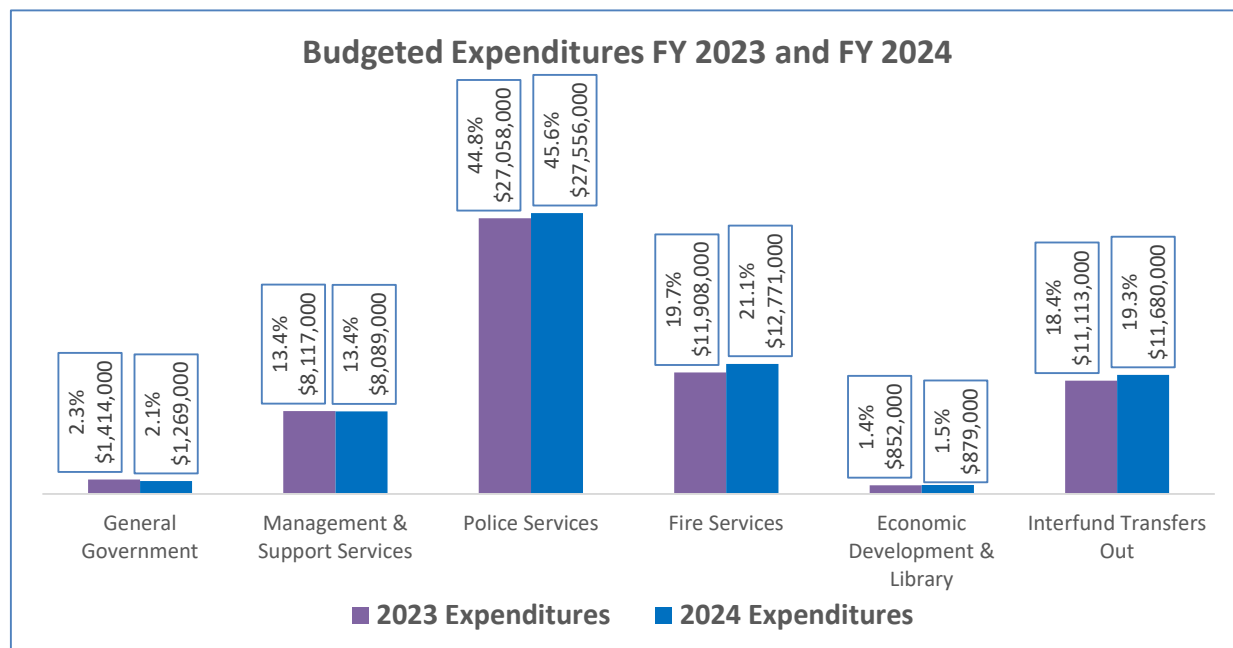
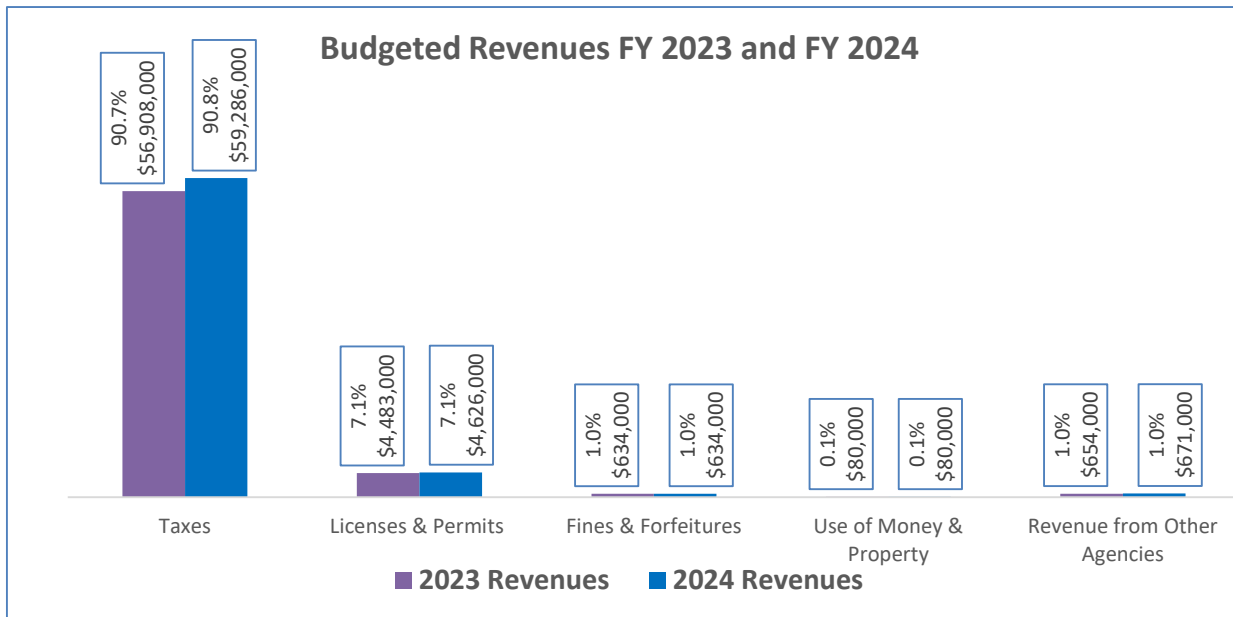
BREAKDOWN OF FULL-TIME EQUIVALENTS FOR FY 2024 (Part-time Seasonal & Temporary)

Dept.	Description	FTE	Dept.	Description	FTE	
20	<u>City Manager</u>		70.071	<u>General Recreation Services</u>		
	Office Assistant I	0.50		Activity Coordinator	0.50	
	<i>Total</i>	0.50		Customer Service Rep	0.20	
22	<u>Human Resources</u>			Preschool Instructor	2.00	
	Office Assistant II	0.50		Recreation Instructor	0.03	
	<i>Total</i>	0.50		Recreation Leader I	1.75	
				Teen Activity Coordinator	1.00	
				<i>Total</i>	5.48	
30.031	<u>Patrol</u>		70.072	<u>Youth/Adult Sports, Fitness, & Wellness</u>		
	Police Officer Trainee	3.00		Activity Coordinator	0.16	
	Special Assistant	1.00		Special Assistant	0.05	
	<i>Total</i>	4.00		Dance Instructor	1.00	
30.033	<u>Records & Communications</u>			Sports Official	0.09	
	Police Services Aide I	1.00		Recreation Leader I/II	1.26	
	Police Services Aide II	1.50		<i>Total</i>	2.56	
	Special Assistant	0.25				
	<i>Total</i>	2.75	70.073	<u>Family Aquatic Center</u>		
60.062	<u>Building Inspection</u>			Aquatic Instructor	5.00	
	Office Assistant I (PST-X)	1.00		Customer Service Rep	4.00	
	<i>Total</i>	1.00		Lifeguard I/II	12.00	
60.061	<u>Engineering</u>			Pool Technician	1.00	
	Special Assistant	0.25		Recreation Leader II	0.71	
	<i>Total</i>	0.25		Program Coordinator	2.00	
60.064	<u>Maintenance</u>			Senior Lifeguard	2.75	
	General Maintenance Worker III	1.0		Café Worker I/II	1.00	
	<i>Total</i>	1.0		<i>Total</i>	28.46	
			70.074	<u>Licensed Childcare</u>		
				Preschool Instructor	0.75	
				<i>Total</i>	0.75	
			70.075	<u>Senior Services</u>		
				Recreation Leader	0.50	
				<i>Total</i>	0.50	
					Grand Total	47.75



GENERAL FUND

The General Fund consists of activities which benefit the general public. It includes Mayor-Council, City Attorney, City Clerk, Management, Financial Services, Human Resources, Police, Fire, Community Development, and some Library support. General Fund revenues also supplement the Development, Recreation, Maintenance cost centers and Capital Funds.



CITY MANAGER’S OFFICE, CITY ATTORNEY’S OFFICE, AND MANAGEMENT SERVICES

The mission of the City Manager’s and City Attorney’s Offices and Management Services are to carry out the direction of the City Council efficiently, effectively, and responsibly in compliance with applicable law and to direct and assist departments in carrying out City policy, ensuring that the public is well informed. Management Services includes the City Clerk’s office, risk management, community affairs, and administration of agreements with other public and private agencies.

KEY OBJECTIVES

- Assist other City departments in developing and carrying out City policies, maximizing the use of City resources and promoting long-term fiscal stability.
- Protect the City’s resources by limiting liability and property claims.
- For the November 8, 2022, Municipal Election, manage the nomination process for City Council and Mayoral candidates, process any potential ballot measures, and coordinate with the Alameda County Registrar of Voters.
- Explore opportunities to expand partnerships with the Newark Unified School District to enhance education in our public schools.
- Continue to implement the Inclusive Communities Partnership with the National League of Cities.



GENERAL GOVERNMENT/MANAGEMENT & SUPPORT SERVICES SUMMARY

Organizational Unit	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
<u>GENERAL GOVERNMENT</u>					
10.010.100 Mayor-Council	326,000	326,000	326,000	409,000	413,000
13.013.130 City Clerk	283,000	283,000	362,000	535,000	374,000
15.015.150 City Attorney	902,000	902,000	549,000	470,000	482,000
Subtotal	1,511,000	1,511,000	1,237,000	1,414,000	1,269,000
<u>MANAGEMENT & SUPPORT SERVICES</u>					
20.020.200 Management Services	864,000	1,009,000	1,078,000	1,468,000	1,493,000
21.021.200 Information Technology Systems	1,068,000	1,326,000	1,307,000	2,644,000	2,617,000
22.022.200 Human Resources Services	717,000	1,455,000	1,284,000	1,622,000	1,542,000
80.080.800 Financial Services	1,841,000	2,132,000	1,960,000	2,383,000	2,437,000
Subtotal	4,490,000	5,922,000	5,629,000	8,117,000	8,089,000
TOTAL	6,001,000	7,433,000	6,866,000	9,531,000	9,358,000

	2021-22	2022-23	2023-24
AUTHORIZED STAFFING			
Accountant	2.00	2.00	2.00
Accounting Assistant II	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	1.00
Administrative Analyst	2.00	2.00	2.00
Assistant City Manager	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00
Cashier	1.00	1.00	1.00
Chief Information Officer/Information Technology Director	1.00	1.00	1.00
City Attorney	1.00	0.00	0.00
City Clerk	1.00	1.00	1.00
City Manager	1.00	1.00	1.00
Collection Assistant	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00
Human Resources Director	0.80	0.80	0.80
Human Resources Technician	2.00	2.00	2.00
Information Systems Manager (replaced with Chief Information Officer/IT Director)	0.00	0.00	0.00
Information Systems Specialist (replaced with Information Technology Analyst)	0.00	0.00	0.00
Information Systems Technician - RPT (replaced with Information Technology Tech. I/II)	0.00	0.00	0.00
Information Technology Analyst/Sr. Information Technology Analyst	1.00	3.00	3.00
Information Technology Technician I/II	1.00	2.00	2.00
Legal Assistant	0.75	0.00	0.00
Senior Accountant	1.00	1.00	1.00
SUBTOTAL	23.55	24.80	24.80
Seasonal/Temporary Full-time Equivalent	1.46	1.46	1.00
TOTAL	25.01	26.26	25.80



10.010.100 MAYOR-COUNCIL

General Government

The City Council is the legislative and policy-making body of the City. There are five members of the Newark City Council, elected at large on a non-partisan ballot. The Mayor is directly elected to serve a two-year term; Council Members are elected to four-year overlapping terms. The City Council appoints a City Manager and a City Attorney. The City Council also creates and abolishes advisory committees and commissions and appoints citizens to serve as members of these advisory committees and commissions.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5130	Salaries Council and Commissions	168,000	168,000	186,000	201,000	204,000
	Subtotal	168,000	168,000	186,000	201,000	204,000
6100	Materials and Supplies	5,000	5,000	3,000	5,000	5,000
6200	Contractual Services	97,000	97,000	98,000	112,000	114,000
6400	Membership, Travel, Training	52,000	52,000	35,000	63,000	64,000
6800	Internal Service Charges	4,000	4,000	4,000	28,000	26,000
	Subtotal	158,000	158,000	140,000	208,000	209,000
	TOTAL	326,000	326,000	326,000	409,000	413,000



13.013.130 CITY CLERK

General Government

The City Clerk is responsible for support functions to the City Council, as well as for the performance of Government Code and Municipal Code mandated services. These services include: preparation of agenda and agenda materials for City Council consideration; records management; municipal code codification; conducting Municipal Elections in coordination with the Alameda County Registrar of Voters; and administration of compliance with the Political Reform Act, Public Records Act, Maddy Act, and the Brown Act.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	248,000	248,000	326,000	317,000	325,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	248,000	248,000	327,000	317,000	325,000
6100	Materials and Supplies	1,000	1,000	1,000	1,000	1,000
6200	Contractual Services	19,000	19,000	19,000	176,000	10,000
6400	Membership, Travel, Training	2,000	2,000	2,000	6,000	6,000
6800	Internal Service Charges	13,000	13,000	13,000	35,000	32,000
	Subtotal	35,000	35,000	35,000	218,000	49,000
	TOTAL	283,000	283,000	362,000	535,000	374,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
Assistant City Manager				0.10	0.10	0.10
City Clerk				1.00	1.00	1.00
Executive Assistant				0.20	0.20	0.20
TOTAL				1.30	1.30	1.30



15.015.150 CITY ATTORNEY

General Government

The City Attorney is hired by the City Council as a consultant to serve as the legal representative of the City Council, City Manager, City departments, and City commissions. The City Attorney is responsible for representing the City in all lawsuits filed by or against the City. The City Attorney is also responsible for preparing and approving the legality of all proposed contracts, ordinances, and other documents.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	600,000	600,000	105,000	0	0
	Subtotal	600,000	600,000	105,000	0	0
6100	Materials and Supplies	8,000	8,000	0	1,000	1,000
6200	Contractual Services	272,000	272,000	428,000	441,000	455,000
6400	Membership, Travel, Training	6,000	6,000	0	0	0
6800	Internal Service Charges	16,000	16,000	16,000	28,000	26,000
	Subtotal	302,000	302,000	444,000	470,000	482,000
	TOTAL	902,000	902,000	549,000	470,000	482,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
City Attorney	1.00	0.00	0.00
Legal Assistant	0.75	0.00	0.00
TOTAL	1.75	0.00	0.00



20.020.200 CITY MANAGER'S OFFICE

Management Services

The City Manager's Office is responsible for planning, organizing, staffing, and directing all City programs to implement the policy of the City Council. It also serves as staff to the City Council and is involved in intergovernmental relations necessary to accomplish liaison work with state, regional, county, and other local agencies. The Office is responsible for public records, City Council meetings, and local elections.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	701,000	701,000	830,000	1,110,000	1,137,000
5140	Overtime	0	0	3,000	0	0
	Subtotal	701,000	701,000	833,000	1,126,000	1,153,000
6100	Materials and Supplies	19,000	54,000	54,000	19,000	19,000
6200	Contractual Services	93,000	203,000	140,000	179,000	183,000
6400	Membership, Travel, Training	6,000	6,000	6,000	15,000	15,000
6800	Internal Service Charges	45,000	45,000	45,000	129,000	123,000
	Subtotal	163,000	308,000	245,000	342,000	340,000
	TOTAL	864,000	1,009,000	1,078,000	1,468,000	1,493,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Administrative Analyst	1.00	1.00	1.00
Assistant City Manager	0.60	0.60	0.60
Assistant to the City Manager	1.00	1.00	1.00
City Manager	1.00	1.00	1.00
Executive Assistant	0.80	0.80	0.80
TOTAL	4.40	4.40	4.40

INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department is dedicated to providing the highest quality of technical services that are secure, cost effective, and tailored to the needs of the City and the greater community it serves. Division staff provide daily support to employees city-wide and all customer-facing technology managed by the City; maintain network infrastructure and all technology components; and increase access and transparency of data for the public.

KEY OBJECTIVES

- Continue implementation of the City Council approved Information Systems Division Strategic Framework Drive customer-focused technology solutions anticipating the City's current and future needs
- Develop an Information Technology Business Continuity and Disaster Recovery Plan that recovers technology services from a major disaster
- Maintain industry-leading uptime on critical technology infrastructure through architectural decisions, successful monitoring and testing processes, and system redundancy
- Support department initiatives to enhance customer experience through the City's website, social media, customer service portals and other technology feeds
- Identify, evaluate, and implement new technologies that improve operational efficiency
- Conduct user training to optimize usage of technology, develop an exceptionally skilled workforce, and protect network systems from outside threats
- Update policies and practices to support a highly secure technology environment with greater accountability and standards



**21.021.210 INFORMATION TECHNOLOGY
DEPARTMENT**

Management & Support Services

The Information Technology Department (IT) manages all of the City's computer, telecommunications, and related systems and services. This includes responsibility for the governance of the City's technological systems, maintenance of the infrastructure, and the overall functionality of the systems. Through automation of routine tasks and securing electronic data, IT ensures staff have tools to provide more efficient and effective customer service, more accessible and reliable government information, and optimal collaboration and communication.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	660,000	660,000	403,000	1,408,000	1,445,000
5140	Overtime	0	0	6,000	0	0
5120	Seasonal/Temporary Employees	0	0	3,000	0	0
	Subtotal	660,000	660,000	412,000	1,408,000	1,445,000
6100	Materials and Supplies	40,000	57,000	113,000	116,000	119,000
6200	Contractual Services	78,000	165,000	337,000	370,000	286,000
6300	Communications	226,000	380,000	381,000	498,000	524,000
6400	Membership, Travel, Training	3,000	3,000	3,000	8,000	8,000
6800	Internal Service Charges	61,000	61,000	61,000	244,000	235,000
	Subtotal	408,000	666,000	895,000	1,236,000	1,172,000
	TOTAL	1,068,000	1,326,000	1,307,000	2,644,000	2,617,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Assistant City Manager	0.15	0.15	0.15
Chief Information Officer/Information Technology Director	1.00	1.00	1.00
Information Systems Manager (replaced with Chief Info. Officer/IT Director)	0.00	0.00	0.00
Information Systems Specialist (replaced with Info. Technology Analyst)	0.00	0.00	0.00
Information Systems Technician - RPT (replaced with Info. Technology Tech. I/II)	0.00	0.00	0.00
Information Technology Analyst/Sr. Information Technology Analyst	3.00	3.00	3.00
Information Technology Technician I/II	2.00	2.00	2.00
TOTAL	6.15	6.15	6.15

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

HUMAN RESOURCES DEPARTMENT

The mission of the Human Resources Department is to support a talented and diverse workforce and the equitable delivery of city services. The City is an Equal Employment Opportunity employer. The Department's functions include: Recruitment and Retention, Classification and Compensation, Employee and Labor Relations, Employee Engagement, Well-Being, and Development, Benefits Administration, Risk Management, Workers' Compensation, and Safety Programs. The Human Resources Department ensures compliance with employer regulations and obligations as it protects the rights of the individual to fair and equitable treatment in all aspects of employment.

Human Resources staff provide proactive and flexible customer service and endeavor to address the needs of the City's workforce with relevant and timely information, communication, and skillful assistance in support of Newark employees and the public.

KEY OBJECTIVES

- Provide strategic guidance for the effective resource to the management of organizational change, workplace structure, and employee engagement to drive productivity and innovation.
- Implement cost-effective citywide professional development opportunities that further enhance the success of City employees in service delivery to the community, comply with legal mandates, promote professional growth, and support succession planning.
- Ensure that all City departments have viable performance management tools and resources to provide timely, accurate, and relevant performance evaluations and professional development guidance to employees.
- Protect the City's resources by limiting liability and property claims.
- Support employee wellness and safety that effectively promotes, communicates, and acts to protect and enhance employee health and safety
- Manage employee and labor relations activities related to employee group and associations.
- Ensure that Personnel Rules and Regulations and Administrative Regulations related to personnel are updated, effective, and compliant.
- Implement federal and state employment mandates.



22.022.220 HUMAN RESOURCES SERVICES

Management & Support Services

Human Resources provides specialized and strategic administration to all employees in the following areas: employee and labor relations; negotiations with labor associations and employee groups; recruitment and selection; equal employment opportunity; classification and compensation; employee development and training; employee recognition; benefits administration; workers' compensation; state unemployment insurance; employee safety; and confidential records management. Human Resources is the resource point for employees ensuring compliance with federal and state employment laws.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	287,000	528,000	450,000	798,000	818,000
5120	Seasonal/Temporary Employees	0	0	81,000	114,000	28,000
	Subtotal	287,000	528,000	531,000	912,000	846,000
6100	Materials and Supplies	17,000	34,000	34,000	54,000	54,000
6200	Contractual Services	297,000	695,000	604,000	404,000	418,000
6400	Membership, Travel, Training	60,000	142,000	59,000	130,000	110,000
6800	Internal Service Charges	56,000	56,000	56,000	122,000	114,000
	Subtotal	430,000	927,000	753,000	710,000	696,000
	TOTAL	717,000	1,455,000	1,284,000	1,622,000	1,542,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Administrative Analyst	1.00	1.00	1.00
Assistant City Manager	0.15	0.15	0.15
Human Resources Director	0.80	0.80	0.80
Human Resources Technician	2.00	2.00	2.00
TOTAL	3.95	3.95	3.95

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

FINANCE DEPARTMENT

The mission of the Finance Department is to ensure that the financial and fiscal activities of the City are performed, recorded, and presented in compliance with professional and ethical standards while supporting the City Council, community, and staff in a prompt and courteous manner.

KEY OBJECTIVES

- Monitor and evaluate City revenues, national and state economies, fiscal policies, and other economic trends that impact the City's financial condition and make recommendations to the City Manager and City Council to ensure fiscal stability in times of economic downturn.
- Develop the Biennial Budget and Five-Year Forecast in coordination with City departments and community engagement; monitor spending against approved budget and advise Council with budget amendments as needed.
- Prepare and maintain accurate financial records and reports, in compliance with Generally Accepted Accounting Principles (GASB), Federal, State, and County rulings, and grant provisions.
- Procure goods and services in compliance with the City's Purchasing Policy, Ordinance, and applicable Federal and State laws.
- Provide leadership in the development, implementation, and updates of financial policies for the City.
- Monitor and enforce internal controls of financial process workflows to safeguard financial resources and City assets.
- Review capital projects and equipment replacement spending to determine asset capitalization, replacement schedule, and funding options.
- Process all financial transactions for the City, including revenue receipts, vendor and contractor payments, employee payroll checks, and business license issuance.
- Complete the replacement of the financial management, human resources, and asset management modules of the Enterprise Resource Planning (ERP) system.
- Maintain current Enterprise Resource Planning (ERP) system for systematic updates and enhancements and continue to evaluate additional modules.



80.080.800 FINANCE DEPARTMENT

Management & Support Services

The Finance Department maintains the financial records of the City and provides accounting and financial reporting services to City management and staff, City Council, and regulatory agencies. Finance staff assists City departments in developing and submitting a budget to City Council and coordinates the annual financial audit and preparation of the Annual Comprehensive Financial Report. Other Financial Services responsibilities includes cash management, cashier operations, business license administration, debt management, payroll, purchasing, accounts payable, accounts receivable, and maintenance of the ERP system.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,467,000	1,553,000	1,368,000	1,587,000	1,628,000
5115	Leave Conversion	0	0	5,000	0	0
5140	Overtime	0	0	8,000	0	0
	Subtotal	1,467,000	1,553,000	1,381,000	1,587,000	1,628,000
6100	Materials and Supplies	5,000	5,000	4,000	7,000	7,000
6200	Contractual Services	277,000	482,000	476,000	526,000	553,000
6400	Membership, Travel, Training	7,000	7,000	14,000	24,000	24,000
6800	Internal Service Charges	85,000	85,000	85,000	239,000	225,000
	Subtotal	374,000	579,000	579,000	796,000	809,000
	TOTAL	1,841,000	2,132,000	1,960,000	2,383,000	2,437,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
	Accountant			2.00	2.00	2.00
	Accounting Assistant II			1.00	1.00	1.00
	Accounting Manager			1.00	1.00	1.00
	Accounting Technician I/II			1.00	1.00	1.00
	Cashier			1.00	1.00	1.00
	Collection Assistant			1.00	1.00	1.00
	Finance Director			1.00	1.00	1.00
	Senior Accountant			1.00	1.00	1.00
	TOTAL			9.00	9.00	9.00

ECONOMIC DEVELOPMENT

The Economic Development Division shares and supports the mission of the the Community Development Department and is identified independently because Economic Development is predominantly supported by the General Fund while Community Development has other revenue sources.

The mission of the Community Development Department and the Economic Development Division (Division) is to ensure the long-term independence of the City of Newark by encouraging the development of a physically and fiscally balanced community. The Division is committed to leading initiatives that achieve Newark's independence, relevant services and providing a timely response to inquiries and accurate and complete information to our customers. Within the City organization, the Division provides staff support, guidance, and coordination assistance to other departments. The Division continually strives to improve its high level of service. Economic Development advances and supports the Community Development Department's mission in the key objectives listed here.

KEY OBJECTIVES

- Expand efforts to market the community as a business location of choice.
- Attract high technology businesses and employment to Newark through land use decisions and business benefits and services.
- Implement the Economic Development General Plan Element.
- Support and improve timely and efficient processing of development applications.
- Assist Community Development in the implementation of Specific Plans as appropriate.
- Work with Regional Agencies to assure Newark will be part of a vibrant and sustainable region.
- Support businesses in the implementation of the Local Hazard Mitigation Plan.
- Encourage sustainability in development, land use, and public and private policy and practice.



ECONOMIC DEVELOPMENT AND LIBRARY SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>ECONOMIC DEVELOPMENT</u>					
50.051.510 Economic Development	460,000	686,200	705,000	690,000	710,000
Subtotal	460,000	686,200	705,000	690,000	710,000
<u>LIBRARY</u>					
27.027.270 Library Support	73,000	73,000	73,000	162,000	169,000
Subtotal	73,000	73,000	73,000	162,000	169,000
TOTAL	533,000	759,200	778,000	852,000	879,000
AUTHORIZED STAFFING			2021-22	2022-23	2023-24
Administrative Support Specialist II			0.40	0.40	0.40
Economic Development Manager			1.00	1.00	1.00
TOTAL			1.40	1.40	1.40



50.051.510 ECONOMIC DEVELOPMENT

Community Development

The Economic Development activity includes all public information and business promotion functions. Also included in this activity are work with the Chamber of Commerce, publication of the City newsletter, and economic development promotion efforts.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	266,000	266,000	260,000	278,000	284,000
5120	Seasonal/Temporary Employees	0	0	53,000	53,000	53,000
	Subtotal	266,000	266,000	313,000	331,000	337,000
6100	Materials and Supplies	4,000	4,000	2,000	5,000	5,000
6200	Contractual Services	156,000	382,200	361,000	290,000	305,000
6400	Membership, Travel, Training	18,000	18,000	13,000	27,000	28,000
6800	Internal Service Charges	16,000	16,000	16,000	37,000	35,000
	Subtotal	194,000	420,200	392,000	359,000	373,000
	TOTAL	460,000	686,200	705,000	690,000	710,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Administrative Support Specialist II	0.40	0.40	0.40
Economic Development Manager	1.00	1.00	1.00
TOTAL	1.40	1.40	1.40



27.027.270 LIBRARY SUPPORT

Library

The Library Support activity provides for the maintenance of the City's Library building, grounds, and parking lot. The Library is located at 6300 Civic Terrace Avenue and is operated by Alameda County.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6800	Internal Service Charges	73,000	73,000	73,000	162,000	169,000
	Subtotal	73,000	73,000	73,000	162,000	169,000
	TOTAL	73,000	73,000	73,000	162,000	169,000

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT

The mission of the Police Department is to provide professional public safety services in partnership with our community.

PROGRAM DESCRIPTION

The police department consists of two divisions: Field Operation and Support Services. Field Operations is administered by one Police Captain and two Lieutenants who are responsible for the day and night patrol operations and the detective unit. The Support Services Division is overseen by a Police Captain responsible for the Communications Center, Records and Property, employee recruitment and hiring, Community Engagement and Volunteers, and Professional Standards and Trainings.

Field Operations consists of teams of sworn and professional staff employees who collaboratively work together to patrol the city streets to preserve the peace; protect life and property, enforce laws, prevent crime, and arrest offenders. Teams consist of Patrol Sergeants, Police Officers, Community Service officers, Dispatchers, and Animal Control officers. Police Canines are attached to patrol teams as well. Canines are used primarily to search for and apprehend criminal suspects, detect and locate narcotics, and perform building and area searches.

The Traffic Unit enforces traffic regulations in conjunction with patrol functions; investigates traffic hazards; analyzes collision reports; participates in regional commercial enforcement activities; and provides traffic safety education. Vehicle Abatement Officers support the Traffic Unit through the identification and ultimate removal of abandoned vehicles throughout the city.

The School Resource Officer (SRO) assigned to Newark Memorial High School interacts closely with students, teachers, school staff, and parents to ensure a safe learning environment for our youth. The SRO also monitors activity, as well as investigates criminal incidents, on and around campus.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT, CONTINUED

The Detective Unit handles the investigation of all major crimes that occur within the city. They work with the Federal Bureau of Investigation Silicon Valley Regional Criminal Forensics Laboratory and the Southern Alameda Major Crimes Task Force.

Field Operations is additionally supported by several collateral teams to include Special Weapons and Tactics (SWAT), Crisis Negotiations, Crowd Management, Unmanned Aerial Vehicle (UAV), Criminal Evidence Response Team (CERT), Field Training Officers (FTO), and a Peer Support Team.

The Professional Standards and Training (PST) Unit, located under the Support Services Division, coordinates, delivers, and tracks department and Peace Officers Standards and Training (POST) approved training. Range Staff and Use of Force team work together with PST to provide the most current legal updates as well as relevant scenario and classroom training to all employees. PST maintains and updates department policy and procedure, assists in the recruitment and background of potential employees, investigates internal affairs matters, and coordinates the testing process for the hiring of new employees and internal promotional testing processes.

Specific activities include:

Solving any policing problems in an effort to reduce crime and enhance the quality of life for the residents of Newark.

