

# CITY OF NEWARK CITY COUNCIL

37101 Newark Boulevard, Newark, CA 94560-3796 • 510-578-4266 • E-mail: city.clerk@Newark.org

**AGENDA** 

Thursday, April 27, 2017

City Administration Building 7:30 p.m.
City Council Chambers

#### CITY COUNCIL:

Alan L. Nagy, Mayor Mike Bucci, Vice Mayor Luis L. Freitas Sucy Collazo Michael K. Hannon

#### CITY STAFF:

John Becker City Manager

Terrence Grindall Assistant City Manager

Susie Woodstock Administrative Services Director

Sandy Abe Human Resources Director

Soren Fajeau Public Works Director

Jim Leal Police Chief

David Zehnder Recreation and Community Services Director

David J. Benoun City Attorney

Sheila Harrington City Clerk **Welcome** to the Newark City Council meeting. The following information will help you understand the City Council Agenda and what occurs during a City Council meeting. Your participation in your City government is encouraged, and we hope this information will enable you to become more involved. The Order of Business for Council meetings is as follows:

- A. ROLL CALL
- B. MINUTES
- C. PRESENTATIONS AND PROCLAMATIONS
- D. WRITTEN COMMUNICATIONS
- E. PUBLIC HEARINGS
- F. CITY MANAGER REPORTS
- G. CITY ATTORNEY REPORTS
- J. SUCCESSOR AGENCY
- TO REDEVELOPMENT AGENCY

COUNCIL MATTERS

- K. ORAL COMMUNICATIONS
- L. APPROPRIATIONS
- M. CLOSED SESSION
- N. ADJOURNMENT
- H. ECONOMIC DEVELOPMENT CORPORATION

Items listed on the agenda may be approved, disapproved, or continued to a future meeting. Many items require an action by motion or the adoption of a resolution or an ordinance. When this is required, the words *MOTION*, *RESOLUTION*, or *ORDINANCE* appear in parenthesis at the end of the item. If one of these words does not appear, the item is an informational item.

The attached Agenda gives the Background/Discussion of agenda items. Following this section is the word Attachment. Unless "none" follows Attachment, there is more documentation which is available for public review at the Newark Library, the City Clerk's office or at www.newark.org. Those items on the Agenda which are coming from the Planning Commission will also include a section entitled Update, which will state what the Planning Commission's action was on that particular item. Action indicates what staff's recommendation is and what action(s) the Council may take.

Addressing the City Council: You may speak once and submit written materials on any listed item at the appropriate time. You may speak once and submit written materials on any item <u>not</u> on the agenda during Oral Communications. To address the Council, please seek the recognition of the Mayor by raising your hand. Once recognized, come forward to the lectern and you may, but you are not required to, state your name and address for the record. Public comments are limited to five (5) minutes per speaker, subject to adjustment by the Mayor. Matters brought before the Council which require an action may be either referred to staff or placed on a future Council agenda.

No question shall be asked of a council member, city staff, or an audience member except through the presiding officer. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the presiding officer for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.



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**AGENDA** 

Thursday, April 27, 2017

City Administration Building 7:30 p.m. City Council Chambers

- A. ROLL CALL
- B. MINUTES
  - B.1 Approval of Minutes of the regular City Council meeting of Thursday, April 13, 2017. (MOTION)
- C. PRESENTATIONS AND PROCLAMATIONS
  - C.1 Proclaiming May as National Water Safety Month.

(PROCLAMATION)

**Background/Discussion** – In recognition of the popularity of swimming and other water-related recreational activities, and the resulting need for ongoing public education on safer water practices, the month of May 2017 has been designated as National Water Safety Month.

Recreation and Community Services staff will be at the meeting to accept the proclamation.

C.2 Proclaiming May 4, 2017, as National Day of Prayer.

(PROCLAMATION)

**Background/Discussion** – May 4, 2017, has been designated as National Day of Prayer in Newark. Pastor Emeritus Ed Moore will be at the meeting to accept the proclamation.

C.3 Union Sanitary District Update from Paul R. Eldredge, P.E., General Manager. (PRESENTATION)

**Background/Discussion** – The Union Sanitary District serves the cities of Fremont, Newark, and Union City by collecting and treating over eight billion gallons of sewage per year. General Manager Paul Eldredge will provide a general overview of the District and its services.

