



**CITY OF NEWARK – NEWARK UNIFIED SCHOOL DISTRICT  
LIAISON COMMITTEE**



37101 Newark Boulevard, City Council Chambers

**AGENDA**

Monday, October 16, 2023  
6:00 P.M.

**Zoom is not available for public participation.**

**A. ROLL CALL**

Committee Member Collazo  
Committee Member Jorgens  
Committee Member Nguyen  
Committee Member Thomas

**B. MINUTES**

**B.1** Approval of January 23, 2023, minutes

**C. OLD BUSINESS**

**D. NEW BUSINESS**

**D.1** Presentation by Newark Library Manager Joe Stoner  
[requested by Committee Member Thomas]

**D.2** Update on the State of the Newark Unified School District – Superintendent DeLeon

- D.3** Presentation on City plan updates (Art in Public Places, Parks Master Plan, Broadband Master Plan, Citywide Facilities Master Plan, Active Transportation Plan, Local Hazard Mitigation Plan) – Assistant City Manager Hovorka
- D.4** Update on School Resource Officer program – City Manager Benoun
- D.5** Appointment of Chair and Vice Chair

## **E. PUBLIC COMMENT**

## **F. FUTURE AGENDA ITEMS**

- F.1** 2024 meetings:

January 22 (4<sup>th</sup> Monday), April 22 (4<sup>th</sup> Monday), June 24 (4<sup>th</sup> Monday), and October 28 (4<sup>th</sup> Monday)

- F.2** Requests for future discussion items

## **G. ADJOURNMENT**

## MEETING INFORMATION

Members of the public may attend the meeting in person, watch via YouTube, or Cable Channel 26. The ability to observe via YouTube or Cable Channel 26 is predicated on those technologies being available and functioning without technical difficulties. Should those platforms not be available, or become non-functioning, or should the Liaison Committee otherwise encounter technical difficulties that make those platforms unavailable, the Liaison Committee will proceed with business in person unless otherwise prohibited by law.

### **How to view the meeting remotely:**

YouTube live stream: <https://www.youtube.com/@cityofnewark3077/streams>

Copy/paste the YouTube URL into your browser if the link does not automatically open.

Cable Channel 26

*Zoom is currently not available for public participation unless required by Assembly Bill 2449.*

### **How to submit written Public Comment:**

Send an email to [city.clerk@newark.org](mailto:city.clerk@newark.org) by 3:00 p.m. the day of the meeting. Please identify the agenda item number in the subject line of your email. Emails will be compiled into one file and will be distributed to the Liaison Committee before the meeting.

No question shall be asked of a committee member, city staff, or an audience member except through the Chair. No person shall interrupt the meeting. Any person who refuses to carry out instructions given by the Chair for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

### **Liaison Committee Meeting Access/Materials:**

The agenda packet is available for review at [Agendas and Minutes](#). The packet is typically posted to the City website the Friday before the meeting, but no later than 72 hours before the meeting.

Pursuant to Government Code 54957.5, supplemental materials distributed less than 72 hours before this meeting, to a majority of the Liaison Committee, will be made available for public inspection at this meeting and will be posted at <https://www.newark.org/departments/city-manager-s-office/agendas-minutes> and will concurrently be made available for public inspection during regular business hours at the David W. Smith City Hall, 37101 Newark Boulevard,

Newark CA. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person.

Documents related to closed session items or are exempt from disclosure will not be made available for public inspection. For those persons who require special accommodations, please contact the City Clerk at least two days prior to the meeting at [City Clerk](#) or 510-578-4266.

**City of Newark – Newark Unified School District Liaison Committee:**

The Liaison Committee consists of two members of the Newark City Council and two members of the Newark Unified School District Board of Education. A new Committee Chair and Vice Chair are elected each year in January and serve for one year beginning with the meeting held in April.

Meetings are scheduled four times a year: the fourth Monday in January, April, June, and October. All meetings start at 6:00 p.m. unless otherwise noted. The location of the meetings alternates between the City Council Chambers (37101 Newark Boulevard) and the Newark Unified School District Board Room (5715 Musick Avenue) depending on who is the Chair.

Currently the meetings are being held in the City Council Chambers.