Maintaining a minimum average response time of four minutes or less to emergency calls for service to ensure the highest level of public safety.

Maintaining a long, positive, and collaborative partnership with our schools and keeping our schools safe. In furtherance of this goal, continue to provide a liaison officer, continue in depth discussions about our current practices and procedures, and will work together to identify and implement preventative and security measures; this includes providing training and collaborating on safety drills.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT, CONTINUED

MAJOR ACCOMPLISHMENTS

- Implementation of program to report stop data in compliance with the Racial Identity Profiling Act of 2015.
- Implementation of the National Incident-Based Reporting System (NIBRS) and California Incident-Based Reporting (CIBRS) of crime data elements.

KEY OBJECTIVES

- By January 2023, implement the first phase of an Intelligence Based Policing model.
- By January 2023, implement the first phase of the community safety camera program.
- By January 2023, research and evaluate the procurement of a Force Options Simulator for use in the new police facility training room and continue to provide force options (crisis intervention and de-escalation) training to help officers understand and react appropriately to mentally ill and developmentally disabled subjects.
- By June 2022, collaborate in a records data sharing program with all Alameda and Contra Costa County police agencies.
- By June 2023, continue to move toward paperless records retention.
- By June 2023, research and evaluate long-term storage solutions for large scale property & evidence items.
- Continue to utilize a Team Policing staffing model to improve communication, consistency in supervision, accountability, efficiency, and morale.
- Continue to prioritize professional development and succession planning through a formal Acting Sergeant in Training Program
- Expand the number of residents and businesses currently opted-in to the recently implemented AC Alert county-wide mass notification and evacuation platform.
- Continue to aggressively pursue grant opportunities to supplement the current budget.
- Explore new ways to increase number of candidates for entry level and lateral police officers.
- Explore ways to formalize existing Professional Development and Mentoring efforts that provide staff with the tools they need to succeed.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT, CONTINUED

- Continue to address complaints and concerns regarding wrecked, dismantled, damaged, unregistered, and non-operating vehicles on public and private property.
- Continue our collaboration with the Newark Unified School District, Alameda County District Attorney's Office, and Juvenile Probation for a county-wide truancy program and to discuss School Resource Officer, gang, and other school-related issues. In addition, the
- Police Department will work with the Fremont and Union City School Districts and other police departments regarding truancy and other juvenile delinquency trends.
- Continue to promote participation in the departmental fitness program, while ensuring that the level of service to the community is not adversely affected.
- Continue to pursue and evaluate on-line training/testing programs related to perishable skills for police officers.
- Continue to pursue off-site data file storage systems to preserve archived and retainable reports.
- Continue to assign the Honor Guard team to represent the department at ceremonies for fallen officers, civic events, and city-related functions.
- Continue to access, monitor, and communicate Homeland Security/Terrorism issues to our first responders.
- Continue to promote and maintain a police explorer and cadet program.
- Continue to increase our public outreach efforts through social media to keep the lines of communication open and provide residents and concerned citizens with alerts, advisories, and community information.
- Continue to expand the Community Engagement Program by recruiting new police volunteers and Business Watch Program participants, collaborating with the Chamber of Commerce, establishing new Neighborhood Watch programs within the community, and facilitating campaigns such as National Night Out.
- Continue to research and provide new technology to improve efficiency and reduce risk.
- Continue to address on-going traffic concerns and evaluate the impact new housing developments, increased commercial enterprises, and developing retail centers have on this issue.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT, CONTINUED

- Continue to utilize police personnel to staff the Law Enforcement Program funded by the Mission Valley Regional Occupation Program and in conjunction with the Newark Unified School District.
- Continue to encourage officers to achieve higher educational goals by forming partnerships with accredited universities.
- Continue to assign officers to NewPark Mall when available and needed during peak shopping times and special events to help deter criminal activity.
- Continue to provide multi-disciplinary critical incident scenario-based training for all staff.
- Continue to utilize Naloxone to reduce the number of fatal opiate overdoses and increase officer safety.
- Continue to upgrade the Police webpage in order to provide citizens a means to easily locate information and report certain crimes with the objective of increased customer satisfaction.
- Continue to evaluate and improve the use of body worn cameras for all officers to reduce potential risk and liability to the department.
- Continue to explore options to expand our employee wellness program.



POLICE SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
POLICE SERVICES					
30.030.300 Police Administration	1,106,000	1,123,000	1,095,000	1,174,000	1,191,000
30.030.301 School Crossing Guards	119,000	124,000	124,000	142,000	145,000
30.030.302 Animal Control	341,000	408,000	408,000	434,000	440,000
30.031.310 Patrol	16,093,000	16,163,000	15,230,000	16,743,000	17,198,000
30.032.320 Investigations	2,999,000	2,999,000	2,074,000	2,955,000	2,894,000
30.033.330 Records & Communication	4,454,000	4,504,000	5,154,000	5,598,000	5,676,000
30.034.340 Police Reserves	18,000	18,000	0	12,000	12,000
TOTAL	25,130,000	25,339,000	24,085,000	27,058,000	27,556,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Administrative Analyst	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Administrative Support Specialist II	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00
Communications Supervisor	1.00	0.00	0.00
Community Engagement Manager	1.00	1.00	1.00
Community Service Officer	3.00	3.00	3.00
Crime Analyst	1.00	1.00	1.00
Lead Public Safety Dispatcher	2.00	2.00	2.00
Police Captain	2.00	2.00	2.00
Police Chief	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
Police Officer	44.00	44.00	44.00
Police Officer Overhire	0.00	0.00	0.00
Police Sergeant	8.00	8.00	8.00
Police Support Services Manager	0.00	1.00	1.00
Public Safety Clerk	3.00	3.00	3.00
Public Safety Dispatcher	9.00	9.00	9.00
Red Light Photo Technician	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00
Vehicle Abatement Officer	1.00	1.00	1.00
	85.00	85.00	85.00
Seasonal/Temporary Full-time Equivalent	6.75	6.75	6.75
TOTAL	91.75	91.75	91.75



30.030.300 POLICE ADMINISTRATION

Police Department

The Police Chief has oversight of all of the police department functions and responsibilities. The Chief guides and leads the department by ensuring that staff abides by its mission, vision, and values; providing long and short-term goals and objectives for the department; adopting department rules and regulations; preparing and administering the department budget; providing for staffing and equipping of the department; reviewing and recommending the hiring and promotion of personnel; and receiving and investigating complaints of police misconduct.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,046,000	1,046,000	1,029,000	1,049,000	1,076,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	1,046,000	1,046,000	1,030,000	1,049,000	1,076,000
6100	Materials and Supplies	5,000	5,000	5,000	5,000	5,000
6400	Membership, Travel, Training	19,000	36,000	24,000	39,000	33,000
6800	Internal Service Charges	36,000	36,000	36,000	81,000	77,000
	Subtotal	60,000	77,000	65,000	125,000	115,000
	TOTAL	1,106,000	1,123,000	1,095,000	1,174,000	1,191,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Administrative Analyst	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Administrative Support Specialist II	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Police Chief	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00



30.030.301 SCHOOL CROSSING GUARDS

Police Department

The School Crossing Guards activity is administered by the Field Operations Captain and one Field Operations Lieutenant. This program provides pedestrian traffic control and safety at specified school locations within the City.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	119,000	124,000	124,000	142,000	145,000
	Subtotal	119,000	124,000	124,000	142,000	145,000
	TOTAL	119,000	124,000	124,000	142,000	145,000



30.030.302 ANIMAL CONTROL

Police Department

The Animal Control activity is administered by the Field Operations Captain. The Animal Control Unit provides preventative patrol service related to state and local animal control statutes; investigates citizen complaints and violations; impounds stray animals; properly disposes of deceased animals; secures medical treatment for injured or sick animals; and assists with rabies control and the enforcement of City licensing ordinances.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	156,000	156,000	157,000	157,000	160,000
	Subtotal	156,000	156,000	157,000	157,000	160,000
6200	Contractual Services	150,000	217,000	216,000	250,000	255,000
6800	Internal Service Charges	35,000	35,000	35,000	27,000	25,000
	Subtotal	185,000	252,000	251,000	277,000	280,000
	TOTAL	341,000	408,000	408,000	434,000	440,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
	Animal Control Officer			1.00	1.00	1.00
	TOTAL			1.00	1.00	1.00



30.031.310 PATROL

Police Department

Field Operations consists of teams of sworn and professional staff employees who collaboratively work together to patrol the city streets to preserve the peace; protect life and property, enforce laws, prevent crime, and arrest offenders. Teams consist of Patrol Sergeants, Police Officers, Community Service officers, Dispatchers, and Animal Control officers. Police Canines are attached to patrol teams as well. Canines are used primarily to search for and apprehend criminal suspects, detect and locate narcotics, and perform building and area searches.

The Traffic Unit enforces traffic regulations in conjunction with patrol functions; investigates traffic hazards; analyzes collision reports; participates in regional commercial enforcement activities; and provides traffic safety education. Vehicle Abatement Officers support the Traffic Unit through the identification and ultimate removal of abandoned vehicles throughout the city.

The School Resource Officer (SRO) assigned to Newark Memorial High School interacts closely with students, teachers, school staff, and parents to ensure a safe learning environment for our youth. The SRO also monitors activity, as well as investigates criminal incidents, on and around campus.

Field Operations is additionally supported by several collateral teams to include Special Weapons and Tactics (SWAT), Crisis Negotiations, Crowd Management, Unmanned Aerial Vehicle (UAV), Criminal Evidence Response Team (CERT), Field Training Officers (FTO), and a Peer Support Team.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	12,902,000	12,965,519	11,960,000	12,297,000	12,600,000
5120	Seasonal/Temporary Employees	244,000	244,000	128,000	468,000	468,000
5140	Overtime	500,000	500,000	856,000	545,000	559,000
	Subtotal	13,646,000	13,709,519	12,944,000	13,310,000	13,627,000
6100	Materials and Supplies	147,000	150,121	127,000	164,000	164,000
6200	Contractual Services	628,000	628,000	470,000	618,000	618,000
6400	Membership, Travel, Training	4,000	7,360	4,000	76,000	76,000
8000	Departmental Equipment	14,000	14,000	31,000	0	0
6800	Internal Service Charges	1,654,000	1,654,000	1,654,000	2,575,000	2,713,000
	Subtotal	2,447,000	2,453,481	2,286,000	3,433,000	3,571,000
	TOTAL	16,093,000	16,163,000	15,230,000	16,743,000	17,198,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Community Service Officer	2.00	2.00	2.00
Police Captain	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00
Police Officer	34.00	34.00	34.00
Police Sergeant	7.00	7.00	7.00
Red Light Photo Technician	1.00	1.00	1.00
Vehicle Abatement Officer	1.00	1.00	1.00
Subtotal	48.00	48.00	48.00
Seasonal/Temporary Full-time Equivalent	4.00	4.00	4.00
TOTAL	52.00	52.00	52.00



30.032.320 INVESTIGATIONS

Police Department

The Investigations activity is administered by the Field Operations Captain and one Field Operations Lieutenant. The Detective Unit handles the investigation of all major crimes that occur within the city. They work with the Federal Bureau of Investigation Silicon Valley Regional Criminal Forensics Laboratory and the Southern Alameda Major Crimes Task Force (SACMCTF). Our participation in the SACMCTF allows us to enforce laws and investigate incidents related to narcotics trafficking, street gangs, and major crimes within the tri-city area. The detective unit responds to and investigates homicides, sexual assaults, robberies, and other complex investigations; recovers stolen property; inspects pawn shops and second-hand stores; tracks sex, arson, and narcotic registrants in the community; investigates and arrests persons wanted for crimes by other jurisdictions; and maintains an investigative liaison with outside agencies.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	2,575,000	2,575,000	1,679,000	2,405,000	2,464,000
5140	Overtime	70,000	70,000	138,000	138,000	138,000
	Subtotal	2,645,000	2,645,000	1,817,000	2,543,000	2,602,000
6100	Materials and Supplies	1,000	1,000	10,000	1,000	1,000
6200	Contractual Services	169,000	169,000	64,000	185,000	80,000
6400	Membership, Travel, Training	1,000	1,000	0	1,000	1,000
6800	Internal Service Charges	183,000	183,000	183,000	225,000	210,000
	Subtotal	354,000	354,000	257,000	412,000	292,000
	TOTAL	2,999,000	2,999,000	2,074,000	2,955,000	2,894,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
	Police Officer			10.00	10.00	10.00
	Police Sergeant			1.00	1.00	1.00
	TOTAL			11.00	11.00	11.00



30.033.330 RECORDS & COMMUNICATIONS

Police Department

The Records & Communications activity is administered by the Support Services Captain and Support Services Manager. This activity administers the records, communications, evidence control, and personnel/training functions. The Records Unit maintains and distributes police reports, Public Records Act (PRA) requests, and other police files. The communications center accepts citizens' calls for public safety services and coordinates movements of field units. The communications center accepts citizens' calls for public safety services and coordinates movements of field units. The evidence control function maintains evidence and property in police custody.

The Professional Standards and Training Unit is administered by the Support Services Captain and a Sergeant who coordinates, delivers, and tracks department and Peace Officers Standards and Training (POST) approved training, assists in the recruitment and background of potential employees, investigates internal affairs matters, and coordinates the testing process for the hiring of new employees and the internal promotional testing process. The Support Services Captain also oversees the Community Engagement Program which encompasses volunteers for Graffiti Abatement, Newark Police Volunteers, Neighborhood and Merchant Watch programs, as well as the Citizen Police Academy and social media.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	3,380,000	3,380,000	4,142,000	4,174,000	4,280,000
5120	Seasonal/Temporary Employees	111,000	111,000	42,000	145,000	145,000
5140	Overtime	165,000	165,000	155,000	155,000	155,000
	Subtotal	3,656,000	3,656,000	4,339,000	4,474,000	4,580,000
6100	Materials and Supplies	31,000	31,000	21,000	31,000	31,000
6200	Contractual Services	255,000	305,000	286,000	255,000	255,000
6400	Membership, Travel, Training	118,000	118,000	114,000	178,000	178,000
6300	Other Charges	83,000	83,000	83,000	83,000	83,000
6800	Internal Service Charges	311,000	311,000	311,000	577,000	549,000
	Subtotal	798,000	848,000	815,000	1,124,000	1,096,000
	TOTAL	4,454,000	4,504,000	5,154,000	5,598,000	5,676,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Community Engagement Manager	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00
Lead Public Safety Dispatcher	2.00	2.00	2.00
Police Captain	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00
Police Support Services Manager	0.00	1.00	1.00
Public Safety Clerk	3.00	3.00	3.00
Public Safety Dispatcher	9.00	9.00	9.00
Subtotal	19.00	20.00	20.00
Seasonal/Temporary Full-time Equivalent	2.75	2.75	2.75
TOTAL	21.75	22.75	22.75



30.034.340 POLICE RESERVES AND EXPLORER PROGRAM

Police Department

The Police Reserves activity is administered by the Field Operations Captain. The Reserve Officer program recruits, trains, and equips civilian volunteers to assist sworn police personnel during the course of their duties, as well as in times of disaster when the need for police services exceeds available resources. The Captain also provide oversight for the volunteer-based Police Explorer program which provides police experience, mentorship, and training to youth interested in a career in law enforcement.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6100	Materials and Supplies	10,000	10,000	0	0	0
6400	Membership, Travel, Training	8,000	8,000	0	12,000	12,000
	Subtotal	18,000	18,000	0	12,000	12,000
	TOTAL	18,000	18,000	0	12,000	12,000

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

FIRE DEPARTMENT

The Alameda County Fire Department provides fire services for the City of Newark by contract. These services are provided at the direction of the City and are in line with public safety priorities of the community

KEY OBJECTIVES

- Facilitate requested EOC Training for City personnel to reinforce prior independent study learning modules
- Facilitate requested EOC training for City Council members.
- Continue to work with the City to provide cost efficiencies for the services provided.
- Work collaboratively with the City Emergency Coordinator to provide emergency preparedness training programs including Listos, PEP, and CERT to Newark residents.
- Support the development of requested tabletop exercises to coincide with EOC training workshops and to exercise the City of Newark's Comprehensive Emergency Management Plan (CEMP).
- Conduct an annual review of the City of Newark's CEMP to ensure the plan elements are valid, current, and remain in compliance with ICS, SEMS, NIMS, and other regulations.
- Continue to participate in community outreach and preparedness events.
- Participate in Disaster Council meetings to review status of emergency management program.
- Participate and support the City's Local Hazard Mitigation Plan
- Work collaboratively with the City Emergency Coordinator to conduct necessary review of the EOP
- Maintain Senate Bill 1205 compliance through the performance of annual inspections and reporting.



FIRE SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>FIRE SERVICES</u>					
40.040.400 Fire, Life, and Environmental Protection	12,274,000	12,274,000	12,274,000	11,904,000	12,767,000
40.041.400 EMS Assessment	0	0	4,000	4,000	4,000
TOTAL	12,274,000	12,274,000	12,278,000	11,908,000	12,771,000



**40.040/40.041.400 EMERGENCY SERVICES and
FIRE, LIFE, and ENVIRONMENTAL PROTECTION**

Fire Department

Emergency Services are included in the contract for fire services with the Alameda County Fire Department. These services include training fire department personnel; response to emergency and non-emergency incidents; fire code inspections; coordinated and provided basic life support (BLS) and advanced life support (ALS) emergency medical services; response to hazardous materials related incidents; performing extrications; and maintaining fire hydrants. The Alameda County Fire Department also provided public education in fire safety, injury prevention, disaster preparedness; and responded to public service requests such as station tours and school presentations. They worked cooperatively through an Auto Aid agreement to respond to emergencies in Union City, and participated in Alameda County's Mutual Aid Plan, under which cities assist one another when in need of additional firefighting resources.

Emergency Preparedness activity, under the Alameda County Fire Department, coordinated the City's emergency response to natural and man-made disasters, industrial and transportation emergencies, and domestic terrorism situations. This activity included emergency planning, preparedness training, public awareness and education, Community Emergency Response Team (CERT) organization and training, Personal Emergency Preparedness (PEP) training, and disaster response and coordination.

Emergency Medical Services provided for advanced life support services by paramedics on fire engines, purchase of medical equipment and medications, emergency medical training, and other projects that enhanced the quality of emergency medical services to the community.

Fire, Life, and Environmental Protection Services includes conducted fire code and hazardous materials inspections, and code enforcement. The Alameda County Fire Department also made public education presentations to the community to expand awareness on fire and life safety hazards and environmental protection issues. Activities included plan review and inspection of all new fire protection system installations; fire code compliance inspections; fire investigation; regulation of hazardous materials facilities; and the distribution of public information on a wide range of fire safety and environmental protection subjects.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	11,337,000	11,337,000	11,337,000	11,829,000	12,696,000
6800	Internal Service Charges	937,000	937,000	937,000	75,000	71,000
	Subtotal	12,274,000	12,274,000	12,274,000	11,904,000	12,767,000
	TOTAL	12,274,000	12,274,000	12,274,000	11,904,000	12,767,000

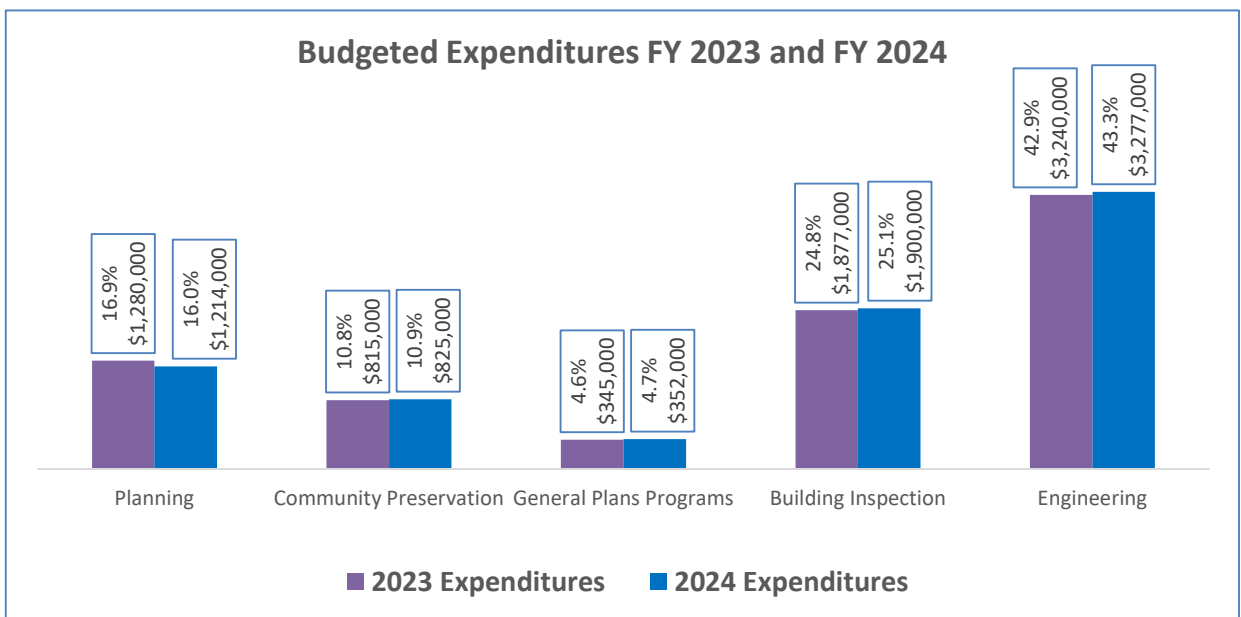
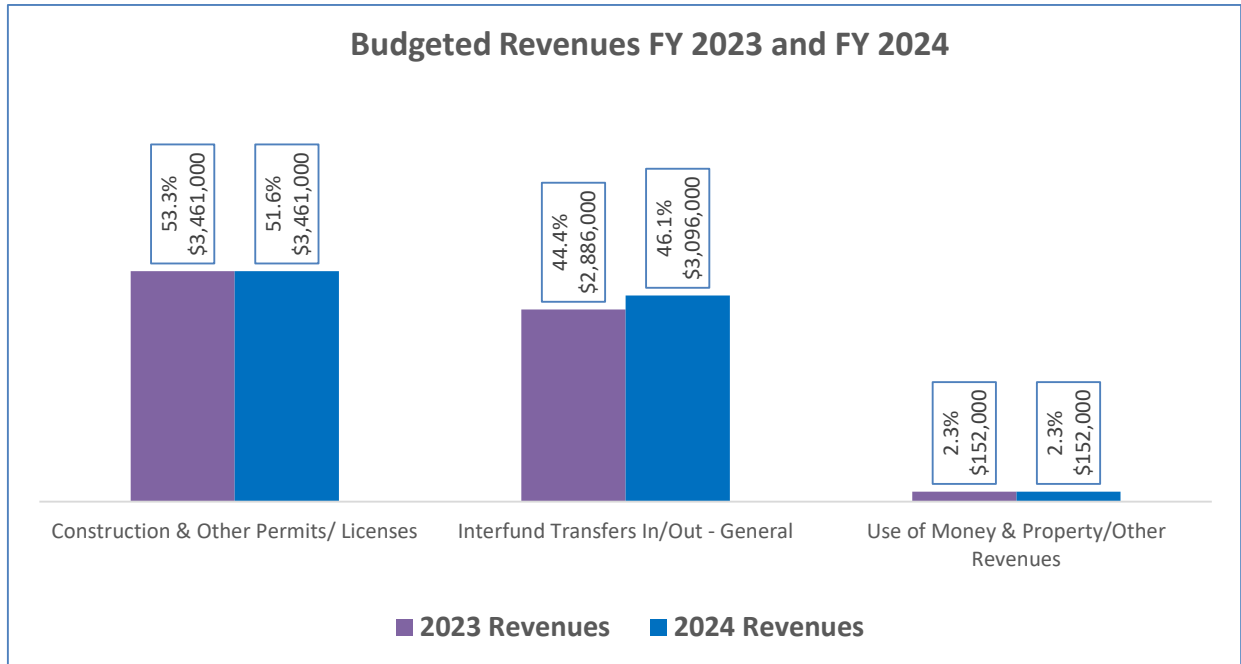
40.041 EMS ASSESSMENT

6200	Contractual Services	0	0	4,000	4,000	4,000
	TOTAL	0	0	4,000	4,000	4,000



DEVELOPMENT COST CENTER

The Development Cost Center contains Planning, Community Preservation, Engineering, and Building Inspection. These are services primarily provided to the development community and are supported primarily by development fees.



DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

COMMUNITY DEVELOPMENT DEPARTMENT

The mission of the Community Development Department is to ensure the long-term independence of the City of Newark by encouraging the development of a physically and fiscally balanced community. The department consists of Economic Development, Planning, Community Preservation, and Housing, and is committed to leading initiatives that achieve Newark's independence, relevant services and providing a timely response to inquiries and accurate and complete information to our customers. Within the City organization, the department provides staff support, guidance, and coordination assistance to other departments. The Community Development Department continually strives to improve its high level of service.

KEY OBJECTIVES

- Expand efforts to market the community as a business and residential location of choice.
- Attract high technology businesses and employment to Newark through land use decisions and business benefits and services.
- Implement the Economic Development General Plan Element.
- Continue timely and efficient processing of development applications.
- Implement the Specific Plan for Areas 3 and 4.
- Implement the Specific Plan for the Bayside Newark Transit Oriented Development (Area 2).
- Implement the New Park Place Specific Plan.
- Implement the Old Town Specific Plan.
- Implement the General Plan and Housing Element.
- Work with Regional Agencies to assure Newark will be a part of a vibrant and sustainable region.
- Implement the Local Hazard Mitigation Plan.
- Review and update Census related data as necessary.
- Monitor and update all impact fees as necessary.
- Promote proactive code enforcement activities within the Community Preservation Division



DEVELOPMENT COST CENTER SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>PLANNING and DEVELOPMENT</u>					
50.052.520 Planning	813,000	1,328,000	698,000	1,280,000	1,214,000
50.053.530 Community Preservation	424,000	534,000	491,000	815,000	825,000
50.054.540 General Plans Programs	568,000	568,000	326,000	345,000	352,000
50.059.590 Grants/Pass Through	0	1,500,000	1,445,000	0	0
Subtotal	1,805,000	3,930,000	2,960,000	2,440,000	2,391,000
<u>ENGINEERING</u>					
60.061.611 Engineering Design and Construction	2,373,000	2,830,000	2,619,000	3,240,000	3,277,000
Subtotal	2,373,000	2,830,000	2,619,000	3,240,000	3,277,000
<u>BUILDING INSPECTION</u>					
60.062.620 Building Inspection Programs	2,023,000	2,076,000	1,565,000	1,877,000	1,900,000
Subtotal	2,023,000	2,076,000	1,565,000	1,877,000	1,900,000
TOTAL	6,201,000	8,836,000	7,144,000	7,557,000	7,568,000
 AUTHORIZED STAFFING			2021-22	2022-23	2023-24
Administrative Analyst			0.50	0.50	0.50
Administrative Support Specialist II			1.40	1.40	1.40
Assistant City Engineer			0.60	0.60	0.60
Assistant Engineer - Civil			0.60	0.60	0.60
Associate Civil Engineer			1.00	1.00	1.00
Associate Planner			1.00	1.00	1.00
Building Inspected I/II			3.00	3.00	3.00
Chief Building Official			1.00	1.00	1.00
Community Development Director			1.00	1.00	1.00
Community Preservation Manager			1.00	1.00	1.00
Community Preservation Specialist			2.00	2.00	2.00
Deputy Community Development Director			1.00	1.00	1.00
Engineering Technician I			0.40	0.40	0.40
Junior Engineer			1.00	1.00	1.00
Permit Technician			1.00	1.00	1.00
Plan Check Engineer			0.00	1.00	1.00
Public Works Director			0.60	0.60	0.60
Public Works Inspector			0.90	0.90	0.90
Senior Planner			1.00	1.00	1.00
Senior Administrative Support Specialist			1.00	1.00	1.00
Senior Building Inspector			1.00	1.00	1.00
Senior Civil Engineer			2.00	2.00	2.00
SUBTOTAL			23.00	24.00	24.00
Seasonal/Temporary Full-time Equivalent			1.25	1.25	1.25
TOTAL			24.25	25.25	25.25



50.052.520 PLANNING

Community Development

The Planning activity oversees the orderly physical development of the community. The update and administration of the City's General Plan, administration of the Zoning Ordinance, coordination of development with the business and development community, and work with the Planning Commission are covered under this activity.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	421,000	774,000	324,000	609,000	624,000
5120	Seasonal/Temporary Employees	0	0	27,000	27,000	27,000
	Subtotal	421,000	774,000	351,000	636,000	651,000
6100	Materials and Supplies	2,000	3,000	4,000	5,000	5,000
6200	Contractual Services	346,000	501,000	299,000	506,000	431,000
6400	Membership, Travel, Training	7,000	13,000	7,000	22,000	22,000
6800	Internal Service Charges	37,000	37,000	37,000	111,000	105,000
	Subtotal	392,000	554,000	347,000	644,000	563,000
	TOTAL	813,000	1,328,000	698,000	1,280,000	1,214,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Administrative Support Specialist II	0.60	0.60	0.60
Associate Planner	0.70	0.70	0.70
Community Development Director	0.30	0.30	0.30
Deputy Community Development Director	0.30	0.30	0.30
Senior Planner	1.00	1.00	1.00
TOTAL	2.90	2.90	2.90



50.053.530 COMMUNITY PRESERVATION

Community Development

The Community Preservation Division is comprised of one full-time Community Preservation Manager and two full-time Community Preservation Specialists who are responsible for enforcing the provisions of the Newark Municipal Code and various other related codes and policies. To meet this obligation, we obtain compliance through intervention, education, and enforcement. We strive to partner with the community in enforcing neighborhood property maintenance standards, as it is our goal to help maintain property values and create a healthy, aesthetically pleasing community in which to live, work, and play.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	398,000	508,000	467,000	653,000	669,000
	Subtotal	398,000	508,000	467,000	653,000	669,000
6100	Materials and Supplies	2,000	2,000	1,000	4,000	4,000
6200	Contractual Services	1,000	1,000	0	35,000	35,000
6400	Membership, Travel, Training	2,000	2,000	2,000	33,000	33,000
6800	Internal Service Charges	21,000	21,000	21,000	90,000	84,000
	Subtotal	26,000	26,000	24,000	162,000	156,000
	TOTAL	424,000	534,000	491,000	815,000	825,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
Community Development Director				0.20	0.20	0.20
Community Preservation Manager				1.00	1.00	1.00
Community Preservation Specialist				2.00	2.00	2.00
Deputy Community Development Director				0.20	0.20	0.20
TOTAL				3.40	3.40	3.40



50.054.540 COMMUNITY DEVELOPMENT GENERAL PLAN

Community Development

The Community Development Maintenance activity oversees the implementation, the update and administration of the City's General Plan. This activity is fully funded by the Community Development Maintenance Fee.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	568,000	568,000	326,000	345,000	352,000
	Subtotal	568,000	568,000	326,000	345,000	352,000
	TOTAL	568,000	568,000	326,000	345,000	352,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
	Associate Planner			0.30	0.30	0.30
	Community Development Director			0.50	0.50	0.50
	Deputy Community Development Director			0.50	0.50	0.50
	TOTAL			1.30	1.30	1.30



**50.059.590 COMMUNITY DEVELOPMENT
GRANTS/PASS THROUGH**

Community Development

The Community Development Pass Through Grants activity includes programs which provide economic public assistance which are funded by external grants and resources.