- D. WRITTEN COMMUNICATIONS
- E. PUBLIC HEARINGS

E.1 Hearing to consider property owners' objections to the 2017 Weed Abatement Program and instruction to the Superintendent of Streets to abate the public nuisances - from Deputy Fire Marshal Lee/Maintenance Supervisor Hornbeck. (MOTION)

**Background/Discussion** - On March 23, 2017, the City Council adopted Resolution No. 10,601 initiating the 2017 Weed Abatement Program and setting a public hearing for April 27, 2017. The annual weed abatement program abates weeds on vacant commercial and industrial properties not maintained by the property owners as directed by the Fire Marshal. Property owners may object in person by attending this hearing or by letter. As of April 20, 2017, no written objections have been received. Several owners have notified staff that they will perform the work themselves. If the weeds on these parcels are not abated in a timely manner, the City's contractor will perform the work in May. This will provide these owners ample time to complete the abatement.

The property owners, as listed on the County Assessor's roll, have been given the required notice of the public hearing date. If objections are received prior to or during the public hearing, the Council should consider the objections; and then, by motion, allow or overrule the objections. The Council may then instruct the Superintendent of Streets to abate the public nuisance on the parcels remaining in the program.

#### Attachment - None

**Action -** It is recommended that the City Council, by motion, act upon any objections by property owners to the 2017 Weed Abatement Program, and instruct the Superintendent of Streets to abate the public nuisances.

## F. CITY MANAGER REPORTS

(It is recommended that Items F.1 through F.5 be acted on simultaneously unless separate discussion and/or action is requested by a Council Member or a member of the audience.)

F.1 Approval of events within the public right-of-way, authorization to issue an Encroachment Permit to the Portuguese Fraternal Society of America Council No. 16 (Holy Ghost Festival Committee), and provision of traffic control for the annual Holy Ghost Festival on July 22 and 23, 2017 – from Police Sergeant Hoppe and Assistant Engineer Carmen. (MOTION)

**Background/Discussion** – The Portuguese Fraternal Society of America Council No. 16 (Holy Ghost Festival Committee) has requested that the City approve and provide traffic control for two events associated with the 2017 Holy Ghost Festival:

■ Small Parade, Saturday, July 22, from 1:00 p.m. – 3:00 p.m. The parade will exit the Newark Pavilion onto Thornton Avenue, to Arden Street, to Plummer Avenue, to Galletta Drive, back to Plummer Avenue, to Cherry Street, and return to the Pavilion.

■ Traditional Annual Parade, Sunday, July 23, from 10:45 a.m. – 2:30 p.m. The parade will exit the Newark Pavilion onto Thornton Avenue, proceed to St. Edwards Church, and return to the Pavilion.

Issuance of an Encroachment Permit is necessary for these events to be held within the public street right-of-way. As a condition of issuance of this permit, Portuguese Fraternal Society of America Council No. 16 (Holy Ghost Festival Committee) will conform to the City's insurance requirements and will deposit sufficient funds for the cost of Police and Maintenance personnel and equipment to provide traffic control for these events.

## Attachment - None

**Action -** It is recommended that the City Council, by motion, approve the events within the public right-of-way, authorize issuance of an Encroachment Permit to the Portuguese Fraternal Society of America Council No. 16 (Holy Ghost Festival Committee) organization, and provide traffic control for the annual Holy Ghost Festival on July 22 and 23, 2017.

F.2 Authorization for the Mayor to sign an agreement with *The Tri-City Voice* for legal advertising services for Fiscal Year 2017-2018 – from City Clerk Harrington. (RESOLUTION)

**Background/Discussion** — California Government Code requires the City of Newark (City) to print legal notices in an adjudicated newspaper of general circulation. An adjudicated newspaper of general circulation does not exist in the City and the City is legally required to use an adjudicated newspaper that is published nearest the City. The Public Contract Code requires the City to invite bids for legal advertising and award the contract on a fiscal year basis; however, unlike public works projects, the City is not obligated to select the lowest bidder in selecting legal advertising services. *The Argus* and *Tri-City Voice* are the only newspapers that currently meet the legal requirements for publishing legal notices. Quotes were requested from each newspaper.