**CITY OF NEWARK – NEWARK UNIFIED SCHOOL DISTRICT  
LIAISON COMMITTEE**

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City Council Chambers  
37101 Newark Boulevard, Newark, CA 94560

**DRAFT MINUTES**

Monday, January 23, 2023  
6:00 P.M.

**A. ROLL CALL**

Chair Collazo called the meeting to order at 6:00 pm.

Members present:

Chair Collazo  
Committee Member Jorgens  
Committee Member Thomas  
Committee Member Zhang – alternate

Chair Collazo noted that Alternate Committee Member Zhang was attending in place of Committee Member Nguyen. Committee Member Collazo served as chair since the previous chair and vice chair are no longer on the committee.

**B. MINUTES**

**B.1 Approval of the August 15, 2022, minutes**

No one from the public requested to speak.

Committee Member Zhang moved, and Committee Member Jorgens, seconded to approve the August 15, 2022, minutes. The motion passed: 4 AYES.

**C. OLD BUSINESS**

**D. NEW BUSINESS**

**D.1 Presentation by Recreation and Community Services Manager on enrichment programs and student outreach**

Recreation and Community Services Manager Cuevas gave the presentation.

Recreation and Community services operates out of five facilities and 15 parks and sport play facilities totaling 131 acres. The Newark Resource Center is in the planning stages and will connect the community with resources and services to improve the health and overall well-being of Newark residents.

Recreation and Community Services offers enrichment programs that are subject-based such as Promotores, senior recreation programs, and preschool; and leisure programs that are recreation-based such as swimming, basketball, and dance classes. A scholarship program covers 75% of the cost to eligible students. This year they have awarded about \$28,000 to eligible families.

Recreation and Community Services also offers special events and community programs throughout the year such as Shirley Sisk Grooving at the Grove, Family Day at the Park and the Annual Holiday Tree Lighting.

Mr. Cuevas is working on further collaboration with the Newark Unified School District and the Alameda County Library to share resources.

No one from the public spoke.

Committee Member Thomas applauded Mr. Cuevas and Newark Recreation for the extent of services offered to the community. In response to Chair Collazo, Mr. Cuevas stated the Activities Guide is sent out quarterly notifying residents of classes and upcoming events. Chair Collazo also asked about the status of the official Mel Nunes sign for the fields at Silliman. Mr. Cuevas replied that he was preparing to send it out for bids.

## **D.2 Follow-up on the progress of the STAR Academy**

Superintendent Triplett reported that the STAR Lab Official Ribbon Cutting was held in December. The lab was renovated and is now open for events, classes, and clubs to meet. It has already hosted 80 classes and club meetings. In February, the Media Communications Academy will host their Annual Silent Film Festival.

## **D.3 Update on active shooter/practice drills**

Superintendent Triplett thanked the Newark Police Department for partnering with the School District to provide active shooter and safety drills to all schools.

Chair Collazo wanted to make sure that all our firefighters and police officers know exactly how the schools are set up. Dr. Triplett stated that the District shared all maps and classroom designs with the Police Department.

#### **D.4 Update on the status of the School Resource Officer Program**

City Manager Benoun stated that the presentation was not yet ready and will be put on a future agenda.

### **E. PUBLIC COMMENT**

No one from the public spoke.

Committee Member Zhang stated that it was a pleasure to be on the School Board for the past four years, and he enjoyed working with City staff.

Committee Member Thomas suggested that the City host the next two Liaison Committee meetings as the Executive Assistant for the District resigned. City Manager Benoun stated that the City will host the April 17, 2023, meeting when the new officers would be elected. Starting in June, the School District will host.

### **F. FUTURE AGENDA ITEMS**

#### **F.1 2023 meetings**

The scheduled meeting dates are April 17 (3<sup>rd</sup> Monday), June 12 (2<sup>nd</sup> Monday), and October 16 (3<sup>rd</sup> Monday). Committee Members had no objections.

#### **F.2 Requests for future discussion items**

Chair Collazo asked if there were any requests for future items. There were no requests. Chair Collazo asked that if anyone had requests later to please submit them least two weeks prior to the next meeting.

Chair Collazo wished everyone a happy new year.

### **G. ADJOURNMENT**

Chair Collazo adjourned the meeting at 6:37 pm.