<u>Account Code</u>	<u>Description</u>	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
6900	Economic Public Assistance	0	1,500,000	1,445,000	0	0
	Subtotal	0	1,500,000	1,445,000	0	0
	TOTAL	0	1,500,000	1,445,000	0	0



60.061.611 ENGINEERING

Parks and Public Works

The Engineering Division consists of the Design Engineering, Development Engineering and Traffic Engineering sections, and is responsible for facilitating the design and construction of Capital Improvement projects such as streets, parks, and other public facilities; overseeing the approval and inspection of private development projects; and managing the City's traffic signal and multimodal transportation system.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,478,000	1,629,000	1,538,000	1,992,000	2,043,000
5120	Seasonal/Temporary Employees	50,000	50,000	40,000	26,000	26,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	1,528,000	1,679,000	1,579,000	2,018,000	2,069,000
6100	Materials and Supplies	4,000	4,000	2,000	4,000	4,000
6200	Contractual Services	644,000	947,000	841,000	972,000	972,000
6400	Membership, Travel, Training	4,000	7,000	4,000	12,000	12,000
6800	Internal Service Charges	193,000	193,000	193,000	234,000	220,000
	Subtotal	845,000	1,151,000	1,040,000	1,222,000	1,208,000
	TOTAL	2,373,000	2,830,000	2,619,000	3,240,000	3,277,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Administrative Analyst	0.35	0.35	0.35
Assistant City Engineer	0.60	0.60	0.60
Assistant Engineer - Civil	0.75	0.75	0.75
Associate Civil Engineer	1.00	1.00	1.00
Engineering Technician I	0.40	0.40	0.40
Junior Engineer	1.00	1.00	1.00
Public Works Director	0.50	0.50	0.50
Public Works Inspector	0.90	0.90	0.90
Senior Administrative Support Specialist	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00
Subtotal	8.50	8.50	8.50
Seasonal/Temp. Full-time Equivalent	0.25	0.25	0.25
TOTAL	8.75	8.75	8.75



60.062.620 BUILDING INSPECTION

Parks and Public Works

The Building Inspection program ensures that building design and construction are performed in agreement with the most modern materials, construction techniques, and engineering to protect the life, health, and safety of the occupants and to preserve the building stock. This is accomplished by adopting the latest building codes, providing regular training to staff, providing direction and instruction to meet code compliance for inexperienced builders, and adhering to a process that involves a thorough plan check process followed up by rigorous field inspections. Building Inspection is also tasked with providing educational documents to help streamline the process of permitting construction projects and retaining the documents for long term use.

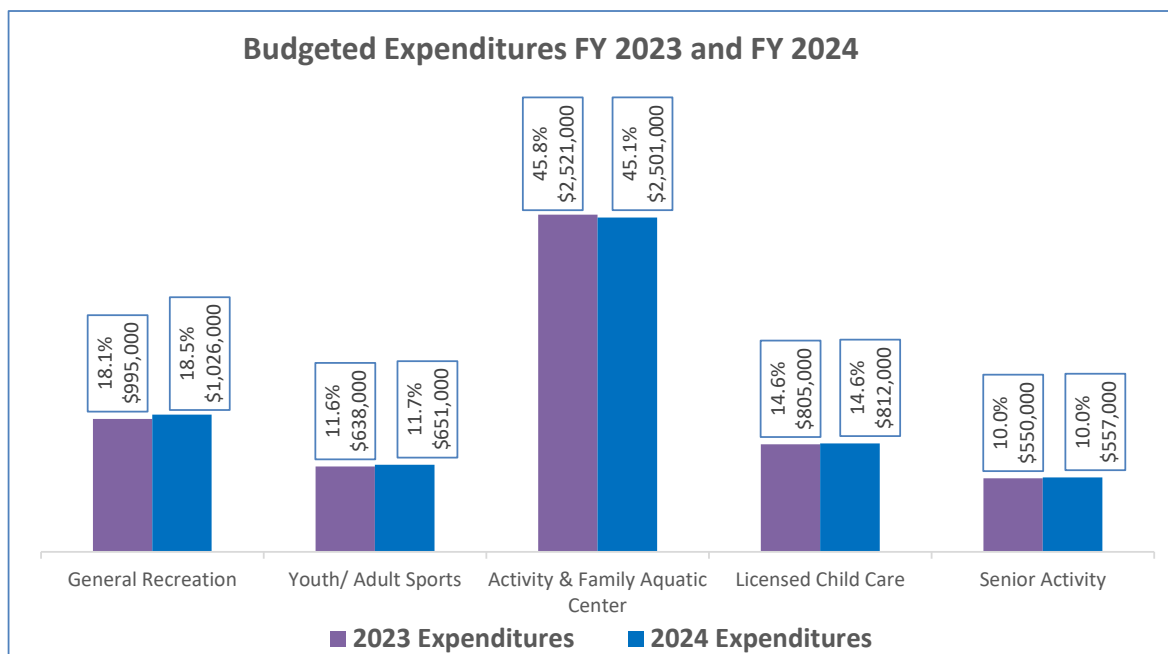
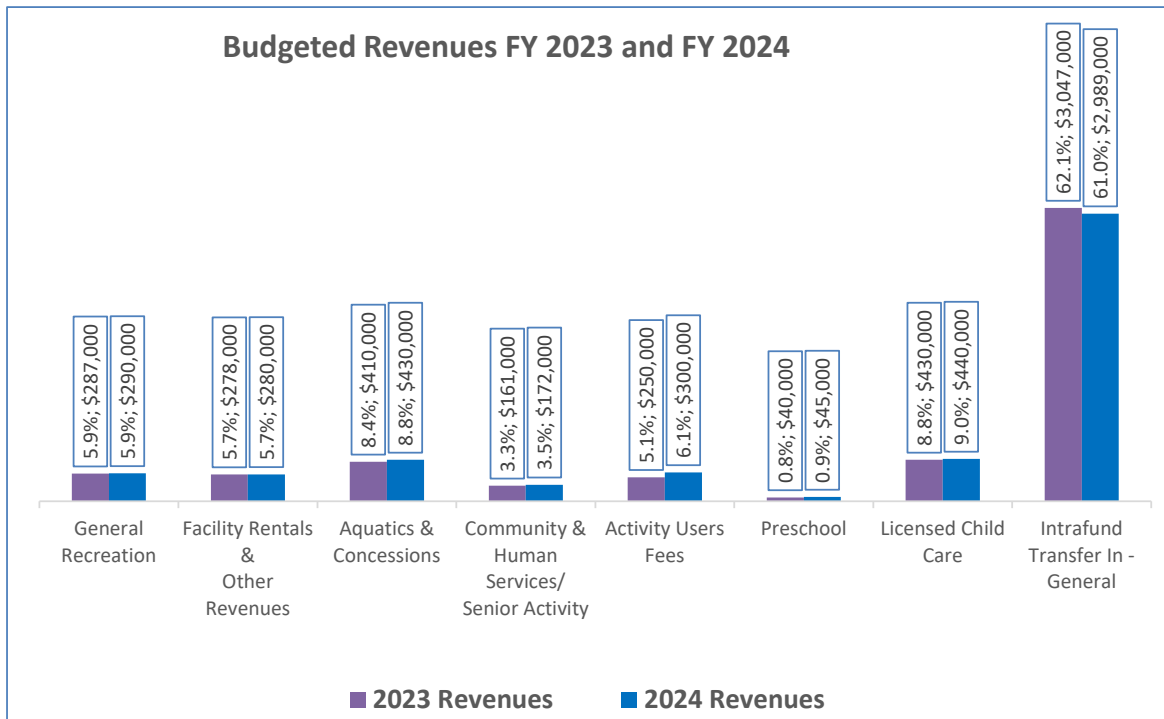
Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,430,000	1,430,000	1,132,000	1,369,000	1,404,000
5120	Seasonal/Temporary Employees	200,000	200,000	5,000	55,000	55,000
5140	Overtime	0	0	2,000	0	0
	Subtotal	1,630,000	1,630,000	1,139,000	1,424,000	1,459,000
6100	Materials and Supplies	5,000	5,000	5,000	6,000	6,000
6200	Contractual Services	296,000	349,000	336,000	237,000	237,000
6400	Membership, Travel, Training	11,000	11,000	4,000	20,000	20,000
6800	Internal Service Charges	81,000	81,000	81,000	190,000	178,000
	Subtotal	393,000	446,000	426,000	453,000	441,000
	TOTAL	2,023,000	2,076,000	1,565,000	1,877,000	1,900,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Administrative Analyst	0.15	0.15	0.15
Administrative Support Specialist II	1.00	1.00	1.00
Building Inspected I/II	3.00	3.00	3.00
Chief Building Official	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00
Plan Check Engineer	0.00	1.00	1.00
Public Works Director	0.10	0.10	0.10
Senior Building Inspector	1.00	1.00	1.00
Subtotal	7.25	8.25	8.25
Seasonal/Temp. Full-time Equivalent	0.00	1.00	1.00
TOTAL	7.25	9.25	9.25



RECREATION & COMMUNITY SERVICES COST CENTER

The Recreation & Community Services Cost Center provides for the City's recreation and community programs. Some of these services are paid for by users when they register for classes or other activities. Specific General Recreation activities include Youth/Adult Sports, Fitness & Wellness; George M. Silliman Activity & Family Aquatic Center; Community Center Licensed Child Care; Senior Services; and Paratransit Services.



DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

RECREATION AND COMMUNITY SERVICES DEPARTMENT

The mission of the Recreation and Community Services Department is to enrich and strengthen the wellbeing of all community members through recreational programs, services, and facilities while promoting personal development, healthy lifestyles, community involvement, and inclusiveness.

KEY OBJECTIVES

- Develop, promote, program, and manage a comprehensive Newark Family Resources Center.
- Develop partnerships to offer human services information and referral to individuals and families in need. Promote, refer to, and inform the community of the various human services available at the Fremont Family Resource Center and “211 Alameda County”
- Recruit volunteers to assist with department programs and services and acknowledge their efforts through the City Volunteer Program and other events.
- Continue to coordinate with the Alameda County Fire Department or other designated agencies for preparation and training for emergency shelter operations at the Senior and Silliman Centers.
- Collaborate with the City of Fremont and Life Elder Care to offer Case Management, Ride-On Tri-City!, and Meals on Wheels food delivery with funding provided by Measure B and Measure BB.
- Continue to strategically approach programs and facilities usage to maximize participation, particularly during the daytime, maintain healthy lifestyles, and promote their role in Newark’s community identity.
- Strategically integrate health and nutrition education and outreach within department special events and appropriate programs.
- Continue to provide quality community special events and mobile recreation opportunities.
- Continue to seek sponsorship opportunities to support and enhance various programs and special events.
- Collaborate with service providers to promote a variety of programming opportunities for all ages including summer programming and enrichment opportunities.

RECREATION AND COMMUNITY SERVICES DEPARTMENT, CONTINUED

- Provide water safety education and outreach to enhance public safety and provide a clear message that drowning is preventable.
- Offer facilities and opportunities for youth and adults to participate in sports programs, camps, leagues, tournaments, and special events.
- Offer scholarships to encourage all Newark Resident Youth to access recreational and fitness opportunities.
- Provide quality, affordable recreational opportunities for Newark Resident Seniors.
- Offer cost-effective rental facilities for private gatherings, business meetings, and community-based organizations.
- Schedule and monitor community use of all City maintained athletic fields and practice spaces. Ensure that the community follows all rules and regulations related to the use of these facilities.
- Train all recreation staff in CPR/AED and first aid. Continue to provide Aquatic staff with lifesaving water rescue skills.
- Continue to offer a comprehensive swim lesson and water fitness programs.
- Provide working families with high-quality, nurturing, and well-regarded state licensed Child Care program for ages 3-5 years.
- Continue to offer empowering leadership and educational programs to the Latinx community through collaboration with the Promotores Network. Increase marketing efforts to reach a broader audience through social media and streamline our “Newark Recreation and Community Services” brand.
- Through our programs, facilities, and services, make Newark a better place to live, work, and play.



RECREATION & COMMUNITY COST CENTER SERVICES SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>RECREATION & COMMUNITY SERVICES</u>					
70.071.710 General Recreation Services	819,000	1,123,723	967,000	995,000	1,026,000
70.072.720 Youth/Adult Sports, Fitness & Wellness	847,000	847,000	953,000	638,000	651,000
70.073.730 Activity & Family Aquatic Center	2,764,000	2,793,000	2,255,000	2,521,000	2,501,000
70.074.740 Licensed Child Care	682,000	682,000	614,000	805,000	812,000
70.075.750 Senior Services	436,000	436,000	420,000	550,000	557,000
70.075.755 Paratransit (Measure B/BB)	440,000	440,000	317,000	220,000	220,000
70.079.790 Grants/Pass Through	0	0	10,000	0	0
TOTAL	5,988,000	6,321,723	5,536,000	5,729,000	5,767,000
AUTHORIZED STAFFING			2021-22	2022-23	2023-24
Aquatics Coordinator			1.00	1.00	1.00
Aquatics Specialist			1.00	1.00	1.00
Administrative Assistant			0.50	0.50	0.50
Administrative Support Specialist II			1.00	1.00	1.00
Administrative Support Specialist II - RPT			0.75	0.75	0.75
Childcare Instructor			4.00	4.00	4.00
Lead Childcare Instructor			1.00	1.00	1.00
Recreation & Community Services Manager			0.00	1.00	1.00
Recreation Coordinator			3.00	3.00	3.00
Recreation Supervisor			1.00	1.00	1.00
Senior Recreation Supervisor			1.00	1.00	1.00
SUBTOTAL			15.25	15.25	15.25
Seasonal/Temporary Full-time Equivalent			41.88	37.75	37.75
TOTAL			57.13	53.00	53.00



70.071.710 GENERAL RECREATION SERVICES

Recreation & Community Services

The General Recreation Services activity provides direct management of the City's Recreation and Community Services Department. Programs within this activity include Preschool classes, Summer Day Care, Teen Area drop-in supervision and special events, as well as the Community Center rental program and Human Services. Management of this activity involves the planning, scheduling, coordination, and supervision of recreation service programs held at City and Newark Unified School District facilities.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	301,000	301,000	355,000	289,000	296,000
5120	Seasonal/Temporary Employees	174,000	278,723	228,000	182,000	182,000
	Subtotal	475,000	579,723	583,000	471,000	478,000
6100	Supplies	52,000	174,000	94,000	240,000	264,000
6200	Contractual Services	59,000	121,000	50,000	86,000	93,000
6400	Membership, Travel, Training	5,000	21,000	12,000	24,000	27,000
6800	Internal Service Charges	228,000	228,000	228,000	174,000	164,000
	Subtotal	344,000	544,000	384,000	524,000	548,000
	TOTAL	819,000	1,123,723	967,000	995,000	1,026,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
	Administrative Assistant			0.80	0.80	0.80
	Administrative Support Specialist II			0.30	0.30	0.30
	Recreation & Community Services Manager			0.20	0.20	0.20
	Recreation Coordinator			0.30	0.30	0.30
	Recreation Supervisor			0.20	0.20	0.20
	Senior Recreation Supervisor			0.10	0.10	0.10
	Subtotal			1.90	1.90	1.90
	Seasonal/Temp. Full-time Equivalent			6.24	5.48	5.48
	TOTAL			8.14	7.38	7.38



**70.072.720 YOUTH/ADULT SPORTS,
FITNESS & WELLNESS**

Recreation & Community Services

The Youth/Adult Sports, Fitness & Wellness activity provides opportunities for youth, adults, and seniors to participate in a variety of sports leagues, camps, dance classes, martial arts, and fitness-related activities. This activity includes program planning, league formation and scheduling, marketing, staff training, maintenance of facilities, contract service administration, risk management, public information, and publicity.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	195,000	195,000	368,000	280,000	287,000
5120	Seasonal/Temporary Employees	104,000	104,000	67,000	91,000	91,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	299,000	299,000	436,000	371,000	378,000
6100	Supplies	41,000	41,000	30,000	45,000	48,000
6200	Contractual Services	112,000	112,000	92,000	115,000	124,000
6800	Internal Service Charges	395,000	395,000	395,000	107,000	101,000
	Subtotal	548,000	548,000	517,000	267,000	273,000
	TOTAL	847,000	847,000	953,000	638,000	651,000

AUTHORIZED STAFFING	2021-22	2022-23	2023-24
Administrative Assistant	0.10	0.10	0.10
Administrative Support Specialist II	0.10	0.10	0.10
Recreation & Community Services Manager	0.20	0.20	0.20
Recreation Coordinator	1.00	1.00	1.00
Recreation Coordinator	0.35	0.35	0.35
Senior Recreation Supervisor	0.10	0.10	0.10
Subtotal	1.85	1.85	1.85
Seasonal/Temp. Full-time Equivalent	2.20	2.56	2.56
TOTAL	4.05	4.41	4.41



**70.073.730 GEORGE M. SILLIMAN
ACTIVITY & FAMILY AQUATIC CENTER**

Recreation & Community Services

The George M. Silliman Activity & Family Aquatic Center activity provides direct management of all general recreation and aquatic program and services including swim lessons, aquatic exercise classes, recreation and lap swim, summer and holiday camps, special events, pool safety presentations, café operations, birthday parties, and fitness center. Management of this activity involves staff training, front office and program registration services, lifeguard training and certification programs, facility rental program, risk management, scheduling of multiple classes and activities, maintenance of facilities, building supervision, recruitment and training of part-time staff, program registration, daily cash handling and reporting, retail sales, inventory control, and general customer service. The George M. Silliman Activity & Family Aquatic Center also functions as a public information outlet for local and regional resource programs, as well as community events.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	572,000	601,000	561,000	609,000	623,000
5120	Seasonal/Temporary Employees	965,000	965,000	519,000	973,000	973,000
	Subtotal	1,537,000	1,566,000	1,080,000	1,582,000	1,596,000
6100	Supplies	128,000	128,000	82,000	140,000	145,000
6200	Contractual Services	27,000	27,000	24,000	30,000	32,000
6400	Membership, Travel, Training	8,000	8,000	5,000	11,000	11,000
6800	Internal Service Charges	1,064,000	1,064,000	1,064,000	758,000	717,000
	Subtotal	1,227,000	1,227,000	1,175,000	939,000	905,000
	TOTAL	2,764,000	2,793,000	2,255,000	2,521,000	2,501,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
	Aquatics Coordinator			1.00	1.00	1.00
	Aquatics Specialist			1.00	1.00	1.00
	Administrative Support Specialist II			0.60	0.60	0.60
	Recreation & Community Services Manager			0.20	0.20	0.20
	Recreation Coordinator			0.35	0.35	0.35
	Senior Recreation Supervisor			0.80	0.80	0.80
	Subtotal			3.95	3.95	3.95
	Seasonal/Temp. Full-time Equivalent			32.59	28.46	28.46
	TOTAL			36.54	32.41	32.41



**70.074.740 COMMUNITY CENTER
LICENSED CHILD CARE**

Recreation & Community Services

The Community Center Licensed Child Care activity provides for the direct supervision of the State of California licensed child care program for children ages 3 – 5 years. Management of this activity involves supervision of staff, state licensing compliance, daily program planning, ordering of supplies, processing of payments, maintenance of facilities and equipment, snack provision, holiday-themed special events, and communication with participant parents/legal guardians. The program currently accepts subsidized childcare payments for those who qualify.

Account		2022	2022	2023	2024	
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	571,000	571,000	515,000	612,000	627,000
5120	Seasonal/Temporary Employees	0	0	18,000	28,000	28,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	571,000	571,000	534,000	640,000	655,000
6100	Supplies	8,000	8,000	9,000	13,000	13,000
6200	Contractual Services	35,000	35,000	2,000	3,000	3,000
6400	Membership, Travel, Training	0	0	1,000	3,000	3,000
6800	Internal Service Charges	68,000	68,000	68,000	146,000	138,000
	Subtotal	111,000	111,000	80,000	165,000	157,000
	TOTAL	682,000	682,000	614,000	805,000	812,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
Administrative Support Specialist II - RPT				0.25	0.25	0.25
Childcare Instructor				4.00	4.00	4.00
Lead Childcare Instructor				1.00	1.00	1.00
Recreation & Community Services Manager				0.20	0.20	0.20
Recreation Supervisor				0.10	0.10	0.10
	Subtotal			5.55	5.55	5.55
	Seasonal/Temp. Full-time Equivalent			0.75	0.75	0.75
	TOTAL			6.30	6.30	6.30



70.075.750 SENIOR SERVICES

Recreation & Community Services

The Senior Services activity includes all senior specific activities held at the Senior Center. Management of this activity includes daily supervision of the drop-in program, bingo games, daily congregate meal program, case management services, exercise classes, special events, trips and tours, senior enrichment classes, supply ordering, and maintenance of facility and equipment.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	368,000	368,000	356,000	411,000	422,000
5120	Seasonal/Temporary Employees	10,000	10,000	1,000	16,000	16,000
	Subtotal	378,000	378,000	357,000	427,000	438,000
6100	Supplies	7,000	7,000	9,000	12,000	12,000
6200	Contractual Services	5,000	5,000	6,000	10,000	10,000
6400	Membership, Travel, Training	0	0	2,000	4,000	6,000
6800	Internal Service Charges	46,000	46,000	46,000	97,000	91,000
	Subtotal	58,000	58,000	63,000	123,000	119,000
	TOTAL	436,000	436,000	420,000	550,000	557,000
AUTHORIZED STAFFING				2021-22	2022-23	2023-24
	Administrative Assistant			0.10	0.10	0.10
	Administrative Support Specialist II - RPT			0.75	0.75	0.75
	Recreation & Community Services Manager			0.20	0.20	0.20
	Recreation Coordinator			1.00	1.00	1.00
	Recreation Supervisor			0.70	0.70	0.70
	Subtotal			2.75	2.75	2.75
	Seasonal/Temp. Full-time Equivalent			0.10	0.50	0.50
	TOTAL			2.85	3.25	3.25



70.075.755 SENIOR SERVICES

Recreation & Community Services

PARATRANSIT (MEASURE B/BB)

The Paratransit Services – Measure B and Measure BB activity provides door-to-door transportation to Newark seniors ages 65 and older and disabled adults ages 18 and over. Measure B is the half-cent sales tax revenue that was approved by voters in November 2000. The City of Newark contracts with the City of Fremont to offer weekday services per a determined scheduled based on Measure B/BB funding levels as set forth by the Metropolitan Transportation Authority. The service delivery area includes Newark, Union City, and some areas of Fremont.

<u>Account Code</u>	<u>Description</u>	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
6200	Contractual Services	440,000	440,000	317,000	220,000	220,000
	Subtotal	440,000	440,000	317,000	220,000	220,000
	TOTAL	440,000	440,000	317,000	220,000	220,000



70.079.790 GRANTS/PASS THROUGH

Recreation & Community Services

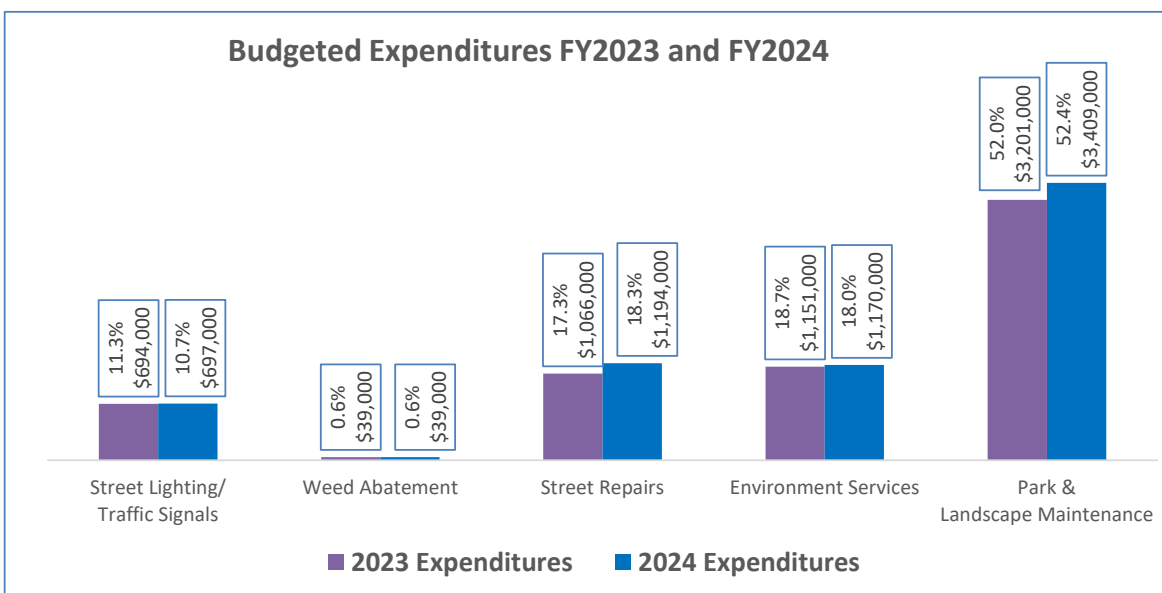
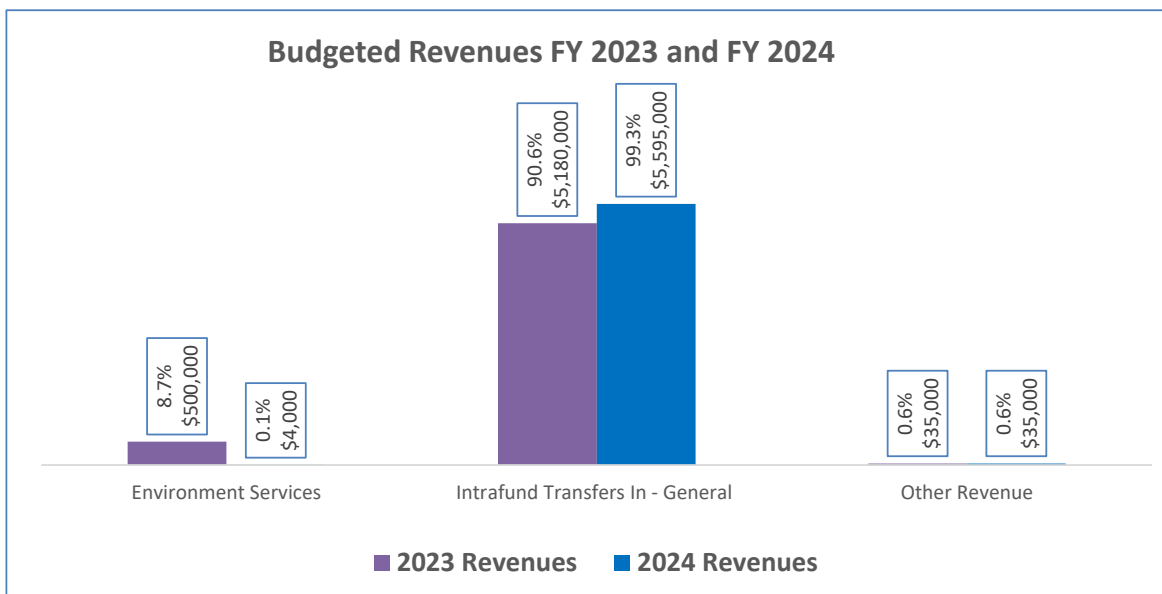
This program includes funding for various Recreation activities from other intergovernmental sources.

<u>Account Code</u>	<u>Description</u>	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
6900	Other Charges	0	0	10,000	0	0
	Subtotal	0	0	10,000	0	0
	TOTAL	0	0	10,000	0	0



MAINTENANCE COST CENTER

The Maintenance Cost Center provides for the maintenance of existing assets. Since preservation of infrastructure is a high priority, this fund receives significant contribution from the General Fund. Specific activities include Weed Abatement, Street Lighting & Traffic Signals, Street Repairs, Environmental Services, and Park & Landscape Maintenance.



PUBLIC WORKS DEPARTMENT

BUILDING INSPECTION / ENGINEERING / MAINTENANCE

The mission of the Public Works Department is to provide and maintain the most desirable environment for the community by ensuring that all City property and public rights-of-way are maintained to the highest standards possible, all buildings within our community are safe, sound, and of high quality, and that all City facilities are designed, constructed, and function to the highest degree of safety and utility in a cost-effective manner. The department consists of three divisions, Building Inspection, Engineering, and Maintenance and is committed to providing prompt, courteous, and efficient service. Public Works also oversees Newark's stormwater program, sustainability efforts and waste management services for the collection and disposal of solid waste, recyclable materials, and organic material in a cost-effective, environmentally conscious, and responsible manner. Public Works recognizes the value of our employees and strives to provide a safe, clean, and attractive community for all.