The *Tri-City Voice* provided a quote of \$1.25 per line, which is the same amount as the current agreement. Their circulation has increased to 4,500 newspapers within the City of Newark (500 more than last year). *The Argus* did not provide a quote.

Staff recommends awarding the agreement to *Tri-City Voice*. Funds are budgeted in the city departments that place legal advertising in the newspaper.

#### Attachment

**Action** - It is recommended that the City Council, by resolution, authorize the Mayor to sign an agreement with *Tri-City Voice* for legal advertising services for Fiscal Year 2017-2018.

F.3 Approval to reclassify the Public Information Officer/Administrative Analyst position in the City Manager's Office to Assistant to the City Manager by amending the Employee Classification Plan, the Compensation and Benefit Plan for City Officials, Management, Supervisory and Professional Employees and the 2016-2018 Biennial Budget – from Human Resources Director Abe. (RESOLUTIONS – 3)

**Background/Discussion** — The City Manager's Office is recommending the reclassification of the Public Information Officer position (currently classified as an Administrative Analyst) to Assistant to the City Manager. As the administrator of complex citywide programs related to the waste management contract and the Utility Users' Tax, the position's scope, and level of responsibility have evolved beyond its current level. In addition, the Assistant to the City Manager classification is employed by neighboring cities to perform similar Public Information Officer functions.

More specifically, this fast-paced and versatile position administers the Utility Users' Tax exemption process; is the direct contact for customer complaints and marketing materials for the waste management program; prepares speeches, graphics and animation for a variety of activities including the State of the City Address; coordinates major special events like the annual volunteer recognition event; and serves as the City Liaison for regional initiatives.

Based on labor market salary comparisons and internal salary relationships, the proposed salary is set at Range 12 (\$7,192 to \$10,428 per month). All related costs will be incurred within the existing departmental budget. The 2016-2018 Biennial Budget is being amended to add the position title.

#### Attachments

**Action -** It is recommended that the City Council approve by resolutions: (1) amending Resolution No. 2505, Employee Classification Plan, to add the class specification entitled Assistant to the City Manager and (2) amending Resolution No. 10401, the Compensation and Benefit Plan for City Officials, Management, Supervisory and Professional Employees and (3) amending the 2016-2018 Biennial Budget to add one position entitled Assistant to the City Manager and delete one Administrative Analyst position.

F.4 Approval of partial release of security bonds for Tract 8130, Timber (Timber Street LLC) a residential subdivision located on the east side of Central Boulevard, south of Central Avenue – from Assistant City Engineer Imai. (RESOLUTION)

Background/Discussion — On April 24, 2014, Timber Street LLC (Trumark Homes), entered into a Subdivision Agreement with the City of Newark to construct improvements associated with Tract 8130, Timber. Timber Street LLC provided a Performance Bond in the amount of \$1,682,000 and a Materials Bond in the amount of \$841,000, both issued by Philadelphia Indemnity Insurance Company, to guarantee the tract improvements. The

improvements are more than 80% complete and, in accordance with authority contained in §66499.7 of the Government Code, these bonds may be reduced. Timber Street LLC has provided bond riders issued by Philadelphia Indemnity Insurance Company for both the Performance and Materials bonds in the amounts of \$336,400 and \$168,200, respectively, to guarantee the construction of remaining improvements. The amount of the bond riders is equal to twenty percent (20%) of the original bond amounts.

The replacement bonds will be adequate to guarantee the construction of remaining improvements of Tract 8130, which are limited to minor punchlist items including the application of a microseal on roadway pavement within the development, replacement of dead landscaping, installation of trash capture inlet filters, adjustments to storm drain inlet elevations and drainage improvements at the Timber Street cul-de-sac.

Ownership of all tract improvements will remain with Timber Street LLC until acceptance of the improvements by the City.

#### Attachment

**Action** – It is recommended that the City Council, by resolution approve the partial release of security bonds for Tract 8130, Timber.

F.5 Approval of Amendment No. 2 to the Project Specific Funding Agreement with Alameda County Transportation Commission for the design phases of the Central Avenue Overpass, Project 1014 – from Public Works Director Fajeau. (RESOLUTION)

Background/Discussion – On December 10, 2015 the City Council approved Amendment No. 1 to the Project Specific Funding Agreement with the Alameda County Transportation Commission for the Preliminary Engineering/Environmental Studies (PE/Env) and the Plans, Specifications and Estimates (PS&E) phases of the Central Avenue Overpass, Project 1014. At the time of this approval it was noted that a subsequent amendment would be necessary to establish a more precise schedule for completion of the final design as the design becomes more refined and the overall schedule and cost estimates are better known.