KEY OBJECTIVES

- Oversee construction of the Central Avenue Railroad Overpass with a target construction start in summer 2023 and completion by 2025.
- Complete the Lakeshore Park Landscape Restoration project in 2022 with the addition of infrastructure for water quality improvements.
- Complete a Citywide Building Needs Assessment to determine future building needs and complete an evaluation of all older existing buildings to potentially serve those needs.
- Complete a Railroad Quiet Zones Study
- Continue to assist residents, businesses, and the commercial and residential development community by reviewing construction documents, issuing permits, and conducting related inspections in the most efficient manner possible.
- Continue to evaluate permit tracking software options and internal processes for permit review streamlining, including electronic or paperless plan reviews.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

PUBLIC WORKS DEPARTMENT, CONTINUED

- Continue implementation of all public works projects approved for funding in the Capital Improvement Plan, including additional high-priority projects identified in the Citywide Parks Master Plan as well as projects identified in the Pedestrian and Bicycle Master Plan.
- Continue to undertake a variety of projects to maintain the existing local street network, improve the City's overall pavement condition index, and implement the City's Complete Streets Policy.
- Continue to work with the Alameda County Transportation Commission to ensure that Newark continues to receive and expend its full share of both direct local distribution and discretionary funds through Measure B, Measure BB, and Vehicle Registration Fee funding programs, and pursue other local, state, and federal transportation funding sources.
- Continue to pursue grant funding opportunities for park and building projects.
- Continue to work with citizens to implement various traffic calming measures and other traffic safety improvements when warranted.
- Continue to maintain City landscaping, parks, streets, and public building and equipment assets within the City's budget limitations by utilizing internal staffing resources and undertaking a variety of projects.
- Continue to maintain City landscaping, parks, streets, and public building and equipment assets within the City's budget limitations by utilizing internal staffing resources and undertaking a variety of projects.
- Continue to explore opportunities to improve service levels with investment in more efficient equipment and advanced technology.
- Continue to implement water conservation efforts in partnership with the Alameda County Water District to address drought concerns.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

PUBLIC WORKS DEPARTMENT, CONTINUED

- Continue to implement the City's Stormwater Program in coordination with the Alameda Countywide Clean Water Program, including requirements mandated by the Municipal Regional Stormwater NPDES Permit for Green Infrastructure planning and trash capture.
- Continue to work with the Franchise hauler to set maximum annual garbage rates that are within the limits of the Agreement and in the best interests of the community.
- Continue to promote the diversion of solid waste from landfills by providing outreach materials and technical assistance to residents, businesses, and schools to achieve State-mandated diversion goals.
- Continue to research opportunities for collaborative efforts for climate protection measures with other agencies.
- Continue to maintain and operate the City's traffic signal systems to maximize safety and efficiency for all roadway users and explore opportunities to improve traffic signal efficiency with interconnect systems in high-volume corridors.
- Continue to maintain the City's street lighting system in an efficient manner and explore opportunities for LED conversion of the existing system.
- Continue to maintain and improve the City's urban forest, emphasizing street tree and park tree safety for the community.

Continue to identify opportunities for improving safety conditions in all streets, parks and buildings, thereby minimizing the City's liability risk.



MAINTENANCE COST CENTER SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>ENVIRONMENTAL SERVICES</u>					
60.063.631 Waste Management	85,000	673,104	242,000	376,000	380,000
60.063.632 Storm Drains	860,000	963,000	832,000	775,000	790,000
Subtotal	945,000	1,636,104	1,074,000	1,151,000	1,170,000
<u>WEED ABATEMENT</u>					
60.064.641 Weed Abatement	13,000	18,000	108,000	39,000	39,000
Subtotal	13,000	18,000	108,000	39,000	39,000
<u>STREET OPERATIONS & MAINTENANCE</u>					
60.064.612 Street Lighting & Traffic Signals	596,000	684,000	711,000	694,000	697,000
60.064.642 Street Repairs	912,000	957,000	767,000	1,066,000	1,194,000
60.068.682 Landscape & Lighting Districts	0	7,500	180,000	0	0
Subtotal	1,508,000	1,648,500	1,658,000	1,760,000	1,891,000
<u>PARK & LANDSCAPE MAINTENANCE</u>					
60.064.643 Park & Landscape	2,122,000	2,570,000	2,414,000	3,201,000	3,409,000
Subtotal	2,122,000	2,570,000	2,414,000	3,201,000	3,409,000
TOTAL	4,588,000	5,872,604	5,254,000	6,151,000	6,509,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Administrative Analyst	0.50	0.50	0.50
Assistant City Engineer	0.40	0.40	0.40
Assistant Engineer - Civil	0.25	0.25	0.25
Assistant Maintenance Superintendent	1.00	1.00	1.00
Engineering Technician I	0.60	0.60	0.60
Environmental Services Manager	1.00	1.00	1.00
General Laborers	3.00	3.00	3.00
Landscape & Park - Maintenance Worker I	2.00	2.00	2.00
Landscape & Park - Maintenance Worker II	2.00	2.00	2.00
Maintenance Superintendent	0.40	0.40	0.40
Public Works Director	0.20	0.20	0.20
Public Works Inspector	0.10	0.10	0.10
Senior Administrative Support Specialist	0.55	0.55	0.55
Senior Landscape & Park Maintenance Worker	1.00	2.00	2.00
Senior Landscape Inspector	1.00	1.00	1.00
Street Maintenance Worker I	1.00	1.00	1.00
Street Maintenance Worker II	1.00	2.00	2.00
SUBTOTAL	16.00	18.00	18.00
Seasonal/Temporary Full-time Equivalent	1.00	1.00	1.00
TOTAL	17.00	19.00	19.00



60.063.631 WASTE MANAGEMENT

Parks and Public Works

The Waste Management program oversees solid waste, recycling, organics and waste diversion activities for the City. Administration of the contract with the current franchise solid waste, recycling and organics hauler, along with other related solid waste management activities are included under this program.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	0	112,000	57,000	284,000	290,000
	Subtotal	0	112,000	57,000	284,000	290,000
6100	Materials and Supplies	0	65,104	0	0	0
6200	Contractual Services	85,000	495,000	185,000	58,000	58,000
6400	Membership, Travel, Training	0	1,000	0	0	0
6800	Internal Service Charges	0	0	0	34,000	32,000
	Subtotal	85,000	561,104	185,000	92,000	90,000
	Total Operations	85,000	673,104	242,000	376,000	380,000
	TOTAL	85,000	673,104	242,000	376,000	380,000
AUTHORIZED POSITIONS				2021-22	2022-23	2023-24
Administrative Analyst				0.25	0.25	0.25
Environmental Services Manager				1.00	1.00	1.00
TOTAL				1.25	1.25	1.25



60.063.632 STORM DRAINS

Parks and Public Works

The Storm Drains activity ensures City streets are cleaned on a scheduled basis through the street sweeping program, storm drainage facilities are adequately cleaned and maintained, local businesses and residents are aware of and are conducting effective stormwater pollution prevention practices, and necessary funding for this work is provided for these functions as mandated under the Municipal Regional Stormwater National Pollutant Discharge Elimination System permit requirements which authorize and regulate discharges from the City's storm drain system to San Francisco Bay.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	467,000	549,000	447,000	453,000	465,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	467,000	549,000	448,000	453,000	465,000
6100	Materials and Supplies	6,000	8,000	0	16,000	18,000
6200	Contractual Services	127,000	146,000	136,000	174,000	180,000
6300	Other	11,000	11,000	0	12,000	12,000
6400	Membership, Travel, Training	1,000	1,000	0	3,000	3,000
6800	Internal Service Charges	248,000	248,000	248,000	117,000	112,000
	Subtotal	393,000	414,000	384,000	322,000	325,000
	TOTAL	860,000	963,000	832,000	775,000	790,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Assistant City Engineer	0.10	0.10	0.10
Assistant Engineer - Civil	0.25	0.25	0.25
Engineering Technician I	0.25	0.25	0.25
Public Works Director	0.10	0.10	0.10
Public Works Inspector	0.10	0.10	0.10
Senior Administrative Support Specialist	0.10	0.10	0.10
Street Maintenance Worker I	0.50	0.50	0.50
Street Maintenance Worker II	1.00	2.00	2.00
TOTAL	2.40	3.40	3.40



60.064.612 STREET LIGHTING & TRAFFIC SIGNALS

Public Works

The Street Lighting & Traffic Signals activity is an operating account to provide energy and maintenance for the operation of approximately 2,850 street lights and 45 traffic signals. The City contracts for the majority of street lighting and traffic signal maintenance.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	100,000	100,000	165,000	146,000	150,000
	Subtotal	100,000	100,000	165,000	146,000	150,000
	Supplies					
6200	Contractual Services	200,000	288,000	250,000	250,000	250,000
6300	Other Charges	275,000	275,000	275,000	275,000	275,000
6800	Internal Service Charges	21,000	21,000	21,000	23,000	22,000
	Subtotal	496,000	584,000	546,000	548,000	547,000
	TOTAL	596,000	684,000	711,000	694,000	697,000
AUTHORIZED POSITIONS				2021-22	2022-23	2023-24
Assistant City Engineer				0.30	0.30	0.30
Engineering Technician I				0.35	0.35	0.35
TOTAL				0.65	0.65	0.65



60.064.641 WEED ABATEMENT

Public Works

The Weed Abatement activity is an operating system to remove weeds on vacant parcels in developed areas. The process includes notification of property owners, preparation and award of contracts, administration of the abatement work, and execution of the lien procedure to guarantee reimbursement of costs incurred by the City.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	0	0	102,000	21,000	21,000
	Subtotal	0	0	102,000	21,000	21,000
6200	Contractual Services	13,000	18,000	6,000	11,000	11,000
6800	Internal Service Charges	0	0	0	7,000	7,000
	Subtotal	13,000	18,000	6,000	18,000	18,000
	TOTAL	13,000	18,000	108,000	39,000	39,000
AUTHORIZED POSITIONS				2021-22	2022-23	2023-24
Assistant Maintenance Superintendent				0.10	0.10	0.10
TOTAL				0.10	0.10	0.10



60.064.642 STREET REPAIRS

Public Works

The Street Repairs activity is an operating system to repair and maintain approximately 100 miles of City streets. The Street Repair Program uses the data derived from the Pavement Management System to help identify needs and develop strategies to perform the required work. Street repairs include maintaining regulatory and informational signing and pavement markings.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	455,000	455,000	324,000	340,000	348,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	455,000	455,000	325,000	340,000	348,000
6100	Supplies	48,000	53,000	53,000	61,000	73,000
6200	Contractual Services	34,000	74,000	17,000	90,000	108,000
6400	Membership, Travel, Training	4,000	4,000	1,000	7,000	8,000
6800	Internal Service Charges	371,000	371,000	371,000	568,000	657,000
	Subtotal	457,000	502,000	442,000	726,000	846,000
	TOTAL	912,000	957,000	767,000	1,066,000	1,194,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Assistant Maintenance Superintendent	0.50	0.50	0.50
Maintenance Superintendent	0.20	0.20	0.20
Public Works Director	0.10	0.10	0.10
Senior Administrative Support Specialist	0.20	0.20	0.20
Street Maintenance Worker I	0.50	0.50	0.50
TOTAL	1.50	1.50	1.50



60.064.643 PARK & LANDSCAPE MAINTENANCE

Public Works

The Park & Landscape Maintenance activity is an operating program maintaining approximately 18,000 trees and other landscaping and irrigation improvements located within 156 acres of City parks and street landscaping, including street rights-of-way, cul-de-sacs, and medians.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,211,000	1,327,000	1,105,000	1,508,000	1,542,000
5120	Seasonal/Temporary Employees	0	0	102,000	42,000	42,000
5140	Overtime	0	0	12,000	0	0
	Subtotal	1,211,000	1,327,000	1,219,000	1,550,000	1,584,000
6100	Supplies	67,000	108,000	85,000	152,000	183,000
6200	Contractual Services	155,000	280,000	260,000	375,000	450,000
6400	Membership, Travel, Training	9,000	9,000	4,000	14,000	17,000
6300	Other Charges	323,000	489,000	489,000	550,000	633,000
6800	Internal Service Charges	357,000	357,000	357,000	560,000	542,000
	Subtotal	911,000	1,243,000	1,195,000	1,651,000	1,825,000
	TOTAL	2,122,000	2,570,000	2,414,000	3,201,000	3,409,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Administrative Analyst	0.25	0.25	0.25
Assistant Maintenance Superintendent	0.40	0.40	0.40
General Laborers	3.00	3.00	3.00
Landscape & Park - Maintenance Worker I	2.00	2.00	2.00
Landscape & Park - Maintenance Worker II	2.00	2.00	2.00
Maintenance Superintendent	0.20	0.20	0.20
Senior Administrative Support Specialist	0.25	0.25	0.25
Senior Landscape & Park Maintenance Worker	1.00	2.00	2.00
Senior Landscape Inspector	1.00	1.00	1.00
Subtotal	10.10	11.10	11.10
Seasonal/Temp. Full-time Equivalent	1.00	1.00	1.00
TOTAL	11.10	12.10	12.10



60.068.682 LANDSCAPE & LIGHTING DISTRICTS

Public Works

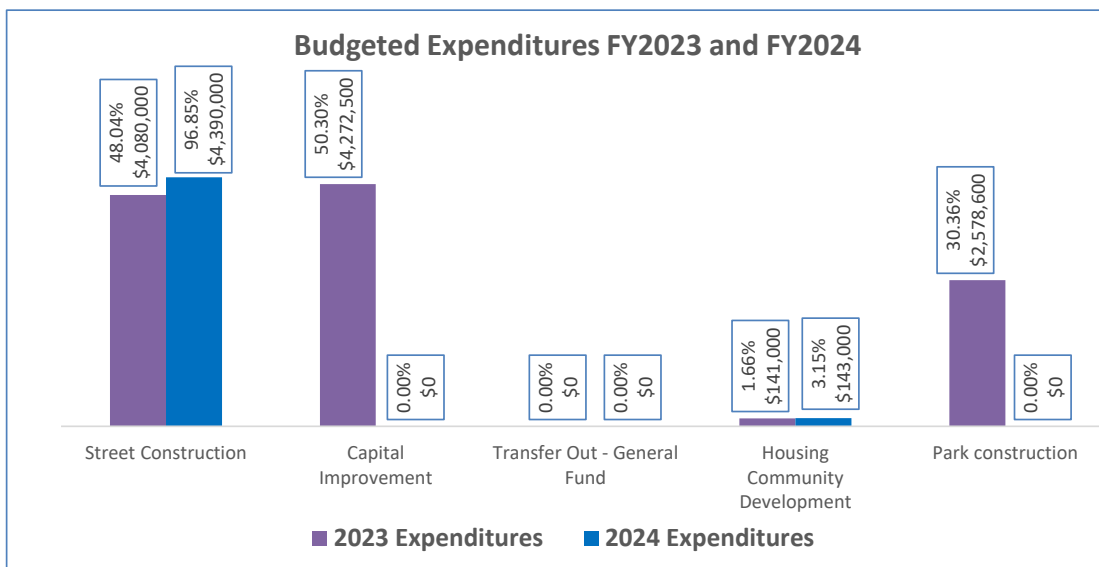
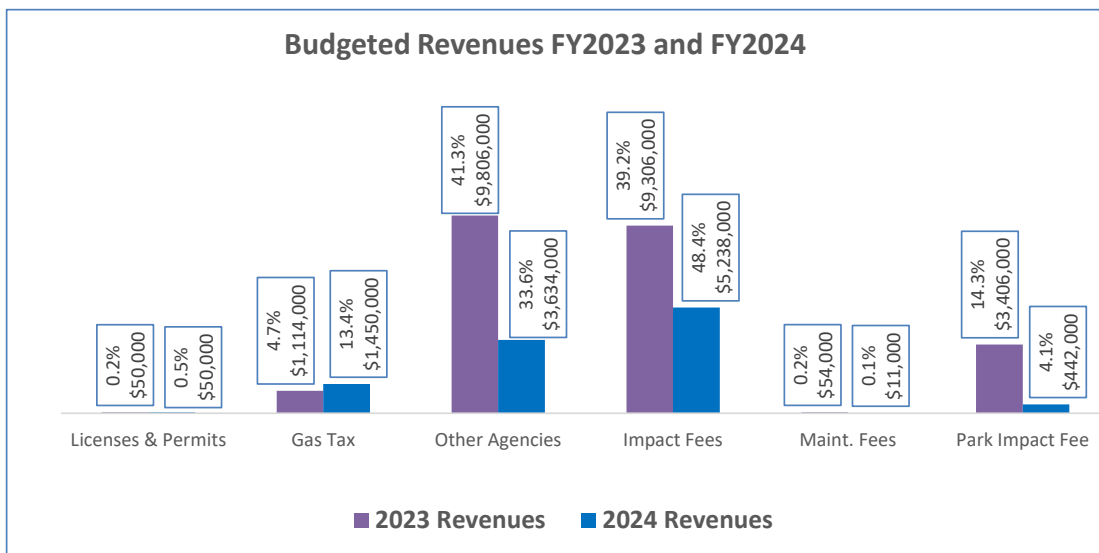
The Landscaping & Lighting Districts provide for the ongoing maintenance of the City's landscaping and street lighting systems within the boundaries of the active Landscaping and Lighting Districts.

<u>Account Code</u>	<u>Description</u>	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
6200	Contractual Services	0	0	152,000	0	0
6300	Utilities	0	7,500	28,000	0	0
	Subtotal	0	7,500	180,000	0	0
	TOTAL	0	7,500	180,000	0	0



CAPITAL FUNDS

The Capital Funds consists of the City's capital projects and the funds used in financing these projects. Activities include Street Construction, Housing Community Development (HCD), Park Construction, Capital Improvements, and Art in Public Places. Revenues available to support this fund include State Gasoline Tax, Measure B Sales Tax, Community Development Block Grant, development Impact Fees, and other grants. General Fund contributions to this fund is variable from year to year, depending on capital construction needs and any operating surplus generated by the General Fund.





CAPITAL FUNDS SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>CAPITAL PROJECTS</u>					
90.091.910 Street Construction	3,230,000	3,230,000	6,011,000	4,080,000	4,390,000
90.092.920 Housing Community Development	0	0	374,000	141,000	143,000
90.093.930 Park Construction	0	0	(1,000)	2,578,600	0
90.094.940 Capital Improvements	1,261,000	1,444,700	4,525,000	4,272,500	0
TOTAL	4,491,000	4,674,700	10,909,000	11,072,100	4,533,000



90.091.910 STREET CONSTRUCTION

Public Works

The Street Construction activity is a capital program that provides funding for public works projects within the public right-of-way. This year's program includes grant projects, Gas Tax-funded construction and maintenance projects, and miscellaneous appropriations to support this activity, such as professional consulting services and departmental supplies.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	3,230,000	3,230,000	6,011,000	4,080,000	4,390,000
	Subtotal	3,230,000	3,230,000	6,011,000	4,080,000	4,390,000
	Total Capital Outlay	3,230,000	3,230,000	6,011,000	4,080,000	4,390,000
	TOTAL	3,230,000	3,230,000	6,011,000	4,080,000	4,390,000

Projects FY 2023:

Street Asphalt Concrete Overlay Program	2,300,000
Curb, Gutter and Sidewalk Replacement	350,000
Street Tree Maintenance	250,000
Traffic Calming Measures	80,000
Citywide Accessible Pedestrian Ramps	60,000
Thermoplastic Street Striping	20,000
Lindsay Tract Roadway and Drainage Improvements	500,000
Traffic Signal Interconnect - Cherry Street (Thornton Avenue - Stevenson Boulevard)	150,000
Traffic Signal Interconnect - Newark Boulevard (State Route 84 - Civic Terrace Avenue)	175,000
Traffic Signal Interconnect - Thornton Avenue (Sycamore Street - Cherry Street)	150,000
Total Projects	4,035,000
Professional Services	45,000
Grand Total 2023	4,080,000

Projects FY 2024:

Street Asphalt Concrete Overlay Program	2,500,000
Curb, Gutter and Sidewalk Replacement	400,000
Street Tree Maintenance	275,000
Traffic Calming Measures	80,000
Citywide Accessible Pedestrian Ramps	70,000
Thermoplastic Street Striping	20,000
Lindsay Tract Roadway and Drainage Improvements	1,000,000
Total Projects	4,345,000
Professional Services	45,000
Grand Total 2024	4,390,000



90.092.920 HOUSING DEVELOPMENT

Community Development

The Housing Development activity administers the Housing Development Community (HCD) and Community Development Block Grant (CDBG). The City is a subgrantee of this federal grant which is directly awarded to the County of Alameda. This activity provides funding of programs and projects related to low-income housing and neighborhood improvements.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	0	0	374,000	141,000	143,000
	Subtotal	0	0	374,000	141,000	143,000
	Total	0	0	374,000	141,000	143,000



90.093.930 PARK CONSTRUCTION

Public Works

The Park Construction activity administers contracts for the installation and construction of new park facilities, including play apparatus, sports fields, and landscaping and irrigation systems to ensure a safe and enjoyable recreation environment for the City's residents. A Citywide Parks Master Plan was adopted in 2018 to help guide and prioritize these improvements.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	0	0	(1,000)	2,578,600	0
	Subtotal	0	0	(1,000)	2,578,600	0
	Total Capital Outlay	0	0	(1,000)	2,578,600	0

Projects FY 2023:

Sportsfield Park Synthetic Turf Fields Additional Fencing	50,000
McGregor Fields Cricket Pitch	100,000
Mel Nunes Sportsfield Park Completion	1,483,000
Ash Street Sports Facilities	95,600
Cedar Blvd. Linear Park Areas 2	850,000
Total Projects	2,578,600



90.094.940 CAPITAL IMPROVEMENTS

Public Works

The Capital Improvements activity provides for the funding of non-gas tax funded capital projects. Funds for this account are provided from a number of sources, including capital funds and grants.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	1,261,000	1,444,700	4,525,000	4,272,500	0
	Subtotal	1,261,000	1,444,700	4,525,000	4,272,500	0
	TOTAL	1,261,000	1,444,700	4,525,000	4,272,500	0

Projects FY 2023:

Service Center Fuel Island Replacement	1,000,000
Service Center New Brick Wall	120,000
Service Center Replacement & Repair of Skylights	100,000
Service Center New Camera System	80,000
Service Center Replace Tire Changer	25,000
Citywide Playground Engineered Wood Fiber Installation	80,000
Citywide Grid Tree Pruning and Removal	250,000
Community Park Well and Pump Replacement	165,000
Dump Truck 3.5-ton	80,000
Mini-Sweeper	260,000
Tractor-Pulled Topdressing Implement	28,000
Police Utility Vehicle	12,500
Mobile Recreation Van	70,000
Crime and Collision Scene Investigation Scanner	84,000
Police Volunteer Radios	20,000
Aquatic Center UV Sanitation System	200,000
Silliman Center Preschool Playground Renovation	300,000
Inflatable Outdoor Movie System	8,000
Portable Outdoor Stage	20,000
ERP Program Upgrades	100,000
Service Center Fuel Pump Island Drainage System	80,000
Citywide Geographic Information Systems -Phase 2	150,000
Senior Center Room Divider	50,000
Clean-up of CYT ROW and Landscaping (Thornton/880 IC)	200,000
Fuel Management System Replacement	75,000
Service Center Fuel Canopy	140,000
Service Center Waste Disposal Upgrades	275,000
Sanctuary Park Conceptual Design & Parks Master Plan Amendment	150,000
BMX Park Location Study & Conceptual Design	150,000
Total Projects 2023	4,272,500



INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of equipment and services provided internally to other City departments. Examples include maintenance and replacement of departmental equipment, maintenance of City-owned buildings, the administration of workers' compensation and public liability insurance, and general office equipment lease agreements.

Activities that support these types of functions are classified as Internal Service Funds (ISF). The cost of these funds are allocated to all departments through allocation formulas. These formulas distribute the financial burden a given service places on the ISF activity. The final allocations for all ISFs become the Internal Service Fund Cost Allocation Plan.



INTERNAL SERVICE FUNDS SUMMARY

Organizational Unit	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>CAPITAL OUTLAY</u>					
87.701.800 Equipment Replacement	995,000	995,000	908,000	1,591,000	1,323,000
Subtotal	995,000	995,000	908,000	1,591,000	1,323,000
<u>GENERAL</u>					
87.705.800 Office Support Services	97,000	97,000	115,000	103,000	103,000
Subtotal	97,000	97,000	115,000	103,000	103,000
<u>SELF-INSURANCE</u>					
87.707.200 Workers' Compensation	1,085,000	1,085,000	843,000	1,106,000	1,117,000
87.706.150 Public Liability	953,000	1,553,000	1,336,000	1,779,000	2,000,000
Subtotal	2,038,000	2,638,000	2,179,000	2,885,000	3,117,000
<u>MAINTENANCE</u>					
87.703.671 Equipment Maintenance	1,013,000	1,126,000	1,160,000	1,299,000	1,360,000
87.704.672 Civic Center/City Facilities	1,218,000	1,660,218	1,474,400	1,609,000	1,682,000
87.704.673 Silliman Center	713,000	786,016	685,000	822,000	871,000
87.704.674 Police Building	0	9,061	0	408,000	436,000
87.704.675 Library Building	0	5,820	0	179,000	196,000
Subtotal	2,944,000	3,587,115	3,319,400	4,317,000	4,545,000
TOTAL	6,074,000	7,317,115	6,521,400	8,896,000	9,088,000
<u>AUTHORIZED STAFFING</u>			2021-22	2022-23	2023-24
Cashier			0.10	0.00	0.00
City Attorney			0.25	0.00	0.00
Executive Assistant			0.10	0.00	0.00
Human Resources Director			0.20	0.20	0.20
Building Mechanic II			1.00	2.00	2.00
Equipment Mechanic II			2.00	2.00	2.00
Maintenance Superintendent			0.60	0.60	0.60
Public Works Director			0.20	0.20	0.20
Senior Administrative Support Specialist			0.50	0.50	0.50
Senior Building Mechanic			1.00	1.00	1.00
Senior Equipment Mechanic			1.00	1.00	1.00
TOTAL			6.95	7.50	7.50



87.701.800 EQUIPMENT REPLACEMENT

Internal Service Funds

The Equipment Replacement activity monitors the replacement and funding of equipment and machinery that the City uses to provide services to the community. A required annual contribution is charged to the user department, which is accumulated to fund future replacement of the equipment. An equipment replacement schedule provides the timeline of the replacement based on estimated useful life and/or obsolescence. Due to limited funds, equipment replacement requires prioritization that places emphasis on safety issues and necessity of the equipment to City operations.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
7000	Other Charges	195,000	195,000	195,000	195,000	196,000
	Subtotal	195,000	195,000	195,000	195,000	196,000
8000	Capital Outlay	800,000	800,000	713,000	1,396,000	1,127,000
	TOTAL	995,000	995,000	908,000	1,591,000	1,323,000



87.705.800 OFFICE SUPPORT SERVICES

Internal Service Funds

Office Support Services facilitates the City's mailroom operations and purchase of Citywide stationary, envelopes, and other related mailing supplies. This activity also manages the lease of the City's photocopy and postage equipment.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	0	0	16,000	0	0
	Subtotal	0	0	16,000	0	0
6100	Supplies	26,000	26,000	26,000	30,000	30,000
6200	Contractual Services	70,000	70,000	71,000	71,000	71,000
6400	Membership, Travel, Training	1,000	1,000	2,000	2,000	2,000
	Subtotal	97,000	97,000	99,000	103,000	103,000
	TOTAL	97,000	97,000	115,000	103,000	103,000



**87.707.200 WORKERS' COMPENSATION
SELF-INSURANCE**

Internal Service Funds

The Workers' Compensation Self-Insurance program administers benefits in accordance with State and Federal laws. The City is self-insured for Workers' Compensation benefits, a mandated benefit to protect employees who incur industrial injuries. The Workers' Compensation program includes the processing of claims, the determination and evaluation of compensability, the selection and monitoring of medical and legal consultants, the settlement and litigations of claims, and the preparation of reports to other governmental agencies. In addition, the program includes risk and claims analysis, training, education, and prevention. The City utilizes Sedgwick as the Third Party Administrator and LAWCX as the excess insurance carrier for the Workers' Compensation program.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	0	0	36,000	35,000	35,000
	Subtotal	0	0	36,000	35,000	35,000
6200	Contractual Services	1,085,000	1,085,000	807,000	1,071,000	1,082,000
	Subtotal	1,085,000	1,085,000	807,000	1,071,000	1,082,000
	TOTAL	1,085,000	1,085,000	843,000	1,106,000	1,117,000
AUTHORIZED POSITIONS				2021-22	2022-23	2023-24
Human Resources Director				0.10	0.10	0.10
TOTAL				0.10	0.10	0.10



87.706.150 PUBLIC LIABILITY SELF-INSURANCE

Internal Service Funds

The Public Liability Self-Insurance activity accounts for the expenses required to administer the public liability, fidelity bond, and property/casualty insurance policies. These services include the purchase of insurance and administration of claims, the periodic analysis of losses and loss prevention measures, and the coordination of legal and adjusting information.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	16,000	16,000	32,000	35,000	35,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	16,000	16,000	33,000	35,000	35,000
6100	Supplies	10,000	10,000	5,000	10,000	10,000
6200	Contractual Services	927,000	1,527,000	1,298,000	1,734,000	1,955,000
	Subtotal	937,000	1,537,000	1,303,000	1,744,000	1,965,000
	TOTAL	953,000	1,553,000	1,336,000	1,779,000	2,000,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Human Resources Director	0.10	0.10	0.10
TOTAL	0.10	0.10	0.10



87.703.671 EQUIPMENT MAINTENANCE

Internal Service Funds

The Equipment Maintenance activity supports the repair and maintenance of the City's fleet, including cruisers, sedans, pickups, vans, fire equipment, heavy construction equipment, and miscellaneous (mowers, edgers, sprayers, etc.) equipment. Each piece of equipment is set up on a preventive maintenance program.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	533,000	533,000	570,000	603,000	620,000
5140	Overtime	0	0	5,000	0	0
	Subtotal	533,000	533,000	575,000	603,000	620,000
6100	Supplies	298,000	369,000	363,000	445,000	466,000
6200	Contractual Services	178,000	220,000	220,000	243,000	266,000
6400	Membership, Travel, Training	4,000	4,000	2,000	8,000	8,000
	Subtotal	480,000	593,000	585,000	696,000	740,000
	TOTAL	1,013,000	1,126,000	1,160,000	1,299,000	1,360,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Equipment Mechanic II	2.00	2.00	2.00
Maintenance Superintendent	0.30	0.30	0.30
Public Works Director	0.10	0.10	0.10
Senior Administrative Support Specialist	0.20	0.20	0.20
Senior Equipment Mechanic	1.00	1.00	1.00
TOTAL	3.60	3.60	3.60



**87.704.672 CIVIC CENTER & CITY
FACILITIES BUILDING MAINTENANCE**

Internal Service Funds

The Building Maintenance activity supports the operation and maintenance of City facilities, including the David W. Smith City Hall, the Alan. L Nagy Library, the Police Department building, Community Center, Fire Stations (3), Service Center, Senior Center, Ash Street Buildings, Second Chance, security and ball field lights, and other miscellaneous buildings.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	492,000	492,000	427,000	462,000	474,000
5140	Overtime	0	0	5,000	0	0
	Subtotal	492,000	492,000	432,000	462,000	474,000
6100	Supplies	34,500	55,500	55,400	59,000	64,000
6200	Contractual Services	324,000	586,218	464,000	542,000	579,000
6400	Membership, Travel, Training	5,500	5,500	2,000	7,000	8,000
6300	Other Charges	362,000	521,000	521,000	539,000	557,000
	Subtotal	726,000	1,168,218	1,042,400	1,147,000	1,208,000
	TOTAL	1,218,000	1,660,218	1,474,400	1,609,000	1,682,000

AUTHORIZED POSITIONS	2021-22	2022-23	2023-24
Building Mechanic II	1.65	1.65	1.65
Maintenance Superintendent	0.30	0.30	0.30
Public Works Director	0.10	0.10	0.10
Senior Administrative Support Specialist	0.30	0.30	0.30
Senior Building Mechanic	0.70	0.70	0.70
TOTAL	3.05	3.05	3.05



**87.704.673 COMMUNITY ACTIVITY &
FAMILY AQUATIC CENTER MAINTENANCE**

Internal Service Funds

The George M. Silliman Community Activity & Family Aquatic Center activity supports the maintenance of this building located at 6800 Mowry Avenue.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	113,000	113,000	94,000	92,000	94,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	113,000	113,000	95,000	92,000	94,000
6100	Supplies	24,000	36,000	36,000	42,000	46,000
6200	Contractual Services	217,000	278,016	195,000	317,000	347,000
6300	Other Charges	359,000	359,000	359,000	371,000	384,000
	Subtotal	600,000	673,016	590,000	730,000	777,000
	TOTAL	713,000	786,016	685,000	822,000	871,000
AUTHORIZED POSITIONS				2021-22	2022-23	2023-24
Building Mechanic II				0.35	0.35	0.35
Senior Building Mechanic				0.30	0.30	0.30
TOTAL				0.65	0.65	0.65



87.704.674 POLICE BUILDING MAINTENANCE

Internal Service Funds

The Building Maintenance activity supports the operation and maintenance of the Police Building

<u>Account Code</u>	<u>Description</u>	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
6100	Supplies	0	0	0	22,000	24,000
6200	Contractual Services	0	9,061	0	161,000	176,000
6300	Other Charges	0	0	0	225,000	236,000
	Subtotal	0	9,061	0	408,000	436,000
	TOTAL	0	9,061	0	408,000	436,000



87.704.675 LIBRARY BUILDING MAINTENANCE

Internal Service Funds

The Building Maintenance activity supports the operation and maintenance of the Library.

<u>Account Code</u>	<u>Description</u>	<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
6100	Supplies	0	0	0	18,000	20,000
6200	Contractual Services	0	5,820	0	146,000	159,000
6300	Other Charges	0	0	0	15,000	17,000
	Subtotal	0	5,820	0	179,000	196,000
	TOTAL	0	5,820	0	179,000	196,000



CAPITAL IMPROVEMENT PLAN

OVERVIEW

The City of Newark's two-year budget is comprised of the Biennial Budget, the Capital Improvement Plan (CIP), and the Five-Year Forecast. In preparing the CIP, the Five-Year Forecast provides significant guidance by establishing priorities for the City, identifying special needs, and establishing the future direction of the City.

The purpose of the Biennial Capital Improvement Plan is to identify and prioritize capital improvement projects for funding. Capital improvement projects include street and park construction and rehabilitation projects, construction and/or repairs to City facilities, acquisitions of new equipment that are not part of a department's operating budget, feasibility studies to identify and quantify future projects, and some major equipment replacement purchases. By their nature, capital improvement projects generally tend to be special, one-time "events" designed to address a significant community need. Major capital projects can often take several years to complete, with both funding and construction planned in several specific phases.

Some CIP projects result in additional operating and maintenance costs after completion of the project, while others may result in reduced maintenance costs. For example, a street improvement project can reduce future street maintenance costs for a period of time after completion of the project. On the other hand, construction of a new recreational facility will likely result in additional maintenance and operating costs; however, some of those costs may be offset by new revenues from the facility. All these factors must be carefully

considered when prioritizing projects for funding.

CIP PROJECTS

Generally, all projects as defined above, which involve expenditures of \$5,000 or more, are included in the CIP. There are some special types of projects or purchases costing more than \$5,000 that are not included in the CIP. Such projects include equipment normally replaced through the Equipment Replacement fund, such as the routine vehicle replacement program, and leasing of property or vehicles.

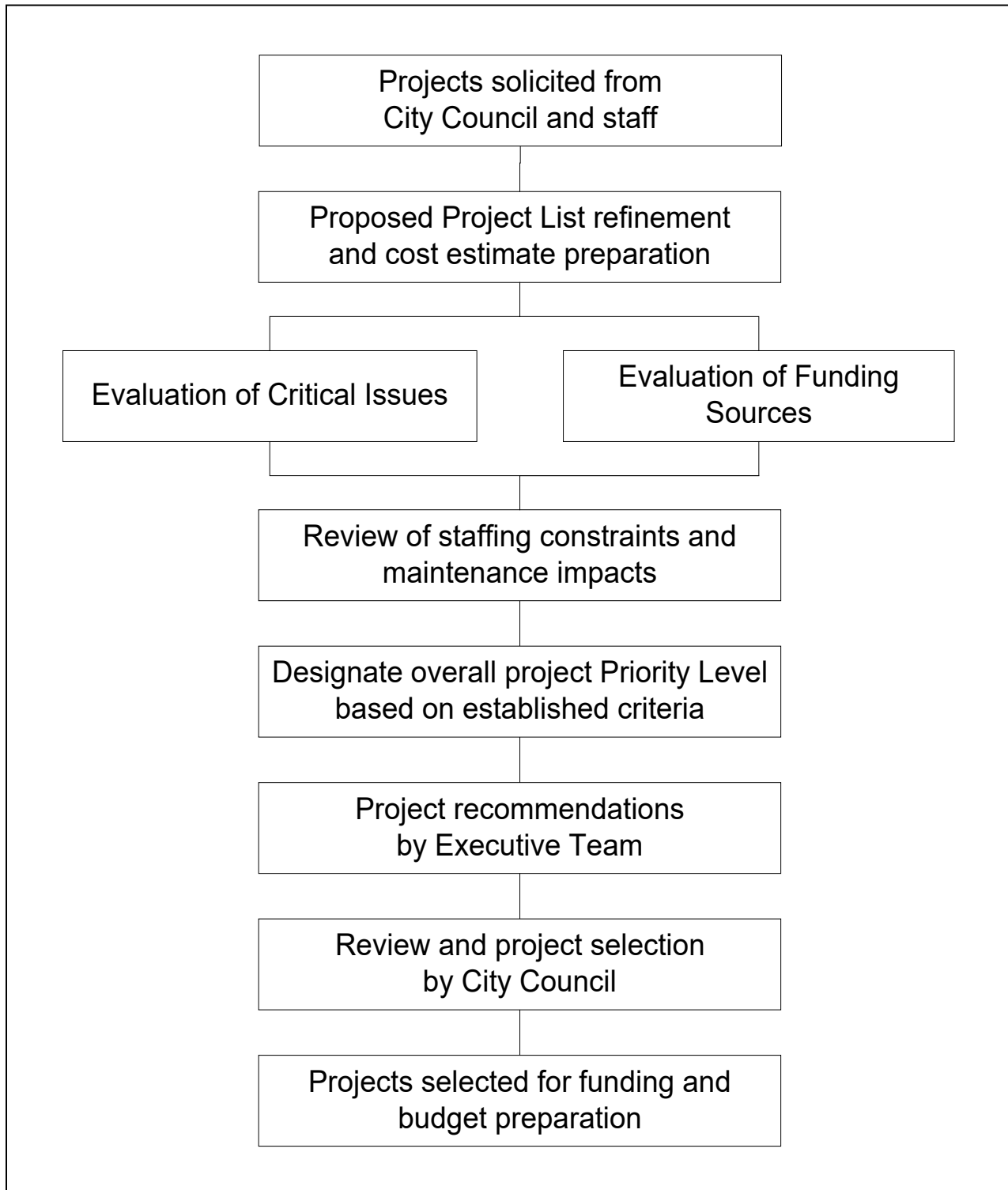
THE CIP PROCESS

As part of the 2022-2024 Biennial Budget and Capital Improvement Plan preparation, the Public Works Department coordinates the development of the CIP budget component. The process of developing the CIP begins with the preparation of a list of potential projects. These projects are generally submitted by the City Council and staff in response to a call for projects request. In some instances, residents have also made requests for desired projects.

After an initial review by the Executive Team, detailed descriptions and cost estimates are prepared for each project chosen for further consideration. Possible funding sources are also identified. This information is then synthesized into an initial comprehensive listing of all projects - new proposed projects, previously approved and funded projects, and unfunded projects. After this information has been quantified, all projects are reviewed and prioritized by the Executive Team and then provided as recommendations to the City Council.



PROJECT SELECTION PROCESS





Several major factors were considered while selecting projects for the 2022-2023 and 2023-2024 budget years: (1) evaluation of Critical Issues previously identified by the Executive Team; (2) available funding sources and the need for maintaining sufficient unallocated reserves, (3) staffing constraints and maintenance impacts; and (4) project priority level criteria.

(1) Evaluation of Critical Issues previously identified by the Executive Team

A number of Critical Issues are used to help guide the selection of projects, including Public Safety Services, Education, Quality of Life, Community Development and City Government Operations. These Critical Issues are summarized below:

Critical Issues

Public Safety Services - Provide a level of public safety services that will protect our citizens, property, and community assets.

Education - Support, encourage, and offer opportunities and programs that facilitate quality community education.

Quality of Life - Provide programs, services, and facilities that make Newark a desirable and healthy place to live.

Community Development - Make development decisions that maintain a vibrant, balanced, quality community.

City Government Operations - Operate a City government that enables the organization to meet service demands of the community.

(2) Available funding sources and the need for maintaining sufficient unallocated reserves

All potential projects were evaluated based on the availability of funding sources. Gas

tax revenues are the primary source of funds for street maintenance and improvement projects. The major source for most other capital projects is the Capital Improvement Fund. Development Impact Fees, which are assessed to new private developments, are a component of Capital Funds but can only be used on specific projects where a nexus is established between development and the individual project. The majority of the funds for capital projects are derived from unallocated General Funds. These are discretionary funds that may be used on any project. A complete list of funding sources is provided on the following pages and a revenue estimate summary is provided on page 171.

(3) Staffing constraints and maintenance impacts

Regardless of funding availability, there is a limit to the number of projects which can be designed and/or constructed in a single year due to staffing constraints in the Engineering and Maintenance Divisions of the Public Works Department. Projects also must be evaluated based on the resulting long-term maintenance needs following completion. A project should not be built (or equipment purchased) if there are inadequate resources for operation and maintenance.

(4) Priority Level Criteria

Three priority levels are defined to assist with project prioritization and include Level One, Level Two, and Level Three.

Priority Level One projects are of the highest priority and are considered mandatory. Level One projects are those being driven by a legal or regulatory requirement, are needed to meet a safety obligation or minimize a liability risk, or serve to preserve the City's existing assets and infrastructure.



Priority Level Two projects are considered necessary projects, but do not satisfy Level One criteria. A project could be ranked at Level Two if there is a consensus by the City Council that it should be funded. Other Level Two criteria includes: projects that demand local funding in order to obtain an outside funding source; projects that provide a needed service level increase; projects for completion of a feasibility study or master plan that would assist with defining and prioritizing one or more projects or other community needs; and projects that are needed to complete a final phase of a multi-phased project.

Priority Level Three projects are those that are considered desirable, but do not fully satisfy Level One or Level Two criteria at the time of evaluation.

PLANNING COMMISSION REVIEW

State law requires that the Planning Commission review the CIP projects for conformance with the General Plan. This review is completed prior to formal City Council adoption of the CIP.

MULTI-YEAR PROJECT FUNDING

Unlike some communities, Newark does not normally budget funds over multiple years toward the future construction of specific projects. Instead, unbudgeted Capital Funds are held in reserve and applied toward a project upon accumulation of sufficient funds to complete a project or phase. Still, there are projects which are phased over a number of years to accommodate design and construction requirements and other factors.

ONGOING MAINTENANCE PROJECTS PREVIOUSLY MOVED BACK TO OPERATING BUDGET

For many budget cycles up through the 2016-18 CIP, ongoing general maintenance needs were funded through the CIP budget as projects in order to minimize impacts on the operating budget. These projects did not have a specific scope of work identified but were necessary to ensure that there was a minimum amount of funding to maintain the City's infrastructure. Ongoing projects were funded on a yearly basis, which became cumbersome due to the number of project listings that accumulated over time.

Maintenance Division ongoing CIP projects were incorporated back into the Maintenance Division operating budget for the 2018-20 Biennial Budget and CIP. As a result, all CIP maintenance projects will continue to have an identified scope of work to address a specific street, building, or park need. The only exceptions to this will be ongoing street maintenance, curb, gutter and sidewalk repair, and street tree maintenance projects (which will remain in the CIP as ongoing projects due to the fact that they are funded by outside Gas Tax funds).

FINANCING SOURCES AND ALTERNATIVES

Capital funds, Gas Tax funds, and Park Impact funds all represent "pay-as-you-go" financing. Generally, this type of financing is used to minimize interest and financing costs. However, for some projects, long-term financing is either necessary or preferred.



SUMMARY OF FINANCING SOURCES

ACCUMULATED FEES	Accumulated Fees can only be used for the specific purpose provided for in the Fee Schedule.
CAPITAL FUNDS	Capital funds can be used to fund any capital project. However, since Capital funds are derived from the General Fund, their use is discouraged if other fund sources are available.
DEVELOPMENT IMPACT FEES	Development Impact Fees can only be used for specific capital projects. There is a maximum allocation per project based on the type of capital project.
GAS TAX FUNDS	Gas Tax funds can only be used for expenses related to street construction, maintenance, or design. This funding category includes state gas tax subventions, Measure B and Measure BB revenues, Traffic Congestion Relief Funds (Proposition 42), Alameda County Vehicle Registration Fee funds, and Road Maintenance and Rehabilitation Account (RMRA/SB1) Funds.
GRANTS	
CDBG*	Community Development Block Grants (CDBG) funds can only be used for projects within the designated CDBG Target Area. They can be used for street construction, community centers, etc.
Federal Transportation Act*	Funding from the Federal Transportation Act reauthorization (previously the Safe, Accountable, Flexible, Efficient Transportation Equity Act: a Legacy for Users, "SAFETEA-LU," and the Transportation Efficiency Act for the 21 st Century, "TEA 21") can only be used for construction projects on eligible streets.
HSIP*	The Federally funded Highway Safety Improvement Program (HSIP) is for specific traffic safety projects.
HWY-RR Grade Separation Program*	State Highway-Railroad Grade Separation Program funds can be used for grade separation projects.
SRTS/SR2S*	State (SRTS) and Federal (SR2S) Safe Routes to School funds can be used to correct identified safety hazards on school routes to promote walking/biking to schools.
Stimulus Programs*	Federal economic stimulus funds have uses and constraints specific to each individual program. Transportation-related stimulus funding typically has constraints similar to the current Federal Transportation Act.
STIP*	State Transportation Improvement Program (STIP) funds can be used for capital projects that improve transportation. Funding is split 75%/25% between the Interregional Transportation Improvement Program (ITIP) and Regional Transportation Improvement Program (RTIP).
TDA*	Transportation Development Act (TDA), Article 3 funds can only be used to construct bike and pedestrian projects.



SUMMARY OF FINANCING SOURCES (continued)

PARK IMPROVEMENTS	
Park Impact Fees	Park Impact Fees are collected with each new residential single- or multi-family development. Local Park Impact Fee funds can be used for park construction projects for a neighborhood park within the area where the development responsible for the funds is located or for community parks.
Regional Open Space, Wildlife, Shoreline, and Parks Bond Extension*	Funding through the Regional Open Space, Wildlife, Shoreline, and Parks Bond Extension (Measure WW) must be used on park construction projects.

**Allocated to agencies on a competitive process or on the basis of population.*



ORGANIZATION OF INFORMATION

An alphabetical arrangement by project title has been used as the organizational basis for project lists and descriptions in the CIP. Project descriptions include important data, including:

Critical Issue - Each CIP project has been evaluated against the Critical Issues previously identified by the Executive Team. The Critical Issue addressed by a project (if any) is listed.

Funding Source - This entry indicates the general funding source which can or will be used to fund this particular project.

Estimated Cost - This figure is the estimated cost for completing the project or this phase of the project, including contingencies. In some cases, design costs are included in this figure if outside consultants will be used for preparing plans and specifications. This estimate does not include ongoing maintenance and/or operating expenses. Cost estimates are adjusted over time to reflect inflation when required. If the project scope changes after adoption of the CIP, the project budget may also need to be adjusted.

Operating Impact - Certain projects can result in an operational savings over time, while other projects may result in additional operating costs, such as additional staffing and/or maintenance. This section provides a general indication of the range of additional anticipated operating costs. Possible entries for this field include: *Cost Savings; No Significant Impact; Minor Impact; Moderate Impact; Significant Permanent Impact; and To be Determined.* These

categories are not precisely defined. A “Moderate Impact” may involve additional maintenance or operational costs, while a “Significant Permanent Impact” normally involves additional staffing, together with increased maintenance/operational costs.

Priority Level - This entry indicates Level One (Mandatory), Level Two (Necessary), or Level Three (Desirable) priority level as defined previously.

Implementing Department - This entry indicates the department responsible for implementing the project once funded.

Contact - This entry lists the individual responsible for implementing the project once funded.

Year First Proposed - This entry will indicate the year each project first appeared in the CIP.

Year Funded - This entry will indicate which year, if any, funding was approved.

PROJECT LISTS FOR 2022-2023 AND 2023-2024

As noted in the Estimate of Future Funding Needs beginning on Page 172, there are 67 unfunded projects with a combined estimate cost of \$88,728,000. It should be noted that the estimated costs of some unfunded projects have not yet been determined due to some undefined project constraints.

Based on the major factors and constraints listed above, 51 projects were selected for funding this biennial budget cycle at a total estimated cost of \$16,691,000.



2022-2023 SUMMARY OF FUNDED PROJECTS

PROJECT TITLE	FUNDING SOURCE	PROJECT COST
Street Asphalt Concrete Overlay Program	Gas Tax	\$2,300,000
Curb, Gutter and Sidewalk Replacement	Gas Tax	\$350,000
Street Tree Maintenance	Gas Tax	\$250,000
Traffic Calming Measures	Gas Tax	\$80,000
Citywide Accessible Pedestrian Ramps	Gas Tax	\$60,000
Thermoplastic Street Striping	Gas Tax	\$20,000
Lindsay Tract Roadway and Drainage Improvements	Gas Tax	\$500,000
Traffic Signal Interconnect – Cherry Street (Thornton Avenue – Stevenson Boulevard)	Gas Tax	\$150,000
Traffic Signal Interconnect – Newark Boulevard (State Route 84 – Civic Terrace Avenue)	Gas Tax	\$175,000
Traffic Signal Interconnect – Thornton Avenue (Sycamore Street – Cherry Street)	Gas Tax	\$150,000
Service Center Fuel Island Replacement	Capital Funds	\$1,000,000
Service Center New Brick Wall	Capital Funds	\$120,000
Service Center Replacement & Repair of Skylights	Capital Funds	\$100,000
Service Center New Camera System	Capital Funds	\$80,000
Service Center Replace Tire Changer	Capital Funds	\$25,000
Citywide Playground Engineered Wood Fiber Installation	Capital Funds	\$80,000
Citywide Grid Tree Pruning and Removal	Capital Funds	\$250,000
Community Park Well and Pump Replacement	Capital Funds	\$165,000
Dump Truck 3.5-ton	Capital Funds	\$80,000
Mini-Sweeper	Capital Funds	\$260,000
Tractor-Pulled Topdressing Implement	Capital Funds	\$28,000
Police Utility Vehicle	Capital Funds	\$12,500
Mobile Recreation Van	Capital Funds	\$70,000
Crime and Collision Scene Investigation Scanner	Capital Funds	\$84,000
Police Volunteer Radios	Capital Funds	\$20,000
Aquatic Center UV Sanitation System	Capital Funds	\$200,000
Silliman Center Preschool Playground Renovation	Capital Funds	\$300,000
Inflatable Outdoor Movie System	Capital Funds	\$8,000
Portable Outdoor Stage	Capital Funds	\$20,000
ERP Program Upgrades	Capital Funds	\$100,000
Service Center Fuel Pump Island Drainage System	Capital Funds	\$80,000



PROJECT TITLE	FUNDING SOURCE	PROJECT COST
Citywide Geographic Information Systems – Phase 2	Capital Funds	\$150,000
Senior Center Room Divider	Capital Funds	\$50,000
Clean-up of CT ROW and landscaping (Thornton/880 IC)	Capital Funds	\$200,000
Fuel Management System Replacement	Community Service Facility Fees	\$75,000
Service Center Fuel Canopy	Community Service Facility Fees	\$140,000
Service Center Waste Disposal Upgrades	Community Service Facility Fees	\$275,000
Sportsfield Park Synthetic Turf Fields Additional Fencing	Park Impact Fees	\$50,000
McGregor Fields Cricket Pitch	Park Impact Fees	\$100,000
Mel Nunes Sportsfield Park Completion	Park Impact Fees	\$1,483,000
Ash Street Sports Facilities	Park Impact Fees	\$95,600
Cedar Blvd Linear Park Areas 2	Park Impact Fees	\$850,000
Sanctuary Park Conceptual Design & Parks Master Plan Amendment	Community Development Maintenance Fund	\$150,000
BMX Park Location Study & Conceptual Design	Community Development Maintenance Fund	\$150,000
TOTAL		\$11,361,100



2023-2024 SUMMARY OF FUNDED PROJECTS

PROJECT TITLE	FUNDING SOURCE	PROJECT COST
Street Asphalt Concrete Overlay Program	Gas Tax	\$2,500,000
Curb, Gutter and Sidewalk Replacement	Gas Tax	\$400,000
Street Tree Maintenance	Gas Tax	\$275,000
Traffic Calming Measures	Gas Tax	\$80,000
Citywide Accessible Pedestrian Ramps	Gas Tax	\$70,000
Thermoplastic Street Striping	Gas Tax	\$20,000
Lindsay Tract Roadway and Drainage Improvements	Gas Tax	\$1,000,000
TOTAL		\$4,345,000



A LOOK FORWARD

Forecasting future funding availability and needs is an inexact science at best. The conservative approach to forecasting future funding availability assumes modest growth to projected gas tax revenues and no significant changes to projected Capital Fund revenue and other sources. Staff is continuously monitoring evolving projections for State and local gas tax revenues. These projections are reflected in the table entitled *Revenue Estimate Summary* on the following page.

Although future funding needs can be predicted by roughly prioritizing unfunded projects already in the CIP, such forecasting is often later upset by changing priorities and unexpected needs. The cost of certain identified projects is often unknown prior to the completion of a needs study or preliminary design. Even so, it is still important to develop a general plan for implementing major capital projects.

During the 2018-2020 strategic planning sessions, the City identified a number of major, long-range capital projects and investment in those projects has been made. In order to continue to prioritize future funding of the City's project needs, the same prioritization factors should be considered:

Need Driven - The target date for some projects is driven by an identified need. For example, the replacement of the City Administration Building was driven by the need to replace an aging facility to accommodate employees and related City activities. A specific target date might be set based on anticipated future space needs or elimination of increasing and excessive building maintenance costs.

Regulation/Law Driven - Some projects, such as wheelchair ramp modifications, are

required as a result of changes in standards or regulations or as the result of new Federal or State laws.

Opportunity Driven - The target date for the construction of some projects is driven by an associated opportunity. The availability of a State park grant might allow completion of desired park improvements.

Funding Driven - The target date for construction of other projects may be governed by available funding or funding factors. For example, the target date for construction of a particular project might be tied to accumulation of the capital costs or the ability to fund future operating costs.

Funding Source Driven - The construction of specific projects which are eligible for grant funds will be dictated by the availability of those grant funds. For example, Community Development Block Grant (CDBG) funds can be used for capital projects in the Target Area. The timing for their use will be governed by the availability of those funds.

Relationship Driven - There are certain types of projects which are dependent on the timing of other related projects. For example, the construction of a new library could allow the Senior Center to be moved into larger quarters, using the current library building.

Community Driven - Certain projects are desired to improve the quality of life of Newark residents and are not necessarily tied to external factors. An example is the Family Aquatic Center. The target for construction of such projects is thus driven by a desire to improve the quality of life of our residents and the City Council's priorities rather than outside influences.



Phasing Opportunities - Certain projects, sometimes be completed in phases. such as street maintenance projects, can

REVENUE ESTIMATE SUMMARY						
<i>Funding Source</i>	<i>Dollars</i>					
	2022-23	2023-24	2024-25	2025-26	2026-27	Total
Capital Funds (1)	0	0	TBD	TBD	TBD	TBD
Gas Tax Funds	4,065,000	4,365,000	4,500,000	4,600,000	4,700,000	16,120,000
CDBG (2)	117,000	117,000	117,000	117,000	117,000	585,000
TDA	40,000	40,000	40,000	40,000	40,000	200,000
Federal Grants	As Avail.	As Avail.	As Avail.	As Avail.	As Avail.	As Avail.
Park Impact (3)	466,000	4,405,000	442,000	TBD	TBD	4,313,000

Notes:

1. This entry indicates allocations in surplus General Funds towards Capital projects each year. Future year allocations are To Be Determined.
2. This entry assumes that the Federal government does not cut or reduce funding for this program.
3. Park Impact Fee funds are dependent on the level of residential development which takes place.