The City is under contract with Quincy Engineering, Inc. to provide the professional engineering services for the design phases of the project. Quincy Engineering, Inc. and its sub-consultants have completed a significant amount of work to date. This includes, but is not limited to extensive geotechnical investigations, detailed utility locating, traffic studies, coordination with Union Pacific Railroad, and development of roadway alternatives and structure type analysis. A four-lane, multi-span structure is under design with a projected capital cost of up to \$27 Million. Staff has coordinated with the Alameda County Transportation Commission to revise the time period for completion of the design phase to March 31, 2018, with an expiration date of June 30, 2018 for the Project Specific Funding Agreement itself. This adjustment is necessary given the design complexities resulting from extremely poor soil conditions in the project area, the necessary utility relocations and associated coordination, finite available right-of-way, and continued pursuit of full project funding for construction.

#### Attachment

**Action** - It is recommended that the City Council, by resolution, approve Amendment No. 2 to the Project Specific Funding Agreement with the Alameda County Transportation Commission for the Preliminary Engineering/Environmental Studies (PE/Env) and Plans, Specifications and Estimates (PS&E) phases of the Central Avenue Overpass, Project 1014.

#### NONCONSENT

F.6 Authorization for the City to accept the U.S. Department of Homeland Security, California Governor's Office of Emergency Services (Cal OES) 2016 State Homeland Security Grant for two unmanned aerial systems – from Police Commander Carroll. (RESOLUTION)

Background/Discussion – The Alameda County Sheriff's Office (ACSO) submitted an application for the 2016 State Homeland Security Grant Program (SHSGP) on behalf of various agencies within the county and will also manage and administer approved funding. The SHSGP builds on the progress made toward enhancing the capabilities of law enforcement, emergency medical and management services, public works and public health and their abilities to respond to acts of terrorism involving chemical, biological, or nuclear weapons. Funding in the amount of \$35,000 has been allocated to the Newark Police Department to purchase two unmanned aerial systems.

ALCO will manage and administer approved funding for all sub-recipients and will comply with government cost principles, uniform administrative requirements, and audit requirements for federal grants as required in the Code of Federal Regulations (CFR). As a sub-recipient, we are required to ensure all equipment is maintained in good working order and made available for deployment locally or within the region. In addition, equipment must be physically tracked and marked as being "purchased with funds provided by the U.S. Department of Homeland Security" as well as with the grant award number.

Unmanned Aerial Systems (UAS) have proven to be a cost-effective means of enhancing public safety. The UAS consists of an Unmanned Aerial Vehicle (UAV), control system, and other related support equipment, including, but not limited to, digital cameras, thermal imaging cameras, remote monitors, batteries, storage devices, etc. As the only provider of UAS support in Alameda County, ACSO has had the opportunity to successfully deploy their systems on numerous occasions to assist with various public safety missions throughout the county. Our acquisition of two UAS will enhance the existing countywide program and allow for a more timely response in the southern portion of Alameda County during critical incidents.

The UAS will be capable of providing a live video downlink to deliver real-time situational awareness during critical incidents and other dangerous situations. The UAS will be utilized for search and rescue or recovery missions, disaster response,

close air support for high risk tactical operations (barricaded suspects, active shooter situations, high risk search warrants, dangerous fleeing felons, etc.), hazardous materials spills, aerial photography for complex crimes scenes and accident investigations, pursuant to a search warrant, fire response/prevention, bomb threats, authorized training missions, and pursuant to mutual-aid requests. In the event of a terrorist related incident or disaster within the region, our UAS will be available for use as a mutual-aid asset. The UAS will only be operated by department personnel who have been trained and authorized and we will seek a Broad Area Certificate of Authorization (COA) from the Federal Aviation Administration (FAA) prior to any deployment.

The Newark Police Department will incorporate Policy #613, Small Unmanned Aerial System (sUAS) into their current policy manual in order to establish guidelines for the use of a UAS and for the storage, retrieval, and dissemination of images and data captured by the UAS.