ESTIMATE OF FUTURE FUNDING NEEDS (Unfunded projects)

<u>UNFUNDED PROJECT</u> (Projects in bold are new for 2022-2024)	<u>ESTIMATE</u>
Arterial Landscape Median Upgrades	460,000
Articulated Aerial Lift Truck (35')	140,000
Aquatic Center NinjaCross Obstacle Course System	500,000
Bayside TOD Transit Station and Overcrossing (Construction)	11,500,000
Birch Grove Park Completion	3,380,000
Birch Grove Park Softball Field Night Lighting	300,000
Birch Grove Park Tennis Court Area Re-landscaping	125,000
Byington Park Completion	950,000
Cedar Boulevard Linear Parks 1, 3, 4	2,870,000
Central Avenue Median & Sidewalk Improvements (Design)	250,000
Central Avenue Median & Sidewalk Improvements (Construction)	1,200,000
Citywide Bus Shelters	2,400,000
Citywide Document Scanning Services	150,000
Citywide Storage Facility at Service Center	400,000
Citywide Street Light LED Conversion	1,150,000
Civic Center Park Completion	1,160,000
Community Alerting and Warning System (Sirens)	75,000
Community Center Fireplaces Study	8,000
Community Center Parking Lot Planter Upgrades	20,000
Community Center Patio Resurfacing/Replacement	150,000
Community Center Social Hall and Patio Room Floor Replacement	65,000
Cultural Arts Center	9,000,000
Document Conversion	45,000
Fire Station No. 27 Energy Efficient Windows	30,000
Fire Station No. 27 Training Tower - New	2,000,000
History Museum - Phase 2B (Restoration and Construction)	3,000,000
History Museum - Phase 3 (Exhibits)	750,000
Jerry Raber Ash Street Park Completion	1,010,000
Lakeshore Park Completion	1,750,000
Lakeshore Park Restroom	350,000
Mayhews Landing Park Completion	1,090,000
Mel Nunes Sportsfield Park Splash Pad	550,000
Mirabeau Park Completion	680,000
Mowry Avenue Backup Wall and Landscape Improvements	900,000
Musick Park Completion	720,000
Newark Boulevard Backup Wall and Landscape Improvements	1,200,000
Newark Community Park Completion	3,860,000
Old Town PDA Streetscape Improvements - Construction	6,500,000
Second Chance Homeless Shelter Repairs	60,000
Security Camera Systems - City Facilities	200,000
Senior Center HVAC Replacement	50,000
Senior Center - New Construction	8,000,000



ESTIMATE OF FUTURE FUNDING NEEDS *continued*

<u>UNFUNDED PROJECT</u> (projects in bold are new for 2022-2024)	<u>ESTIMATE</u>
Service Center Remote Control Gates	20,000
Silliman Activity Center Energy Conservation Measures	200,000
Silliman Aquatic Center - Pool Deck Replacement	300,000
St. Isabel Avenue Street Improvements Completion	285,000
Stevenson Gateway Feature Renovation	90,000
Susan Johnson Bridgepoint Park Completion	920,000
Thornton Avenue Complete Streets Improvements - Construction	14,000,000
Thornton Avenue Pavement Overlay (I-880 to Olive Street)	2,000,000
Thornton Avenue Streetscape Improvements (Elm Street to Willow Street)	1,200,000
Traffic Signal at Cherry Street and Robertson Avenue	200,000
Traffic Signal at Jarvis Avenue and Haley Street	180,000
Traffic Signal at Jarvis Avenue and Spruce Street	180,000
Traffic Signal at Newark Boulevard and Ruschin Drive/Brittany Avenue	200,000
Traffic Signal Preemption - Phase 2	200,000
TOTAL	\$ 88,973,000



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CAPITAL IMPROVEMENT PLAN

PROJECT DESCRIPTIONS



PROJECT

PAGE

*(projects in **bold** are new for 2022 – 2024; shaded projects are funded in 2022-2024)*

Arterial Bicycle Lanes	180
Arterial Landscape Median Upgrades	180
Articulated Aerial Lift Truck (35')	181
Bayside TOD Transit Station and Overcrossing, Design	181
Bayside TOD Transit Station and Overcrossing, Construction	182
Birch Grove Park Completion	182
Birch Grove Park Softball Field Night Lighting	183
Birch Grove Park Tennis Court Area Re-landscaping	183
Birch Grove Park Tennis Court Resurfacing	183
BMX Park Location Study and Conceptual Design	184
Byington Park Completion	184
Cast Iron Stormwater Inlet Grate Replacement Program Phase I	185
Cedar Boulevard Linear Park 1, 3, 4	185
Cedar Boulevard Linear Park 2	186
Central Avenue Median and Sidewalk Improvements (Construction)	186
Central Avenue Median and Sidewalk Improvements (Design)	187
Central Avenue Overpass Phase 1 - Project Development	187
Central Avenue Overpass Phase 2 - R/W and Construction	188
Citywide Accessible Pedestrian Ramps (Ongoing)	188
Citywide Building Floor Covering Replacement	189
Citywide Building Needs Assessment	189
Citywide Building Painting	189
Citywide Building Roof Repairs	190
Citywide Building Upgrades	190
Citywide Bus Shelters	190
Citywide Crosswalk Evaluation and Modifications	191
Citywide Document Scanning Services	191
Citywide Geographic Information Systems (GIS) - Phase 1	192
Citywide Geographic Information Systems (GIS) - Phase 2	192
Citywide HVAC Replacements	193
Citywide Parks Signage Program - Phase 1	193
Citywide Parking Lot Repair and Resealing	193
Citywide Parks/City Facilities Fence Repairs	194
Citywide Parks Furniture Installation/Replacement	194
Citywide Parks Irrigation System Upgrade/Modification	195
Citywide Playground Surfacing	195
Citywide Rail Station Alternatives Study	196
Citywide Storage Facility at Service Center	196
Citywide Street Light LED Conversion	197
Citywide Street Signs	197
Citywide Traffic Signal Street Name Signs	198
Citywide Trash Capture Devices (Phase 2)	198
Citywide Trash Capture Devices (Phase 3)	199
Citywide Work Station Replacement	199



PROJECT

PAGE

*(projects in **bold** are new for 2022 – 2024; shaded projects are funded in 2022-2024)*

Civic Center Park Completion	200
Clean-Up of CalTrans Right-of-Way and Landscaping (Thornton Ave/I-880)	200
Community Alerting and Warning System (Sirens)	201
Community Center Annex HVAC System	201
Community Center Annex Roof Replacement	201
Community Center Fireplaces Study	202
Community Center HVAC System Overhaul	202
Community Center Parking Lot Planter Upgrades	203
Community Center Patio Resurfacing/Replacement	203
Community Center Social Hall and Patio Room Floor Replacement	203
Crystal Springs Storm Drain Pump Repairs	204
Cultural Arts Center	204
Curb, Gutter, and Sidewalk Replacement (Ongoing)	204
Disaster Recovery Infrastructure	205
Document Conversion	205
Email Message Archiving	205
Engineered Wood Fiber at City Playgrounds	206
Finance System Program Upgrades	206
Finance System Replacement	206
Fire Station No. 27 Cherry Street - Energy Efficient Windows	207
Fire Station No. 27 Cherry Street - Fencing	207
Fire Station No. 27 Cherry Street - Painting	207
Fire Station No. 27 Cherry Street - Roofing	208
Fire Station No. 27 Cherry Street Training Tower - New Construction	208
Fire Station No. 29 Ruschin Drive - Fencing	208
Fire Station No. 29 Ruschin Drive - Painting	209
Fuel Management System Replacement	209
Gas Tax Project Administration (Ongoing)	209
History Museum - Phase 2B (Restoration and Construction)	210
History Museum - Phase 3 (Exhibits)	210
Inflatable Outdoor Movie System	211
Irrigation Main Line Partial Replacement at Community Park	211
Jerry Raber Ash Street Park Basketball Court Resurfacing	211
Jerry Raber Ash Street Park Completion	212
Jerry Raber Ash Street Park Sports Facilities	212
Lakeshore Park Completion	213
Lakeshore Park Lake Dredging Needs Scoping Analysis	213
Lakeshore Park Landscape Restoration	214
Lakeshore Park Restrooms	214
Lakeshore Park Tree Project	215
Large Computer Monitors for Plan Review	215
Lindsay Tract Storm Drainage Study	215
Lindsay Tract Street and Storm Drainage Improvements	216
Mayhews Landing Park and Bridgepoint Park Tree Project	216



<u>PROJECT</u>	<u>PAGE</u>
<i>(projects in bold are new for 2022 – 2024; shaded projects are funded in 2022-2024)</i>	
Mayhews Landing Park Completion	217
McGregor Fields Cricket Pitch	217
Mel Nunes Sportsfield Park Completion	218
Mel Nunes Sportsfield Park Softball Outfield Net Replacement	218
Mel Nunes Sportsfield Park Splash Pad	218
Mel Nunes Sportsfield Park Synthetic Turf Fields - Additional Netting	219
Mirabeau Park Completion	219
Mowry Avenue Backup Wall and Landscape Improvements	220
Musick Park Completion	220
Newark Boulevard Backup Wall and Landscape Improvements	221
Newark Community Park Completion	221
Newark Community Park Restroom Restoration	222
Newark Community Park Well and Pump Replacement	222
Old Town PDA Specific Plan & Development Strategy	223
Old Town PDA Streetscape Improvements (Design)	223
Old Town PDA Streetscape Improvements (Construction)	224
Park Grid Tree Work Project	224
Park Pathways Repair and Resealing	224
Park Renovation	225
Park Tree Pruning	225
Police Department - Barn Car Patrol Vehicle	225
Police Department Crime and Collision Scene Investigation Scanner	226
Police Department - Patrol Vehicle	226
Police Department Replacement Scheduling and Workforce Management Software	226
Police Department - Utility Vehicle	227
Police Department Volunteer Radios	227
Portable Outdoor Stage	227
Public Works Maintenance Dump Truck	228
Public Works Maintenance Mini Street Sweeper	228
Public Works Maintenance Spray Truck	229
Public Works Maintenance Tractor-Pulled Topdressing Implement	229
Public Works Maintenance Vehicles (2)	230
Railroad Quiet Zone Study	230
Recreation and Community Services Mobile Recreation Van	231
Safe Routes to Schools Improvements - Various Locations	231
Sanctuary Park Conceptual Design	232
Second Chance Homeless Shelter Repairs	232
Security Camera Systems - City Facilities	232
Senior Center Flooring Replacement	233
Senior Center HVAC Replacement	233
Senior Center - New Construction	233
Senior Center Room Divider	234
Service Center Brick Wall	234
Service Center Buildings - Painting	234
Service Center Camera System	235
Service Center Clean Water Requirements	235



PROJECT

PAGE

(projects in **bold** are new for 2022 – 2024; shaded projects are funded in 2022-2024)

Service Center Fuel Island Replacement	236
Service Center Fuel Pump Island Drainage System	236
Service Center Fuel Tank Canopy	236
Service Center - Rear Garage Overhang Repairs	237
Service Center Remote Control Gates	237
Service Center Skylights	237
Service Center Tire Changer	238
Service Center Waste Disposal Upgrades	238
Silliman Activity Center - Carpet Replacement	238
Silliman Activity Center Energy Conservation Measures	239
Silliman Activity Center - Light Control Board Replacement	239
Silliman Activity Center - Partial Roof Replacement	240
Silliman Activity Center - Preschool Playground Renovation	240
Silliman Aquatic Center - Air Handler #2 Replacement	240
Silliman Aquatic Center - Hot Tub Replacement	241
Silliman Aquatic Center - NinjaCross Obstacle Course System	241
Silliman Aquatic Center - Pool Deck Replacement	241
Silliman Aquatic Center - UV Sanitation System	242
Silliman Aquatic Center - Variable Frequency Drive Unit	242
Silliman Aquatic Center - Water Tanks/Heater Replacement	243
St. Isabel Avenue Street Improvements Completion	243
Stevenson Boulevard Gateway Feature Renovation	244
Street Asphalt Concrete Overlay Program (Pavement Maintenance)	244
Street Tree Maintenance (Ongoing)	244
Surplus Property Disposal - Old Fire Station No. 1	245
Susan Johnson Bridgepointe Park Completion	245
Thermoplastic Street Striping (Ongoing)	245
Thornton Avenue Complete Streets (Design)	246
Thornton Avenue Complete Streets (Construction)	246
Thornton Avenue Pavement Overlay (I-880 to Olive Street)	247
Thornton Avenue Streetscape Improvements (Elm Street to Willow Street)	247
Traffic Calming Measures (Ongoing)	248
Traffic Signal at Central Avenue and Sycamore Street	248
Traffic Signal at Cherry Street and Robertson Avenue	248
Traffic Signal at Jarvis Avenue and Haley Street	249
Traffic Signal at Jarvis Avenue and Spruce Street	249
Traffic Signal at Newark Boulevard and Ruschin Drive/Brittany Avenue	249
Traffic Signal Interconnect - Cherry Street from Thornton Ave. to Stevenson Blvd.	250
Traffic Signal Interconnect - Newark Blvd. from Civic Terrace Ave. to SR-84	250
Traffic Signal Interconnect - Thornton Avenue from Sycamore St. to Cedar Blvd.	250
Traffic Signal Preemption - Phase 2	251
Transition to Paperless Documents	251
Virtual History Museum	251



Arterial Bicycle Lanes

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	Minor Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Priority Level</i>	Level Three
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21

The City's *Pedestrian & Bicycle Master Plan* identifies various bicycle improvements needed throughout the City and ranks them in terms of priority. This project would be used to implement some of the highest priority projects along the City's major arterial roadways.

Arterial Landscape Median Upgrades

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$460,000
<i>Operating Impact</i>	Moderate Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Priority Level</i>	Level Three
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	Not Funded

This project would install new median landscaping along Newark's various arterials in accordance with previously adopted median landscaping standards and Bay Friendly Landscaping practices. This project replaces the following previously unfunded projects – Cherry Street Median Landscape Upgrade, between Thornton Avenue and the railroad crossing; Mowry Avenue Median Landscaping, between I-880 and Cherry Street; and Cedar Boulevard Median Renovation – Phase 3, between Dupont Avenue and the Home Depot driveway.



Articulated Aerial Lift Truck (35')

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$140,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	1997
<i>Year Funded</i>	Not Funded

The City is responsible for the maintenance of approximately 18,000 trees, including approximately 13,000 street trees. The majority of street trees (9,600) are nearing maturity and are over 15 feet tall. This proposed capital purchase includes a truck equipped with utility boxes and a hydraulically-actuated aerial lift. This equipment will enable the City to respond to residents in a more timely manner and save money by removing unsafe hanging branches within one working day, removing unsafe trees, pruning street trees to facilitate street maintenance activities such as street sweeping and respond to other pruning requests such as street light, traffic signal and/or sign clearances. Other uses for this equipment could include low-level park lighting maintenance, installation of Christmas lights and, if appropriate, emergency traffic signal maintenance. Currently, the City is spending in excess of \$20,000 for emergency contract services. The life expectancy for this equipment is 15-20 years.

Bayside TOD Transit Station and Overcrossing – Design

<i>Critical Issue</i>	Community Development
<i>Funding Source</i>	Impact Fees
<i>Estimated Cost</i>	\$700,000
<i>Operating Impact</i>	No Significant Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Priority Level</i>	Level Three
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	Prior to 1995
<i>Year Funded</i>	2018-2019

The Dumbarton (now known as "Bayside") Transit Oriented Development (TOD) Specific Plan identified the location for a transit station. This project would be the eventual Train Station for Dumbarton Rail; until the rail line is operational it would serve as a hub for bus transit, including Dumbarton Express, AC Transit, and private employer shuttles. The Transit Station, under its present preliminary scope, would include 500 parking spaces, shelters, bus bays and a train platform including a grade separated Pedestrian overcrossing of the train tracks. The ultimate design, however, will be significantly influenced by the needs of the Dumbarton Rail Corridor as defined by the studies under way by Cross Bay Transit Partners (SAMTrans and Facebook) as part of the current public-private partnership exploration. This project will fund the design portion of the transit station and overcrossing.



Bayside TOD Transit Station and Overcrossing – Construction

<i>Critical Issue</i>	Community Development
<i>Funding Source</i>	Measure BB Discretionary Funds/Other Transportation Grant Funds
<i>Estimated Cost</i>	\$11,500,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Priority Level</i>	Level Three
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	Prior to 1995
<i>Year Funded</i>	Not Funded

The Dumbarton (now known as "Bayside") Transit Oriented Development (TOD) Specific Plan identified the location for a transit station. This project would be the eventual Train Station for Dumbarton Rail; until the rail line is operational it would serve as a hub for bus transit, including Dumbarton Express, AC Transit, and private employer shuttles. The Transit Station would include 500 parking spaces, shelters, bus bays and a train platform including a grade separated Pedestrian overcrossing of the train tracks. The ultimate design, however, will be significantly influenced by the needs of the Dumbarton Rail Corridor as defined by the studies under way by Cross Bay Transit Partners (SAMTrans and Facebook) as part of the current public-private partnership exploration. This project would fund the construction phase of the transit station and overcrossing.

Birch Grove Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$3,380,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Priority Level</i>	Level Three
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Birch Grove Park is a community park in eastern Newark with a variety of existing amenities including grass fields, pedestrian pathways, playgrounds, restroom, group picnic areas, half-court basketball, softball field, and tennis courts. The *Newark Citywide Parks Master Plan* envisions Birch Grove Park to remain a community recreation facility while enhancing the site's capacity to meet the identified recreational needs of the Newark community. The *Master Plan* proposes Birch Grove Park to have a community dog park, dedicated bike skills park, and two turf multi-sport fields as major community-serving projects. Additionally, the *Master Plan* proposes the creation of a reservable group picnic area and associated amenities such as volleyball and bocce ball courts. The site's existing playgrounds and water play feature should additionally be updated to best meet the City's recreation standards.



Birch Grove Park Softball Field Night Lighting

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$300,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2002
<i>Year Funded</i>	Not Funded

The softball field at Birch Grove Park is currently night-lighted via relatively short floodlights. This project would replace those lights with new, taller and more efficient lighting standards.

Birch Grove Park Tennis Court Area Re-landscaping

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$125,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	Not Funded

The planned greenbelt area includes the non-turf planting areas adjacent to the tennis courts, and the tennis courts' parking lot's adjacent planters and median. This project would identify and correct soil and irrigation deficiencies, and install new landscape plantings that will enhance the aesthetic appearance of the southern edge of the park.

Birch Grove Park Tennis Court Resurfacing

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$95,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2018-2019

These courts receive a fair amount of use and are in need of repair. This project would repair a significant amount of surface cracks, re-surface 4 tennis courts, and re-stripe all boundary and court lines (approximately 26,000 square feet of area). Additionally, the project would replace approximately 850 linear feet of 10-ft windscreen. The windscreen is in poor condition and requires several repairs throughout the year.



BMX Park Location Study and Conceptual Design

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Community Development Maintenance Fund
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-2023

The Citywide Parks Master Plan identifies a future Bike Skills Park at Birch Grove Park but also clarifies that “a [final] location for a bicycle/BMX park would need to be determined through future study.” This project will further develop a conceptual plan for a future BMX bike park and perform a location study to determine a preferred location for the facility.

Byington Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$950,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Public Works – Engineering
<i>Implementing Department</i>	Level Three
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Byington Park is a designated neighborhood park that was planned as a component of the adjacent housing development. The site contains existing park amenities including a group picnic area, grass field, half-court basketball, school-age play area, and splash pad. To enhance the site as a component of Newark’s park system, the *Newark Citywide Parks Master Plan* proposes the update of Byington Park’s existing playground and adjacent water play area. An additional project was previously identified to add minimum energy efficient security lighting at the park.



Cast Iron Stormwater Inlet Grate Replacement Program Phase I

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$15,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Streets Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	1998
<i>Year Funded</i>	2008-09

The current standard for storm water inlets (or catch basins) includes a fabricated steel grate design to allow as much water as possible into the inlet and yet prevent bike tires from dropping through. Older inlets in the City typically have a cast iron grate, which have smaller openings and tend to clog. Also, removal of these heavy cast iron grates for both routine and emergency cleaning generally requires at least two maintenance workers. The City has a total of 91 cast iron inlet grates.

This project is part of the phased program to replace the cast iron grates with the steel grates. This first phase will replace approximately 15-25 catch basins.

Cedar Boulevard Linear Park – Areas 1, 3, 4

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$2,870,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

The *Citywide Parks Master Plan* identifies a total of 4 linear parks to be developed on the unimproved portion of Cedar Boulevard between Haley Street and Willow Street. A phased approach to development of the complete area is one possible approach.

The *Newark Citywide Parks Master Plan* sees the development of the Cedar Boulevard Linear Park as an opportunity to provide additional park facilities to the City. The *Master Plan* envisions Cedar Boulevard Linear Park to be a neighborhood-serving community park, divided into four segments of recreational open space connected through continuous pedestrian circulation. Amid the four segments of the linear park, the *Master Plan* proposes that Cedar Boulevard Linear Park include a community garden, dedicated bicycle and pedestrian pathways, and outdoor fitness areas as major community-serving features. Additionally, the *Master Plan* proposes three play areas to serve adjacent neighborhoods, and two decorative gardens for unique and local planting opportunities. A bike and pedestrian bridge over the Union Pacific Railroad will be necessary to complete the extension between Willow Street and Haley Street.



Cedar Boulevard Linear Park – Area 2

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$850,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	2022-2023

The *Citywide Parks Master Plan* identifies a total of 4 linear parks to be developed on the unimproved portion of Cedar Boulevard between Haley Street and Willow Street. A phased approach to development of the complete area is one possible approach. Linear Park 2 is the section of Cedar Boulevard between Bettencourt Street and Spruce Street. Improvements in this segment as identified in the *Master Plan* could include pedestrian and bicycle paths, a tot-age play area, a decorative garden and outdoor fitness equipment.

Central Avenue Median and Sidewalk Improvements (Construction) **NEW**

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$250,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	Not Funded

This project would fund the construction phase of the installation of median landscape improvements and completion of sidewalk improvements on Thornton Avenue between the western terminus of the Central Avenue Overcrossing Project and Willow Street. The project would also seek to install landscape improvements and edge treatment along the fence line in the area adjacent to the Alameda County Flood Control Channel near Filbert Street.



Central Avenue Median and Sidewalk Improvements (Design)

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$1,200,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	Not Funded

This project would fund the design phase of the installation of median landscape improvements and completion of sidewalk improvements on Thornton Avenue between the western terminus of the Central Avenue Overcrossing Project and Willow Street. The project would also seek to install landscape improvements and edge treatment along the fence line in the area adjacent to the Alameda County Flood Control Channel near Filbert Street.

Central Avenue Overpass Phase 1 - Project Development

<i>Critical Issue</i>	Quality of Life/Public Safety Services
<i>Funding Source</i>	2000 Measure B Funds
<i>Estimated Cost</i>	\$2,765,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	1999
<i>Year Funded</i>	2012-13

This project will fund the project development phases of a four lane grade separation structure (bridge overpass) at the railroad crossing on Central Avenue, between Sycamore Street and Filbert Street. Completion of the design will allow the City to compete for funding for subsequent phases. The overpass will result in relief of traffic congestion at the tracks, providing enhanced vehicular, bicycle and pedestrian safety, and improved emergency response times.



Central Avenue Overpass Phase 2 - R/W and Construction

<i>Critical Issue</i>	Quality of Life/Public Safety Services
<i>Funding Source</i>	2000 Measure B/Discretionary Measure BB Funds/Impact Fees
<i>Estimated Cost</i>	\$29,300,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	1999
<i>Year Funded</i>	2018-19

This project will fund the right of way and construction of a four lane grade separation structure (bridge overpass) at the railroad crossing on Central Avenue, between Sycamore Street and Filbert Street. The overpass will result in relief of traffic congestion at the tracks, providing enhanced vehicular, bicycle and pedestrian safety, improved emergency response times, and elimination of the potential for at-grade accidents. The project will involve significant utility relocations.

This project is a listed Transportation project in the Impact Fee nexus analysis (19.3% maximum funding).

Citywide Accessible Pedestrian Ramps (Ongoing)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax / TDA Grant Funds
<i>Estimated Cost</i>	\$60,000 (2022-2023); \$70,000 (2023-2024)
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Legal/Regulatory Requirement; Safety Obligation
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Tran
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2022-2023 and 2023-2024

These projects will be part of an ongoing effort to retrofit existing handicap ramps at street intersections with detectable warning surfaces for conformance with current ADA requirements.



Citywide Building Floor Covering Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

These projects provide for the routine replacement of floor covering (vinyl, carpeting or tile) as part of normal maintenance work. These projects have phased out of the CIP budget and incorporated as part of the operating budget, but some prior funding remains in the CIP.

Citywide Building Needs Assessment

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Community Development Maintenance Funds
<i>Estimated Cost</i>	\$100,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Two – Assessment Study
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-2021

The purpose of this assessment study would be to identify the long term needs of the community regarding programs and the facilities needed to house those program; assess the feasibility and capacity of all existing City buildings to serve those functions long term; and evaluate what could potentially be the best use for each of the City’s existing buildings.

Citywide Building Painting

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$15,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

These projects provide for routine building painting as part of normal building maintenance. These projects have been phased out of the CIP budget and added to operating budget, but some project funding remains.



Citywide Building Roof Repairs

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

These projects will provide for the routine repair of building roofing as part of normal maintenance work. These projects have been phased out of the CIP budget and added to operating budget, but some project funding remains.

Citywide Building Upgrades

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

These projects will provide for routine repair or replacement of miscellaneous building items as part of normal maintenance work. These projects have been phased out of the CIP budget and added to operating budget, but some project funding remains.

Citywide Bus Shelters

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$2,400,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Community Development/Public Works
<i>Contact</i>	Turner/Fajeau
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	Not Funded

This project would install additional bus shelters within the public right-of-way along AC Transit bus routes. Identification of priority locations and potential outside funding sources needs to be coordinated with AC Transit. There are currently only 13 bus shelters in the City that were installed with a prior advertising contract through AC Transit. There are approximately an additional 100 bus stops without shelters or benches in the City. A phased installation program is a potential option. However, given the uncertainty of current and future AC Transit services, this project is unfunded.



Citywide Crosswalk Evaluation and Modifications

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Community Development Maintenance Funds
<i>Estimated Cost</i>	\$150,000 (2020-2021); \$150,000 (2021-2022)
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Two – Assessment Study
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-2021 and 2021-2022

This project will evaluate specific crosswalk locations in the City for potential safety enhancements and install recommended modifications. These locations would be those with a known or elevated pedestrian incident history. Modifications could include bulb-outs, enhanced crosswalk striping, signing or rapid-fire flashing beacons.

Citywide Document Scanning Services

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	City Manager's Office
<i>Contact</i>	Hovorka
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	Not Funded

This project would provide funding to scan and assign meta-tag data to paper documents into a searchable, electronic database. This service need is an important task in preparation for relocating city functions to the new civic center.



Citywide Geographic Information System (GIS) – Phase 1

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$300,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	Prior to 1995
<i>Year Funded</i>	1997-98

A GIS system is a computerized graphical mapping system which allows geographic information to be tied to a digital map and retrieved via specialized software. This geographic information can include site addresses, ownership, utilities, zoning boundaries, streetlights, etc. Newark is a member of the Southern Alameda County Geographic Information System Authority with Fremont, Union Sanitary District and the Alameda County Water District. This project is continuing to be utilized to fund hardware and software purchases and professional services associated with enhancing the GIS data and user interface.

Citywide Geographic Information System (GIS) – Phase 2

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works – Engineering /Information Systems
<i>Contact</i>	Fajeau/Hovorka
<i>Year First Proposed</i>	2002
<i>Year Funded</i>	2022-2023

A GIS system is a computerized graphical mapping system which allows geographic information to be tied to a digital map and retrieved via specialized software. This geographic information can include site addresses, ownership information, City-owned utilities, zoning boundaries, aerial photography, etc. This project would provide for necessary hardware and software upgrades, specialized training for employees, expanded software licensing, and other data additions to the GIS to meet current needs.



Citywide HVAC Replacements

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2016-17

This project will provide a for multi-load HVAC replacement units at various buildings. Baseline or average cost of a unit ranges from \$6,000 to \$20,000, depending on the unit size. This will reduce the need for major component replacements due to ongoing failures.

Citywide Park Signage Program – Phase 1

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works - Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-2021

Phase 1 of the program would develop a new standard design for all park identification signs throughout the City. The project could also potentially fund the installation of a first phase of new signs at parks with an identified need.

Citywide Parking Lot Repair and Resealing

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Hornbeck/Tran
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

The City owns over 250,000 square feet of parking lots. Several parking lots are in a state of pavement failure and are in need of repair. Others are newer and need preventative maintenance to achieve the most cost effective life. These projects will repair deteriorated parking lots and apply proven preventative treatments to extend the life of the pavement. The projects will be combined with other asphalt projects to achieve economy of scale benefits in the bidding process. These projects have been phased out of the CIP budget and incorporated as part of the operating budget, but some project funding remains.



Citywide Parks/City Facilities Fence Repairs

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$5,000/year
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

There are a number of fences along parks and roadways in the City for which the City is either responsible or for which responsibility is shared with adjacent property owners. These projects will provide for routine repairs or replacement of such fences as part of normal maintenance work and will be phased out of the CIP budget and incorporated as part of the operating budget beginning in FY 2018-19.

Citywide Parks Furniture Installation/Replacement

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$5,000/ fiscal cycle
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2017-18

Park use demands have increased since the installation of the City’s park system over 30 years ago. This project will replace vandalized and deteriorating benches, picnic tables, barbecue pits, and trash containers; as well as install new furniture to provide additional seating and amenities to address the increased public demand. These projects have been phased out of the CIP budget and incorporated as part of the operating budget, but some project funding remains.



Citywide Parks Irrigation Systems Upgrade/Modification

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

The irrigation systems and components in nine of the City parks are over 30 years old and three others were built in the 1980s. This project will take advantage of new technologies that will enable the City to better manage labor, parts, and material costs by renovating the existing irrigation systems and its components. These projects have been phased out of the CIP budget and incorporated as part of the operating budget, but some project funding remains.

Citywide Playground Surfacing

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$15,000/year
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

Playground surfacing must be maintained to reduce the risk of severe head injury per the federal regulations set forth in American Society for Testing and Materials (ASTM) F1292 Specification for Impact Attenuation of Surfacing Material Within the Use Zone of Playground Equipment and F2223 ASTM Standards on Playground Surfacing. Newark playgrounds use engineered wood fiber as a surfacing material; this material breaks down and must be replaced annually. These projects have been phased out of the CIP budget and incorporated as part of the operating budget, but some project funding remains.



Citywide Rail Station Alternatives Study

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Community Development Maintenance Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Two – Alternatives Study
<i>Implementing Department</i>	Public Works - Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-2021

This study will evaluate the desire and need for potential passenger rail transfer stations within the City. Although the General Plan is silent on potential for rail stations within the City, several passenger rail lines pass through Newark, including Capital Corridor, Amtrak, ACE and the potential Dumbarton Rail line. The study will analyze alternatives for potential locations and configurations of passenger rail transfer stations and will be performed in conjunction with Alameda County Transportation Commission's Southern Alameda County Rail Study and the Dumbarton Rail Corridor Study by the San Mateo County Transit District and Cross Bay Transit Partners.

Citywide Storage Facility at Service Center

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$400,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	1996
<i>Year Funded</i>	Not Funded

The Service Center is used for a large variety of continuing storage needs, ranging from crime evidence in long-term storage, files awaiting disposal, furniture waiting for sale or disposal, new vehicles slated for later service and emergency disaster supplies. This continually growing need for storage indicates the need for construction of an additional storage facility for this purpose.

This project is a listed Community Service and Facilities project in the Impact Fee nexus analysis (17.7% maximum funding).



Citywide Street Light LED Conversion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Community Development Maintenance Funds
<i>Estimated Cost</i>	\$1,150,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	Not Funded

This project will convert all of the City's street lights from High Pressure Sodium lights to LED lights. The conversion would ultimately result in a cost savings to the City in both electricity and equipment replacement costs.

Citywide Street Signs

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Legal/Regulatory Requirement
<i>Implementing Department</i>	Public Works – Street Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

Regulatory Requirement: As required by the California Manual on Uniform Traffic Control Devices (MUTCD), street name sign lettering has increased in size depending on speed limit. Also, the MUTCD requires that street name signs be retroreflective to read the same at night as during the day. Funding will allow staff to replace and maintain street name signs and other street signs as needed. These projects have been phased out of the CIP budget and incorporated as part of the operating budget but some project funding remains.



Citywide Traffic Signal Street Name Signs

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax Funds
<i>Estimated Cost</i>	\$75,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Legal/Regulatory Requirement
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Chou
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2018-2019

The existing street name signs at most of the City's signalized intersections are in need of replacement. This project would upgrade all signs with new retroreflective signs to meet current requirements. Regulatory: State of California Manual on Uniform Traffic Control Devices.

Citywide Trash Capture Devices (formerly Citywide Storm Water Treatment Devices) – Phase 2

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$160,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level One – Legal/Regulatory Requirement
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2015
<i>Year Funded</i>	2014-2015

This project involves the installation of additional full trash capture devices in storm drain inlets for the purpose of reducing trash in the municipal separate storm sewer system. Regulatory: Installation of these devices will contribute to meeting trash reduction requirements under the Municipal Regional Storm Water Permit issued to the City by the Regional Water Quality Control Board.