**Attachment** – Newark Police Department Policy #613, Small Unmanned Aerial System (sUAS)

**Action** - It is recommended that the City Council, by resolution, authorize the City to accept the U.S. Department of Homeland Security, California Governor's Office of Emergency Services (Cal OES) 2016 State Homeland Security Grant award for two unmanned aerial systems.

F.7 Authorization and direction to the City Manager to negotiate and enter into an agreement with Heller Manus Architects to provide professional architectural services for the Newark Civic Center, Project 1188, and adoption of a resolution approving the use of the Design-Build Project Delivery Method authorized by California Public Contract Code Section 22160 et seq. for the project – from Chief Building Official / City Architect Collier and City Attorney Benoun. (RESOLUTIONS-2)

**Background/Discussion:** In May of 2015 the architectural firm of Group 4 Architecture Research and Planning, Inc. was retained to develop a feasibility study of the needs, site locations, potential building massing, and funding options for a new civic center. As a result of research, evaluation, public input, and City Council participation, the current civic center site was selected as the site for the proposed new civic center.

This new center will consist of three new buildings that will house the Police Department, the City Administration, and Library. The buildings will be located on the existing civic center site. Staff projects that the design for the new buildings will be completed this fall with the selection of the design-build team in the winter and commencement of the construction in the summer of 2018. Staff anticipates that it will take approximately two years to construct the facilities and that the project will cost around \$64 million in total.

The City of Newark recently passed a ballot measure that raises the sales tax by one-half cent. The proceeds from the tax can be used to fund the construction of a new civic center. In fact, on September 8, 2016, the City Council adopted a Resolution of Intent establishing a policy that revenue derived from the tax would be used to fund this project.

#### Selection of Architectural Firm

The City is now ready to select an architectural firm to refine the program identified in the feasibility study, design the three buildings and associated site improvement, and develop bridging documents to be used in obtaining proposals from design/building contractors for the construction of the civic center.

By way of background, over 40 requests for qualifications were given to architectural firms with the ability and history to design significant civic centers. Ten firms responded by submitting statements of qualifications along with indicating their desire to be considered. Staff analyzed these ten submittals and conducted research on each firm. Three of the firms were selected as having the desired qualifications and were interviewed in their San Francisco offices by City staff. Of these three firms, two were selected to submit requests for proposals and were subjected to a comprehensive interview attended by the City project team, which consists of the City Manager, Assistant City Manager, the Public Works Director, and the Chief Building Official/City Architect. Representatives from the Police Department (Commander Michael Carroll) and the Alameda County Library (Ben Gomberg and Albie Udom) also participated.

At the conclusion of these interviews the firm of Heller Manus Architects was selected as the recommended firm because of its staffing capacity, its long history of creating designs that are in harmony with their location, their work history demonstrates that they are sensitive to the needs of the client, they have a diverse assembled team with significant design expertise in their individual fields, project delivery experience, and reasonable cost to best serve the City of Newark. Staff recommends City Council approve this selection of Heller Manus Architects to be the design architect for the Newark Civic Center and that the City Council direct the City Manager to sign the City's standard contractual services agreement with Heller Manus, with any modifications approved by the City Attorney.

The names of the firms and the selection process are outlined below:

Firms responding to the RFQ
Heller Manus Architects
Fentress Architects
Studios Architecture
KMD Architects
Group 4, Architecture, Research and Planning
Anderson Brule Architects
Richard Meier & Partners Architects

IBI Group Siegel & Strain Architects Killefer Flammang Architects

Firms that participated in first round interviews Heller Manus Architects Fentress Architects Studios Architecture

Firms invited to submit responses to the RFP Heller Manus Architects Fentress Architects

Firm recommended for selection Heller Manus Architects

Design-Build Construction Delivery

Staff is considering using the design-build model of construction delivery for this project instead of the traditional design-bid-build model that is generally used for public projects. This model would involve selecting an architectural firm to design the center and provide bridging documents. The design drawings bridging documents prepared by this firm would be used to solicit proposals from a design-build construction firm that would complete the construction drawings and construct the three buildings and associated site work. The design-build contractors requested to provide proposals would be prequalified and only those contractors that meet specific standards would be invited to submit proposals. Those standards include: a history of building similar projects, the current ability to build the Civic Center in a timely manner, and a lack of construction based litigation. The design-build contractor selection would be awarded to the lowest responsible bidder or would be based on the best value for the City. This is in contrast with the traditional design-bid-build method, which requires that the design, bidding, and construction of the project proceed sequentially, with award of the construction contract delivered to the lowest responsible bidder and the designer is retained under a separate contract.