Citywide Trash Capture Devices – Phase 3

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$230,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level One – Legal/Regulatory Requirement
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2018-2019

This project involves the installation of additional full trash capture devices in storm drain inlets for the purpose of reducing trash in the municipal separate storm sewer system. Regulatory: Installation of these devices will contribute to meeting trash reduction requirements under the Municipal Regional Storm Water Permit issued to the City by the Regional Water Quality Control Board.

Citywide Work Station Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000 (every 2 years)
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets/Safety Obligations
<i>Implementing Department</i>	Public Works - Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	Biennial
<i>Year Funded</i>	2018-2019

The City is continuing to upgrade work stations to ensure proper ergonomics for employees' comfort and safety. Annual funding allows for the systematic replacement of old and inefficient furniture with new ergonomic work stations.



Civic Center Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$1,160,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Civic Center Park is a 5-acre neighborhood park in central Newark, adjacent to the City’s administration building and public library. The park currently has grass lawn, a perimeter path, two group picnic areas, a full court basketball, and a playground. The Newark *Citywide Parks Master Plan* envisions Civic Center Park to remain neighborhood oriented while improving the site as a civic destination through the addition of additional public gathering space. The *Master Plan* proposes Civic Center Park to include a small turf multi-sport field and a sheltered group picnic area as major community-serving projects. As amenities associated with the group picnic area, the *Master Plan* also proposes the addition of a volleyball court and an updated school-age play area. If the Newark Library is to be moved per future planning, Civic Center Park may also have a restroom added.

Clean-Up of CalTrans ROW and Landscaping (Thornton Ave/I-880) NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-2023

This project would perform maintenance and install landscape improvements at areas within State right-of-way adjacent to the Interstate 880 interchange at Thornton Avenue within Newark city limits.



Community Alerting and Warning System (Sirens)

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$75,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works - Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	Not Funded

This project would provide for a disaster/terrorism alert system utilizing outdoor sirens. This project is a listed Public Safety project in the Impact Fee nexus analysis (17.7% maximum funding).

Community Center Annex HVAC System

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$232,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	Not Funded

The original HVAC system at the Community Center is in need of replacement to ensure continued use of this building for child care activities. This project was defunded with the 2022-2024 CIP and should instead be deferred until the Citywide Building Needs Assessment study has been completed.

Community Center Annex Roof Replacement

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$1,660,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	Not Funded

The roofs at the Community Center main building and the annex are both in need of replacement in order to preserve these facilities. Water intrusion has been an issue at both buildings. This project was defunded with the 2022-2024 CIP and should instead be deferred until the Citywide Building Needs Assessment study has been completed.



Community Center Fireplaces Study

<i>Critical Issue</i>	Not Applicable
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$8,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	1998
<i>Year Funded</i>	Not Funded

There are two fireplaces in the Community Center - one in the main lobby and one in the Social Hall. These existing fireplaces are not usable. This project will investigate options for their removal or renovation. This project should be deferred until the Citywide Building Needs Assessment study has been completed.

Community Center HVAC System Overhaul

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$800,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	Not Funded

The original HVAC system at the Community Center is over 40 years old and uses a 60-ton chiller unit with a condenser. In 2010, package units were installed for the two large banquet rooms, providing energy savings and increased efficiency by creating zones to program off areas not in use. This project provides for the purchase and installation of package units throughout the remainder of the building to achieve similar energy efficiency and savings. An option to overhauling the entire system at once is to split this project into five phases. This project was defunded with the 2022-2024 CIP and should instead be deferred until the Citywide Building Needs Assessment study has been completed.



Community Center Parking Lot Planter Upgrades

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2002
<i>Year Funded</i>	Not Funded

This project would upgrade and replant the planters in the Community Center parking lot. This project should be deferred until the Citywide Building Needs Assessment study has been completed.

Community Center Patio Resurfacing/Replacement

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

This project would replace the aging patio surface and incorporate new design features to eliminate the elevated brick pad which formerly housed the large fire pit. The scope of work would also include resurfacing or replacement of the patio with updated materials such as pavers, flagstone or a colored concrete surface. This project should be deferred until the Citywide Building Needs Assessment study has been completed.

Community Center Social Hall and Patio Room Floor Replacement

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$65,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

This project would replace the existing Social Hall and Patio Room cement floors with a sprung wood or laminate flooring system. A sprung wood or laminate flooring system would cover cracks in concrete surfaces and allow for additional fitness related activities and enhance rental opportunities. This project should be deferred until the Citywide Building Needs Assessment study has been completed.



Crystal Springs Storm Drain Pump Repairs

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$25,000
<i>Operating Impact</i>	No Significant Impact
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	2009-10

Tract 6671 installed two pumps to carry storm drain water to the outflow. The pumps do not function properly. The power source and the pumps need repair to work as designed.

Cultural Arts Center

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$9,000,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	Prior to 1995
<i>Year Funded</i>	Not Funded

This project would provide for land acquisition and construction of a 25,000 square-foot cultural arts center with seating for 600. The overall concept is based on the cultural arts center in Rohnert Park. Elements to be included are a main stage, supplemental stage, box office, control booth, dressing room, lobby/lounge, scenery workshop, office space and storage. There is no location currently identified for this future facility. This project is a listed Community Service and Facilities project in the Impact Fee nexus analysis (17.7% maximum funding). This project will be deferred until the Citywide Building Needs Assessment study has been completed.

Curb, Gutter, and Sidewalk Replacement (Ongoing)

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$350,000 (2022-23); \$400,000 (2023-24)
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservations of Existing Assets/Safety Obligations
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Tran
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2022-23 and 2023-24

These projects provide for Citywide curb, gutter, and sidewalk replacement, as well as needed sidewalk grinding. Sites are prioritized and selected based on safety issues and functionality.



Disaster Recovery Infrastructure

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$100,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Administrative Services - Information Systems
<i>Contact</i>	Kezar
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	2004-05

This project provides for the purchase of hardware, software and professional services to establish a comprehensive disaster recovery methodology and requisite equipment for the City's mission-critical systems.

Document Conversion

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$45,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	City Manager's Office
<i>Contact</i>	Hovorka
<i>Year First Proposed</i>	2014
<i>Year Funded</i>	Not Funded

This project would continue the ongoing effort to convert paper documents into electronic format.

Email Message Archiving

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$15,000
<i>Operating Impact</i>	Minimum Impact
<i>Priority Level</i>	Level One – Legal/Regulatory Obligations
<i>Implementing Department</i>	Administrative Services
<i>Contact</i>	Kezar
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2016-2017

This project would provide an Email message archiving solution to fulfill legal requirements – e.g., public records requests. Ongoing costs are estimated at \$3,000 annually.



Engineered Wood Fiber at City Playgrounds NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-2023

This project would treat all city-owned playground fall zones with new and more impact attenuating material such as engineered wood fiber.

Finance System Program Upgrades NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$100,000
<i>Operating Impact</i>	Cost Savings – Increased Efficiency
<i>Implementing Department</i>	Finance
<i>Contact</i>	Lee
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-2023

This project will provide additional modules (such as payment receipts, parks and recreation class registrations, etc.) for our current ERP system which would allow for direct interfacing to the core financial system.

Finance System Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$1,250,000
<i>Operating Impact</i>	Cost Savings – Increased Efficiency
<i>Implementing Department</i>	Finance
<i>Contact</i>	Lee
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	2014-15 (\$200,000) and 2015-16 (\$1,050,000)

This project provides for the purchase of hardware, software and professional services to replace the City's existing financial system and companion modules.



Fire Station No. 27 Cherry Street - Energy Efficient Windows

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$30,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	Not Funded

This project provides for the replacement of single pane and low-performing dual pane windows at Fire Station No. 27. This would improve energy efficiency and also reduce traffic noise in the building from trucks on Cherry Street.

Fire Station No. 27 Cherry Street – Fencing

<i>Critical Issue</i>	City Government Operations/Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$8,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2020-21

Installation of a manual swing gate at the Mowry Avenue entrance to Fire Station No. 27. With increased activity at Sportsfield Park and the Silliman Activity and Family Aquatic Center due to the new skate parks and synthetic turf fields, the Alameda County Fire Department needs additional security as drivers sometime use the Mowry Avenue driveway as a cut through to Cherry Street which could potentially conflict with emergency vehicles returning from field

Fire Station No. 27 Cherry Street – Painting

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$32,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2019-20

Fire Station No. 27 has not been painted in over 15 years and is in need of new paint (pricing includes tower).



Fire Station No. 27 Cherry Street – Roofing

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$55,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2019-20

Fire Station No. 27's roof replacement (spray foam) has several leaks over the living quarters and equipment bay. The two roofs currently have different applications of roofing (spray foam and shingle). This project proposes spraying over all roofing for consistency. Pricing includes permanent ladders (one from ground to roof and one from roof 1 to roof 2).

Fire Station No. 27 Cherry St. Training Tower – New Construction

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$2,000,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works - Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	Not Funded

While a training tower currently exists at Fire Station No. 27, this tower is not usable for live fire training. This long-term project would provide the improvements necessary to allow live fire training.

Fire Station No. 29 Ruschin Drive – Fencing

<i>Critical Issue</i>	City Government Operations/Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2020-21

This project provides for the installation of fencing along the Newark Boulevard frontage of Fire Station No. 29, including one sliding gate with emergency battery backup. Pedestrians utilize the open property as a cut-through between Newark Boulevard to Ruschin Drive, which sometimes impedes entry of emergency vehicles upon return to the station.



Fire Station No. 29 Ruschin Drive – Painting

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$23,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2019-20

Fire Station No. 29 has not been painted in over 15 years and is in need of new paint.

Fuel Management System Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$75,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Two
<i>Implementing Department</i>	Public Works – Equipment Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2014
<i>Year Funded</i>	2022-2023

The fuel management system is used to control access and track usage of fuel supplied by the Service Center pump station for City vehicles. The current system is over 15 years old and no longer supported by the manufacturer.

Gas Tax Project Administration (Ongoing)

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$24,000/year
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preserve Existing Assets
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2020-21 (\$24,000) and 2021-22 (\$24,000)

This project provides funding for fees and costs associated with administering street and transportation related projects funded by gas taxes.



History Museum – Phase 2B (Restoration and Construction)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$3,000,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2000
<i>Year Funded</i>	Not Funded

This project includes the restoration of Watkins Hall, construction of a support structure and site improvements. Development of displays for the museum would be a separate phase of this project. This does not include the ongoing operation and maintenance of the facility.

This project is a listed Community Service and Facility project in the Impact Fee nexus analysis (17.7% maximum funding). This project should be deferred until the Citywide Building Needs Assessment study has been completed.

History Museum – Phase 3 (Exhibits)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$750,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2000
<i>Year Funded</i>	Not Funded

This project would develop the exhibits and displays for the museum. This project includes displays in the main exhibit hall, entry area and second floor. The work includes preparing an acquisition policy, research, interpretation, cataloging the collection and developing a database of the acquisitions, building the exhibit cases and preparing the artifacts for exhibition. This does not include the ongoing operation and maintenance of the exhibits.

This project should be deferred until the Citywide Building Needs Assessment study has been completed.



Inflatable Outdoor Movie System **NEW**

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$8,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Recreation and Community Services
<i>Contact</i>	Cuevas
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase of a commercial grade outdoor portable movie viewing system.

Irrigation Mainline Partial Replacement at Community Park

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	2014-15

The main irrigation line at Community Park is over 40 years old and is made of Asbestos Composite Pipe. Repairs are limited to attaching a coupling to seal leaks due to stringent Hazardous Material Safety Guidelines. This project would replace the segment of mainline that runs along the section of the park nearest the tennis courts with a new alignment.

Jerry Raber Ash Street Park Basketball Court Resurfacing

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$40,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Hornbeck/Tran
<i>Year First Proposed</i>	2018-19
<i>Year Funded</i>	2018-19

This court is heavily used during the week by local business employees, after school/work by residents, and on the weekends by residents and is a very important recreational feature of the park. This project would repair asphalt cracks and resurface approximately 7500 square feet of court area due to degradation of the surface and many years of heavy use. The boundary lines associated with the basketball court would also be re-stripped. This is the same process as a tennis court resurfacing. This sport court is heavily used and in need of improvement. Recommend, as an add-alt line item, is the replacement of the basketball standards (an additional \$12,000).



Jerry Raber Ash Street Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$1,010,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2016-2017
<i>Year Funded</i>	Not Funded

Jerry Raber Ash Street Park is a community-serving neighborhood park in western Newark. The park is a well-used and active recreation facility with existing amenities including sheltered group picnic areas, playgrounds, full court basketball, grass lawn, pedestrian paths, two softball fields, and a restroom. The site additionally includes the privately operated Viola Blythe Community Service Center of Newark, a Head Start preschool facility, and a segment of the Hetch Hetchy right-of-way under the jurisdiction of the San Francisco Public Utilities Commission.

The *Newark Citywide Parks Master Plan* envisions Jerry Raber Ash Street Park to remain a neighborhood park while enhancing the site’s recreational capacity to meet the active needs of the park’s existing users and the community of Newark. The *Newark Parks Master Plan* proposes several projects to strengthen the site’s capacity as a recreational facility. These projects include the creation of a natural turf multi-sport field, an additional group picnic site, a volleyball court, and updated playgrounds. Additionally, a decorative garden and several bocce ball courts are proposed.

Jerry Raber Ash Street Park Sports Facilities

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$95,600
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-2023

The *Newark Citywide Parks Master Plan* proposes several improvements at Jerry Raber Ash Street Park to strengthen the site’s recreational capacity to meet the active needs of the park’s existing users and the community of Newark. This project would install a volleyball court, bocce ball court and a natural turf multi-sport field.



Lakeshore Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$1,750,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Lakeshore Park is a neighborhood park located in northwest Newark. The park is comprised of a man made body of water surrounded by a perimeter network of pedestrian pathways and grass lawn. The *Newark Citywide Parks Master Plan* envisions the activation of Lakeshore Park through an updated par course fitness trail and improved recreation amenities for community gathering. The *Master Plan* recommends the creation of a new school-age play area, and associated seating, as well as four new outdoor fitness areas to create an active pedestrian and fitness circuit along the perimeter of the park. Additionally, an update to the site’s existing boathouse is recommended to better serve user needs.

Lakeshore Park Lake Dredging Needs Scoping Analysis

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$25,000
<i>Operating Impact</i>	No Significant Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	2009-10

The summer months bring an algae bloom to the Lake due to the rise in water temperature. The depth of the water has decreased from sediment deposits which allow the water to more easily heat. The Lake deposits consist mainly of street storm drain runoff sediment, decomposed plant material and waterfowl feces deposits. Before the scope of a dredging project can be determined, an analysis is needed to (1) determine the make-up and extent of the material on the bottom of the Lake; (2) determine the requirements for removing the material; and (3) determine the disposal requirements. Recommendations for clean-up of the three large islands at the park would also be incorporated into this analysis.



Lakeshore Park Landscape Restoration

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$326,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Final Project Phase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2016-17

This project provides for the restoration of targeted areas impacted by the Lakeshore Park Seawall Installation project, pending the resolution of current drought conditions. The project would conform to requirements under the California Model Water Efficient Landscape Ordinance and Bay Friendly Landscape Guidelines and was combined with the previously funded Geese Deterrent Landscaping project.

Lakeshore Park Restrooms

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$350,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	Not Funded

The installation of a restroom at Lakeshore Park is included in the *Citywide Parks Master Plan*; however, it was assigned a “Priority Level” of 6, with “Priority Level 1” projects identified as those with the highest priority in the master plan document. Due to concerns regarding vandalism and crime prevention, use of prefabricated single-occupancy restroom units in lieu of more traditional restroom facilities will be evaluated by staff.



Lakeshore Park Tree Project

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One - Safety
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2018-19

This project will include the removal of several very large Eucalyptus trees, Willow trees, Myoporum trees and Pine trees and installation of at least 15 new trees throughout the park.

Large Computer Monitors for Plan Review

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$6,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Collier
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2016-17

The Building Inspection Division provides plan checking services. With the digitalization of documents, staff need larger screens (30" monitors) to review plans. The requested funding will provide two (2) workstations with two (2) large monitors each, for a total of four (4) large monitors.

Lindsay Tract Storm Drainage Study

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$75,000
<i>Operating Impact</i>	No Significant Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	2005-06

The Lindsay Tract includes the streets in the area of George Avenue and Magnolia Street. These streets have sidewalks and full street paving, but do not have curbs and gutters. Instead, the streets have "rolled" asphalt gutters. Due to the lack of adequate slopes on the streets, water tends to pond along the gutters during the rainy season. It is not practical to install curbs and gutters along these streets since the existing sidewalks are directly adjacent to the asphalt gutters, and the grade of the sidewalks cannot be changed without causing a major grade problem. This project would fund the preliminary engineering necessary to develop a detailed project scope, estimate and phasing for installation of the final street improvements.



Lindsay Tract Street and Storm Drainage Improvements

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax/Area Improvement District
<i>Estimated Cost</i>	\$5,000,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Two – Consensus Priority
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	2019-20 (\$3,500,000), 2022-23 (\$500,000), 2023-24 (\$1,000,000)

The Lindsay Tract includes streets in the area of George Avenue and Magnolia Street. These streets have sidewalks and full street paving, but do not have vertical curbs and gutters. Due to the lack of adequate slopes on the streets, water ponds along the gutters during the rainy season. This has resulted in significant and ongoing deterioration of the rolled asphalt gutters, driveways and the street paving. A complete reconstruction of the roadway is necessary. Given the extent of front yard encroachments, the effective street width is limited to 42 feet. The project would include the replacement of existing sidewalks with reinforced concrete, replacement of rolled asphalt concrete curbs with rolled concrete curbs slot drains. This project should also include street construction on the segment of Birch Street between Thornton Avenue and Baine Avenue where there is no existing curb, gutter, and sidewalk. An Area Improvement District would be proposed for a portion of the project funding.

Mayhews Landing Park and Bridgepoint Park Tree Project

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One - Safety
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2018-19
<i>Year Funded</i>	2018-19

This project would remove several diseased or damaged trees at Mayhews Landing Park and Bridgepoint Park. The project would also fund the pruning of all trees with DBH of 6-inches or greater, and install 10 trees at Mayhews Landing Park and 8 trees at Bridgepoint Park.



Mayhews Landing Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$1,090,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Mayhews Landing Park is a designated neighborhood park near central Newark with existing recreational amenities that include grass lawn, a perimeter path, playgrounds, an un-sheltered group picnic site, and full court basketball. To enhance the site as a part of Newark’s park system, the *Newark Citywide Parks Master Plan* proposes the update of Mayhews Landing Park’s existing playgrounds and the addition of a volleyball court as an amenity associated with the existing group picnic area.

MacGregor Fields Cricket Pitch

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$100,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

MacGregor Community Playfields is located adjacent to Newark Community Park on land leased from the Newark Unified School District. The project would install a permanent cricket pitch within a portion of the existing playfields.



Mel Nunes Sportsfield Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$1,483,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2016-2017
<i>Year Funded</i>	2022-23

The *Newark Citywide Parks Master Plan* envisions Mel Nunes Sportsfield Park as a destination sport and recreation facility for the City of Newark. In addition to the recently completed all-weather artificial turf fields and community skate park, the *Master Plan* proposes that the park provide several updated natural turf fields as a major community-serving project. Additional proposed facilities include group picnic areas, a playground, and concession stand with restroom.

Mel Nunes Sportsfield Park Softball Outfield Net Replacement

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$30,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21

This project will replace the safety netting that runs along the softball field outfield fence that protects the Silliman Center parking lot from potential home run balls.

Mel Nunes Sportsfield Park Splash Pad

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$550,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2016-2017
<i>Year Funded</i>	Not Funded

The *Newark Citywide Parks Master Plan* proposes the installation of a splash pad and water play features at Mel Nunes Sportsfield Park. These improvements were subsequently removed from the scope and estimated cost of the ‘*Mel Nunes Sportsfield Park Completion*’ project prior to the funding of that project in Fiscal Year 2022-2023.



Mel Nunes Sportsfield Park Synthetic Turf Fields - Additional Netting **NEW**

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two
<i>Implementing Department</i>	Public Works – Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

This project will install additional netting behind the soccer goal areas to help prevent errant balls from entering the neighboring private parcels.

Mirabeau Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$680,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Mirabeau Park is designated a neighborhood park located in northwest Newark. The site's existing recreation amenities include grass lawn, pedestrian paths, and a playground. To enhance the site as a component of Newark's park system, the *Newark Citywide Parks Master Plan* proposes the update of the existing playground and the addition of a volleyball court and half-court basketball to activate the site for enhanced recreational use. A prior identified need was energy-efficient park security lighting for \$40,000. This is included in the total estimated cost.



Mowry Avenue Backup Wall and Landscape Improvements

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$900,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	Not Funded

This project would include installation of a precast concrete backup wall along westbound Mowry Avenue and improve both median and backup landscaping on Mowry Avenue between I-880 and Cherry Street. This would be a future phase of the City's Arterial Beautification Program and could be broken down into two or three smaller projects.

Musick Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$720,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Musick Park is a 1-acre neighborhood park located in northeast Newark. The park's existing amenities include grass lawn, a playground, and a pedestrian path utilized for passive recreation. The *Newark Citywide Parks Master Plan* recommends the update of the existing playground and the addition of seating as well as a perimeter fence. Fencing is recommended due to the high traffic volume on Cedar Boulevard. These features will improve user comfort and safety and enhance the site as a component of the City's larger park network.



Newark Boulevard Backup Wall and Landscape Improvements

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$1,200,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	Not Funded

This project would include installation of a precast concrete backup wall where needed and improve both median and backup landscaping on Newark Boulevard between Civic Terrace Avenue and Ruschin Drive. This project is identified as phase five of the City's Arterial Beautification Program.

Newark Community Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fee
<i>Estimated Cost</i>	\$3,860,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	Not Funded

Newark Community Park is one of the City's largest and most active community parks. Located in northern Newark, the park contains grass lawn, pedestrian pathways, playgrounds, picnic areas, full court basketball, wall ball, tennis courts, and a restroom. The park is adjacent to the City's Community Center.

The *Newark Citywide Parks Master Plan* envisions Newark Community Park to be a community open space with destination recreation features that will increase the site's capacity to meet the City's identified recreational needs. The *Master Plan* proposes the park to have a community dog park (see separate "Dog Park at Newark Community Park" project), accessible multi-age playgrounds, and reservable picnic sites. It is also recommended that the proposed picnic sites provide associated recreation features including volleyball courts, basketball, and an updated (replacement) restroom. The addition of the proposed updates and recreation projects will enhance the park's ability to meet the community's current and future recreational needs.



Newark Community Park Restroom Restoration

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$60,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2017
<i>Year Funded</i>	2018-2019

The Newark Community Park Completion plan includes a component for complete replacement of the existing restroom. A complete replacement is currently unfunded. As an interim measure, the existing restroom can be restored with new fixtures, painting, and other interior and exterior improvements to extend the life of the facility and provide a more pleasant environment for park users.

Newark Community Park Well and Pump Replacement

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$165,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Replacement of well pipe, submersible pump, pump motor, electrical components, and various other equipment required to rehabilitate the well system at Newark Community Park.



Old Town PDA Specific Plan & Development Strategy

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Community Development Maintenance Fees/Capital Funds
<i>Estimated Cost</i>	\$192,000/\$160,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Two – Feasibility Studies and Master Plans
<i>Implementing Department</i>	Community Development
<i>Contact</i>	Turner
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2016-17

This project would develop a Specific Plan to guide the transformation of the Old Town area into a vibrant mixed use area with attractive ground floor retail with quality residential above. The plan would address unique development challenges of fragmented ownership and the need to blend with surrounding Single family Neighborhoods. Development standards and a specialized form based code to guide development. Preliminary designs for the “Old Town PDA Streetscape Improvements” would be included. This project replaces the unfunded “Old town Area Plan” and is eligible for Community Development Maintenance Fee revenue.

Old Town PDA Streetscape Improvements (Design)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$500,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Community Development/Public Works - Engineering
<i>Contact</i>	Turner/Imai
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2020-2021

This project would fund the design phase of the streetscape improvements within the Old Town Priority Development Area (PDA) as identified in the Old Town PDA Specific Plan. Improvements would include street lights and pedestrian scale lighting, benches, trash receptacles, public art, gateway features and could include sidewalk widening, pedestrian blub-outs, traffic calming, pavement resurfacing, bike lanes and street parking reconfiguration.



Old Town PDA Streetscape Improvements (Construction)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$6,500,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Community Development/Public Works - Engineering
<i>Contact</i>	Turner/Imai
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	Not Funded

This project fund the construction phase of the streetscape improvements within the Old Town Priority Development Area as identified in the Old Town PDA Specific Plan. Improvements would include street lights and pedestrian scale lighting, benches, trash receptacles, public art, gateway features and could include sidewalk widening, pedestrian blub-outs, traffic calming, pavement resurfacing, bike lanes and street parking reconfiguration.

Park Grid Tree Work Project (Ongoing)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$125,000/year
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2022-23 (\$125,000), 2023-24 (\$125,000)

This project would help standardize the level of tree maintenance across all City parks. All City park trees would be placed on a schedule for pruning every four years; hazardous trees and tree species would be identified and removed; and new trees would be planted on an annual basis.

Park Pathways Repair and Resealing

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$30,000/year
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck/Tran
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

These projects will provide for the routine repair of damaged pavement on pathways located at all City parks. These projects have been phased out of the CIP budget and incorporated as part of the operating budget, but some project funding remains.



Park Renovation

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$15,000/year
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

These projects will provide for the routine repair/replacement of damaged sod, irrigation, lights, tennis courts or landscaping in all City parks, groves and sports fields. These projects have been phased out of the CIP budget and incorporated as part of the operating budget, but some project funding remains.

Park Tree Pruning

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$25,000/year
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Safety Obligations
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2016-17 and 2017-18

There is an ongoing need to keep City trees pruned to reduce the risk of potential limb failures. City park trees cannot be pruned in the Street Tree Maintenance program, which is funded by Gas Tax Funds. This project funds annual pruning of over 500 City-owned park trees. These projects have been phased out of the CIP budget and incorporated as part of the operating budget, but some project funding remains.

Police Department Barn Car Patrol Vehicle

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21

The City had one “barn” (reserve) patrol car that was deployed for the replacement of another patrol unit; upon deployment, another patrol unit was taken out of service. This project would purchase of a second fully equipped barn car to ensure no shortage of patrol units.



Police Department Crime and Collision Scene Investigation Scanner **NEW**

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$84,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Police
<i>Contact</i>	Anderson
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase of a laser scanner to document the scene and evidence in crime scene and collision investigations. The technology takes a 3D laser scan of the entire crime scene area as well as photographs.

Police Department Patrol Vehicle

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21

This project funds the addition to fleet of one new patrol vehicle build due to overlapping in shifts, during which there is a need for additional units. The addition of one Dodge Charger is proposed to ensure there are sufficient vehicles during those overlap periods.

Police Department Replacement Scheduling and Workforce Management Software

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$75,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Police
<i>Contact</i>	Arguello
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21

This project provides for the purchase of software and professional services to replace the Police Department's existing scheduling and workforce management system. The project requires coordination with the Finance Department and the Human Resources Department.



Police Department – Utility Vehicle **NEW**

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$12,500
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Police
<i>Contact</i>	Anderson
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase of an all-terrain light weight utility vehicle designed for emergency response versatility. This piece of equipment can provide a quick and efficient method of response for patrol personnel to multiple situations.

Police Department Volunteer Radios **NEW**

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Police
<i>Contact</i>	Anderson
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase of four handheld radios for police volunteers. Handheld radios provide the ability to communicate immediately during an emergency and at other times when the speed of communication is paramount. Realtime communication is quick and efficient, and the use of handheld radios keep all staff connected in case of an emergency so resources can respond quickly and efficiently to mitigate the situation.

Portable Outdoor Stage **NEW**

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Recreation and Community Services
<i>Contact</i>	Cuevas
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase of a portable outdoor stage for City events. Purchase would also include accessible ramp attachment and equipment needed for storage and installation of the equipment.



Public Works Maintenance Dump Truck **NEW**

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

The Service Center currently possesses a 10-yard dump truck; however, it is currently out-of-service for day-to-day operations due to California Air Resources Board (CARB) non-compliance. This project will purchase a replacement 3.5-ton dump truck to service the City.

Public Works Maintenance Mini Sweeper **NEW**

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$260,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase of small-scale street sweeper to clean between curb and gutter and bollards associated with the Class IV separated bike lanes planned throughout the City as recommended in the City’s *Pedestrian and Bicycle Master Plan*. The distance between curb and bollards will be between 6-8 feet, thus necessitating the need for a much smaller and more agile street sweeper capable of providing street sweeping services for long distances, along major traffic routes, safely and efficiently.



Public Works Maintenance Spray Truck

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2021-22

The Service Center previously utilized a spray truck; however, it was deemed non-operational due to failure to meet emissions standards. In its place, a portable water trailer is currently used, but it does not hold the same capacity and thus, requires more labor to operate. This project will purchase a Ford chassis and install a pre-fabricated water tank to ensure more efficient operations

Public Works Maintenance Tractor-Pulled Topdressing Implement NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$28,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase of a tractor-pulled topdressing implement. The function of this piece of equipment is to apply various landscape materials, such as artificial turf-infill and compost, via a calibrated, wheel-propelled, 2-yard hopper. The implement is pulled behind a tractor and applies said material, evenly, quickly and safely over large areas such as a soccer field. The utilization of this type of equipment significantly reduces labor, hand work, and improper application rates.



Public Works Maintenance Vehicles (2)

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$60,000 (2020-21); \$60,000 (2021-22)
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21 and 2021-22

Maintenance staff have historically doubled-up in work vehicles due to a shortage of available maintenance vehicles. This have been impactful during peak work periods. This project provides for the purchase and outfitting of two new Ford F-250s maintenance personnel.

Railroad Quiet Zone Study

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$100,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	2020-21

This project would fund a consultant study to analyze Newark's ten at grade roadway-rail crossings for potential eligibility for establishing Quiet Zones (i.e. elimination of train whistles at the crossings). For safety, Federal and State laws currently require trains sound their whistles in a certain pattern and loudness as the trains approach crossings with roadways. The law does make provisions for the establishment of Quiet Zone(s) under certain circumstances to either eliminate or modify the hours when train horns will be sounded at these crossings. A substantial amount of data must be gathered and authorized measures evaluated as to physical feasibility, cost of implementation, and associated risk or liability prior to requesting establishment of quiet zones.



Recreation and Community Services Mobile Recreation Van NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$70,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Recreation and Community Services
<i>Contact</i>	Cuevas
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Purchase a van to allow expanded access to pop-up style recreation opportunities in the Newark Community. Funds would also include the outfitting of the truck and supplies.

Safe Routes to Schools Improvements – Various Locations

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$250,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works - Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2021-22

This project will install pedestrian and bicycle improvements adjacent to Newark schools. These improvements have been identified through Alameda County Transportation Commission's Safe Routes to School Program. The program sponsors School Safety Assessments at schools throughout the County to identify and recommend pedestrian and bicycle safety improvements. This project would fund the construction of some of the recommended improvements.



Sanctuary Park Conceptual Design NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Community Development Maintenance Fund
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Two – Master Plan Study
<i>Implementing Department</i>	Public Works - Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Sanctuary Park, located within the Sanctuary Village residential subdivision, was not included in the *Citywide Parks Master Plan*. Therefore, development of a conceptual park improvement plan or ranking of those improvements against other projects in the *Parks Master Plan* never occurred. The project will amend the *Citywide Parks Master Plan* to add Sanctuary Park, develop a conceptual park improvement plan, and perform a prioritization analysis based on recommendations and input from residents and the surrounding communities.

Second Chance Homeless Shelter Repairs

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Potential CDBG Project
<i>Estimated Cost</i>	\$60,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2012
<i>Year Funded</i>	Not Funded

This project would provide much needed repairs to various areas in the Second Chance Homeless Shelter, including retrofit of the foundation and partial replacement of or repairs to the sewer system. Other repairs include replacement of the flooring in the hallway, kitchen, and pantry.

Security Camera Systems – City Facilities

<i>Critical Issue</i>	Quality of Life/Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering /Police Department
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

This project will install exterior security camera systems to help reduce victim and property crimes at City facilities. The full scope of the project still needs to be determined.



Senior Center Flooring Replacement

NEW

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$75,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21

This project would replace the vinyl composition tile (VCT) flooring in the Senior Center. The existing flooring tiles are continually raising at the corners due to the moisture level in the concrete sub-flooring, causing trip hazards. The existing VCT flooring would be replaced with a water tight floated flooring system.

Senior Center HVAC Replacement

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Potential CDBG Project
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2012
<i>Year Funded</i>	Not Funded

This project would replace the HVAC units that service Phase II of the Senior Center building. These units are 21 years old and no longer function well. The newer system will increase energy efficiency and lower utility costs.

Senior Center – New Construction

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$8,000,000
<i>Operating Impact</i>	Significant Permanent Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

Although the Senior Center building on Enterprise Drive was expanded in 2007, a new Senior Center building will eventually need to be built in order to meet future anticipated needs.

This project is a listed Community Service and Facility project in the Impact Fee nexus analysis (13.7% maximum funding). This project will be deferred until the Citywide Building Needs Assessment study has been completed.



Senior Center Room Divider

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$60,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Recreation and Community Services
<i>Contact</i>	Cuevas
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	2022-2023

The current room divider in the Senior Center building dining room is not designed to reduce acoustical noise. This is a significant problem during concurrent use times. A divider with acoustic properties would reduce noise when the room is separated, thereby increasing the programmability of each room.

Service Center Brick Wall

NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$120,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

The rear of the Service Center borders the railroad tracks. The project will install an 8-10’ high brick wall along the 150’ span to minimize entry points and thefts.

Service Center Buildings – Painting

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2018-19

Facilities have not been painted for over 15 years, are sun damaged, and are in need of new paint.



Service Center Camera System

NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$120,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

The project will install a video camera system with motion-activated lights at the rear and front entry of the Service Center to deter theft and trespassing.

Service Center Clean Water Requirements

<i>Critical Issue</i>	Not Applicable
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$95,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	2013-14

Trash, asphalt, and other waste should be placed on impermeable surfaces. Maintenance operations transport trash and other waste products from parks and the right-of-way in pick-up trucks. The pick-ups are emptied onto the ground and then a loader scoops up the debris and places it in dumpsters to be hauled to the disposal site. The Service Center needs impermeable surfaces installed in the dump areas to ensure liquids from the waste products do not leach into the ground. Street crews use the vac-on unit to remove debris from storm drain inlets. The contents in the vac-on should be placed into a settlement pond where the debris removed from the inlets can settle to the bottom and the water can be drained into a sewer connection. This project is driven by the Clean Water Act.



Service Center Fuel Island Replacement

NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$1,000,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Regulatory Obligation
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

To comply with State Water Resource Control Board regulations, underground single-lined fuel tanks must be replaced or abandoned by December 2025.

Service Center Fuel Pump Island Drainage System

<i>Critical Issue</i>	Not Applicable
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$80,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	2022-23

This project would install a drainage system that allows any spilled hydrocarbons to be diverted into the existing oil separation tank. The Clean Water Act prohibits any type of hydrocarbons from being introduced into the storm drain system.

Service Center Fuel Tank Canopy

<i>Critical Issue</i>	Not Applicable
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$140,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2000
<i>Year Funded</i>	2022-23

This project would construct a canopy over the existing fuel pumps at the Service Center. The primary purpose of the installation is to prevent rain water from washing spilled fuel into the storm drain system. This project is a listed Community Service and Facilities project in the Impact Fee nexus analysis (17.7% maximum funding).



Service Center – Rear Garage Overhang Repairs

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$75,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2018-19

The roofing plywood underneath the shingles around the perimeter was incorrectly installed and is rotting along with the fascia; the side wall is deteriorated and needs total replacement. The overall cost estimate includes painting.

Service Center Remote Control Gates

<i>Critical Issue</i>	Not Applicable
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	Not Funded

There are currently five gated access points into the Service Center property. Three of these typically remain open during the course of regular business hours. To provide better security and to control who may enter the facility, the installation of remote operation control systems on four of these gates is necessary.

Service Center Skylights

NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$100,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

Multiple skylights at the Service Center are cracked or broken, resulting in several large leaks in the garages. The project would replace all damaged skylights to minimize leaks.



Service Center Tire Changer

NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$25,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Building Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

The tire changer at the Service Center is approximately 15-years old and has required several repairs. Parts have more difficult to source which has led to equipment downtime and outsourcing of the work at a premium. The project would purchase a new tire changer for the Service Center Fleet Shop

Service Center Waste Disposal Upgrades

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$275,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Maintenance
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2012
<i>Year Funded</i>	2022-23

This project includes the construction of truck ramps and placement of containers for dumping of solid and green waste at the Service Center, with connection to the existing sanitary sewer line.

Silliman Activity Center – Carpet Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$45,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2018-19

The carpet in the Meeting Room, Child Care area, Activity Room, and Hallway is showing significant signs of wear. Replacement of the carpet in these high traffic areas is needed.



Silliman Activity Center Energy Conservation Measures

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	Not Funded

The Silliman Activity and Family Aquatic Center continues to account for a large portion of the City's energy costs and greenhouse gas emissions. As such, the center is also a source of potential financial savings through energy conservation measures such as lighting retrofits and lighting sensors and controls. Staff will coordinate with Pacific Gas & Electric Company regarding available incentive programs.

Silliman Activity Center – Light Control Board Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$50,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2016-17

The light board, which controls interior and exterior lights at Silliman, is approximately 15 years of age. The unit controls are faded (cannot be seen to easily program the unit) and there is limited control to program the unit for special events or daylight savings time. Replacement of the unit and a link to the controls (Alerton) program is necessary to maximize programming capability and minimize our electrical consumption.



Silliman Activity Center – Partial Roof Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$325,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2021-22

The original translucent panel roofing system installed in Phase I at Silliman is currently leaking on the sun facing side of the facility. Given the construction of the roofing with the slate system, several vendors have surmised that it cannot be repaired. This project will install a more robust roofing system with a warranty that will last more than 15 years.

Silliman Activity Center – Preschool Playground Renovation

NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$300,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	2022-23

The project will renovate the existing playground structure area at the Silliman Preschool Center. The renovation project would allow for replacing the current play structure, rubberized playground surfacing, and seating areas.

Silliman Aquatic Center – Air Handler #2 Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$350,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2021-22

Air Handler #2, originally installed in 2004, is showing signs of wear and increased metal fatigue. The nature of repairs and increased maintenance costs indicate that it is nearing the end of its useful life. Based on the replacement of Air Handler #1 in December 2019 it is anticipated that Air Handler 2 will need to be replaced in about a year.



Silliman Aquatic Center – Hot Tub Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$300,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2021-22

The hot tub was losing water at a rapid rate and was shut down for a month to address repairs. Upon inspection, one of the wells and a section of tile was found as the source of the water loss. Previous repairs have held; however, the hot tub is still losing water, but at a much slower rate. The project will replace the hot tub utilizing the existing plumbing run from the mechanical room to the spa, and install all new mechanical equipment.

Silliman Aquatic Center – NinjaCross Obstacle Course System **NEW**

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$500,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works/Recreation and Community Services
<i>Contact</i>	Cuevas/Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	Not Funded

This project would evaluate and, if determined to be feasible, install a NinjaCross-type obstacle course system in the Silliman Aquatic Center natatorium over the existing lap pool. Newark competes with similar local aquatic facilities based on their new amenities. Installation of such an obstacle course system would bring a new element to the aquatic center to boost attendance and new class offerings.

Silliman Aquatic Center – Pool Deck Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$300,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	Not Funded

Due to surface irregularities and deterioration in some areas, replacement of the original pool deck from tile to brushed concrete is desirable.



Silliman Aquatic Center – UV Sanitation System

NEW

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works/Recreation and Community Services
<i>Contact</i>	Cuevas/Imai
<i>Year First Proposed</i>	2022
<i>Year Funded</i>	Not Funded

This project would improve air quality for the public and staff members by installing a UV sanitation system in the Silliman Aquatic Center. UV sanitation systems eliminate chlorine-resistant microorganisms, which are common causes of pool closures. These systems reproduce UV radiation inside light chambers via powerful lamps and emit germicidal UV-C light to disinfect pool and spa water. Facilities equipped with these systems consume fewer chemicals and allow sanitizers to be more effective. The UV system for the Aquatic Center would provide better control of the high-level of chloramine present in the natatorium. Currently during high usage, patrons' eyes commonly begin to burn when in the aquatic center.

Silliman Aquatic Center – Variable Frequency Drive Unit

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$45,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Two – Service Level Increase
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2016
<i>Year Funded</i>	2016-17

A variable frequency drive (VFD) is a motor controller which strategically powers down equipment at non-peak hours. Installation of a VFD would reduce the mechanical failures resulting from constant usage and extend the lifetime of the pool equipment at the Silliman Aquatic Center. The estimated payback of this expenditure is less than 9 months due to electrical cost savings.



Silliman Aquatic Center – Water Tanks/Heater Replacement

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$100,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works
<i>Contact</i>	Connolly
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2020-21

This project will replace water heater and water tanks in Phase I and Phase II of the Silliman Center. One of the two A.O. Smith tanks in Phase II failed in 2018 and due to the positioning and age of the functional tank, it is prudent to replace both tanks simultaneously. Plumbing components will be replaced and brought up to current code requirements. Phase I has dual A.O. Smith tanks and one is currently not functioning and in need of replacement to ensure consistent water temperature.

St. Isabel Avenue Street Improvements Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$285,000
<i>Operating Impact</i>	Cost Savings
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	Prior to 1995
<i>Year Funded</i>	Not Funded

Over the past several years, Community Preservation staff has been working actively with property owners of the multifamily apartments backing onto St. Isabel Avenue to correct zoning infractions and clean up these properties. During discussions, these property owners have asked that the City improve St. Isabel Avenue with curb and gutter on the south side of the street (which will require that the existing paving be replaced due to grades), and also install a fence along the south side of St. Isabel Avenue to help control the dumping of trash and other problems associated with open access to the railroad right-of-way.



Stevenson Boulevard Gateway Feature Renovation

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds/Art in Public Places
<i>Estimated Cost</i>	\$90,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Community Development
<i>Contact</i>	Turner
<i>Year First Proposed</i>	2014
<i>Year Funded</i>	Not Funded

This project would redesign and/or renovate the existing gateway feature at Stevenson Boulevard and Balentine Drive.

Street Asphalt Concrete Overlay Program (Pavement Maintenance) (Ongoing)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$2,300,000 (2022-23); \$2,500,000 (2023-24)
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Tran
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2022-23 and 2023-24

These projects provide for annual patch paving, slurry seal applications, and asphalt concrete overlays for City streets. The current overall Pavement Condition Index (PCI) for Newark is 73.

Street Tree Maintenance (Ongoing)

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$250,000 (2022-23); \$250,000 (2023-24)
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Safety Obligations
<i>Implementing Department</i>	Public Works – Landscape Parks Maintenance
<i>Contact</i>	Hornbeck
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2022-23 and 2023-24

This project provides for ongoing street tree pruning, removal, and replacement.



Surplus Property Disposal – Old Fire Station No. 1

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$20,000
<i>Operating Impact</i>	Cost Savings
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	2006-07

The old Fire Station No. 1 building on Elm Street requires substantial improvements and modifications to be used. The current identified needs of the City do not include use of a building or site of this size (the building is 4,852 sf and the site is 14,220 sf). This project would include appraisals and professional right of way services in order to dispose of the property, as well as a Phase 1 environmental study. Revenue generated from the sale would offset costs of the project and other Citywide needs.

Susan Johnson Bridgepointe Park Completion

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Park Impact Fees
<i>Estimated Cost</i>	\$920,000
<i>Operating Impact</i>	Permanent Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2016-2017
<i>Year Funded</i>	Not Funded

Susan Johnson Bridgepointe Park is a neighborhood park located along the northwest edge of Newark. Currently the park has grass lawn, a playground, and two group picnic areas. To activate the site, while better meeting the identified recreation need in the City, the *Newark Citywide Parks Master Plan* proposes the creation of half-court basketball and a volleyball court as well as an update to the existing playground.

Thermoplastic Street Striping (Ongoing)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$20,000/year
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level One – Preservation of Existing Assets/Safety Obligations
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Tran
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2022-23 and 2023-24

This project would continue the installation of thermoplastic striping at various locations as needed.



Thornton Avenue Complete Streets Improvements (Design)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$700,000
<i>Operating Impact</i>	No Significant Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	2021-22

This project would complete the design phase of the installation of bicycle and sidewalk improvements on Thornton Avenue between Gateway Boulevard and Hickory Street, improving bicycle and pedestrian access to the Don Edwards Wildlife Refuge, the Bay Trail and the Dumbarton Bridge. This project has replaced the Thornton Avenue Widening (Environmental and Design) Project previously listed in the CIP.

Thornton Avenue Complete Streets Improvements (Construction)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax/Grant Funding
<i>Estimated Cost</i>	\$14,000,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2020
<i>Year Funded</i>	Not Funded

This project would complete the construction phase of the installation of bicycle and sidewalk improvements on Thornton Avenue between Gateway Boulevard and Hickory Street, improving bicycle and pedestrian access to the Don Edwards Wildlife Refuge, the Bay Trail and the Dumbarton Bridge. This project has replaced the Thornton Avenue Widening (R/W and Construction) Project previously listed in the CIP, but unfunded.



Thornton Avenue Pavement Overlay (I-880 to Olive Street)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$2,000,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level One- Preservation of Existing Assets
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	Not Funded

The pavement on Thornton Avenue is in need of repair, with an average Pavement Condition Index (PCI) of 40 on a scale of 1-100. This segment of the Thornton Avenue Overlay Project would include grinding and repaving of the existing roadway surface, localized patch paving, upgrading or installation of new curb ramps, curb and gutter repair and installation of new bike lanes between Interstate 880 and Olive Street. This project is a good candidate for State or Federal discretionary funding.

Thornton Avenue Streetscape Improvements (Elm Street to Willow Street)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds/Gas Tax
<i>Estimated Cost</i>	\$1,200,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Imai
<i>Year First Proposed</i>	2008
<i>Year Funded</i>	Not Funded

This project would provide streetscape improvements and a landscaped median installation on Thornton Avenue between Elm Street and Willow Street. This roadway was once the state highway and remains a stark environment. The surrounding residential area is impacted by the wide, unattractive roadway that gives a commercial feel to this primarily residential area. The streetscape improvements will enhance safety by slowing traffic and improve neighborhood quality. Pavement resurfacing between Spruce Street and Willow Street is planned in FY19-20 with the “Thornton Avenue Pavement Overlay (Spruce Street to Hickory Street)” within this project segment. The scope for this project would include pavement resurfacing between Elm Street and Spruce Street up to the westerly limit of the Old Town PDA Streetscape Improvements project.

This project is a listed Transportation project in the Impact Fee nexus analysis (19.3% maximum funding).



Traffic Calming Measures (Ongoing)

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$80,000/year
<i>Operating Impact</i>	No Significant Impact
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Carmen
<i>Year First Proposed</i>	Annual
<i>Year Funded</i>	2022-23 and 2023-24

This project provides funding for traffic investigations, traffic counts and design and construction of possible traffic calming measures in residential neighborhoods. While specific locations are not identified, this funding allows City staff to address traffic calming requests as they arise.

Traffic Signal at Central Avenue and Sycamore Street

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$180,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2010
<i>Year Funded</i>	Not Funded

A temporary traffic signal at the Central Avenue and Sycamore Street intersection is under construction. A permanent traffic signal will be incorporated into the Central Avenue Railroad Overpass project. This project is a listed Transportation project in the Impact Fee nexus analysis.

Traffic Signal at Cherry Street and Robertson Avenue

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

This project is a listed Transportation project in the Impact Fee nexus analysis. The intersection currently does not meet traffic signal warrants.



Traffic Signal at Jarvis Avenue and Haley Street

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$180,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

This project is a listed Transportation project in the Impact Fee nexus analysis. The intersection currently does not meet traffic signal warrants.

Traffic Signal at Jarvis Avenue and Spruce Street

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$180,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

This project is a listed Transportation project in the Impact Fee nexus analysis. The intersection currently does not meet traffic signal warrants.

Traffic Signal at Newark Boulevard and Ruschin Drive/Brittany Avenue

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Moderate Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	Not Funded

This project is a listed Transportation project in the Impact Fee nexus analysis. The intersection currently does not meet traffic signal warrants.



Traffic Signal Interconnect – Cherry St. from Thornton Ave. to Stevenson Blvd.

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$125,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	2023-24

Existing conduit is in place between Mowry Avenue and Stevenson Boulevard and on Stevenson Boulevard between Interstate-880 and Cherry Street. Coordination with the City of Fremont will be necessary for all Stevenson Boulevard traffic signals. This project is a listed Transportation project in the Impact Fee nexus analysis.

Traffic Signal Interconnect – Newark Blvd. from Civic Terrace Ave. to SR-84

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$175,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	2023-24

This project is a listed Transportation project in the Impact Fee nexus analysis.

Traffic Signal Interconnect – Thornton Ave. from Sycamore St. to Cedar Blvd.

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Gas Tax
<i>Estimated Cost</i>	\$150,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2006
<i>Year Funded</i>	2023-24

This project is a listed Transportation project in the Impact Fee nexus analysis.



Traffic Signal Preemption – Phase 2

<i>Critical Issue</i>	Public Safety Services
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$200,000
<i>Operating Impact</i>	Minor Impact
<i>Priority Level</i>	Level Three
<i>Implementing Department</i>	Public Works – Engineering
<i>Contact</i>	Fajeau
<i>Year First Proposed</i>	2004
<i>Year Funded</i>	Not Funded

This project would complete the installation of signal preemption devices at remaining intersections Citywide to improve emergency response. The use of newer technology on a Citywide basis, including the replacement of existing preemption infrastructure also needs to be evaluated. This project is a listed Public Safety project in the Impact Fees nexus analysis (17.7% maximum funding).

Transition to Paperless Documents

<i>Critical Issue</i>	City Government Operations
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$13,000
<i>Operating Impact</i>	Minor Impact
<i>Implementing Department</i>	City Manager's Office
<i>Contact</i>	Hovorka
<i>Year First Proposed</i>	2014
<i>Year Funded</i>	2014-15

Tablets for City Council, City Manager, City Clerk, City Attorney and possibly, Assistant City Manager. Council has indicated the desire to increase efficiency by transitioning to paperless documentation for the Council Agenda Packets. This item would purchase the tablets and other accessories necessary to provide agenda packets to Council Members electronically.

Virtual History Museum

<i>Critical Issue</i>	Quality of Life
<i>Funding Source</i>	Capital Funds
<i>Estimated Cost</i>	\$60,000
<i>Operating Impact</i>	No significant impact
<i>Implementing Department</i>	City Manager's Office
<i>Contact</i>	Gebhard
<i>Year First Proposed</i>	2018
<i>Year Funded</i>	2018-19

This project would provide for the development of a virtual history museum dedicated to providing access to Newark's rich history through a web-based platform.

Revenue Source Definitions

These revenue sources are broken into seven categories. Below are brief explanations of each category and revenue source.

CHARGES FOR SERVICES

These charges are commonly known as user fees. These are different from taxes in that the fees are paid directly by the party benefiting from the service. For example, residents pay a fee to participate in the softball program.

Recreation – Child Care Activity. Revenue generated from Licensed Child Care Program fees in order to recover cost of providing specific services provided at the Community Center.

Recreation – Community Center Building Rentals. Revenue generated from rental fee charges for the use of the Community Center, including wedding receptions, family parties, and community fundraisers.

Recreation – General Recreation Services. Revenue generated from fee charges from sports and physical fitness programs and activity fees in order to recover the costs of providing specific services. The City also receives fees from Activities Guide advertising.

Recreation – General Senior Center Activity. Revenue generated to partially offset programming costs for Newark’s senior community, including a variety of classes in the arts, home safety, fitness, wellness, computer training, language, excursions, and many other activities.

Recreation – General Teen & Youth Activity. Revenue generated from a variety of youth and teen program fees to recover the costs of providing specific services.

Recreation – Preschool Activity. Revenue generated from Preschool Program fees in order to recover cost of providing specific services at the Silliman Activity Center.

Recreation – Silliman Activity Users Fee. Revenue generated from a variety of admission fees for the use of the Silliman Activity Center.

Recreation - Silliman Concession Operations. This revenue is generated by food and beverage sales for the convenience of customers while utilizing the amenities, programs, and services available at the Silliman Activity Center.

Recreation – Silliman Facility Rentals. Revenue generated from rental fee charges for the use of the Silliman Activity Center’s gymnasium and community meeting room.

Recreation - Silliman General Aquatic Programs. This revenue is generated from fee charges for aquatic related programs such as swim lessons, aquatic exercise classes, birthday party packages, family special events, lifeguard certification courses, and camps. Revenue is collected to offset operational and maintenance costs associated with the Aquatic Center.

FINES AND FORFEITURES

Revenues resulting from regulatory or legal action that are punitive in nature and designed to discourage certain behaviors.

Court Fines. The City’s apportionment of court fines collected and remitted by the County.

Vehicle Code Fines. The City’s apportionment of fines and forfeitures collected by the County. These fines and forfeitures result from violations of the State Vehicle Code.

LICENSES, PERMITS, AND FEES

The City grants licenses and permits to allow businesses or residents to engage in certain activities. This revenue helps to offset the costs of maintaining the City's regulations.

Animal Licenses. Ownership or possession of a dog requires the purchase of a dog license. A certification of an anti-rabies vaccination is required to obtain a dog license.

Art in Public Places Fee. Charged to residential and commercial/industrial developments and construction projects that add over 10,000 square feet of space or that are located along major arterials as indicated in the General Plan map. The fees collected are used for the creation of artworks in public places and private development in a manner to offset the impacts of urban development.

Business Licenses and Registration. License and registration are required for all businesses operating in the City. A majority of businesses consist of commercial enterprises and professionals whose business license fees are based on gross receipts.

Code Enforcement Fee. Charged on an hourly basis for staff time expended on the abatement of zoning and building code violations.

Community Development Maintenance Fee. Charged on building permits (based on 0.5 percent of construction valuation) for the purpose of implementation and maintenance of the General Plan and Zoning Ordinance.

Construction (Building) Permits. Fee for the procurement of building permits that are required for construction projects. The fees are based on the nature of the project.

Development Impact Fees. Fees assessed to new residential, commercial, and industrial developers to be used for specific public safety, transportation, community development, park, and housing projects.

Encroachment (Street) Permits. Fee for staff review of the plans and field inspections for work in the public right-of-way performed under an encroachment permit.

Environmental Protection Fee (also known as Urban Run-Off Clean Water Fee). Charged to all parcels in the City and collected through the County tax rolls. This fee covers the City's costs to minimize storm water runoff pollution into San Francisco Bay. This is a mandated State and Federal program.

Franchise Fees. A fee that is usually levied on utility companies for their use of City streets (right-of-way) or for their exclusive franchise to provide services to residents. Newark imposes a 1% tax on the gross receipts from Pacific Gas and Electric Company; a 20% tax on the gross receipts from Waste Management of Alameda County, Inc. (from both residential and nonresidential customers); a 5% tax on the gross receipts of the cable television franchise; and an annual franchise fee of approximately \$6,000 on the gas pipeline that runs through Newark.

Maintenance Fee. Charged for street barricading, sign removal from public right-of-way, and for neighborhood watch signs.

Other Licenses and Permits. Fees charged for licenses and permits not identified elsewhere. Examples include fees for alarm or dance permits.

Plan Checking Fee. Charged for staff review of plans and field inspections for subdivision construction.

Sale of Maps & Publications. Revenue derived from charges for the cost of photocopying public documents.

Senior Transportation Fee. Charged for the cost of providing transit services to seniors. The fee is subsidized by Measure B sales tax revenue.

Special Fire Fee. Charges for hazardous materials permits, hazardous materials responses, fire permits, etc.

Special Police Fee. Charges for responding to excessive false alarms, expenses related to cases involving driving under the influence, towing administration, etc.

Stormwater Quality Control Plan Review and Inspection Fee. Charges based on project size for staff review and field inspections of developers' plans and measures designed to minimize pollution of storm water due to construction activities.

Weed Abatement Fee. Charges for staff time and contract services for the annual weed abatement program.

Zoning Fee. Charges for discretionary land use reviews completed by an administrative process or through Planning Commission and City Council review.

OTHER REVENUES

Donations. Funds provided to the City by a private party to be used for a specific purpose.

Non-Government Contribution. Reimbursement of staff costs for the administration of project consultants.

Other Revenue. Other fees, charges, and/or reimbursements that are one-time or general in nature and do not fit into a specific revenue category. Included in this category is Waste Management's annual reimbursement of debt service payments.

POST Reimbursement. Funds provided by the Peace Officer Standards and Training (POST) program for education and training of police officers.

REVENUE FROM OTHER AGENCIES

The Federal Government, State of California, County of Alameda, and other public agencies provide funding to the City for specific programs.

County, Federal, and State Grants. Funding or contributions by the County or Federal and State agencies to support a particular program or function.

Gasoline Tax. Gas tax revenues provided by Sections 2105, 2106, 2107, and 2107.5 of the State of California's Streets and Highways Code. These revenues are expended for construction and maintenance of City streets.

Homeowners Relief. Replacement revenue of homeowners' property taxes by reason of exemption granted, as remitted by the State of California through Alameda County.

Vehicle In-Lieu. Prior to the 2004 Budget Act, this revenue was backfilled from the State's general fund. In November 2004, Proposition 1A was passed that eliminated the Vehicle License Fee backfill and replaced it dollar-for-dollar with property taxes. This revenue source will increase by the same percentage as the property tax assessed valuation. This category also includes the State apportionment of motor vehicle license fees.

REVENUE FROM USE OF MONEY AND PROPERTY

The City's money and property can grow in value when not being used for other purposes.

Investment Earnings. A revenue source resulting in the investment of temporary idle funds in interest-bearing accounts. The City has been investing these funds in the State of California's Local Agency Investment Fund, which is a professionally managed fund overseen by the State Treasurer's Office and California Asset Management Program (CAMP).

Rents and Concessions. Revenue derived from the rental of City property.

PROPERTY, SALES, & OTHER TAXES

Taxes are economically sensitive, and this category is the major source of revenues used to support basic City services.

Paramedic Tax. This special tax was approved as a ballot measure in June 1997 to provide funding for the City's firefighter/paramedic program. The paramedic tax is assessed per benefit unit which is based upon land use and is determined by a countywide survey of the demand for service generated by the land use.

Property Tax. California State Constitution Article XIII A provides that the combined maximum property tax rate on any given property may not exceed 1% of its assessed value, unless an additional amount has been approved by voters. The County of Alameda assesses properties, bills, and collects these property taxes. The City's share, including all penalties and interest, is remitted by the County.

Property tax revenues of the City include:

Secured - A property tax that is levied on real property. Real property is immobile and includes land, natural resources, and fixed improvements to the land.

Unsecured - A property tax that is levied on personal property. Personal property is mobile and includes such tangible property as equipment and inventory.

Property Transfer Tax. This tax is levied at a rate of \$1.10 per \$1,000 of equity value transferred. Alameda County collects the tax and the City receives one-half. Revenues are dependent on how frequently the property is transferred and on the accrued value at the time of the transfer.

Sales and Use Tax. A 10.75% sales tax is levied against the gross sales price of most tangible property sold in Newark other than property sold for resale. Newark receives 0.5%, with the remaining 10.25% allocated to other agencies that include the State of California, County of Alameda, Bay Area Rapid Transit, and Alameda County Transit.

Transient Occupancy Tax. A 10% tax is levied on charges for occupancy of hotel and motel rooms. This tax compensates the City for indirect costs created by visitors, such as increased pollution and congestion. This tax is borne almost exclusively by nonresidents.

Utility User Tax. A 3.25% tax is levied on every person in the City using telecommunication services (including landline telephone and cell phone services), video services (including cable television), electricity and gas consumption. The tax rate for these services is 3.25% and expires on December 31, 2029.