While the design-build construction delivery model has been in use in the private sector for a long time, it is relatively new to public contracting. The State legislature first authorized design-build in 2001, but it was limited to special districts and excluded municipalities. In 2014, the legislature extended design-build to municipalities. Because State law only authorizes design-build in public projects over \$1 million this delivery model has not yet been used by the City of Newark.

There are many benefits to using this type of approach, such as greater flexibility in awarding a contract, higher quality work, greater cost certainty, fewer change orders, faster project completion, and fewer construction related claims, among others. Accordingly, staff anticipates employing this type of model. In order for the City to utilize the design-build construction delivery model, State law requires that the City

Council adopt a resolution approving this delivery method. A draft resolution is attached for Council's review and consideration.

## Cost of Service

Compensation to the recommended architectural firm for the scope of services required for the design-build project delivery model would not exceed \$2,277,644. As described above the scope of services includes refining the program identified in the feasibility study, designing the three buildings and associated site improvements, and developing bridging documents that will be used to obtain proposals from design-build contractors for constructions. The fees are reasonable for the scope of work proposed and are commensurate with a \$64 million project.

Staff recommends that the contract contain both options for construction delivery in case that it is determined during the design process that a conventional design-bid-build project delivery model would be more beneficial for the City. In the event that occurs, staff will return to City Council for further discussion and approval.

#### Attachments

Action – It is recommended that the City Council, by resolution, authorize and direct the City Manager to negotiate and enter into a contractual services agreement with Heller Manus Architects to provide professional architectural services for the Newark Civic Center, Project 1188, and to adopt a resolution approving use of the Design-Build project delivery method authorized by California Public Contract Code Section 22160 et seq. for the Newark Civic Center Project.

# G. CITY ATTORNEY REPORTS

#### H. ECONOMIC DEVELOPMENT CORPORATION

# I. CITY COUNCIL MATTERS

I.1 Consideration of City Council's summer meeting recess during the month of August 2017 – from Mayor Nagy. (MOTION)(RESOLUTION)

**Background/Discussion** – Since 1994 the City Council has approved a summer meeting recess during the month of August. Mayor Nagy would like the City Council to consider a summer recess again this year during August.

The City Council may authorize the City Manager, or his designee, to approve any administrative matters that might occur during the month of August that cannot be

deferred until September for City Council action. The general types of administrative matters that might require action are:

Acceptance of completion of work on City projects
Approval of agreements as needed for budgeted projects and services
Approval of plans and specifications
Award of contracts for budget projects
Denial of claims

The City Manager would report all such actions taken during the month of August to the City Council at the first regular meeting in September.

#### Attachment

**Action** - It is recommended that the City Council, by motion, approve a City Council summer meeting recess during the month of August 2017 and, by resolution, authorize the City Manager, or his designee, to take action on certain administrative matters on behalf of the City of Newark during the recess.

# I.2 Appointments to the Senior Citizen Standing Advisory Committee – from Mayor Nagy. (RESOLUTION)

**Background/Discussion** – In March, the City Council declared two vacancies on the Senior Citizen Standing Advisory Committee due to the resignation of Tamara Tucker and Gloria Wilson who did not seek reappointment for her expiring term.

Two applications have been received for the vacancies. It is recommended that the City Council confirm the two year appointments of Miranda Miller and Eileen McDonald to the Senior Citizen Standing Advisory Committee.

#### Attachment

**Action -** It is recommended that the City Council, by resolution, approve the appointments of Miranda Miller and Eileen McDonald to the Senior Citizen Standing Advisory Committee.

# J. CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

## K. ORAL COMMUNICATIONS

# L. APPROPRIATIONS

Approval of Audited Demands for the City Council meeting of April 27, 2017. (MOTION)

# M. CLOSED SESSION

# N. ADJOURNMENT

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and at the City Clerk's Office located at 37101 Newark Boulevard, 5<sup>th</sup> Floor, during normal business hours. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

For those persons requiring hearing assistance, please make your request to the City Clerk two days prior to the meeting.